



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Advisory Board Meeting Agenda

June 23, 2022

3:00pm to 4:00pm

Zoom Meeting Online

<https://dnco.zoom.us/j/96480299762?pwd=cEpvQXIWMHRYQy90bmNiRXdQK01UZz09>

- 1. Call to Order/Quorum Established/Introductions**
- 2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
- 3. Approval of Meeting**
 - I. Board members will review and approve meeting minutes from the Norcal CoC AB meeting on May 26, 2022, (Attachment A).
- 4. Action Items:**
 - I. Continuing State of Emergency Teleconferencing (Standing Item).
 - II. Discussion, review and approval of Del Norte County Advisory Board of the Norcal COC Diversity and Inclusion Statement (Attachment B)
 - III. Discussion and Approval of Lisa Sellars, Housing Analyst, as a participant of the Del Norte County Advisory Board of the Norcal CoC. (Attachment C).
- 5. Discussion**
 - I. Recruitment of Individuals with lived experience to participate on the Del Norte County Advisory Board of the Norcal CoC.
 - II. 2022 Emergency Solutions Grant- Funding opportunity
- 6. Del Norte County Updates**
 - A. Mobile Shower Project/ DNMP Outreach Updates- Daphne
 - B. Community COVID updates- Roy Jackson

- C. Updates from Executive Board Meeting- Roy Jackson
 - D. DNMP- Shelter Update- Roy Jackson
 - E. Legacy Update- Roy Jackson
 - F. PRK Update- Roy Jackson
 - G. Emergency Housing Vouchers- Megan Miller
 - H. HHAG update- Dana Gilport
 - I. HHIP Updates- Roy Jackson or Hannah Peterson
7. **New Business**
 8. **Discussion Items for Next Meeting**
 9. **Adjournment**

**Next Advisory Board
Meeting
July 28, 2022
3:00pm to 4:00pm
ZOOM MEETING**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**



Del Norte County Advisory Board of the

NorCal Continuum of Care™

Advisory Board Meeting Minutes May 26, 2022 3-4 PM

1. **Call to Order/Quorum Established/Introductions-** Meeting was called to Order and a Quorum was established. Dorothy, Megan, Jeri, Roy, Daphne, Carolyn present. Hannah from Partnership also present.
2. **Public Comments (limited to 3 mins. per comment)-** Hannah from Partnership provided a brief overview of HHIP. This grant will provide \$1,500,000 over two years for Homeless services and resources which include Capital , services and prevention. The County is currently working with Partnership who will be submitting and application on the Counties behalf.
3. **Approval of Meeting Minutes**
 - I. Board members will review and approve meeting minutes from the Norcal CoC AB meeting on April 28, 2022 (Attachment A) and The Norcal CoC AB Special meeting held on May 4, 2022, (Attachment B). **A motion was made by Megan to approve the April 28th, 2022 Advisory Board minutes, seconded by Jeri, non-opposed, all in favor. A motion was made Megan to approve the May 4, 2022 Special Meeting Minutes, Seconded by Jeri, non-opposed, All approve.**
4. **Action Items:**
 - I. Continuing State of Emergency Teleconferencing (Standing Item) **Roy made a motion to continue to the State of Emergency Teleconferencing due to the COVID numbers that are very prevalent in the community. Seconded by Megan, All approved, non-opposed.**
 - II. Discussion and Appointment of new Executive Board, Advisory Board, and subcommittee representation/ participation (Executive Board, AB Board, Norcal CoC PIT Committee, HMIS/CEP Committee). **Discussion was held in regards to AB Board, Co-**

Chair and Chair. At this time there will be no changes. Discussion held in regards to the Executive Board Alternate and Voting member. Motion was made by Megan to replace Dorothy as the Co-chair of the Executive Board with Carolyn Arnold, AB Member with lived experience. Seconded by Jeri. All approved, none opposed. Discussion was held in regards to the PIT Committee Alternate as Daphne who is heavily involved with the PIT is interested in participation. A motion was made by Megan to replace Alternate PIT Committee Member, Roy Jackson with Daphne Cortese- Lambert. Seconded by Jeri, all in favor, non-opposed. The PIT Committee member will continue to be Rebecca Green from DHHS. Discussion Held regarding HMIS/ CEP Committee. A motion was made by Megan to replace Kintay Johnson, who has not made contact with the committee and Advisory Board in over a year, with Daphne Cortese Lambert as the HMIS/CEP Committee Member. Seconded by Jeri, All in favor, Non-opposed. Alternate will remain Roy Jackson.

