

New Membership Training

Step 1. [CalCAPA Academy: Log in to the site \(moodleconcept.com\)](http://moodleconcept.com)

Step 2. Create a New Learner Account

Is this your first time here?



Create a New Learner Account

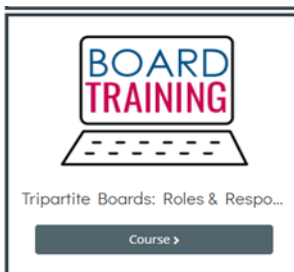
CalCAPA Member and Associate Member organization staff and board members may self-register for CalCAPA Academy access.

If your organization is not listed or for additional assistance, email training@calcapa.org.

Step 3. Once you have submitted your registration you will receive an automated approval email that may take up to 15 minutes. The approval email will include a temporary password. Upon logging In with the temporary password you will be required to reset your password.

Step 4. After you have successfully logged in on the home page scroll toward the down the page to the Available courses and locate the course titled, and click on Course.

Board Training Tripartite Board Roles and Responsibilities



Step 5. Upon completing the course please email the Shasta County Housing and Community Action Agency Contact to self-certify your completion.