

# PLANNING COMMISSION

1855 Placer Street, Suite 103  
Redding, California 96001  
(530) 225-5532  
(530) 245-6468 FAX

Commissioner James Chapin, District 1  
Commissioner Tim MacLean, District 2  
Commissioner Steven Kerns, District 3  
Commissioner Donn Walgamuth, District 4  
Commissioner Patrick Wallner, District 5

## AGENDA

### REGULAR MEETING OF THE

### SHASTA COUNTY PLANNING COMMISSION

**Thursday August 12, 2021, 2:00 p.m.**

The Planning Commission welcomes you to its regularly scheduled meetings which are scheduled for the second Thursday of each month at 2:00 p.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California.

**TO ADDRESS THE COMMISSION:** Members of the public may directly address the Planning Commission on any agenda item on the regular calendar before or during the Commission's consideration of the item. In addition, the Planning Commission provides the members of the public with a Public Comment-Open Time period, where the public may address the Commission on any agenda item and may address the Commission on any matter not listed on the agenda that is within the subject matter jurisdiction of the Planning Commission. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Commission action or discussion cannot be taken** on non-agenda matters, but the Commission may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Commission agenda.

**PRESENTATION OF DOCUMENTS:** All items presented to the Planning Commission during a public hearing, including but not limited to letters, e-mails, petitions, photos, maps or other kinds of information shall become a permanent part of the record and must be submitted to the clerk of the commission. It is advised that the presenter create copies in advance for their own records. If you have documents to present for the members of the Planning Commission to review, please provide a minimum of eight copies.

The Planning Commission's decision on any noticed public hearing item may be appealed to the Board of Supervisors. See "Notes" at the end of the regular agenda.

### **CALL TO ORDER**

Pledge of Allegiance  
Roll Call

## **PUBLIC COMMENT PERIOD - OPEN TIME**

During the Public Comment - Open Time period, members of the public may address the Planning Commission on any matter not listed on the agenda that is within the subject matter jurisdiction of the Planning Commission.

## **PLANNING DIRECTOR'S REPORT**

### **REGULAR CALENDAR**

#### **R1 Approval of Minutes:**

Approve the minutes of the meeting held on July 8, 2021, as submitted.

**R2 Use Permit 21-0002 (Oak Harbor Freight Lines, Inc.):** Oak Harbor Freight Lines, Inc. has requested a use permit to construct and operate a truck yard and distribution facility consisting of a 5,936-square-foot cross-dock distribution terminal with docking for 18 semi-trucks including approximately 290 square feet of office space, an outdoor storage area that would accommodate at least six tractors, ten 28-foot trailers, two 48-foot trailers, and three 53-foot trailers, onsite water well, onsite wastewater treatment system, employee parking, landscaping along the project frontage, trash enclosure, building sign, screened fencing with automated gates, road widening, curb gutter and sidewalk improvements, and street lighting. The 2.05-acre project site is located on the east side of Locust Road directly across from the intersection of Locust Road and Lyle Lane in the Anderson area (Assessor's Parcel Number 090-370-009). Staff Planner: Lio Salazar. Staff recommends that the Planning Commission:

1. Conduct a public hearing.
2. Close the public hearing.
3. Adopt a resolution to: a) adopt the California Environmental Quality Act (CEQA) determination of a Mitigated Negative Declaration; b) adopt the recommended findings listed in Resolution 2021-013; and c) approve Use Permit 21-0002, based on the recommended findings and subject to the conditions of approval set forth in Exhibit A to Resolution 2021-013.

**R3 Use Permit 20-0005 (Smith):** Richard J. Smith has requested approval of a contractor's yard including the conversion of an existing 1,300-square-foot residence with an attached 576-square-foot garage as a caretaker's unit and the construction of an approximately 1,200-square-foot pre-manufactured office building with a roughly 2-acre graveled outdoor storage area, an improved encroachment and landscaping areas, paved on-site circulation and parking, on-site retention basin for drainage and other ancillary improvements. The project site is located on the east side of Airport Road at the intersection of Terry Lane and Airport Road on an approximately 2.79-acre property at 6699 Airport Road, Redding, CA 96002 (Assessor's Parcel Number 056-280-001). Staff Planner: David Schlegel. Staff recommends that the Planning Commission:

1. Conduct a public hearing.
2. Close the public hearing.
3. Adopt a resolution to: a) adopt the California Environmental Quality Act (CEQA) determination of a Negative Declaration; b) adopt the recommended findings listed in Resolution 2021-014; and c) approve Use Permit 20-0005, based on the recommended findings and subject to the conditions of approval set forth in Exhibit A to Resolution 2021-014.

