

**Community Corrections Partnership  
Executive Committee Meeting  
August 3, 2011  
Shasta County Probation  
1525 Court Street, Redding 96001**

**Attendees:**

Brian Popkes, District Attorney - Shasta County **District Attorney's Office**  
Marta McKenzie, Health & Human Services Director – Shasta County **Health & Human Services**  
Wesley Forman, Chief Probation Officer (Chairman) - Shasta County **Probation**  
Sherri Leitem, Asst. Chief Probation Officer - Shasta County **Probation**  
Cleo Tocmakidis, Agency Staff Services Analyst, Shasta County **Probation**  
Jeff Gorder, Public Defender – Shasta County **Public Defender**  
Roger Moore, Administrative Captain - City of **Redding Police** Department  
Tom Bosenko, Sheriff - Shasta County **Sheriff's Office**  
Sheila Ashmun, Undersheriff - Shasta County **Sheriff's Office**  
Melissa Fowler-Bradley, Court Executive Officer - Shasta County **Superior Court** Administration

**Meeting Overview:**

The meeting was called to order at 3:05 p.m. Introductions were made.

Committee members shared information:

- The Board of Supervisors (BOS) has designated the Probation Department as the agency to provide post-release community supervision, and designated the Health and Human Services Agency Director to the Community Corrections Partnership Executive Committee.
- There is a plan at the state level to invite stakeholders to a realignment session in Sacramento on September 21<sup>st</sup>, to present an overview of realignment. Wes Forman will forward the details once they are set.
- Tom Bosenko attended a Phase II Executive Committee meeting in Sacramento regarding AB 900. \$600,000,000 will be available for financing county jails projects. The matching funds requirements are low. County allocations will be determined by Requests for Proposals that will be sent out in October or November, with awards being granted in January or February.
- Upcoming meetings with CDCR will be scheduled to discuss work/conservation camps.
- Wes shared an e-mail from County Counsel advising that CCP/CCPEC are subject to the Brown Act, defining meetings and making recommendations regarding communications outside of open meetings. Additionally, it was noted that the CCP is required to recommend a local plan to the BOS for the implementation of the 2011 public safety realignment. There was general discussion regarding the Brown Act.
- Beginning September 1<sup>st</sup>, CDCR will send Probation a packet of Parolee information, including any available assessments. Eventually, these packets will be received 240 days prior to release of the parolee. Many POST releases have already been assessed by Probation prior to incarceration.
- Other counties are developing plans that will be made available for review/evaluation.

At the last meeting, the committee agreed to a framework of a plan for post-release parolees and local prisoners. An updated flowchart was distributed and there was general discussion regarding:

- The need to build custody alternatives and identify program/treatment services and options/referrals.
- Identification of immediate needs, intermediate needs, and long-term needs.
- Development of timelines.
- Funding a team approach (local agencies) to enforce parolee compliance.
- Parolee assessment of criminogenic needs and evidence based practices /cognitive behavior training approaches to services/treatment.
- Current Probation/Sheriff work release and community service programs.
- That there is flexibility to create programs/services for parolees that may also be used for probationers.

Throughout the meeting suggestions were made for potential work groups to be assigned at a CCP meeting to research the following topics:

- Programs/treatments
- Potential services/referrals
- Custody alternatives
- Assessment teams (mental health, alcohol, drugs, physical health, employability, family support, etc.)
- Graduated sanctions/revocations

Committees will be asked to report on short-term needs and long term needs.

Discussion regarding the agenda for the August 10<sup>th</sup> CCP meeting:

- Role of the executive committee and CCP guidelines
- Present model as a concept, with question and answer session
- Stakeholder identification
- Speaker Dave Nichols, Shasta District Administrator, CDCR Division of Adult Parole, to present an overview of parolee needs and services

There was general discussion regarding inviting additional community leaders to the next CCP meeting.

There was general discussion regarding an on-site visit to an established Day Reporting Center in Napa on August 24<sup>th</sup>.

The next meeting is **tentatively** set for August 17<sup>th</sup>, at 3:00 p.m., in the Public Safety Conference Room, located at 1525 Court Street, 2<sup>nd</sup> Floor. This will be confirmed or rescheduled after the August 10<sup>th</sup> CCP meeting.