



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Advisory Board Meeting Minutes

February 25, 2021

3:00pm to 4:00pm

Zoom Meeting Online

<https://dnco.zoom.us/j/95480751992>

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 3:07 pm by Dorothy Waddelow. Quorum was established.

Present: Dorothy Waddelow (DHHS), Roy Jackson (DHHS), Kintay Johnson (CR), Daphne Cortes-Lambert (Mission Possible), Megan Miller (HUD), Jessica King (DHHS), Trisha Boss (Executive CoC), Caedy Minoletti (Executive CoC)

2. Approval of Meeting Minutes from January 2021

Motion to approve minutes from January 28th, 2021 meeting minutes by Roy Jackson and seconded by Megan Miller. All approved, none opposed.

3. Public Comments (limited to 3 mins. per comment)

No public attendees. No emails or other contacts.

4. Updates

A. Mobile Showers Project- Roy Jackson

Currently registering the mobile shower trailer. A truck has been purchased and is being picked up from Eureka today. Due to issues with the slide on highway 101 they may be forced to stay the night in Eureka. Senior Center has completed their scope of work for the mobile shower service supervisor they are looking to hire. Roy Jackson has a meeting with Charlene Mazzei next week just to make sure that we're all on the same page for the data we will be collecting for HEAP and Lava Mae.

Daphne Cortes-Lambert stated that's really important for her to know because that's going to change what she does as far as the showers for the county. As of right now she can start sharing with people and spreading the word for and she can start looking at what she's going to do with the clothing that is donated etc.

Roy Jackson inquired if she plans to continue the normal Tuesday community showers once the mobile showers are up and running and Daphne Cortes-Lambert replied that the showers were originally started as COVID response so she will need to speak with the County about that.

Roy Jackson stated that it would be good for the Senior Center to meet with Daphne Cortes-Lambert to get ideas of the best locations for the mobile showers in terms of homeless camp locations. Daphne Cortes-Lambert responded that she knows that the locations need to have access to water and gray matter disposable but she will get with them to discuss.

B. Community COVID updates- Roy Jackson

Report from Public Health yesterday stated we had 10 new cases. In the last 14 days we have had 60 new confirmed cases There are currently 40 active cases and we have one hospitalization. There have been 5 deaths to date.

C. Updates from the Executive Board- Roy Jackson

1. In the public comment section somebody voiced concerns about Lassen County unable to get funding since they had a communication mishap about the 2020 PIT count. They are asking for solutions in order for Lassen County to get some funding. Barbara Longo provided an overview about the Lassen County PIT count stating they were aware that doing their count on the wrong day could affect their funding. Barbara requested options on how to resolve that issue. Trisha Boss is going to work with a Governance Charter member to facilitate a meeting to look into further discussion.
2. Jocelyn Disney provided presentation about the Lead Agency and funding summary.
3. Barbara Longo announced that the strategic plan is out dated for the Lead Agency and it will be getting updated. Local Advisory Boards will also need to update their strategic plan to align with Lead Agency.
4. Motion to make Barbara Longo was voted as Chair of the Executive Board.
5. Jenna Aguilar was voted as the HMIS and PIT committee alternate.
6. HMIS end user agreement item number 2 was changed.
7. Counties received guidance from HCFC concerning HHAP round 2, We need to use the 2018 physical year racial and ethnic data for the CoC.
8. Nothing further need to be done for the PIT waiver we have already received the exception.
9. The CoC has been awarded \$2,000,000 in ESG-CV funding a NOFA will be sent out regarding that funding. The funding categories will be emergency shelter, street outreach, HMIS and administrative.

D. PIT updates- Jessica King

Due to COVID we completed only the Sheltered PIT count this year. We completed 67 surveys completed which included Legacy and Mission Possible. We had approximately 37 additional individuals counted from transitional housing and emergency shelters. We have not yet received the final report back from the Executive Board.

E. Mission Possible Updates- Daphne Cortes-Lambert

Daphne Cortes-Lambert is still running the community shower focusing on relationship based management. People are able to get jobs, helping people with HUD. A lot of this population does not have phones to keep their schedules. What we are finding is a lot of them don't leave their camps and don't even know where the HUD office is let alone how to fill out their paperwork. They can use my phone so they can get the phone interviews done if needed. Daphne Cortes-Lambert was able to get a release of information for

HUD and help a lot of different people. We have been using the referrals for the workforce center storm clean-up to get a lot of people who are homeless and want to work jobs.

The winter shelter in place project is our big focus right now. Today is the 5th week and I don't have the data from this week but as of last week we had served 215 people in the first 4 weeks. Out of that only 37 of those people are people I have made contact with services in the past. That is 178 new people and they are still coming. We are working on building a relationship with them right now not just saying hey let's sign you up for HMIS. This has let us know that there is a population that we have not reached, that we have not accounted for, that we are not getting funding for.

