



Del Norte County Advisory Board of the

# NorCal Continuum of Care™

## Advisory Board Meeting Minutes

August 27, 2020

3:00pm to 4:00pm

Zoom Meeting Online

### 1. Call to Order/Quorum Established/Introductions

Meeting was called to order 3:02 pm by Carmen Fong-Chavez. Quorum was established.

Present: Carmen Fong-Chavez (DHHS), Ranell Brown (DHHS), Megan Miller (HUD), Brandon Hill (DHHS), Trisha Boss (Shasta CoC), Patrick Morning (DHHS Minutes)

### 2. Approval of Agenda

Review proposed Agenda. No additions or revisions requested. All approved, none opposed.

### 3. Approval of Meeting Minutes from July 23<sup>rd</sup>, 2020

Motion by Megan Miller to move approval of meeting minutes from July 23, 2020, to next meeting September 23, 2020, seconded by Brandon Hill. All approved, none opposed.

### 4. Public Comments (limited to 3 mins. per comment)

No public attendees, no public comments received. No emails or other contacts.

### 5. Updates

#### a. HHAP request for Funding - Carmen Fong-Chavez

The HHAP application has been submitted for rapid rehousing. Awaiting notice from HHAP if we are granted funds or not.

#### b. Mobile Shower Project – Carmen Fong-Chavez

The agreement with the Senior Center is moving along. The agreement has been approved by Del Norte County Counsel, and sent to the Del Norte Senior Center for approval by their Board. Once received back it will be presented to the Del Norte Board of Supervisors for final approval.

#### c. Updates from Executive Board Meeting- Ranell Brown

1. The executive Board has appointed Diane Fogel (Modoc County) as chair, and Barbara Longo (Lassen County) as vice chair to the Board.

2. Board membership language has been left for the ad hoc committee to review.
3. No letters of support have been received.
4. The HEAP interest funding was tabled by the Executive Board for the next meeting and had no action taken on it.
5. Information has been received for HHAP second round funding possibility. No further information was provided.

**d. Community COVID-19 Updates- Ranell Brown**

1. Project Roomkey is at maximum capacity at the hotel used for temporary shelter. There are currently 69 individuals on the wait list for PRK.
2. The Homekey application has been submitted to transition from temporary shelter to a more permanent solution. The application was submitted August 12, 2020, and we should be notified sometime in August. Other counties have been notified, so we should be hearing back on our application soon. Rural Communities Housing Development Corporation (RCHDC) is the lead agency for this funding.
3. School starts on Monday, DHHS is working with staff on possible schedule adjustments due to distance learning.
4. DHHS Behavioral Health Branch has implemented using I-Pads in the emergency room for responses at the hospital for 5150 clients.

**e. Emergency Solutions Grant (ESG) – Carmen Fong-Chavez**

1. We are waiting for the Notice of Funding Availability (NOFA). No further information at this time.

**f. AB Membership Policy – Ranell Brown**

1. The lead agency has submitted the draft policy.
2. We need to finalize our policy for the amount of members we will have on our Board. This number must allow for a quorum of 51% or greater when voting for action items.
3. This policy can be altered at any time.
4. Megan made a motion to approve our maximum number of voting Board members at seven (7), seconded by Brandon. All approved, none opposed.

**g. Coordinated Entry – Kintay Johnson**

1. Ranell motioned to move this to the September 24, 2020 meeting, seconded by Brandon. All approved, none opposed.

**h. Grove Project – Kintay Johnson**

1. Ranell motioned to move this to the September 24, 2020 meeting, seconded by Brandon. All approved, none opposed.

**6. New Business**

**a. New CoC members- Ranell Brown and Carmen Fong-Chavez**

1. Megan will speak with Daphne from Del Norte Mission Possible about being a voting member for the CoC advisory Board in Del Norte. If she accepts Megan will send her the application to join. If there is a topic that would be a conflict due to funding received, she would have to recuse herself from the item being voted on.

2. If Daphne is not interested, Megan will reach out to Samantha Isdell from Veterans Affairs to see if she would be interested to be on the Board.
3. Carmen will reach out to Tom Kissinger from Del Norte County Schools to ask about them being a voting member of the Board.
4. Coordinated entry is important, so we can invite community stakeholders to be a part of the non-voting members as well.

**7. Discussion Items for Next Meeting**

- a. Bring back items G, and H for agenda item number 5 from August 27, 2020 Meeting.
- b. New business from CoC Board Members.
- c. Adding link to Del Norte CoC items on the County Website, or linking to Shasta County CoC page.

**8. Adjournment 3:40 pm**

**Next Advisory Board  
Meeting  
September 24, 2020  
3:00pm to 4:00pm  
ZOOM MEETING**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**