



**Shasta County Advisory Board Meeting**

January 11th, 2022

3 pm – 5 pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87996879231>

Dial In:+16699006833

Meeting ID: 879 9687 9231

**1. Call to Order/Establish Quorum**

**2. Introductions/Zoom Meeting Etiquette/Reminder of Brown Act**

**3. Approval of Meeting Minutes from December Meeting (See attachment 1)**

- Board Members will review and approve minutes from December 14th, 2021.

**4. Public Comments (limited to 3 min. per speaker)**

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes

**5. New Business:**

**I. Chair and Vice Chair Update**

- Brown Act AB 361

**II. PIT**

- Executive Committee Report Out
- Pre PIT Activities
  - Training
  - Donations
  - Mapping
  - Identification of team leads
- Day of Activities
  - Arrival time/location/shifts
  - Shasta Lake/Burney/Fall River/Anderson
  - Point of Contact for day of questions
- Planning and Next Steps

**8. Reports**

- A. Lead Agency
- B. Executive Board Report - Kalie Brisbon
- C. County/Cities
- D. Member Announcements

**10. Discussion Items for Next Meeting**

## 12. Adjournment.

### **Next Meetings**

Next Advisory Board Meeting: February 8th, 2022 3pm - 5pm Conference Call

Executive Board Meeting January 20th, 2022 1pm – 3pm Conference Call

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**

# Attachment 1: Meeting Minutes from December 14th, 2021



## Shasta County Advisory Board Meeting

December 14th, 2021

3 pm – 5 pm

Join Zoom Meeting:

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Dial In: +16699006833

Meeting ID: 879 9687 9231

### 1. Call to Order/Establish Quorum

**Voting Members:** Paul Abbott, Jeff Green Here for Michele, Michael Burke, Crystal Johnson, Amber Middleton, Austin Preller, Megan Preller, JoDee Rinker, Leshia Schaefer, Carol Roberts, Art Sevilla, Denise here for Dawn Smith, Nicole Smith, Roxanne Burke, Kristen Schreder, Kalie Brisbon

**Participants:** Laurel Park, Dawn Pittore, Laura McDuffey, John Cravens,

**Other:** Jeff Green (Nation's Finest), Ron Henninger (Mental Health Port), Bianca Golener (One Safe Place), Denise Keokuamdy (Access Homes), Marci Kennedy

### 2. Introductions/Zoom Meeting Etiquette/Reminder of Brown Act

### 3. Approval of Meeting Minutes from November Meeting (See attachment 1)

- Board Members will review and approve minutes from November 9th, 2021.
- Austin makes a motion to approve the meeting minutes from November. Kalie seconds that motion. Yes votes: 16

### 4. Public Comments (limited to 3 min. per speaker)

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

- Dawn Pittore: Introducing ECHO Division of Health and Human Services economic Mobility Branch. ECHO started NOV 1st, 2021, and employment and housing are our goals, community is our focus and who we serve, and outreach is our action to spread the word and reach those in need. The ECHO division has 3 housing units each with different population focus for homeless and housing support and advocacy. Our division also has two disability advocates. If you want to learn more, please reach out to me.
- Amber: Homeless Memorial is December 21st. Typically the celebration is at the good news rescue mission. Great way for all our agencies that represent homeless services to get together to show our respects.
- Leshia: The Homeless memorial will be on December 21st at 1:00 in the chapel/cafeteria at the Good News Rescue Mission

### 5. New Business:

## I. Chair and Vice Chair Update

- Brown Act AB 361
  - Going to be a standing agenda item. We can have a conversation or make a motion to extend our meeting virtually into January considering the current state of COVID in Shasta County.
  - Michale Burke makes a motion to keep the meeting virtually until we reconvene in January. Roxanne Burke seconds that motion. Yes votes: 16

