



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Advisory Board Meeting Agenda

May 26, 2022

3:00pm to 4:00pm

Zoom Meeting Online

<https://dnco.zoom.us/j/96480299762?pwd=cEpvQXIWMHRYQy90bmNiRXdQK01UZz09>

- 1. Call to Order/Quorum Established/Introductions**
- 2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
- 3. Approval of Meeting**
 - I. Board members will review and approve meeting minutes from the Norcal CoC AB meeting on April 28, 2022 (Attachment A) and The Norcal CoC AB Special meeting held on May 4, 2022, (Attachment B).
- 4. Action Items:**
 - I. Continuing State of Emergency Teleconferencing (Standing Item)
 - II. Discussion and Appointment of new Executive Board, Advisory Board, and subcommittee representation/ participation (Executive Board, AB Board, Norcal CoC PIT Committee, HMIS/CEP Committee).
- 5. Discussion**
 - I. Discussion on recruitment of those with lived experience of homelessness, including Indigenous and Latinx, to participate on the Del Norte County Advisory Board to the Norcal CoC.
- 6. Del Norte County Updates**
 - A. Mobile Shower Project- Daphne/Roy Jackson
 - B. Community COVID updates- Roy Jackson
 - C. Updates from Executive Board Meeting- Roy Jackson
 - D. PRK Update- Roy Jackson

- E. HHAP updates- Roy Jackson
 - F. Emergency Housing Vouchers- Megan Miller
 - G. Mission Possible Outreach updates- Daphne Cortes-Lambert
 - H. HHAG update- Dana Gilport
 - I. HHIP- Roy Jackson
7. **New Business**
 8. **Discussion Items for Next Meeting**
 9. **Adjournment**

**Next Advisory Board
Meeting
June 23, 2022
3:00pm to 4:00pm
ZOOM MEETING**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**



Del Norte County Advisory Board of the

NorCal Continuum of Care™

Advisory Board Meeting Minutes

April 28, 2022

3:00pm to 4:00pm

Zoom Meeting Online

<https://dnco.zoom.us/j/96480299762?pwd=cEpvQXIWMHRYQy90bmNiRXdQK01UZz09>

1. **Call to Order/Quorum Established/Introductions. Meeting called to order at 3:01 PM. Quorum established. Present, Jeri, Megan, Roy, Daphne, Pam and Dorothy.**
2. **Public Comments (limited to 3 mins. per comment)**
Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes. **No Comments by the Public.**
3. **Approval of Meeting**
 - I. Board members will review and approve meeting minutes from the Norcal CoC AB meeting on March 24, 2022, (Attachment A). **Board reviewed and approved minutes from March 24, 2022 AB meeting. Motion was made by Jeri, seconded by Daphne, All in favor, none opposed.**
4. **Action Items:**
 - I. Continuing State of Emergency Teleconferencing (Standing Item). **Roy made a motion to continue the state of emergency teleconferencing as there are still active cases within the community and a current hospitalization, seconded by Jeri. All in favor none opposed.**
 - II. Approve Pam Wilder, Director of Foster & Homeless Youth Services Program as a voting member of the Del Norte County Advisory Board of the Norcal CoC. (Attachment B). **Motion was made by Daphne to approve Pam Wilder, as a voting member of the local AB, seconded by Roy Jackson. All in favor none opposed.**

- III. Schedule a Special Meeting to review and provide Feedback on Homeless Plan draft from Housing Tools and to review Data utilized in the report in order to provide feedback to Lead Agency and Housing Tools for the final report. (Initial presentation of plan and data scheduled for April 28th, 10-12. It will be recorded.). **Special AB meeting scheduled for May 4, 2022, 1-230 PM to discuss and approve funding plan for HHAP 3.**

5. Discussion

- I. Executive Board and subcommittee representation/ participation (Executive Board Committee, Norcal CoC PIT Committee, HMIS/CEP Committee). **Roy talked about the importance of participation in Norcal C0C committee's including the HMIS/CE Committee and the PIT Committee. Talked about the importance of Individuals involved in HMIS/CE Committee being those that are utilizing the system on a regular basis. Also talked about regular times to elect new officers for these roles, and the roles of Chair and Co-chair for the AB going forward, possibly yearly. We will have this as an action item for next month meeting.**
- II. Draft policy to ensure inclusion of those with lived experience of Homelessness, including Indigenous/ Latinx on Advisory Board as well as Stipend for their participation and knowledge. **Roy stated that he is going to start working on a draft policy and procedures for paid stipend for Advisory Board Members with lived experience of Homelessness, particularly for vulnerable populations including Indigenous and Latinx. Dorothy stated that she would be interested in working with Roy on this task.**

6. Del Norte County Updates

- A. Mobile Shower Project- Daphne/Roy Jackson- **201 showers for the month of March. This was CSO's largest service month yet. They also had a total of 80 participants served. Food, Hygiene products, clothes and shoes provided during showers as well as outreach by DNMP and DHHS staff. Leann Cox, From Behavioral Health will be going out to Park City starting in May to provide outreach for BH and AOD services. She has recently started providing outreach at Open Door during the shower program.**
- B. Community COVID updates- Roy Jackson- **As of April 26th, 10 new confirmed cases within the county and 26 new cases within the last 14**

days. We also have 1 hospitalization at this time. The county has had 48 deaths due to COVID.

