



**NorCal CoC PIT Committee meeting Agenda
September 21, 2021
10:00 am – 11:00 am**

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1. Call to Order/Quorum Established/Introductions

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Approval of Meeting Minutes

Board members will review and approve minutes from the January 5, 2021 Meeting. (Attachment A)
April 20, 2021 Meeting. (Attachment B)

4. Discussion

- I. PIT Volunteer Resources [2020 PIT Count Announcement and Additional PIT Count Resources - HUD Exchange](#)
- II. PIT Implementation Tools [Point-in-Time Count Implementation Tools - HUD Exchange](#)
- III. PTI and HIC Guides, Tools and Webinars [PIT and HIC Guides, Tools, and Webinars - HUD Exchange](#)
- IV. PIT Methodology (Attachment C)
- V. Sample Survey (Attachment D)

5. County Updates

- I. Del Norte
- II. Lassen
- III. Modoc
- IV. Plumas
- V. Shasta
- VI. Sierra
- VII. Siskiyou

6. Discussion Items for Next Meeting

PIT

Committee Members

Duane Kegg

County of Siskiyou,
Chair

Grace Poor

County of Lassen,
Vice-Chair

Laurie Marsh

County of Sierra

Jessica King

County of Del Norte

Cathy Rahmeyer

County of Plumas

Carol Madison

County of Modoc

David Colefield

County of Shasta



7. Adjournment

Next Meeting

October 19, 2021

10:00 am – 11:00 am

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**



NorCal CoC PIT Committee Special Meeting Minutes- Draft
Tuesday, January 5, 2021
10:30am to 11:30am Via Teleconference

1. Call to Order and Roll Call/ Introductions:

Meeting was called to order at 10:35am by Duane Kegg, Committee Chair.

Quorum was established.

Members present by phone:

Misty Malloroy (Del Norte), Jennie Neal (Shasta), Lourdes Manzo (Shasta), Cathy Rahmeyer (Plumas), Kristen Quade (Plumas), Laurie Marsh (Sierra), Grace Poor (Lassen), Dawn Pittore (Shasta)

Lead Agency: Medea Henderson & Hollie Zander

2. Approval of Minutes for December 8, 2020 meeting:

Motion to Approve: Jennie Neal

Seconded: Misty Malloroy

Roll Call vote was taken; all approved; none opposed.

3. Approval of Minutes for December 18, 2020 meeting:

Motion to Approve: Grace Poor

Seconded: Jennie Neal

Roll Call vote was taken; all approved; none opposed.

4. Public Comment Period: (limited to 3 mins. per comment)

No Public Comments were received.

5. HMIS Lead Agency Updates:

a) Status of Unsheltered Exemption:

- i) Hollie informed the board that Caedy from Lead Agency has submitted the full exemption to William Snow.

b) Update on PIT App Training:

- i) Hollie informed the board that each committee board member is to elect one to two people minimum to attend the Simtech PIT App training, then return and train your advisory board or those responsible for administering the count. Lead Agency will be available for technical assistance once the training is complete.
- ii) Kristen contacted Simtech asking for training on how to use the app on an administrative level but needs a consensus from the PIT committee on a date first. Hollie with Lead Agency is requesting a list of who will be attending the training by the end of the week.



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- iii) Hollie with Lead Agency informed the board that a draft power point is being finalized for each regional administrator to use as a tool that can be customized. The draft power point will have information about the app and information about the HIC count.
 - iv) FAQ will be set up and available to the regional administrators.
 - v) Board member Kristen volunteered to coordinate with Simtech to align the paper survey with the mobile app and to set up the online registration portal which will be used to invite volunteers to register.
 - c) Sheltered Survey:
 - i) Will be sending out emails with the Point In Time info link and also the hard copy of the sheltered survey that was approved by the executive board with the changes.
 - d) Discuss HIC Data:
 - i) PIT sheltered survey includes: Emergency shelters and transitional housing.
 - ii) HIC includes: Emergency shelters, transitional housing and permanent supportive housing.
 - iii) # of sheltered persons in PIT= Reported on the HIC form
 - iv) HIC programs = Programs in HMIS
 - v) If the program does not participate in HMIS, it still needs to be set up in HMIS as a non-user.
 - vi) Medea will review the HIC process with committee members on a one-on-one basis.
 - e) Volunteer Training: Discussed with item #5 on agenda.
 - i) HUD Guidance- Conducting the 2021 Unsheltered PIT Count. Discussed with item #5 on agenda.
 - ii) HUD Sample Training Materials. Discussed with item #5 on agenda.
 - iii) All HIC & PIT data needs to be submitted to HUD by April 30th, 2021.
- 6. New Business Action Items:**
- a) 2021 Calendar- There were errors on the previous calendar that was approved. Cathy Rahmeyer made a motion to accept the calendar as it stands; seconded by Grace Poor Roll Call vote was taken; all approved; none opposed.
- 7. Discuss and Review each county's progress in organizing the PIT Count and discuss any support needs and/or suggestions. This is to include strategies around COVID-19.**
- a) No county had any comments or discussion.
- 8. Agenda Items for Next Meeting:**
- a) Medea is requesting the names and email addresses of the two assigned regional administrators for the PIT app training from each county before next week.
 - b) Review the PIT app training and Q&A.
- 9. Adjournment :**
- a) Motion to adjourn meeting: 11:00am by Jennie Neal
 - b) Seconded: Misty Malloroy
 - c) Roll Call vote was taken; All approved; none opposed.
- 10. Next Meeting:**
- a) January 19, 2021



NorCal CoC PIT Committee Meeting Minutes
Tuesday, April 20, 2021
10:00am to 11:00am Via Teleconference

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:03am by Duane Kegg (Siskiyou), Committee Chair. Quorum was established.

