



DEPARTMENT OF RESOURCE MANAGEMENT

Planning Division

1855 Placer Street, Suite 103

Redding, California 96001

Phone: (530) 225-5532 Fax: (530) 245-6468

Web: planning.co.shasta.ca.us Email: resourcemanagement@co.shasta.ca.us

Short-Term Rental Renewal

Pursuant to Shasta County Code Section 17.88.230., all Short-Term Rental permits are required to be renewed annually.

The following items are required to be submitted prior to approval of a Vacation Rental renewal:

- One completed "Planning Permit Master Application" form.
- Provide a completed Vacation Rental Renewal form *including* local contact information.
- If use of the property or buildings has changed, provide one (1) site plan showing all existing structures, driveway(s), etc. indicating what has changed. See attached example.
- Payment of required fees adopted by the Board of Supervisors.

The following items are required to be submitted prior to approval of a Hosted Homestay renewal:

- One completed "Planning Permit Master Application" form.
- Provide a completed Vacation Rental Renewal form.
- Proof of fire inspection conducted within one year of application submittal by the local fire protection agency or CAL FIRE prior to reissuance of this permit.
- If the room(s) to be rented has changed, provide one (1) updated floor plan (which does not have to be professionally drawn but must be reasonably accurate) to include the following:
 - The entire one-family residence with each room labeled by use (kitchen, bedroom, bathroom, etc.)
 - The room or room(s) to be rented must be clearly marked.
- Payment of required fees adopted by the Board of Supervisors.

STR _____

Expiration Date: _____

Advisory: Vacation Rental operators found to be in violation of the above provisions and/or other provisions of Shasta County Code may be subject to enforcement as described in SCC Subsection 17.88.230.I and/or to all legal remedies available to the county.

I hereby certify I have read and understand the limitations on use listed above and Shasta County Code Section 17.88.230, pertaining to the establishment of a Vacation Rental at:

(address)

-----**Vacation Rentals Only**-----

(If a local contact is used)

Local Contact(s): _____

Address: _____ **Zip Code:** _____

Primary Phone: _____ **Alternate Phone:** _____

Email: _____

-----**All Short Term Rentals**-----

I further agree to abide by the limitations on use or affidavit listed as signed and on file with the Planning Division.

Property Owner Signature: _____

Property Owner Signature: _____

Property Owner Signature: _____

Property Owner Signature: _____

For County Use Only:

The Short-Term Rental is hereby approved to offer for rent _____ bedroom(s) subject to the attached floor plan, site plan and any and all required laws. This Vacation Rental permit is hereby approved, subject to compliance with the limitations on use listed above.

Paul A. Hellman
Director of Resource Management

Date of approval