**R4 Use Permit 20-0006 (Smith):** Richard J. Smith has requested approval of a contractor's yard including the use of an existing 224-square-foot storage shed, the construction of a 1,248-square-foot office building with 1,056-square-foot attached covered porch area and a 7,500-square-foot metal equipment storage and truck maintenance building with 8,000-square-foot attached open covered storage areas, placement of

gravel for outdoor storage yard area, encroachment and landscaping improvements, paving for on-site circulation and parking, an on-site retention basin for drainage and other ancillary site improvements. The project site is located on the east side of Airport Road approximately 80 feet south of the intersection of Lassen View Lane and Airport Road on an approximately 2.79-acre property located at 6885 Airport Road, Redding, CA 96002 (Assessor's Parcel Number 056-230-006). Staff Planner: David Schlegel. Staff recommends that the Planning Commission:

1. Conduct a public hearing.
2. Close the public hearing.
3. Adopt a resolution to: a) adopt the California Environmental Quality Act (CEQA) determination of a Negative Declaration; b) adopt the recommended findings listed in Resolution 2021-015; and c) approve Use Permit 20-0006, based on the recommended findings and subject to the conditions of approval set forth in Exhibit A to Resolution 2021-015.

## **ADJOURN**

### **NOTES:**

1. The Planning Commission, at their discretion, may limit individual/group testimony time in the interest of facilitating the meeting to allow all persons who wish to comment the opportunity to do so.
2. Documents associated with the agenda are on file and available for review. The agenda, initial studies, staff reports, and minutes, can be found online at [www.co.shasta.ca.us/drm/planning/planning-commission-meetings](http://www.co.shasta.ca.us/drm/planning/planning-commission-meetings). Direct inquiries to: Department of Resource Management - Planning Division, 1855 Placer Street, Suite 103, Redding, CA 96001. Phone: (530) 225-5532.
3. Commission actions on tentative maps, use permits, variances, administrative permits, and zoning permits are final unless appealed to the Board of Supervisors. Appeals are subject to fees and filing deadlines. Appeal periods: tentative map, 10 calendar days; use permits, variances, administrative permits, and zoning permits, 5 calendar days. The notice of appeal shall identify, by application number, the action which is the subject of the appeal; shall state the action, finding or determination, and the date thereof, from which the appeal is taken; and shall specifically set forth the grounds upon which the appeal is based. No person wishing to appeal a decision of the Planning Commission should rely on an appeal filed by another person but instead should file their own separate appeal. No appeal shall be deemed to be filed unless any required fee is submitted to the clerk with the notice of appeal. Forms and instructions for filing appeals are available from the Clerk of the Board of Supervisors at 1450 Court Street, Suite 308B, Redding.
4. The Commission's action on Zoning applications establishes the next action. When the Commission recommends approval, the application is automatically scheduled for action by the Board of Supervisors; if the Commission denies the application, the application is not scheduled for Board action unless an interested party files a written request for such consideration. Fees and filing information are available from the Clerk of the Board of Supervisors or from the Planning Division.
5. Following Planning Commission action on a proposed General Plan Amendment any interested party may file a written request for a hearing by the legislative body on the Commission's recommendation by filing such a request with the Clerk of the Board of Supervisors within five calendar days after the Commission action.
6. If you challenge a Planning Commission action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.
7. The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator:

Director of Support Services Shelley Forbes, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone:(530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: [adacoordinator@co.shasta.ca.us](mailto:adacoordinator@co.shasta.ca.us).

Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Planning Commission meetings, please call the Department of Resource Management (530) 225-5532 five (5) business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.