



The Shasta Advisory Board of the NorCal Continuum of Care authorizes their Chair and Vice Chair to sign letters of support on behalf of the advisory board. The Chair and Vice Chair will use the following criteria for approving a letter of support.

1. Applicant agency has participated in Shasta Advisory Board Continuum of Care Activities. Has contributed to annual Point In Time Count, have participating or voting member on Shasta Advisory Board, has member that participates in a Shasta Advisory Board committees.
2. The project supports the work of the Shasta Advisory Board Strategic Plan or will contribute to CoC performance measures or reduce homelessness.
3. Agency is an active HMIS user and will continue to utilize HMIS to track participants and use assessment or screening process approved by the Coordinated Entry System (Unless, the agency can reasonably demonstrate that HMIS utilization is not applicable to the project for which they seek funding).
4. Project served the Shasta County geographic area.

Agencies requesting a letter of support will provide the proposed letter on the Shasta County Advisory Letterhead, which can be found on the County Housing Website. They will provide the letter with more than a two-day deadline, when possible, and the purpose the letter is being requested. This can be done via email.

The chair and vice chair will provide updates monthly on any letters they have signed or declined to sign to the Shasta Advisory Board.