## II. PIT

- Executive Committee Report Out
  - Keith: The full count is required for this year. Shasta COC is welcome to organize however they see fit, but there does need to be a single point of contact for Lead Agency to go back and forth with PIT info. Anyone interested in applying for CoC funding. participating in the PIT count is a threshold requirement. Meaning if you do not participate in helping with PIT you are unable to apply for CoC funding.
- 11/22 Shasta County PIT Planning Minutes Review (See attachment 2)
  - Paper Survey/App
    - Kristin: Dawn and I have divided up the work and we are going to be comparing the paper survey to the mobile app to make sure that the questions line up, and make any adjustments. There are 2 paper surveys one for sheltered and the other for unsheltered. If someone uses the paper survey, who is responsible for putting that information into the app?
    - Keith: People are ok to use the paper survey, but if you choose to do that then you are responsible for putting that information into the app.
    - Leshia: I think the paper should be available as a backup. What happens if a Volunteer does not have a smartphone, or their phone dies?
    - Austin: If everyone is comfortable with this idea, If you fill out a paper survey in the field then the next time you have access to the app then upload the data onto the app.
    - We have 7 days to complete the count, and if needed a day or two later to have the data inputted into the app.
    - Kristen: it is likely that the paper will be reoriented to match the mobile app. Goal is to have it done by our next meeting.
  - Volunteers
    - Amber: 2 counts, count for sheltered (Leshia is lead for sub committee), and the day of PIT count where we go out in the field. To do a successful count we can do this with about 50 volunteers. Instead of opening up to the community, each of us that are members of the COC volunteers a set amount of staff members to go count. If we want to open it to the community, do a press release, and have some sort of link for people to sign up then we need to identify someone to take a lead on that today. Given the time, I think it is best to limit it to only COC members.
    - Bianca, and two others on PIT Day. Can also assist in data entry
    - 2 from Nation's Finest
    - Shasta Community health center 11
    - Pathways to Housing 1
    - Katie: 6 from Hill Country
    - Pathways to Hope 15
    - Denise: 2 for Access Homes
    - Dawn: aim to have 15 HHSA Volunteers
    - Megan: Ready for life 1 possibly up to 3
    - Kalie: UWNC can help with data processing for the shelter count (10 - 15)
    - Paul: Shasta Thrive will aim for 15 to count in the camps. Are firm at 10
    - Faith works 3 - 4 and can help with data entry as well
    - LSS 1 - 2 volunteers

- Currently have 83 volunteers, and 3 points of help for data.
- Amber: We can use the Vets Hall as a staging area. Another option is for each agency to be a staging area, or using other community spaces as a common staging area and stepping away from The Vets hall due to parking and other logistical issues. Should probably provide a slide in the training regarding requirements for PIT and COVID protocols. We will not be requiring vaccine status in order to participate, and at minimum will have masks provided for volunteers. It is important for agencies to relay important protocol information to participants that will be participating in the count.
- Austin will be completing the training for all volunteers, there will be 4 options for times and days.
- Centralized meeting location needs to be decided where people can get masks, check in, and get their maps organized. Katie and Stacy will be helping set this up. (potentially Redding Community Center)

-Mapping

-Donations

- Krisitin will be putting in a request to United Way
- Options: Socks, water bottles, dog biscuits, granola bars, jerky
  - SCOE (300 water bottles)
  - Reach out to LightHouse Church for socks (Megan Preller)
  - Kristen will ask United Way for socks as well
  - Kalie, United Way can help support with PPE
  - Faith Works can try and get socks as well
  - Dawn P, can check and see what socks we have left over from last year
  - Lesha will donate a couple boxes of dog biscuits.
  - Amber will donate a couple snack items. If a couple other agencies would like to donate as well, that would be extremely helpful. Once we know where the HUB is we can take all of the donations there.

-SLC/Anderson/Burney/Fall River

- Circle of Friends. See if they are willing to participate, Stacy will be reaching out.
- Amber will reach out to Shasta Lake City

-Planning and Next Steps

## 8. Reports

### A. Lead Agency

-Collaborative Application Update

- Done every year by HUD, the ESG grant and collaborative application are the 2 standard grants that every COC has and operates within. Collaborative app the current funding is utilized in partners 2 supportive housing, project for HMIS, and coordinated entry. We intend to renew the current projects that are in there. Bonus funding and domestic violence funding. Paperwork needs to be turned in next Monday, and there will be rating and ranking. Projects will be split into tier 1 & 2. 1 is guaranteed funding. Anyone that submits a bonus project will be put into tier 2. It is a tight timeline provided and will give more notice in the upcoming year. We will be putting out a notice around HHAP 3 here soon as well.

### B. Executive Board Report - Kalie Brisbon

- Gov Charter review will continue to be discussed, expanding officer roles and clarifying duties. Volunteered to be the grievance office for the Executive Board.

### C. County/Cities

- County: The board of supervisors approved the next allocation for project roomkey. Agreement with Shasta Community Health Center to carry out second round of funding to cosmetically fradgley and covid positive unsheltered adults during this pandemic, that will be taking off Jan 1st.
- City: Changing allocation plan to fund homeless services and some rapid

rehousing and misc. funding to help house people that we interact with . Applying for resolution funding program (950k) will go towards homeless encampments, and emergency shelter services

D. Member Announcements

10. Discussion Items for Next Meeting

12. Adjournment.

**Next Meetings**

Next Advisory Board Meeting: January 11th, 2022 3pm - 5pm Conference Call

Executive Board Meeting December 16th, 2021 1pm – 3pm Conference Call

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