On Phone: Grace Poor (Lassen) Co-Chair, Misty Malloroy (Del Norte), Jennie Neal (Shasta), Cathy Rahmeyer (Plumas) & Jenna Aguilera (Lassen).

Lead Agency: Caedy Minoletti, Hollie Zander, Trisha Boss & Paul Tunison

Non-Voting on Phone: Lourdes Manzo, Maddelynn Bryan, Jessica King, Kalie Brisbon & Kristen Shreder

2. Public Comments (limited to 3 mins. per comment)

No Public Comments were received.

3. Approval of Meeting Minutes

Jennie Neal made a motion to approve the March 31, 2021 minutes as submitted. Seconded by Jenna Aguilera. Roll Call vote was taken, all approved and none opposed.

4. Discussion

I. 2021 PIT Report and Committee Feedback

Caedy Minoletti presented the 2021 PIT Report and requested feedback from the PIT Committee by April 23, 2021. Paul Tunison has provided all the counties with the raw PIT Report data to correct any inconsistencies.

Caedy reviewed all current updates and corrections to the PIT report. The PIT report sheltered count increased from 659 to 701 with continued increase expected due to PIT surveys for domestic violence agencies or confidential locations still being accepted and submitted. Demographic data needed to be extrapolated and applied to the new count due to PIT surveys for domestic violence agencies or confidential locations only included



a head count. The data has identified the primary reason for homelessness was due to wildfires. Caedy Minoletti announced that she has received feedback to break that graph related to the fires down by counties to consider the counties that did not have fires. Other changes were identified; Data for Del Norte and Lassen County will include a breakdown of their inmate population; A page to breakdown the demographics for each county will be added; The use of data sets from California Dept. of Finance & American Community Survey from 2019 have been requested to reflect more accurate data.

Jenna Aguilera shared the data source she prefers is the American Community Survey.

II. Count on Non-HUD required years

Trisha Boss shared that the COC executive board is requesting feedback from the PIT Committee members on this item. Cathy Rahmeyer (Plumas/ Sierra), Duane Kegg (Siskiyou), Misty Malloroy (Del Norte), and Jennie Neal (Shasta) expressed support in conducting a count every year. Jenna Aguilera (Lassen County) shared concerns of possible funding being impacted if a county did not participate and matters of commitment if a PIT count was conducted every year. She stated she is in support of having the option to do the count on non-required years.

III. Potential date for PIT Count for 2022

The option of having a Summer count was discussed to reflect the increase of homelessness in the area for that popular season. A summer count for non-HUD required years would be for the benefit of the COC.

Kristen Schreder, Shasta Co. CoC advisory board member shared that she would add conducting a Summer count to the Shasta Co COC advisory board meeting. Siskiyou, Lassen, Shasta, and Del Norte members are in support of Tuesday January 25th as a potential date for the 2023 PIT count. Jenna Aguilera (Lassen) Misty Malloroy (Del Norte), and Duane Kegg (Siskiyou) are in support of a potential Summer PIT count on August 15-19th, 2022. The CoC executive board is requesting feedback from the PIT Committee members on this topic.

5. New Business/ Action Items

Appointment – Chair and Co-Chair

Cathy Rahmeyer made a motion that Duane Kegg continue to serve as Chair and Grace Poor continue to serve as Co-Chair. Seconded by Jennie Neil. Roll Call vote was taken, all approved and none opposed.



Meeting Calendar (Attachment C)

Duane Kegg made a motion to approve the updated calendar with meetings set on the 3rd Tuesday of the month. Seconded by Jennie Neal. Roll Call vote was taken, all approved and none opposed.

6. Lead Agency Updates

Hollie Zander reviewed the PIT committee's goals and responsibilities. Lead agency will have the 2021 PIT report submitted to HUD by April 30th. All updates or changes to be submitted to Lead Agency by April 23rd.

7. County Updates

Jenna Aguilera, Lassen County shared that Grace Poor has returned to work for the County, they have hired for a specialist position starting May 3rd and Jenna Aguilera will transition out of the committees.

Duane Kegg, Siskiyou County shared in Yreka they are moving forward with the Urban Campsite which will be located next to the Beacon of Hope, the homeless shelter that is being established in the Summer. Mini shelters/ Pallet shelter being discussed, and any funding suggestions appreciated.

Kristen Schreder- Redding City Council member shared they are moving forward with an emergency shelter site program and looking into micro shelters. Looking into designs.

No other county updates were communicated.

8. Discussion Items for Next Meeting

No agenda items for next meeting communicated.

9. Adjournment

Misty Malloroy made a motion to adjourn the meeting at 11:13am. Seconded by Cathy Rahmeyer. Roll Call vote was taken, all approved, and none opposed.