5. Discussion

- I. Discussion on recruitment of those with lived experience of homelessness, including Indigenous and Latinx, to participate on the Del Norte County Advisory Board to the Norcal CoC. Dorothy has completed a draft for the Advisory Board to ensure that the Board recruits and provides stipend for those with lived experience of homelessness including Individuals that are Indigenous and Latinx. The Advisory Board will review the Policy at the next meeting.**

6. Del Norte County Updates

- A. Mobile Shower Project- Daphne/Roy Jackson- Last Tuesday there were 65 individuals that showed up for the Shower outreach program at the Community Health Center. They provided 21 showers, as well as food, PPE, and clothing to participants. Many participants are being connected to services and resource from the community including Cal-Fresh, GR, HDAP, and health services.**
- B. Community COVID updates- Roy Jackson- There were 16 new confirmed cases today, and 91 cases within the last 14 days. There are currently 78 active cases within the community. We currently have 1 hospitalization and 49 total deaths.**
- C. Updates from Executive Board Meeting (May 19, 2022)- Roy Jackson- Meeting was called to order and Quorum established. Amber Kemp – (Health Wellness) present from Public. Amber provided some information on HHIP and wants to give presentation at next meeting.**

Roy asked for presentation to be at next scheduled meeting. Minutes from the April 21, 2022 Executive Board Meeting was approved, all approved, none- opposed. Motion was made to continue the State of Emergency teleconferencing due to increase in COVID cases. It was seconded, all approved, non-opposed. Executive Committee reviewed and approved 2022 PIT Report with edits clarifying low income and median income limits, all approved, non-opposed. Executive Committee approved January 24, 2022 as the 2023 PIT, all in favor, non-opposed. Executive Committee approved using part of HHAP 3 initial disbursement On 1 FTE at Lead agency to support Counting Us APP, PIT HIC Counts, ensure HMIS and grant contract compliance for duration of HHAP 3. All approved, non-opposed. Discussion on HHAP 3 Homeless Action Plan. Keith provided clarification of four components requiring review. Discussion on attainable goals because homelessness is increasing in communities not decreasing. Lead agency will be reaching out to ICH for technical support around attainable goals. Discussion on Advisory boards HHAP 3 project selections and Advisory boards. Discussion on CoC Governance Charter: Additional Committees and Requesting Technical Assistance- Lead Agency has reached out to HUD regarding Advisory Boards. The good news is they are not required; bad news is that we are not following our own policies and procedures. Two new committees the Executive Board will have to establish, Racial Equity Committee and Youth Action Board. HUD states to create new Charter or follow the rules we have. Counties with no working advisory boards will not be eligible for funding. No new county updates other than Del Norte Hiring a HMIS lead. Lead Agency updates: ESG- one applicant, working through the process for 2021, notices for 2022 should be coming out. ESG-CV (2 million)- Dealing with meeting 50% of allotment. Currently going through and Audit. Did get approved to move forward with paying drawdowns as long as they were eligible expenses. HUD funds, federal rules. Meeting adjourned.

D. PRK Update- Roy Jackson- PRK Funds will be ending soon as they will be fully expended. We currently have 9 individuals being served in 7 rooms.

E. HHAP updates- Roy Jackson- We will start utilizing HHAP I (New Navigation Centers and emergency Shelters funding) for individuals currently in PRK to continue to provide needed shelter services as we continue to support them in the acquisition of permanent housing.

HHAP 1- County- Shelter Improvements with DNMP,

Attachment (A)

HHAP RD 1 CoC- \$211,659 (\$39,920.99- RRH, (10,079.01- Operating Subsidies), (11,659.27- Landlord Incentives), (150,000- New shelter (Non congregate Shelter)).

