

Community Corrections Partnership (CCP)
 Executive Committee Meeting
 October 16, 2019
 City Hall – Caldwell Park Conference Room
 777 Cypress Avenue, Redding CA

MEMBERS	Title of Agency	Present	Absent
Tracie Neal	Chief Probation Officer – Chairman	X	
William Schueller	City of Redding Chief of Police	X	
Tom Bosenko	Shasta County Sheriff	X	
Stephanie Bridgett	Shasta County District Attorney	X	
William Bateman	Shasta County Public Defender		X
Melissa Fowler-Bradley	Shasta County Superior Court – a presiding judge of the superior court or designee		X
Donnell Ewert	HHSA – the head of the county department of mental health		X

Attendees:

Erin Bertain, Eric Jones, Carol Ulloa, Teresa Skinner – Shasta County Probation Department
 Joe Chimenti – Shasta County Board of Supervisors
 Elaine Grossman – County Administrative Office
 Dean True, Melissa Field, Dominic Evanzia, PhD. – Shasta County Health and Human Services Agency
 Ben Hanna – Shasta County District Attorney’s Office
 Donna Lemler – Shasta County Public Defender’s Office
 Brian Muir – Shasta County Auditor Controller’s Office
 Jennifer Cross – Department of Adult Parole Operations (DAPO)
 Danielle Gehrung, Tara Levin – GEO Reentry
 Chris Ormsby – Smart Center
 Robert Bowman – Shasta College
 Steve Kohn – Member of the Public

Meeting Overview

The meeting was called to order at 2:42 p.m. A quorum was present. Introductions were made.

Public Comment

Robert Bowman stated Shasta College has been awarded a grant from the Alliance of Higher Education in Prison to start developing curriculum to offer inside the jail. He said they are working to bring educational opportunities back into custody and clarified that the grant is \$50,000 for two years. He continued by stating that the STEP-UP Program has been named the Cal Ford Partnership in Industry and Education Program of the Year. He said he will travel to Fresno in November to accept the award on behalf of all the partners. He concluded by announcing that there is now Sunday Bus service available for folks that are mobility challenged.

Tom Bosenko stated the inmates in the jail have tablets now which are not hooked to the internet but could have some curriculum and assignments tied into the tablets to allow them to work on homework when the instructor isn't there. He encouraged Robert to speak with the jail staff regarding that as they develop the curriculum. He congratulated them on the award and stated that this is at least the second significant award that STEP UP has received.

Approval of Meeting Minutes

Stephanie Bridgett moved to approve the August 28, 2019 minutes. William Schueller seconded the motion. Motion passed: 4 Ayes, 0 Noes, 0 Abstentions

Financial Report

State Allocations to Shasta County

Elaine Grossman was not present at this time, and the item was tabled until later in the meeting.

Discussion Items

None.

Action Items

CCP Plan

Tracie Neal stated that she and Stephanie met on October 2nd and 10th, and made edits to the CCP Plan and the copy sent to the group is the most current. She said the only thing that needs to be done is to modify the table of contents once the document gets finalized. She explained that they updated the conclusion, ensured any newly implemented programs were included, and fine-tuned the data section to make sure the items listed were the items that are being collected and monitored. She said they discussed data elements and outcome measures they would like to collect, but their system doesn't have the ability to collect. Stephanie Bridgett stated they both combed through the document several times, line by line, to catch any little thing that needed to be changed, updated or modified. Tracie Neal said they are at a point where they are ready for any additional input from Executive Members or potentially moving forward with a motion.

Tom Bosenko stated that he was absent at the August meeting, he was on vacation and he didn't know if the undersheriff covered it, but he would like to incorporate on page 13 of the document in the paragraph that starts out "the public safety realignment funding is designed to cover significant aspects...", language from government code section 30025 that talks about the ability to use AB109 funding to manage local jails. He said their CCP Plan applies to adult offenders, so he would like to incorporate that wording within those bullet points. Tracie Neal responded saying on pages 10 and 11 the key elements of AB109 are included, which talks about enhanced local custody alternatives and contract beds. Tom Bosenko replied that he knows that they have had some discussion with Public Defender Bateman on funding and use of funding specifically for contracted jail beds and other programs within the Sheriff's office. He said he wanted to ensure that a statement or a bullet point from the

government code be incorporated. Tracie Neal asked which section it was. Tom Bosenko stated that it was section 30025 paragraph e.

Tracie Neal asked for more information about what else is included in that section of the government code. Tom Bosenko responded that it is a long section, and he only has the one particular part that applies to the jail. He said he did not have the rest of the wording with him. Tracie Neal responded that they would review the section and speak with County Counsel. Tracie Neal further explained that if they are wanting to include the particular government code, they would need to include other portions of the section as well to make sure they are inclusive of all the information. Tom Bosenko replied they could include a reference or a footnote to the one subsection, subsection 2, paragraph 2, which refers to managing the local jails, providing housing and treatment services, and supervision of juvenile and adult offenders.

William Schueller confirmed that it is a very large section. Tracie Neal stated that she would not support including only a portion if there are other areas in the code that apply to the CCP and the County Plan.

