

Community Corrections Partnership (CCP)  
Executive Committee Meeting  
December 16, 2015  
Public Safety Conference Room  
1525 Court Street, Second Floor, Redding, CA

Attendees:

**Tracie Neal**, Edward Miller, Chelsey Chappelle, Penny Mossman, Erin Ceccarelli, Teresa Rushing – Shasta County Probation

**Jeff Gorder** – Shasta County Public Defender’s Office

**Tom Bosenko**, Janet Breshears, Mike Lindsey – Shasta County Sheriff’s Office

**Donnell Ewert**, Jon VanFossan – Shasta County Health and Human Services Agency

**Melissa Fowler-Bradley**, Shawn Watts – Shasta County Superior Court

Elaine Grossman – Shasta County Administrative Office

Karen Day – Department of Adult Parole Operations (DAPO)

Brian Muir – Shasta County Auditor’s Office

Amanda Owens, Maria Richard – Shasta Day Reporting Center

Jackie Durant – HOPE City

Phil Carr – Member of the Public

**CCP Executive Committee Members are in bold.**

Meeting Overview

The meeting was called to order at 3:05 p.m. A quorum was present. Introductions were made.

Public Comment

There was no public comment.

Approval of Meeting Minutes

Jeff Gorder made a motion to approve the minutes from October 21, 2015. Melissa Fowler-Bradley seconded the motion. Motion passed: 5 Ayes, 0 Noes.

Financial Report

*State Allocations to Shasta County*

Elaine Grossman distributed a Fiscal Year 2015/16 Realignment Revenue Report and stated that receipts are coming in on time and that the November payment is inflated.

Tom Bosenko commented that the County prison commitment rate needs to be tracked because revenues are tied to prison commitments. The committee needs to be prepared for the impact to the revenue.

*Planning and Implementation Funds/Annual Expenditure Report*

Erin Ceccarelli did not distribute handouts for either the CCP Planning Grant and Implementation or the Annual Expenditure Report stating that there was nothing new to report.

#### *Changes to Realignment Allocation Estimates and Growth Funds*

Tracie Neal introduced the topic stating that there was an error in calculating the allocation in previous years. Erin Ceccarelli stated that the statute states that the growth sub-account is to be made whole prior to distribution. The growth went up by \$566,000 for a one time allocation of \$2.4 million. Future growth is based on performance. The committee should not count on growth for Shasta County due to the prison commitment rate and return to prison rate.

Tracie Neal stated that growth is based on SB 678 numbers submitted to the state, where return to prison rates are compared to ourselves in previous years and other counties. Jeff Gorder stated that the judges are aware of the impact, but make their decisions based on community safety. Melissa Fowler-Bradley stated that the majority of those commitments are due to pleas as well.

#### Discussion Items

##### *Budget to Actuals*

Erin Ceccarelli stated that we are twenty-five percent through the year as of September. The actuals are a bit low, but we can expect that because not all costs for the time period will have posted to the ledger especially for contractors.

##### *2016/17 Budget Planning*

Tracie Neal began the discussion by stating that last year, budget planning took place in January and February with a motion in February followed by a motion at the March meeting to vote on percentages. Erin Ceccarelli stated that budget requests should be sent to [Erin] so that she may prepare the requests for the January meeting. After that meeting, the requests will be compiled and presented as an action item for February. She stated that although the allocations for Shasta County will be considerably lower than the last few years, the increase in the growth in this fiscal year and the unspent portion of last year's budget helps the budget scenario for next fiscal year. A status quo budget would not be out of the question given these factors. Carryover scenarios will be prepared for discussion as well.

#### Action Items

##### *Community Correction Partnership Planning Survey Report for FY 2015/16*

Tracie Neal stated that the survey goes towards implementation dollars. Erin Ceccarelli stated that the survey has been submitted to meet the deadline, but we can make amendments based on today's meeting.

Jeff Gorder made a motion to approve the Community Correction Partnership Planning Survey Report for FY 2015/16 as is. Melissa Fowler-Bradley seconded the motion. Motion passed: 5 Ayes, 0 Noes.

##### *Community Correction Partnership Meeting Formats*

Tracie Neal presented the item stating that the Community Corrections Partnership has Advisory Committee Meetings and Executive Committee Meetings. Currently, the Advisory Committee meets one hour before the Executive Committee on a quarterly basis. This item proposes that in months where there is an Advisory Committee meeting, there would be no Executive Meeting, granting more time for the discussions, presentations, and actions of the Advisory Committee. In months where action items of the Executive Committee are required, a special meeting could be called if necessary.