Another Part is the garbage bag deal which is simply giving them garbage contractor bags and telling them go and collect your garbage and then we will pick it up next week. If they do this four week in a row they are rewarded with a tent, a phone charger that is also a hand warmer, or a sleeping bag. Any incentives to keep them motivated. This is still a pilot project se we are looking at how can we make this better.

Daphne Cortes-Lambert is working with the city manager to look at areas where this outreach can be located and reach more people. Right now it's put in really good spots but city did not feel that beachfront Park was the best spot and having a grandchild herself she understands both sides of that. So we are looking for a more suitable area maybe somewhere around the cemetery. There is an unreached population that is a bit more hardcore up there. That is a challenging area to connect with so we want to work on that. Wild River Community Foundation and the Pulse Area Foundation have funded this program for four months but they can see that this is something that may need to be to extended after that.

We are giving food to these individuals who do not have cars to get to the food banks and this is a population that needs food. we are able to give the people things they need to survive and help them to shelter in place which is things like weatherproof socks, tarps, rain gear, candles, hand warmers. We are asking them what it is they need to survive and providing that.

Daphne Cortes-Lambert states she is working hard on doing the HMIS to represent this population to the best of her ability. Daphne Cortes-Lambert is working on an agreement with the Senior Center to help her with the administrative part and it's just a wonderful opportunity for nonprofits to work together to achieve a goal.

F. HHAP Round 2 Updates- Roy Jackson

January 23rd the application was submitted they have 60 days to respond to us. We are hoping to hear back around the third week in March. This funding is allocated to conversion of the Legacy and rapid rehousing.

5. Discussion

No discussion items for today

6. New Business

A. New Advisory Board members voting vs. participant

Roy Jackson stated that the concern is making sure that voting members understand the commitment to meetings etc. There is an individual with Tolowa Dee-ni' Nation that started their job this week so we will be moving forward recruiting that individual who has previous experience with the CoC.

Megan Miller asked how it would affect the quorum to add voting members what are the requirements? Trisha Boss stated that you need 51% attendance in order to meet quorum. So if we were at 7 members we would need 4 to be present in order to meet quorum. Trisha Boss also stated that our Advisory Board elected a membership policy that identifies the two separate groups and set our max voting members at seven members. If you wanted to change that you could amend the policy.

B. Local Coordinated Entry Board- Roy Jackson

Roy Jackson would like a local Coordinated Entry Committee focused on our local processes and areas we need to improve. Seeking out other agencies that can get involved with HMIS. Just to start looking at what we would like to see in our county and access points.

Daphne Cortes-Lambert stated she believes this is a great idea and while she is still just scratching the surface of HMIS it would be wonderful to see it used the way it is meant to be and see how the agencies can work together.

Roy Jackson stated that the State is going to be requiring a lot more data from us and more reporting on programs and services being provided with our funding.

Megan Miller thinks that Kintay Johnson would be a great resource for that since he is involved with that. Roy Jackson has a meeting set up with him to look at that.

C. Resignation of Advisory Board member Brandon Hill

Megan Miller inquired how Brandon Hill's resignation from the Advisory Board as far as dynamics and voting. Jessica King commented that he was our individual who had experienced homelessness so we reached out to Daphne Cortes-Lambert to inquire if she had any individuals that would be a good fit for us and she stated she may have someone.

Daphne Cortes-Lambert states she did touch base with this individual and she is willing to advocate for the homeless population she just has never been on any type of board at all. Jessica King stated that she wouldn't have to be a voting member she could be a participant and still give insight to the needs of the homeless population. Trisha Boss confirmed that there are no requirements the board just has to accept the individual and there is no need to forward the application to the Executive Board.

Motion to approve next two new members to be voting members by Megan Miller seconded by Daphne Cortes-Lambert All approved, none opposed.

7. Discussion items for next meeting

- A. Mobile Shower Project update- Roy Jackson
- B. Updates from Executive Board Meeting- Roy Jackson

- C. PIT- Jessica King
- D. Community COVID updates- Roy Jackson
- E. Mission Possible updates- Daphne Cortes-Lambert
- F. HHAP update- Roy Jackson
- D. Local Coordinated Entry Committee
- E. New member applications

8. Adjournment

Motion to adjourn by Daphne Cortes-Lambert seconded by Megan Miller seconded. All approved, none opposed. Meeting adjourned at 3:45 pm

**Next Advisory Board
Meeting
March 25th, 2021
3:00pm to 4:00pm
ZOOM MEETING**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**