HHAP 2 County- 91,797.00 –Conversion Legacy

HHAP 2 CoC- 113,422.08- (10,000- RRH), (103,422.08 New Nav Centers/ Emergency Shelters (Non congregate Shelter)).

HHAPP 3- Currently applying for HHAP 3 through CoC joint project- (125,827.68 Operating Subsidies), (90,000 Street Outreach) (System Support- 3600).

- F. Emergency Housing Vouchers- Megan Miller- The team has utilized 12 of the 15 vouchers provided by HUD. When we fill one more voucher we will be #1 in the State in utilization. We have a really great team of individuals working on this project .**
- G. Mission Possible Outreach updates- Daphne Cortes-Lambert- Daphne reports that she is currently providing outreach services at the following sites: Wal-Mart, RHS, Park City Superette (Thursday during shower program), Open Door Clinic (Tuesdays during shower program) and in several encampments within the community.**
- H. HAG update- Dana Gilport- Not present for update.**
- I. HHIP- Roy Jackson- Hannah provided overview of HHIP during Public Comment. Partnership will be continue to participate in Norcal CoC AB meetings in the future.**

- 7. New Business-No New Business**
- 8. Discussion Items for Next Meeting**
- 9. Adjournment- Meeting adjourned.**

**Next Advisory Board
Meeting**

June 23,2022

3:00pm to 4:00pm

ZOOM MEETING

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Del Norte County Advisory Board of the Norcal COC

Diversity and Inclusion Statement

Del Norte County Advisory Board (AB) of the Norcal COC, a diverse, inclusive, and equitable committee, is one where all board members and individuals from the public, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, education or disability, feels valued and respected. We are committed to a nondiscriminatory approach and provide equal opportunity for participation. We respect and value diverse life experiences and heritages and ensure that all voices are valued and heard.

We're committed to modeling diversity and inclusion for the entire Del Norte County COC and others in the nonprofit sector, and to maintain an inclusive environment with equitable treatment for all.

To provide informed, authentic leadership for cultural equity, Del Norte County COC strives to:

- See diversity, inclusion, and equity as connected to our mission and critical to ensure the well-being of our board and all that we serve.
- Acknowledge and dismantle any inequities within our policies, systems, programs, and services, and continually update and report our progress.
- Explore potential underlying, unquestioned assumptions that interfere with inclusiveness.
- Advocate for and support board-level thinking about how systemic inequities impact our organization's work, and how best to address that in a way that is consistent with our mission.
- Practice and encourage transparent communication in all interactions.
- Commit time and resources to expand more diverse leadership within our board, committee, and advisory bodies.
- Lead with respect and tolerance. We expect all board members to embrace this notion and to express it in interactions and through everyday practices.
- Ensure that Individuals with lived experience of homelessness, including Indigenous and Latinx, are represented on the Advisory Board and are compensated through a monthly stipend (Not to exceed \$50 per month, when funding becomes available) for their knowledge, experience and participation in regards to identifying and advocating for the needs and services of those experiencing homelessness within our community.



Name LISA SELLARS County DEL NORTE
 Phone (907) 464-7224 Title HOUSING ANALYST
 Email Lisa.sellars@co.del-norte.ca.us
 Agency Name (If Applicable) Behavior Health / DHHS - Del Norte
 Membership request: Voting Member Participant

Voting member please identify an alternate (If Applicable) _____

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Local Government Staff/Officials | <input type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates |
| <input type="checkbox"/> Substance Abuse Service Organizations | <input type="checkbox"/> LBGT Service Organizations |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input type="checkbox"/> Veteran service providers and advocates |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC Our mission "is to respectfully promote the health, safety, self-sufficiency, and well being of children, families, and individuals, creating hope for the future."

Describe the agencies/organization's or personal experience working to end homelessness: I am currently employed as the Housing Analyst for the County of Del Norte DHHS and will be the HMIS Lead.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? : It is crucial to my position as Housing Analyst for the County of Del Norte that I participate in the CoC. I also believe that my contributions to the CoC will be valuable

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: Lisa Sellars Date: 06/20/2022