Next Meeting

August 18, 20



NorCal 2021 PIT Scope of Work and Methodology Plan
January 26, 2021

Unsheltered

Definition

For the purposes of the PIT Count, the following definition of unsheltered homeless persons will be used:

- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.

1. We will account for and report on all people experiencing unsheltered homelessness residing in NorCal CoC.

1. A. We may exclude geographic areas where the NorCal CoC Advisory Boards have determined that there are no unsheltered homeless people living including areas that are uninhabitable.

1. B. We will start the homeless unsheltered PIT count on the day of January 26, 2021 surveying where they slept the night of January 25th. We will continue to take survey counts for the following seven days, per HUD regulations. We will be conducting survey counts on workdays only, asking where they slept the night of January 25th.

1. C. Due to the COVID-19 there will not be a night count for unsheltered.

1. D. We will count according to the HUD standard definition of homelessness: “An individual or family with a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings, including.

- Street or Sidewalk
- Vehicle/Boat
- Abandoned Building
- Bus or Train Station or Airport
- Under Bridge/Overpass



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- Outdoor Encampment
- Park

2. Establishing a timeline of count activities

2 A. The timeline is:

- August 2020 – Establish subcommittees.
- September 2020 – Have subcommittees begin meetings to plan PIT 2021 and collect needed items. Develop methodology plan and review survey.
- October 2020 – Get CoC Advisory board approval of PIT Count Methodology and survey. Identify all sheltered and unsheltered count locations.
- November – Get CoC Executive board approval of the PIT Count Methodology and survey. Finalize survey and develop volunteer or enumerator recruitment and development plan.
- December – Secure incentives and set training dates.
- January – Publicize and conduct the PIT count.

3. Determining who to count, the plan is as follow:

3. A. All of the following areas such as any homeless person sleeping in a car, park, abandoned building, bus or train station, airport, or camping ground, etc.”

4. Involving partner organizations

4. A. All the agencies participating with The Continuum of Care Advisory Boards and other community stakeholders. The stakeholders include representatives from jurisdictions or partners assisting with the count, community members, and people with the following types of professional and personal experience:

- Shelter staff
- Homeless outreach workers
- Law enforcement

5. Managing PIT count planning and execution

5. A. Introduced steering committee leadership to the COC

5. F. Submit the methodology plan for approval



- 5. B. Requested funding for PIT day of and volunteers
- 5. C. Requested leads and volunteers or enumerators for different sub-committees
- 5. D. The Ad Hoc Committee has at a minimum 1 monthly meeting
- 5. E. Attended monthly advisory meeting for the Continuum of Care
- 5. G. Utilize HMIS to enter data from PIT surveys.

6. Engaging reluctant providers

6. A. Should we encounter reluctant providers for participation in the Point in Time Count we will ensure that all the information from the surveys will be kept confidential. We will meet them in person and discuss the value of the data collected for the community and meeting the needs of those experiencing homelessness. We will work to incorporate their ideas into the planning process.

7. Using volunteers or enumerators to conduct the PIT count.

- 7. A. We will secure lead volunteers or enumerators.
- 7. B. Create a platform for volunteers or enumerators to sign up.
- 7. C. The surveys of people for the unsheltered count must be administered in a manner that protect participant privacy and safety, as well as the safety of the person completing the survey.
- 7. D. There will be a training for all volunteers or enumerators to know the proper way to complete the survey and to know how to protect themselves while doing so.
- 7. E. There will be COVID-19 training for all volunteers or enumerators and anyone involved with the PIT.
- 7. F. We have requested volunteers or enumerators from Continuum of Care committees.
- 7. G. The conducting of training will be remotely by conference calls.

Sheltered

Definition

For the purposes of the count, the following definition of sheltered homeless persons will be:

- An individual or family living in a supervised publicly or privately-operated shelter designated to provide temporary living arrangement (including congregate shelters, transitional housing, jail, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals).
1. We will account and report on all people experiencing sheltered homelessness residing in NorCal CoC.



1. A. We may exclude geographic areas where the NorCal CoC Advisory Boards have determined that there are no persons experiencing sheltered homelessness, including areas that are uninhabitable.

1. B. We will start the homeless sheltered PIT count on the night January 25th. We will continue to take survey counts for the following seven days, per HUD regulations. We will be conducting survey counts on workdays only, asking where they slept the night of January 25th. The methodology used for the sheltered count will be a random sample and service based counts up to the 7 day period after the designated night of the count.

Establishing a timeline of count activities

2. A. Executing the Sheltered count

- We will count clients in Emergency Shelter, Safe Haven, or Transitional Housing on the night designated for the count, January 25, 2021.

