

**Community Corrections Partnership  
Executive Committee Meeting  
July 18, 2011  
Shasta County Probation  
1525 Court Street, Redding 96001**

**Attendees:**

Stephen Carlton, District Attorney - Shasta County **District Attorney's Office**  
Marta McKenzie, Health & Human Services Director – Shasta County **Health & Human Services**  
Wesley Forman, Chief Probation Officer (Chairman) - Shasta County **Probation**  
Jeffrey Gorder, Public Defender – Shasta County Public Defender – Shasta County Public Defender  
Roger Moore, Administrative Captain - City of **Redding Police** Department  
Tom Bosenko, Sheriff - Shasta County **Sheriff's Office**  
Sheila Ashmun, Undersheriff - Shasta County **Sheriff's Office**  
Melissa Fowler-Bradley, Court Executive Officer - Shasta County **Superior Court** Administration  
Cleo Tocmakidis, Agency Staff Services Analyst, Shasta County **Probation**

**Meeting Overview:**

The meeting was called to order at 3:05 p.m. Introductions were made.

General discussion regarding creating some guidelines for the Community Corrections Partnership Executive Committee CCPEC:

- Designees do not have voting rights
- The Committee will not adopt a plan unless a majority is present to vote
- If a vote is necessary during a CCP meeting, only those member of the CCPEC will vote
- CCPEC will meet every Wednesday at 3:00 p.m. in the Public Safety Conference Room (exception: 2<sup>nd</sup> Wednesday of each month when there is a CCP meeting)

Wes presented a plan for post-release parolees and local prison parolees. The committee agreed to use the plan as a framework.

There was discussion regarding keeping parolees and probationers separated, at least initially; separate locations may allow other agencies/stakeholders to also be present at the site. Post-release parolees need a place to report, a controlled environment, or a plan to keep them off the streets (enhance public safety). A one-stop day reporting center would separate this population from probationers, and make it easier to obtain needed data. There was general discussion regarding the pros and cons of custody vs. assessment/services/ etc.

Post-release parolees would be sent to a Day Reporting Center for:

- Risk needs assessment (low/medium offenders may be assigned to banked caseload)
- Basic needs evaluation
- Supervision plan
- Program/Treatment plan (BI, Probation staff, outside providers, community based mentor organizations/stakeholders, transitional housing, equipment, mental/physical health services, etc.)

CCP will need to find, create or purchase services.

If successful, their supervision would be terminated at six months, one year, or three years.  
If failed, graduated sanctions would be put in place that may include flash incarceration.  
Success would end supervision. Failure will direct parolee to local prison.

Local prison parolees are divided into pre-trial, custody only, and custody/supervision.

- General discussion regarding local prison vs. county jail time
- Consider mandated HEC vs. OR for pre-trial
- Consider alternatives for local prison
- Perform assessments while still in jail
- Assign to options (to be determined, e.g., post release, WR, EM, Cal-Fire, etc.)
- Develop sufficient custody alternatives to make room for those needing to stay in custody

Suggestions:

- Develop a plan first, and then decide what can be afforded, and how to use funding
- Create a meeting calendar
- Set a one-day workshop for CCPEC to create/set plan
- Show associated costs of plan when presenting plan to Board of Supervisors

Miscellaneous:

- \$100,000 is available for training/start-up costs
- Post release supervision parolees will report starting October 1, 2011
- Ask BI for proposal to provide costs for various options, e.g., day reporting center services, manage a certain portion of the parolee population services (Wes will bring proposal to next meeting)
- Expand Home Electronic Confinement (HEC) program
- Consider using the previous Community Corrections Center model and provide using our own resources
- Discussion regarding costs to reopen floor at the jail, reestablish the work release program, and reestablish the Annex as a minimum security site (Tom will bring this information to the next meeting)
- Reach out to CDCR and Cal-Fire to come talk to group about work camp (Tom will contact)
- Discussion regarding revocation process (will wait to see if courts what the courts come up with (Melissa will advise)

The next meeting is set for August 3<sup>rd</sup>, at 3:00 p.m., in the Public Safety Conference Room, located at 1525 Court Street, 2<sup>nd</sup> Floor.