Tracie Neal stated that they can do some additional research and have County Counsel review the identified Government Code and bring back additional information for the committee to review.

Tracie Neal asked if there were any other comments or areas they wanted to tackle. Stephanie Bridgett said they had discussed on page 20 the data being collected regarding the number of referrals accepted into the collaborative courts. She clarified that it might be a question for Melissa, who is not here, because the District Attorney's office doesn't collect that. Tracie Neal replied by saying either Dean's team or Probation's team collects the number referred and the number accepted. Dean True said that he believes they are, because the last presentation included how many people had been referred, how many people had been accepted, and how many people had graduated. He stated that he is pretty sure that they have those numbers but he would confirm and report back to Tracie. Tracie Neal asked if they are doing that for the Addicted Offender Program (AOP) as well. Dean True said he would be surprised if they didn't have something similar for AOP. He said that he would get her the contact for those numbers.

Tracie Neal asked if there were any other changes or areas of conversation. William Schueller said on page 18, under Community Supervision, it talks about Recidivism, defined by subsequent criminal conviction and then also subsequent bookings into the Shasta County Jail. He noted that arrests was crossed out and asked if they weren't tracking that, or don't think they can, or should they be tracking cite and release as well as bookings. Tracie Neal replied that Probation tracks every one of their offenders who is on supervision that gets booked in the jail, but they don't have the ability to track the arrests. William Schueller said they can track all arrests in Spillman. Tom Bosenko stated that they have the criteria for that too if they know it is a AB109 arrest. William Schueller agreed and said that in the old system they didn't have the ability to do that, but they do now, so they can track cite and release and bookings. Tracie Neal clarified that they can track overall arrests for certain populations. William Schueller answered in the affirmative. Tracie Neal asked if it tracks the felony population separately. William Schueller replied that it doesn't but they can set it up that way if they need to. Tracie Neal clarified that she was referring to an offender on formal supervision versus someone on Court Conditional Release (CCR). She stated they can definitely identify the Mandatory Supervision and Post Release Community Supervision, but she is thinking about their largest population. Tom Bosenko stated they could put a heading over bail and arrest. William Schueller said they can make different categories. Tracie Neal clarified that the only thing that they would need to separate would be Felons that are on

CRR and Parole Supervision from those felons on formal supervision with Probation. Tom Bosenko said they'd have to have a little more training for that aspect. Tracie Neal asked if they should just say "arrest of Mandatory Supervision and PRCS" at this point. William Schueller answered in the affirmative. Tracie Neal clarified "arrest of PRCS and MS by city or county." Tom Bosenko asked if they had a heading for Parole. William Schueller answered in the affirmative and said they have one for Parole and AB109. He said they can make as many as they want, as long as the officer enters it correctly. Tracie Neal asked if that data was something that they could provide. William Schueller answered in the affirmative and said they could do it for all three agencies. Tracie Neal stated they can add that in as a separate item in the plan document.

Tom Bosenko asked if the statistician they pay for, Dominic, has access to Spillman. Dominic Evanzia answered in the negative. Tracie Neal stated that is a problem that they are facing right now. Tom Bosenko stated that instead of City of Redding staff pulling those stats, Dominic could, since he is being paid for that. William Schueller stated that the answer from the Department of Justice (DOJ) is "no". He stated that Dominic has to be a law enforcement agency employee. He stated that HHSa is not a law enforcement agency and clarified that he can't do it under an MOU, he has to be employed by either Redding Police, Probation, the Sheriff's Office, or the District Attorney's Office. Tracie Neal asked what that would take. Erin Bertain stated that they will have to take a request to the Board of Supervisors to transfer Dominic into Probation. She said they have had some preliminary conversations with Elaine and there are a couple of different options. She said the easiest way might be to just have Dominic's position transferred to Probation and have Probation bill HHSa for his time because the CCP already approved the budget. She clarified that it would have to be a county budget amendment anyway but if this group also had to take action, it would take longer. Tom Bosenko clarified that they would be moving his position from HHSa to Probation. Erin Bertain answered in the affirmative and stated they would have an agreement between the departments that would include his responsibilities and HHSa would still supervise him because they have that technical expertise that Probation is limited on. Tom Bosenko asked if he would have to do a CLETS test. William Schueller replied that he would have to do all of the CLETS training. Erin Bertain confirmed that Probation has people that do CLETS training. Tracie Neal asked about the time frame for processing the transfer. Erin Bertain stated that they would have to work out the details, but it should be within the next month. Tracie Neal reminded the group that there are only two board meetings in November. Tom Bosenko said they already did the add/deletes at one of the October board meetings. Erin Bertain answered in the affirmative, but explained this would be a little bit more complicated because they would have to add a cost applied in Probation because the revenue is going to HHSa. Brian Muir stated that there are a couple of ways to do it, but agreed that would work. Teresa Skinner asked if Dominic would be able to get access to Spillman from the HHSa building, or if he would need to be housed in a law enforcement building. Carol Ulloa replied that they have probation officers in HHSa buildings that are not allowed to have Spillman. Tom Bosenko asked if they are not allowed because of the technology or not allowed because of their classification. Carol Ulloa replied that it is a DOJ rule. William Schuller said that he could do it on a Probation laptop with a dual factor sign on. Tracie Neal asked if they could have a desktop in their office that he could remote into. Erin Bertain stated that DOJ that has historically had some issues with remote desktop access. William Schueller said they just have to have two-factor authentication. Erin Bertain stated that the dual factor authentication is new to them. William Schueller said he didn't know if they have it in the CLETS agreement now, and if they don't but they want to do it that way, they would have to submit an application. Tom Bosenko stated that they do. Tracie Neal stated that she didn't think that Probation does, because there are a few of them that function on laptops who cannot have Spillman. Erin Bertain stated that dual factor is new to the county, and she thought it may be included but not implemented by county IT. She said she would follow