3. Determining who to count, the plan is as follow:

3. A. We will count clients sleeping overnight in all of the following project types:

- Emergency Shelter
- Motel/Hotel paid for by charitable organization or by federal, state or local government programs.
- Transitional Housing
- Hotels or Motels - Project Room Key

3. B. We will work closely with providers serving youth to ensure a comprehensive and inclusive count of youth experiencing homelessness, including:

- Youth drop-in center
- Faith-based organization and youth groups
- Health clinics-youth-base including mobile health outreach
- Local middle schools, high school and alternative educational programs
- Libraries

4.0 Involving partner organizations

4. A. Stakeholders include representatives from jurisdictions or partners assisting with the count, community members, and people with the following types of professional and personal experience:

- Shelter staff
- Homeless outreach workers
- Law enforcement



5. Managing PIT count planning and execution

- 5. A. Introduced steering committee leadership to the COC
- 5. F. Submit the methodology plan for approval
- 5. B. Requested funding for PIT day of and volunteers
- 5. C. Requested leads and volunteers or enumerators for different sub-committees
- 5. D. The Ad Hoc Committee has at a minimum 1 monthly meeting
- 5. E. Attended monthly advisory meeting for the Continuum of Care
- 5. G. Utilize HMIS to enter data from PIT surveys.

6. Engaging reluctant providers

6. A. Should we encounter reluctant providers for participation in the Point in Time Count we will ensure that all the information from the surveys will be kept confidential. We will meet them in person and discuss the value of the data collected for the community and meeting the needs of those experiencing homelessness. We will work to incorporate their ideas into the planning process.

7. Using volunteers to conduct the PIT count.

- 7. A. We will secure lead volunteers or enumerators.
- 7. B. Create a platform for volunteers or enumerators to sign up.
- 7. C. The surveys of people for the unsheltered count must be administered in a manner that protect participant privacy and safety, as well as the safety of the person completing the survey.
- 7. D. There will be a training for all volunteers or enumerators to know the proper way to complete the survey and to know how to protect themselves while doing so.
- 7. E. There will be COVID-19 training for all volunteers or enumerators and anyone involved with the PIT.
- 7. F. We have requested volunteers or enumerators from Continuum of Care committees.
- 7. G. The conducting of training will be remotely by conference calls.

DATA ENTRY AND DUPLICATION METHOD

Survey Administration Details

Since the PIT will involve both street-based and service-based counts, in order to avoid duplication, a method will be implemented to account for any individuals who may be interviewed multiple times. The deduplication method for the interview surveys consists of creating a unique identifier using several fields of information from the survey (first initial, last initial, birth month, birth year, gender, race, and veteran status). The deduplication method for



the observational surveys will use the following fields to create a unique identifier (reason for observational tool, type of location, age observed, perceived gender, and perceived race). This process allows data analysts to easily identify and eliminate duplicate records.

Since the observational surveys contain less information and therefore fewer fields to use in the deduplication process, it is challenging to rationalize the drop of any potential duplicates in this data. For example, if two different volunteers were instructed to record their observations regarding the same scenario, they would likely describe the scenario in two completely different ways. Thus, there would be no certainty that the individuals observed in the scenario were the same individual or different individuals. Therefore, it is decided to include all observational surveys. It is important to make this distinction as the interview survey data is based on the respondent's own self-identification, while the observational survey data is based on the volunteer's perceptions. Observational surveys will not exceed 10% of the total surveyed.

SURVEY TOOL

Survey Development

A PIT Count survey was developed by the NorCal CoC to acquire data which met the requirements of the U.S. Department of Housing and Urban Development (HUD). The survey will collect a variety of data: demographics, family make-up, military service, chronic homelessness, sleeping location, disabilities, income, education level, and barriers to acquiring permanent housing.

Survey Sampling

In order to complete a census of respondents, enumerators will be trained to employ an "every encounter" survey approach. Enumerators will be instructed to approach every person encountered whom they consider to be an eligible survey respondent. If the person declines to take the survey, the survey worker will complete an observation-based survey. After completing a survey, the every encounter approach will be resumed.

This approach was chosen to reach as many individuals in various geographic locations and of various subset groups such as homeless youth, minority ethnic groups, military veterans, domestic violence victims, and families.

Data Collection

Care will be taken by interviewers to ensure that respondents feel comfortable regardless of the street or shelter location where the survey occurs. During the interviews, respondents will be



encouraged to be candid in their responses and will be informed that their responses will be framed as general findings, kept confidential and not traceable to any one individual.

Due to the sensitive nature of the survey, respondents will not be required to answer every survey question and respondents can request to skip questions that are not applicable or that they do not feel comfortable answering.

The primary goal for the PIT is to interview each person experiencing homelessness in Lassen County. However, it is understood interviewing everyone, is not feasible under certain circumstances. Thus, an observation survey tool will be developed to allow interviewers to record observational data (perceived data, ethnicity, age, physical description) for suspected homeless individuals encountered during the street count who were unable or unwilling to engage. This observational technique is acceptable according to HUD Guidelines.