C. Updates from Executive Board Meeting held on April 21, 2022- Roy Jackson. The meeting was called to order and quorum was established. Public Comment- Margaret from Partnership Health Plan provided information on the upcoming HHIP grants and will be reaching out to counties to set up meetings to discuss. Approval of meeting minutes: The board reviewed and approved the Executive Board meeting minutes from February 24 Special Meeting, and March 17 Executive Board meeting. Action Items: Continuing the State of Emergency Teleconferencing was approved. Roy Jackson was appointed the Chair and Sarah Collard was appointed Co-Chair of the Executive board which was approved. Maddelyn Bryan was appointed the Pit Committee Alternate for Siskiyou County, which was approved. The Board approved CoC spending plan for "Counting Us" APP, and HMIS compliance project. Items that were tabled for further discussion include 1 FTE for Lead agency to support administration of Counting Us APP, support the HIC and PIT counts, Ensure HMIS and grant contract compliance. Also tabled was ½ FTE to support implementation of Regional Homeless plan. There were suggestions made to fold those two positions into 1 FTE and bring back to Board with a clear job description. We will discuss and possibly act on these two items at the next meeting. Discussed Governance Charter edits which will be sent out to Advisory boards for review before any action will be taken. Discussion Items. Discussed Committee membership and current assigned members. Discussion on research agreement for use of HMIS data. Thought was needs to be approved by HMIS committee and then sent to Executive Board for final approval. County update provided. Lead agency updates: Housing tools is currently working on Homeless action Plan and will be reaching out to counties. ESG 2021- Lead agency is currently reviewing request for projects. Will be release in May. ESG-CV- there was a lot of issues with Auditing sub recipients (reimbursement are currently on hold during Audit) HUD released notice extending the use of funds due to this delay. Pit/HIC- Will be submitting our CoC HIC and PIT counts to HUD tomorrow 4/22/22. PIT report should be completed by the next meeting.

D. PRK Update- Roy Jackson- We currently have 5 Individuals receiving PRK services (Non-Congregate Shelter). This program is for Individuals experiencing homelessness with serious health condition that place them at greater risk of mortality due to COVID. Participants also receive services to support the acquisition of permanent housing through a whole person care approach.

- E. HHAP updates- Roy Jackson- **HHAP 1 and 2 have had change requests approved by the State. We have also found out there t will not be the need for a new agreement before we can access these funds so we can move forward and utilize the funding as needed. Only change was the 10,000 we had agreed to place in the services category could not be utilized in the way we had intended. These funds have been moved into the Landlord Incentive Category so that we can provide \$500-\$1,000 Incentives to Landlords to support individuals obtaining permanent housing.**
 - F. Emergency Housing Vouchers- Megan Miller- **According to Megan we have successfully utilized 8 of the 15 vouchers to support individuals experiencing homelessness secure permanent housing options. She also reported that we have three more vouchers that are in the pipeline to be utilized.**
 - G. Mission Possible Outreach updates- Daphne Cortes-Lambert- Daphne reports serving approximately 120 individuals with Outreach and Navigation services. She provides relationship based case management services as well as provides food, clothing and needed supplies to those experiencing unsheltered homelessness. Daphne reports that she also has a garbage cleanup program during outreach. She reports that they are collecting 8000 to 9000 lbs. of garbage per week from encampments. Daphne also reports that she is working with the State to provide motel vouchers for those leaving medical facilities and homeless. She can provide up to 5 days in a motel to support their recovery efforts as well as provide case management services.,
 - H. HHAG update- Dana Gill Port
 - I. 2022 PIT Update- Roy Jackson- The County received initial data from the 2022 PIT Count that is going to be provided to HUD. This data was distributed. This in includes regional data, as well as county specific data. Del Norte County PIT numbers are 462 total individuals experiencing homelessness, 393 Sheltered, and 69 sheltered. Lead agency is working on the final report that will be distributed to counties which will include additional data.
- 7. **New Business**
No New Business
 - 8. **Discussion Items for Next Meeting-**
Projects, PIT Report
 - 9. **Adjournment- Meeting was adjourned.**

**Next Advisory Board
Meeting
May 26, 2022**

DRAFT



Del Norte County Advisory Board of the

NorCal Continuum of Care™

Advisory Board Special Meeting Minutes

Wednesday May 4, 2022

1:00-2:30 PM

Zoom Meeting Online

<https://dnco.zoom.us/j/86589060745?pwd=SXVkQ2JhcmFpMlhySXFsczlwV1NJdz09>

1. **Call to Order/Quorum Established/Introductions- Present Dorothy, Megan, Roy, Pam, Jeri, and Daphne, Quorum established.**
2. **Public Comments (limited to 3 mins. per comment)**
Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
3. **Action Items:**
 - 1.) **Discuss and Approve HHAP 3 funding plan- Discussion was held regarding HHAP Rd 3 Funding plan. Board discussed the current funding needs of the community for services currently being provided. This included the funding needs of our counties outreach team through Del Norte Mission Possible and the funding needs for operation subsidies for the Counties Homekey Project, The Legacy. There was also discussion about the use of these funds to provide 2 years of stipends (\$50 per month x 3) for three positions on the board for those with lived experience of homelessness, including Indigenous and Latinx. The board approved unanimously the following funding plan for HHAP RD 3:**
 - \$125,827.68 – Operating Subsidy- Legacy**
 - \$90,000.00- Street outreach- DNMP**
 - \$3,600.00- System support Activities which will include 3 Stipend positions for those with lived experience,**

including Indigenous/ Latinx for local Advisory Board.

4. Discussion

5. Adjournment

Next Advisory Board Meeting

May 26, 2022

3:00pm to 4:00pm

ZOOM MEETING

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