Jeff Gorder made a motion to approve the revision of the Community Correction Partnership meeting format. Melissa Fowler-Bradley seconded the motion. Motion passed: 5 Ayes, 0 Noes.

#### *CCP Executive and Advisory Committee Calendar*

Tracie Neal distributed a calendar with the proposed meeting dates and stated that due to the Public Safety Conference Room no longer being available for these meetings, the District Attorney's Office was being considered.

Jeff Gorder and Tom Bosenko stated that they would not be available on January 20<sup>th</sup>. Tom Bosenko proposed that the meeting be moved to January 13<sup>th</sup>.

Jeff Gorder moved to approve the Calendar as amended. Melissa Fowler-Bradley seconded the motion. Motion passed: 5 Ayes, 0 Noes.

#### *Jail AOD Education Program*

Janet Breshears stated that she met with Liz Leslie and that they worked out an alternative to the Jail AOD program where Alternative Custody offenders will get days of credit for signing up and attending the program. The program will no longer be in the jail, and the providers will notify the jail for credit days. Janet explained the breakdown of how the new program would work and what kind of programs could result in credit days.

Donnell Ewert stated that the cost for this revision to the program would be no more than what has already been allocated for program costs and would only be for adults that do not qualify or only partially qualify for Medi-Cal.

Tom Bosenko moved to approve moving the program from the jail to work release with the same funding, any excess costs to be borne by the Health and Human Services Agency. Jeff Gorder seconded the motion. Motion passed: 5 Ayes, 0 Noes.

#### *Public Defender Extra-Help Social Worker funds reallocation towards Full Time Social Worker*

Jeff Gorder presented the item stating that in 2013, the Public Defender implemented an extra help social worker to reduce failures to appear. In January, the position became full time. The caseload has continued to grow with the specialty courts and treatment programs. With CCP funding, they were able to bring on an additional extra-help social worker. The Public Defender's office wants to request from the Board of Supervisors an additional fulltime social worker and would like to use the extra help funds from the CCP to aid in funding the fulltime position instead of the previously approved extra-help position. No additional funds are being requested.

Tracie Neal asked if the social worker used an evidence-based assessment tool when considering treatment referrals or recommendations. Jeff Gorder stated that they do not use tools, they use personal judgment. Since July, 40 individuals have been put into programs instead of jail. These are pre-sentence efforts before they go to Probation. Chelsey Chappelle offered to send the Public Defender an evidence-based assessment tool for the Social Worker to use. Jeff Gorder agreed that an assessment tool would be helpful.

Donnell Ewert moved to approve funding allocated for an Extra-Help Social Worker position within the Public Defender's office be re-allocated for a Fulltime Social Worker position within the Public Defender's office. Jeff Gorder seconded the motion. Motion passed: 5 Ayes, 0 Noes.

### Operational Updates

Tom Bosenko gave an update from the Sheriff's Office. In the jail, the average daily population is 322, with 137 for serious crimes, 66 for theft, 99 for drugs or DUI, and 52 for other infractions. There are 139 on alternative custody. 12 in the STEP-UP program: one from the Sheriff's Office, six from Probation, and five from Good News Rescue Mission. There are a total of 24 offenders housed out of county.

Tracie Neal gave an update on the Public Safety Blueprint. She stated that there was a section on the CCP related to the amount of data we collect and recommendations on how we should utilize it. She then discussed sections that may be of interest to the committee.

Chelsey Chappelle thanked everyone who attended to the ribbon cutting ceremony for the new location of the Adult Division.

Shawn Watts gave an update on the Pre-Arrestment Supervised Own Recognizance (PSOR) Program stating that they are making adjustments to incorporate more people in PSOR.

Amanda Owens reminded the committee that the Day Reporting Center (DRC) Graduation is at 5:30 pm at the Elks Lodge. There will be 18 graduates. She also stated that the current population at the DRC is 76; 100 if counting those in Aftercare.

Penny Mossman gave an update on STOPP (Successful Transitions of Probation and Parole). She gave an overview of the program and stated that the first event was to take place on January 11<sup>th</sup>. So far, 39 offenders have been referred from Probation, and they have received 18 RSVP's from agencies.

### Other items for discussion/future agenda items

None.

### Adjourn

Tom Bosenko made a motion to Adjourn. Jeff Gorder seconded the motion. Motion passed: 5 Ayes, 0 Noes.

Meeting adjourned at 4:59 p.m.