Addendums Attached:

- A. Del Norte County
- B. Lassen County
- C. Modoc County
- D. Plumas County
- E. Shasta County
- F. Sierra County
- G. Siskiyou County

A. Del Norte County

Unsheltered

1. Del Norte County has identified the unsheltered count areas will be: Crescent City, town area. I am going to try to find host locations in our outer lying areas such as Klamath, Smith River, Gasquet, Fort Dick, Hiouchi but that may not be possible this COVID year.
2. Del Norte County has identified the following date and times for the count:
 - a. Tuesday, January 26, 2021, 8am- 8pm
 - b. Wednesday, January 27, 2021, 8am- 8pm
 - c. Thursday, January 28, 2021, 8am- 8pm
 - d. Friday, January 29, 2021, 8am- 8pm
 - e. Monday, February 1, 2021, 8am- 8pm



Sheltered

1. Del Norte County has identified the sheltered locations on the night of the count to be:
 - Mission Possible (if homeless shelter is open at that time- it is under renovation)
 - Harrington House (domestic violence shelter)
 - Coastal Inn & Suites (for Project Room Key participants)
 - Behavioral Health transitional housing
 - Del Norte County Jail
 - Those being paid Temporary Homeless assistance through CalWORKs, Family Stabilization and Housing Support Programs.

This count will be done by telephone contact and in-house program numbers will be obtained from program supervisors.

B. Lassen County

OVERVIEW

The purpose of the 2021 Lassen County Point in Time (PIT) Count is to:

- Produce a point-in-time count of the number of people in Lassen County who experience homelessness; and,
- Collect information from people experiencing homelessness in Lassen County that can be used to better understand the extent and nature of homelessness in the county.

Components of the PIT Count

The PIT Count will have three components:

- The shelter count: an enumeration of sheltered homeless individuals.
- The street count: an enumeration of unsheltered homeless individuals.
- The service-based count: an enumeration of unsheltered homeless individuals at various service locations.

The results of the street, service-based, and shelter count will be combined to produce the total number of people experiencing homelessness in Lassen County. A more detailed description of the methodology used for the PIT Count follows.

SHELTER COUNT METHODOLOGY



Shelter-Based Count

The shelter-based count will be conducted to include all individuals who stay in emergency shelters (including individuals who stayed in domestic violence shelters or who received motel/hotel vouchers) or transitional housing on the night of January 25, 2021. Lassen County shelters providers include: Crossroads Ministries, Lassen Family Services, and Lassen County Health and Social Services (HSS).

A Shelter Count Training along with written instructions will be given to the participating agencies on how to fill out the Housing Inventory Count and PIT Surveys. The training and instructions will be given one week prior to the PIT (Date and Time TBD).

STREET AND SERVICE-BASED COUNT METHODOLOGY

Design

The unsheltered methodology will consist of three primary components:

- ✓ Street-based count on January 26, 2021, between TBD
 - ✓ Magnet Events:
 - ✓ Crossroads on January 26, 2021, between TBD
 - ✓ Judy's House on January 26, 2021 between TBD
- ✓ Service-based counts on January 26-29, 2021
 - ✓ Magnet events:
 - ✓ Fort Sage Family Resource Center on TBD, between TBD
 - ✓ Big Valley Family Resource Center on January TBD, between TBD
 - ✓ Westwood Family Resource Center on TBD, between TBD
 - ✓ Salvation Army on January TBD, between TBD

Street-Based Count

The street-based count will take place on January 26, 2021, between TBD

Enumerators will be required to report to and check-in at the (Location TBD) in Susanville, CA. After the initial briefing, team assignments, surveys, and supplies will be provided. This site is established so enumerators can acquire support and access food, warmth, and other resources they may need.

Teams of at least three persons will be created to survey designated areas of Susanville and surrounding areas for the street count. Each team will be, ideally, composed of at least one



Behavioral Health therapist or case manager. Teams will be deployed throughout Susanville and the surrounding areas. Surveys will be conducted in parks, cars, riverbanks, bridges, social service offices, abandoned buildings, and at Crossroads Ministries. Each survey respondent will be given an incentive bag which will include (items TBD).

Every effort will be made to minimize potentially hazardous situations. Law enforcement agencies will be notified of the pending street count activity and a deputy or officer will be based at the check-in site in the case a quick response is needed. Enumeration teams will be trained and advised to take all safety precautions possible; including maintaining a safe distance from those they are counting.

In addition, Crossroads Ministries will sponsor a magnet event that will take place on January 26, 2021, occurring between TBD and located at 2410 Main Street, Susanville. Lassen WORKs services, Behavioral Health services, and (others TBD) will be offered to people experiencing homelessness.

Service- Based Count

The service-based count will take place on January 26-29, 2021. County staff has compiled a list of agencies that provide services to individuals and families experiencing homelessness. Those agencies include: list TBD. The purpose of the Service-Based Count is to survey individuals who may not have been counted during the Street and Shelter Count on January 26th. Individuals who are surveyed will be asked where they stayed on the night of January 25, 2021.

Contact will be attempted with each organization identified. The goal of contacting each organization is to verify the agency name, contact information, operational hours and to assess each agency's interest level in participating in the PIT Count and how many estimated volunteers might be needed.

If an agency requests assistance with the surveys, teams of volunteers will be deployed to the service agencies that are willing to have volunteers administer surveys at their facility or where volunteers could assemble outside of the service agencies to interview people as they enter or exit the facility.

Magnet Events

Several areas including, Westwood, Bieber/Nubieber, and Herlong/Doyle have been identified to host their own magnet events. The rationale for hosting the magnet events was to connect with individuals and families experiencing homelessness in the very rural areas of Lassen County. The magnet events will be held between January 26-29, 2020, as designated below:



- ✓ Herlong/Doyle's FRC on TBD, between TBD
- ✓ Bieber/Nubieber's FRC on TBD, between TBD
- ✓ Westwood's FRC on TBD, between TBD
- ✓ Salvation Army on TBD, between TBD

Individuals and families experiencing homelessness who come to the magnet events will receive the same incentive bags that will be used during the street-based count.

