

**Community Corrections Partnership
Executive Committee Meeting
September 28, 2011
Public Safety Conference Room
1525 Court Street, Redding 96001**

Attendees:

Julie Hope - **Shasta County Administrative Office**
Brian Popkes - Shasta County **District Attorney's Office**
Marta McKenzie - Shasta County **Health & Human Services**
Wesley Forman, Cleo Tocmakidis, Chelsey Chappelle - Shasta County **Probation**
Jeff Gorder, Public Defender – Shasta County **Public Defender**
Pete Hansen - City of **Redding Police** Department
Tom Bosenko, Sheila Ashmun - Shasta County **Sheriff's Office**
Elin Klaseen, **Public** Participant
Charles Alexander, **Public** Participant

Meeting Overview:

The meeting was called to order at 3:00 p.m.

The Committee discussed how to proceed now that the 2011 Shasta County Public Safety Realignment Plan has been approved by the Board of Supervisors.

There was general discussion regarding reporting and documentation. A decision was made to create a work group that includes representatives from each agency represented within the Committee. The group will identify what information is important to each agency and make specific recommendations to the executive committee, who in turn will decide how to proceed. As needs and trends become apparent, protocols, forms, and documentation processes can be determined.

The initial assessment process was discussed. Probation will review the parolee file, meet with the parolee, perform a needs assessment, and make referrals. Mental health, alcohol and drug, eligibility and employment assessments will be made by Health & Human Services Agency (HHSA) staff. Discussion followed as to where the HHSA staff will be housed. It was agreed that each agency would house their staff pending the location of an assessment center.

A working group is needed to identify the needed Request for Proposal (RFP) elements of an assessment center. Again, the group will include representatives from each agency represented within the Committee. There was general discussion regarding leasing private property or using county owned property for the center, the minimum size required, and the RFP process. The group is working on obtaining copies of other county's RFPs. Probation will lead the RFP process.

It was decided that each agency would provide a report on the status of their recruiting/hiring efforts at each meeting. Additionally, committee members will report on parolee risk/needs assessments,

electronic monitoring, parolee reporting numbers compared with state projections, compliance checks, jail population, various HHSA assessments, program development, challenges, violations, sentencing, funding, revocations, and other topics of interest.

There was a proposal to consider hiring a crime analyst in addition to the staff analyst to be hired by the Probation Department. This will be discussed again as the plan is implemented.

Tom Bosenko will research an evidence-based practices bail/pretrial assessment tool that is currently being used in Colorado.

How much oversight the CCP Executive Committee will have needs to be determined. The Committee decided to initially meet every other Wednesday. The next meeting is scheduled for Wednesday, October 19, 2011, at the Public Safety Conference Room, located at 1525 Court Street.