

Shasta County Department of Resource Management

1855 Placer Street, Redding CA 96001
ResourceManagement.co.shasta.ca.us

PLOT PLAN INSTRUCTIONS

AN ACCURATE PLOT PLAN IS NECESSARY TO PROCESS YOUR PERMIT

A plot plan is necessary to establish a clear record of the development use of property. It may be helpful to think of how the property would look if you were flying above it and represent this on paper. You might start with an Assessor's plat map (copies available at the Assessor's office) for a detailed outline of your property.

An 8-1/2 x 11" size paper works well for drawing the property outline. Once the property outline is drawn, please draw what is existing and proposed for the property. Keep size proportionate, write in distances to show location, and label the use of all existing and proposed structures (such as house, mobile home, garage, or barn).

Make sure the following is shown on the plot plan:

1. Property owner's name
2. Assessor's Parcel Number for the property
3. Address of property
4. North arrow and scale
5. Acreage of property
6. Dimensions/square footage and use of all buildings
7. Indicate whether there are mobile homes or houses and indicate whether there is a garage attached to the house and list the size/dimensions
8. Easements shown and labeled
9. Septic system and well location, both existing and proposed. Also show the distance to the neighbor's septic system and well if less than 90 feet from your property line
10. Septic system expansion area (if on private sewage disposal system)
11. Roads and driveways shown and labeled, list length and width, and turn radius (used for Fire Department and Public Works), and estimated grade
12. Drainages and waterways shown and labeled. Indicate distances and toe and/or top of slope (seasonal or not) including seasonal or dry creek beds
13. Location of soil profile pit and percolation test holes (for septic systems)
14. Show proposed utility locations; electric, cable and include meter location if on a water district and sewer connection
15. Show all buildings connected to electric utilities and label if underground or on a pole
16. Show all structures connected to sewer and water (example: detached shop)
17. Nearest fire hydrant

On the back of this page is an example to review.

Please ask for help if you have any further questions.

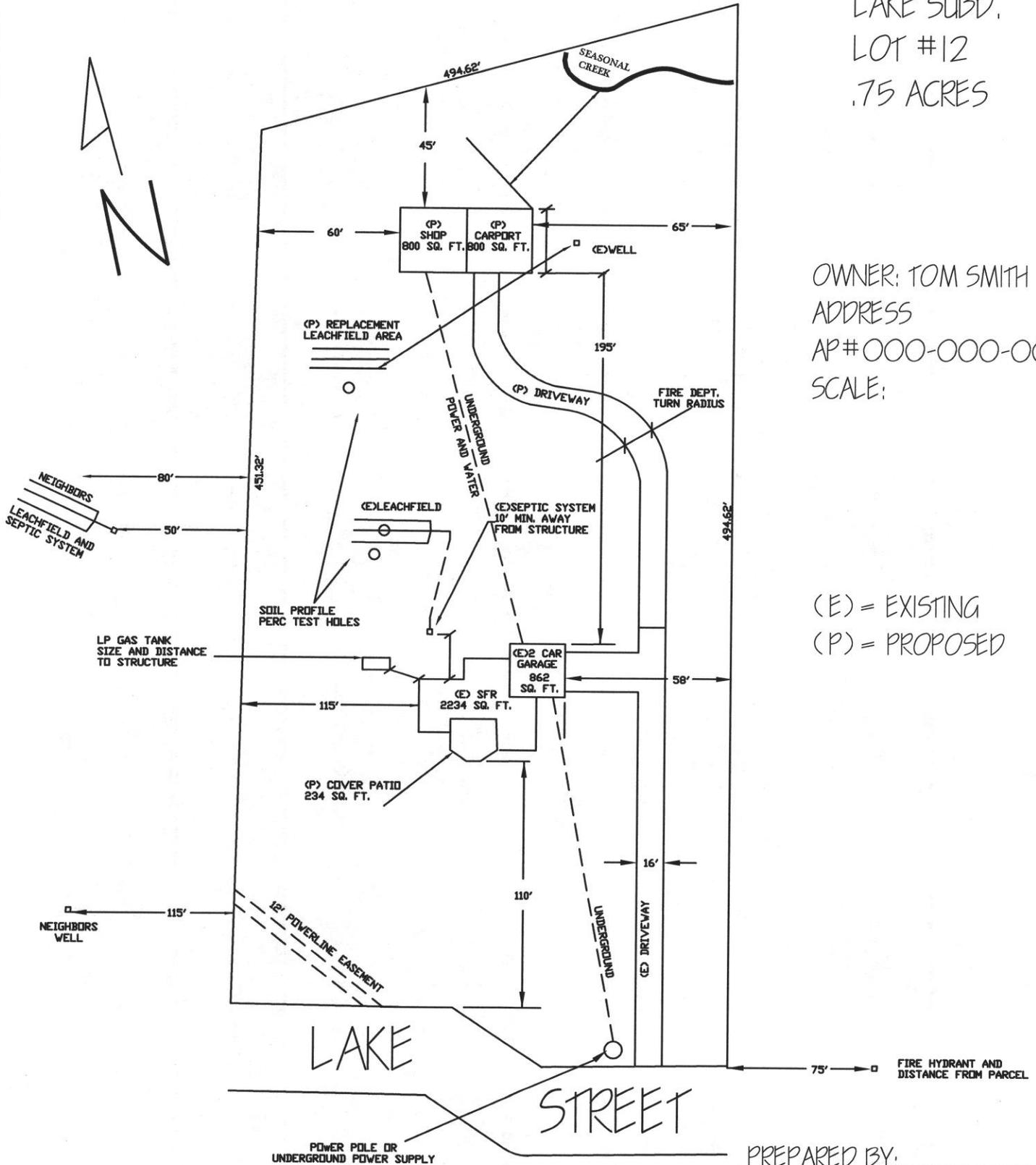
Note: If your project involves grading, cuts, fills, etc., provide a slope cross-section.

PLOT PLAN EXAMPLE

LAKE SUBD.
 LOT #12
 .75 ACRES

OWNER: TOM SMITH
 ADDRESS
 AP# 000-000-000
 SCALE:

(E) = EXISTING
 (P) = PROPOSED



PREPARED BY: _____

DATE PREPARED: _____