ENUMERATOR RECRUITMENT

Enumerators will be recruited through the Homeless Committee and flyers were distributed to various agencies and at collaborative meetings. Lastly, email blasts will be sent to Lassen County HSS staff to recruit additional participants. Survey Monkey will be used to keep track of registrations.

PIT enumerators will have the opportunity to provide assistance in several ways. First, they can serve as enumerators in the street-based count on January 26, 2020. Second, they can help identify locations in City of Susanville and surrounding areas where homeless individuals and families were known to live and congregate. Third, they can donate items to be used in the incentive bags that were given to homeless individuals who were surveyed. Finally, they will have the opportunity to serve as a Site Coordinator who works in tandem with community service agencies or as enumerators for the service-based count that occurred on January 26 through 29, 2020.

All enumerators will complete a training that includes how to conduct the count, reviews the survey questions and reviews important safety and health guidelines.

C. Modoc County

Unsheltered

1. Modoc County has identified unsheltered counts to encompass the entire county.
2. Modoc County has identified the following dates and times for the count:
 - a. Tuesday, January 26, 2021 8 a.m. – 5 p.m.
 - b. Wednesday, January 27, 2021
 - c. Thursday, January 28, 2021
 - d. Friday, January 29, 2021



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e. Monday, February 1, 2021

Sheltered

1. Modoc County has identified the sheltered locations on the night of the count. Domestic Violence Shelter and Transitional Housing counts will be coordinated and with TEACH Inc. staff.

Individuals or families receiving:

Homeless Assistance,
Family Stabilization Services,
Housing Support Program,
Housing Disability and Advocacy Program,
Project RoomKey,
Behavioral Health housing,
Modoc County Jail, or
any similar housing services will be contacted and included in the count.

Modoc County has identified the cities with motels/hotels throughout the county may be included in the sheltered count.

This count will be done by telephone contact and in-house and in-house data will be obtained from individual programs.

D. Plumas County

Unsheltered

- 1 Plumas County has identified the unsheltered count areas will be all communities and outlying Areas countywide.
- 2 Plumas County has identified the following date and times for the count:
 - f. Tuesday, January 26, 2021 – Times range from 8:00 a.m. to 8:00 p.m. daily
 - g. Wednesday, January 27, 2021
 - h. Thursday, January 28, 2021
 - i. Friday, January 29, 2021
 - j. Saturday, January 30, 2021
 - k. Sunday, January 31, 2020
 - l. Monday, February 1, 2021

Sheltered



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2. Plumas County has identified the sheltered locations on the night of the count to be: Emergency Motel Sheltering, Ohana House, PRS DV Shelter, ASP Sober Living Homes and Plumas County BH emergency and transitional housing. In addition, Shasta County has identified the following date and times for the count:
 - a. Tuesday, January 26, 2021 – Times range from 8:00 a.m. to 8:00 p.m. daily
 - b. Wednesday, January 27, 2021
 - c. Thursday, January 28, 2021
 - d. Friday, January 29, 2021
 - e. Saturday, January 30, 2021
 - f. Sunday, January 31, 2021
 - g. Monday, February 1, 2021

E. Shasta County

Unsheltered

3. Shasta County has identified the unsheltered count areas will be: Redding, Anderson, Cottonwood, Shasta Lake City, Burney and some of the known outskirts of Shasta County.
4. Shasta County has identified the following date and times for the count:
 - m. 6:30 am to 5:00 pm, Tuesday, January 26, 2021,
 - n. Wednesday, January 27, 2021
 - o. Thursday, January 28, 2021
 - p. Friday, January 29, 2021
 - q. Monday, February 1, 2021

Sheltered

3. Shasta County has identified the sheltered locations on the night of the count to be: Good News Rescue Mission and One Safe Place. In addition, Shasta County has identified the following date and times for the count:
 - a. 6:30 am to 5:00 pm, Tuesday, January 26, 2021,
 - b. Wednesday, January 27, 2021
 - c. Thursday, January 28, 2021
 - d. Friday, January 29, 2021
 - e. Monday, February 1, 2021
 - f.

F. Sierra County

Unsheltered



1. Sierra County has identified unsheltered counts to encompass the entire county.
2. Sierra County has identified the following dates and times for the count:
 - a. 8 a.m. to 5 p.m., Tuesday, January 26, 2021
 - b. 8 a.m. to 5 p.m., Wednesday, January 27, 2021
 - c. 8 a.m. to 5 p.m., Thursday, January 28, 2021
 - d. 8 a.m. to 5 p.m., Friday, January 29, 2021
 - e. 8 a.m. to 5 p.m., Monday, February 1, 2021