up with Jason. Tom Bosenko suggested that before they do the board report they should get those issues worked out or it is all for naught if they still can't get into access. Tracie Neal stated that the worst-case scenario would be he'd have a desk in their office specifically to access Spillman. Erin Bertain agreed.

Tom Bosenko asked if they wanted to keep arrests in and not just have bookings only. Tracie Neal stated that they would do a separate item that says "arrests of PRCS and Mandatory Supervision by city or county". She said they will have to talk through the felony cases because if the officer puts that identifier, they would want to make sure that they truly belong to Probation and not CCR. She said there are 7,500 individuals on CCR, and a lot of times they get associated with Probation.

Tom Bosenko clarified that they will not be able to take action until they get the next set of changes. Tracie Neal said there are a couple of options. She said they can move forward and approve the changes they have in the document, with the understanding that they are going to do some more research and consider adding additional pieces. Tom Bosenko stated it would be cleaner if they did it all at once. Tracie Neal said it would take a couple of more meetings because they would have to bring the referenced documents and make decisions about what to include. She suggested that Stephanie and she could meet between now and the next meeting, review the code and make some recommendations and present a document with additions instead of extending the process out two more meetings. Tom Bosenko said it would be cleanest to have one document they take action on with all the changes. Tracie Neal said she and Stephanie can find another time to meet. Stephanie Bridgett answered in the affirmative.

Operational Updates

Danielle Gehrung stated that the Shasta DRC is having an Aftercare Alumni event next Tuesday at Nash Ranch pumpkin patch.

Tom Bosenko stated that for the jail, as of October 15, they have 435 housed at the jail and the capacity right now is 484. He stated the average length of stay is 121 days. He said the work program is up to 155. He reported the majority, just over 65%, of the people in the jail are not sentenced. He said of those that are sentenced, 120 have a sentence of 30 days or less or don't meet the criteria to be housed out of county. He stated they have 28 waiting to go to State Prison, 15 serving less than two years, 36 serving 3-4 years, and 3 serving 5-7 years, for a total of 120 serving a year or more. He said those serving out of county have sentences between one and six years, and there are currently 20 out of county. He said there are 109 violent offenders in custody, 25 for homicide, 9 for attempted homicide, 22 for robbery, 28 for burglary, and 66 for parole, PRCS, or probation violations. Tracie Neal asked if they had any misdemeanors in jail. Tom Bosenko replied that he didn't have that number, but he could get it. Tracie Neal stated that it would be helpful with talking about bail reform and understanding the jail population. Tom Bosenko agreed and said that the misdemeanors that are there would be the worst of the worst. He announced that at the upcoming board meeting there would be a presentation by Facilities Management and Nichols, Melburg & Rossetto on potential designs for using court rooms departments 1 and 2 and, if the sales tax initiative passes, where they could put a jail facility in and around the courthouse complex. He said that would be next Tuesday at the Board of Supervisors at 9 am.

Financial Report

State Allocations to Shasta County

Elaine Grossman distributed a *FY 19/20 Revenue* handout and stated the overall anticipated revenue for this fiscal year, highlighted in yellow, is almost \$300,000 less than May estimates. She clarified that it is kind of normal for those estimates to go up and down and she presumed that the lower estimate will be the one that lasts. She said that all the numbers showing the distributed percentages would be lower than the last time they would have seen the information.

Future Agenda Items

Tracie Neal stated they should be getting the Board of State and Community Corrections (BSCC) Survey any day now for November. She said they would have the CCP plan back on the agenda, and they want to talk about the growth dollars and Local Innovation Subaccount. Erin Bertain stated that they would also have the CCP Calendar for next Calendar Year.

Next Meeting

Tracie Neal stated their next meeting would be November 20, 2019, in the Caldwell Park Conference Room at 2:30 pm.

Adjourn

Tom Bosenko stated that Undersheriff Magrini did an informal survey of the seconds in command in the state regarding the CCPs and found that the CCPs in many other counties meet less frequently and have shorter meetings than Shasta County. Tracie pointed out that they have a very active CCP and often times they have action items that have to be considered. She said they may be able to shorten the meetings a little, but still cover the necessary business and said they could further discuss the options when they consider the 2020 calendar.

Tom Bosenko motioned to adjourn. Stephanie Bridgett seconded the motion.
Motion passed: 4 Ayes, 0 Noes.

Meeting adjourned at 3:19 p.m.