

Organizational Structure and Responsibility

200.1 PURPOSE AND SCOPE

The organizational structure of this department is designed to create an efficient means to accomplish its mission and goals and to provide for the best possible service to the public.

200.2 DIVISIONS

The Sheriff is responsible for administering and managing the Shasta County Sheriff's Office. There are six divisions in the Sheriff's Department as follows:

- Custody Division
- Patrol Division
- Investigations Division
- City of Shasta Lake
- Services Division
- Coroner Division

200.2.1 CUSTODY DIVISION

The Custody Division is commanded by a Captain whose primary responsibility is to provide general management direction and control for the the Shasta County jail, community corrections, work release and work programs.

200.2.2 PATROL DIVISION

The Patrol Division is commanded by a Captain whose primary responsibility is to provide general management direction and control for that Division. The Patrol Division consists of school resource officers, reserves, patrol operations, Lakehead substation, Shingletown substation, Burney/Intermountain station, Animal Regulations, Bureau of Reclamation and Bureau of Land Management.

200.2.3 INVESTIGATIONS DIVISION

The Investigations Division is commanded by a Captain whose primary responsibility is to provide general management direction and control for the Investigation Division. The Investigation Division consists of Criminal intelligence, NSI CAL-MMET, evidence lab, major crimes, property crimes, MET and SINTF.

200.2.4 CITY OF SHASTA LAKE

The City of Shasta Lake is commanded by a Captain whose primary responsibility is to provide general management direction and control for the law enforcement needs in the City of Shasta Lake.

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200.2.5 SERVICES DIVISION

The Services Division is commanded by a Captain whose primary responsibility is to provide general management direction and control for the Services Division. The Services Division consists of search and rescue, explosives unit, boating safety, SWAT, hostage negotiations, personnel, training, automation, crime analysis and the records unit.

200.2.6 CORONER DIVISION

The Coroner Division is commanded by a Lieutenant whose primary responsibility is to provide general management direction and control for the Coroner Division. The Coroner Division consists of pathology, investigations, cemetery and the civil unit.

200.3 COMMAND PROTOCOL

200.3.1 UNITY OF COMMAND

The principles of unity of command ensure efficient supervision and control within the Department. Generally, each employee shall be accountable to one supervisor at any time for a given assignment or responsibility. Except where specifically delegated authority may exist by policy or special assignment (e.g., K-9, SWAT), any supervisor may temporarily direct any subordinate if an operational necessity exists.

200.3.2 ORDERS

Members shall respond to and make a good faith and reasonable effort to comply with the lawful order of superior officers and other proper authority.