Sheltered

1. Sierra County has identified the sheltered locations on the night of the county be Ohana house, located in Quincy, CA. Only those referred from Sierra County will be counted.
2. Sierra County has identified the following cities with motels/hotels to be included in the sheltered count: Loyalton, Sierraville, Sierra City, Downieville.
3. Sierra County does not have any emergency shelters, therefore if an individual is sheltered outside of the county, that individual will be included in Sierra County's count.
4. Sierra County has identified the following dates and times for the count:
 - a. 8 a.m. to 5 p.m., Tuesday, January 26, 2021
 - b. 8 a.m. to 5 p.m., Wednesday, January 27, 2021
 - c. 8 a.m. to 5 p.m., Thursday, January 28, 2021
 - d. 8 a.m. to 5 p.m., Friday, January 29, 2021
 - e. 8 a.m. to 5 p.m., Monday, February 1, 2021

G. Siskiyou County

Unsheltered

1. Siskiyou County has identified the unsheltered count areas as follows: Yreka, Mount Shasta, Weed, Dunsmuir, Happy Camp, Montague, Scott Valley, Tulelake, and various outlying regions of Siskiyou County.
2. Siskiyou County has identified the following dates and times for the count:
 - a. 6:30 a.m. to 5:00 p.m., Tuesday, January 26, 2021.
 - b. Wednesday, January 27, 2021
 - c. Thursday, January 28, 2021
 - d. Friday, January 29, 2021
 - e. Monday, February 1, 2021



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Sheltered

1. Siskiyou County has identified the sheltered locations on the night of the count to be: Beacon of Hope Gospel Rescue Mission, in conjunction with local churches.
2. Siskiyou County has identified the following dates and times for the count:
 - a. 6:30 a.m. to 5:00 p.m., Tuesday, January 26, 2021.
 - b. Wednesday, January 27, 2021
 - c. Thursday, January 28, 2021
 - d. Friday, January 29, 2021
 - e. Monday, February 1, 2021

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2021 PIT Survey

Interviewer: _____ Phone
Number: _____

County (Circle One):	Del Norte	Lassen	Modoc	Plumas	Shasta	Sierra
	Siskiyou					

Hello, my name is {*Your Name*}, and I am conducting a brief survey. This survey will only take a few moments, is confidential, and may help us advocate for more resources. May I ask you a few questions about your housing and service needs? Yes No

Have you already taken this survey this week? Yes If YES, stop survey No

1. Where did you sleep on the night of January 25, 2021? (Select One)

Stop Survey		
<input type="checkbox"/> Motel/hotel (paid w/own funds)	<input type="checkbox"/> Jail or prison	<input type="checkbox"/> In a place you are going to be evicted w/in 2 weeks
<input type="checkbox"/> House or apartment rented or owned	<input type="checkbox"/> With a friend or family in their home	<input type="checkbox"/> Treatment Program <input type="checkbox"/> Hospital

Unsheltered – Add Location if possible	Sheltered
<input type="checkbox"/> Street or Sidewalk	<input type="checkbox"/> Emergency Shelter (name of project):
<input type="checkbox"/> Vehicle/Boat	<input type="checkbox"/> Motel/Hotel (pd with voucher- name of location):
<input type="checkbox"/> Abandoned Building	<input type="checkbox"/> Transitional Housing (name of project, cannot be family or friend's home):
<input type="checkbox"/> Bus or Train Station or Airport	<input type="checkbox"/> Motel/Hotel Project Room Key (pd with voucher- name of location):
<input type="checkbox"/> Under Bridge/Overpass	
<input type="checkbox"/> Outdoor Encampment	
<input type="checkbox"/> Park	

2. Which area did you sleep last night? (Circle one): Redding Anderson Cottonwood
Shingletown Shasta Lake Burney French Gulch Fall River Mills
Other: _____

3. What is the primary reason of homelessness? (Circle Only One)

Child/Elder Abuse/Neglect	Family Break Up	Incarceration	Medical Issues	Overcrowded	Sudden Loss of Income
Domestic Violence	Fire	Mental Health	Relocation	Loss of Employment	Gender Identification
Lack of Job Skills	Natural Disaster	Stranded Traveler	Eviction	Illness	Alcohol Abuse
Drug Abuse	COVID-19		Other: _____		Refused/DK



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4. What brought you to this county? Grew Up Here Family Here Good Social Services Affordable Housing
 Friends Here Other

5. How long have you lived in this county? Less than 6 months 6 months to 1 Year 1-5 Years 6-10 years
 Over 10 years Refuse Other _____

HOUSEHOLD {Now, a few questions about your household. Remember your answers are confidential and anonymous.}

Directions: If all household members are present, ask each person for their answers. If other HH members are not present then person 1 should answer for them. Complete columns for person 2-4 in order of oldest to youngest. If more than 4 people are in the HH, use another survey.

