



Shasta County Advisory Board Meeting

December 14th, 2021

3 pm – 5 pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87996879231>

Dial In:+16699006833

Meeting ID: 879 9687 9231

1. Call to Order/Establish Quorum

2. Introductions/Zoom Meeting Etiquette/Reminder of Brown Act

3. Approval of Meeting Minutes from October Meeting (See attachment 1)

- Board Members will review and approve minutes from November 9th, 2021.

4. Public Comments (limited to 3 min. per speaker)

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes

5. New Business:

I. Chair and Vice Chair Update

- Brown Act AB 361

II. PIT

- Executive Committee Report Out
- 11/22 Shasta County PIT Planning Minutes Review (**See attachment 2**)
 - Paper Survey/App
 - Volunteers
 - Mapping
 - Donations
 - SLC/Anderson/Burney/Fall River
- Planning and Next Steps

8. Reports

- A. Lead Agency
 - Collaborative Application Update
- B. Executive Board Report - Kalie Brisbon
- C. County/Cities
- D. Member Announcements

10. Discussion Items for Next Meeting

12. Adjournment.

Next Meetings

Next Advisory Board Meeting: January 11th, 2022 3pm - 5pm Conference Call

Executive Board Meeting December 16th, 2021 1pm – 3pm Conference Call

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**

Attachment 1: Meeting Minutes from November 9th 2021



Shasta County Advisory Board Meeting
November 9th, 2021
3 pm – 5 pm
Join Zoom Meeting:
<https://us02web.zoom.us/j/87996879231>
Dial In: +16699006833
Meeting ID: 879 9687 9231

1. Call to Order/Establish Quorum

Voting Members: Paul Abbott, Mindy Pope here for Michele, Kalie Brisbon, Michael Burke, Crystal Johnson, Austin Preller, Amber Middleton, Megan Preller, Jodee Rinker, Lesha Schaefer, Kristen Schreder, Carol Roberts, Art Sevilla, Marlyn Winsen, Nicole Smith, Katie Sears, Roxanne Burke, Stacy Watson

Participants: John Cravens, Laura McDuffey, Dawn Pittore, David Colefield, Kristi Hansen, Donnell Ewert, Hollie Zander, Laurel Park

Other: Carrie Noah Gilliam, Amanda Blasingame, Keith Anderson, Latie Swartz, Marci Kennedy, Sarah Brown, Trevor Laird (Hill Country), Katie Swartz

2. Introductions/Zoom Meeting Etiquette/Reminder of Brown Act

3. Approval of Meeting Minutes from October Meeting (See attachment 1)

- Board Members will review and approve minutes from October 12th, 2021.
- Kristen approves, and Art seconds
 - Yes votes: 15 Abstains: Megan Preller

4. Public Comments (limited to 3 min. per speaker)

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes

5. New Business:

I. Chair and Vice Chair Update

- Cooling/Warming shelter reminder
 - Reminder that if your agency is interested in becoming a warming shelter please reach out to Dennis. WOULD like to be as proactive as possible to create opportunities for our homeless population.
- Gimme Shelter (Amber)
 - Specific to the CA housing crisis and housing laws that impact us. If you are looking to become more versed in general housing issues in California it is interesting and I

Recommend it for you all to look into

- Homeless memorial
 - Held around the winter solstice coming up in December, and is something you may want to pay attention to. Not sure if our community will be able to have one due to COVID, but just wanted to get this on everyone's radar.
- Executive Board Membership
 - Kalie has been in this position for almost a year now, and Kalie is open to pursuing another term, but wanted to put this back out to the group and open things up for discussion to see if anyone else is interested in serving.
 - Leshia motions to have Kalie continue, and Roxanne seconds. Yes: 16
 - Austin would like to take a moment to thank Kalie for her service last year. She has taken tremendous leadership and I appreciate your voice within this group.
- Brown Act AB 361
 - We as a group are required to take action at each meeting designating that we still feel that the state of emergency dictates that we should continue virtual meetings. We need to review current status and risk within our community and determine if virtual or in person meetings should be done.
 - Amber: As long as our community is where it is at in terms of COVID numbers then we should support a fully virtual meeting to set an example for our community.
 - Austin: I don't think it is worth risking being us together at this time. I think we can reevaluate moving forward, but for now I think it is important that we stay virtual.
 - Kalie makes a motion to declare a public health crisis and keep meetings virtual. Megan seconds Yes Votes: 16