6. Household Type: With child(ren) W/O child(ren) Unaccompanied Youth (under 18 yr) Veteran w/child(ren)
 Unaccompanied Youth (18-24 yr) Parenting Youth (under 18 yr) Parenting Youth (18-24 yr) Veteran w/o child(ren)

7. How many adults and children are there in your household? _____ Adults _____ Children

	Person #1	Person #2	Person #3	Person #4
8. What are your Initials?				
9. Relationship to Head of Household	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Other-Family <input type="checkbox"/> Non-Married Partner <input type="checkbox"/> Other-Non-Family	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Other-Family <input type="checkbox"/> Non-Married Partner <input type="checkbox"/> Other-Non-Family	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Other-Family <input type="checkbox"/> Non-Married Partner <input type="checkbox"/> Other-Non-Family	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Other-Family <input type="checkbox"/> Non-Married Partner <input type="checkbox"/> Other-Non-Family
10. What is your gender?	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Transgender <input type="checkbox"/> Gender Non-Conforming	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Transgender <input type="checkbox"/> Gender Non-Conforming	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Transgender <input type="checkbox"/> Gender Non-Conforming	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Transgender <input type="checkbox"/> Gender Non-Conforming
11. What is your age range?	<input type="checkbox"/> Under 18 <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-62 <input type="checkbox"/> 63+ <input type="checkbox"/> Refused	<input type="checkbox"/> Under 18 <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-62 <input type="checkbox"/> 63+ <input type="checkbox"/> Refused	<input type="checkbox"/> Under 18 <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-62 <input type="checkbox"/> 63+ <input type="checkbox"/> Refused	<input type="checkbox"/> Under 18 <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-62 <input type="checkbox"/> 63+ <input type="checkbox"/> Refused

2021 PIT Survey, pg. 2

12. What is your race?	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Multiple Races	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Multiple Races	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Multiple Races	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Multiple Races
13. Are you Hispanic or Latino? (Ethnicity)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No



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Questions on Homelessness

14. Is this your first time homeless?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
15. How long have you been homeless this time? Include time spent in shelters or on the streets only.	<input type="checkbox"/> Less than 1 month <input type="checkbox"/> 1 mo to 6 mo <input type="checkbox"/> Over 6 mo to 1 year <input type="checkbox"/> Over 1 yr to 5 yrs <input type="checkbox"/> Over 5 yrs	<input type="checkbox"/> Less than 1 month <input type="checkbox"/> 1 mo to 6 mo <input type="checkbox"/> Over 6 mo to 1 year <input type="checkbox"/> Over 1 yr to 5 yrs <input type="checkbox"/> Over 5 yrs	<input type="checkbox"/> Less than 1 month <input type="checkbox"/> 1 mo to 6 mo <input type="checkbox"/> Over 6 mo to 1 year <input type="checkbox"/> Over 1 yr to 5 yrs <input type="checkbox"/> Over 5 yrs	<input type="checkbox"/> Less than 1 month <input type="checkbox"/> 1 mo to 6 mo <input type="checkbox"/> Over 6 mo to 1 year <input type="checkbox"/> Over 1 yr to 5 yrs <input type="checkbox"/> Over 5 yrs
16. Have you been homeless at least 12 months over the last 3 yrs?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
17. How many separate times have you stayed in shelters or on the streets during the past 3 years?	<input type="checkbox"/> Less than 4 <input type="checkbox"/> 4 or more <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Less than 4 <input type="checkbox"/> 4 or more <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Less than 4 <input type="checkbox"/> 4 or more <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Less than 4 <input type="checkbox"/> 4 or more <input type="checkbox"/> Refused/DK
18. Are you homeless as a result of a natural disaster?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
18a. Which natural disaster? (fill in)				
19. Are you a Veteran of the Armed Forces?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
20. Have you been diagnosed with any of the following conditions? (Check all that apply)	<input type="checkbox"/> Alcoholism <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Mental Illness <input type="checkbox"/> HIV or AIDS <input type="checkbox"/> Physical Disability <input type="checkbox"/> Developmental <input type="checkbox"/> Chronic Health Condition <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Alcoholism <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Mental Illness <input type="checkbox"/> HIV or AIDS <input type="checkbox"/> Physical Disability <input type="checkbox"/> Developmental <input type="checkbox"/> Chronic Health Condition <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Alcoholism <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Mental Illness <input type="checkbox"/> HIV or AIDS <input type="checkbox"/> Physical Disability <input type="checkbox"/> Developmental <input type="checkbox"/> Chronic Health Condition <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Alcoholism <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Mental Illness <input type="checkbox"/> HIV or AIDS <input type="checkbox"/> Physical Disability <input type="checkbox"/> Developmental <input type="checkbox"/> Chronic Health Condition <input type="checkbox"/> Refused/DK
20a. Have any of the above situations kept you from living in stable housing?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
21. Do you have a felony conviction?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
22. Have you ever been denied housing because of a criminal conviction?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
23. Are you currently fleeing domestic	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK



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violence, dating violence, sexual assault or stalking situation?				
24. Did you ever live in foster care or a group home?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK
24a. If yes, what age did you exit?	<input type="checkbox"/> Under 15 yrs <input type="checkbox"/> 15-18 yrs <input type="checkbox"/> Over 18 yrs	<input type="checkbox"/> Under 15 yrs <input type="checkbox"/> 15-18 yrs <input type="checkbox"/> Over 18 yrs	<input type="checkbox"/> Under 15 yrs <input type="checkbox"/> 15-18 yrs <input type="checkbox"/> Over 18 yrs	<input type="checkbox"/> Under 15 yrs <input type="checkbox"/> 15-18 yrs <input type="checkbox"/> Over 18 yrs
25. Do you receive any disability benefits such as SSI, SSA, SDI or Veteran's Disability benefits?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused/DK

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