II. PIT

- Executive Committee Report Out
 - David: As of OCT 19th we still haven't heard anything about the sheltered count, so we are going to go ahead and move forward with the unsheltered count.
 - Dawn: Still in the process of finalizing the start date for the [COC PIT](#) coordinator. I know we have some volunteers for the sub committees. Right now we are just collecting data and educating Dorothy.
 - Amber: Should have the Maps good to go by December, I will keep you guys in the loop as far as that goes.
 - Kalie: If we have staff that want to volunteer they should reach out to the head of that specific committee and not wait for Dorothy
- 2022 PIT Coordination
- Administration of App for Shasta
 - Kieth: The App is on the agenda for the PIT committee. It will also be an agenda item at the next COC Executive Board meeting and they will be taking a vote and deciding how to pay for it. Potential options have been communicated as far as funds to purchase the app.
 - Hollie: Lead agency has discussed that HHAP round 3 money pays for the app, but the money will not be here in time. Each county could go to round 1 money, but that is where we are at.
 - Amber: If you are interested and have not picked a committee yet please reach out
- Unsheltered Count
 - Austin: Moving forward for planning for Unsheltered but still waiting to hear from HUD.
 - Keith: It is a nonrequired year, so we will probably not be hearing any further guidance from HUD. As of now everyone is planning on moving forward with the unsheltered count.

III. HHAP 2 Project Proposals (Attachments 2, 3 & 4)

- Faithworks (Crystal Johnson) VOTING: 1: 1, 2: 1, 3: 8
 - Options Program: Homeless Prevention and Stabilization Program.

- Criteria: Currently housed, facing a hardship, at risk for eviction, behind 1 month or more on rent or mortgage, willing to allow case management to directly coordinate with landlord or mortgage company.
 - Have had a total of 75 referrals.
 - Our current funding is going to be running out in 2022. Today I am requesting the whole amount of money for this project.
 - Targeted category/Eligible use from the HHA{ NOFA including crisis resolution, mediation and conflict resolution, connection to mainstream resources, and light - tough financial in a housing solution. Faithworks has been serving the homeless since 2006, and we are one of the original members of the COC. With these dollars we will be roughly serving 150 clients.
 - The breakdown is 35,000 for operating and 25,000 for rental assistance
 - Shasta Community Health Center VOTING: 1: 4, 2: 6, 3: 0
 - Requesting \$50,000 of Rapid Re - housing dollars. Will be used for rental application fees, first months rent, rental subsidies for up to three months, Eligible participants will be HOPE and EIS patients.
 - Through our work in Project Roomkey and HOPE we have demonstrated success with supporting housing those who are medically complex and homeless.
 - Increasing our resources with Rapid Rehousing dollars supports building a continuum of care for unsheltered individuals out of the emergency shelter of hotels.
 - Shasta Community Health Center has a positive track record of partnering with other agencies and working collaboratively to support patients goals.
 - Awarding these dollars not only benefits Shasta Community Health Center patients, they have the potential to impact the whole homeless community as Medical Respite can take patients that are assigned to other health centers.
 - Hill Country (Katie Sears) VOTING 1: 5, 2: 3, 3: 2
 - Youth homeless prevention and assistance.
 - Want to use the funding with HHAP to help with rental assistance, security and utility deposits, application fees, other reasonable financial assistance to barriers associated with obtaining and/or maintaining housing.
 - Hill Country's vision for HHAP funds it to provide needed support to obtain safe and stable housing for youth who are at risk and/or currently experiencing homelessness. Funding would be used to help homeless or at risk youth who are enrolled in full service partnership or attending shasta college or california heritage youth build academy and living in shasta county.
 - The goal of the program is to provide housing support to homeless or at risk youth in Shasta County. Our target population is between the ages of 18-24. Currently our Hope Youth Apartments have the ability to house 16 youth clients. We would also like to make the funding available to our FSP youth program which currently has between 20-25 enrolled
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youth. Our projected goal per year would be roughly 20-30 youth.

- Hill County is requesting \$50,000 for deposits and rental assistance, and \$50,000 for client support services for a total of 100,000.

- Partial funding is an option, but we all need to vote first.

- Austin: Shasta Community is number 1, Hill Country is 2, and Faith works is 3. Shasta Community Health requested 50,000 which leaves us with 84,000 left. Would we like to award all of that to Hill Country, or split it between Hill Country and Faith Works.

- Kristen Schreder: Can faithworks use a portion of the balance, or are they open to splitting?

- Austin: Faith works is open to taking a portion. Hill country is also open to taking part of the 84,000 as well

- Katie: Hill Country is fine splitting it.

- Kristen: Makes 2 motions, 1 we divide it 3 ways, 2 give Shasta community health center \$50, Hill country 42,000 and faith works 42,000

- Amber: Shasta Community Health Center is open to splitting 3 ways. Each agency would be receiving \$44,799.47

- Kalie seconds the motion to split the money 3 ways.

- Yes votes: 10

IV. Project Homeless Connect (Leshia)

6. Standing Items

I. COC Membership - Online Application

A. Roster Update

B. Letter Update

C. New Member Applications

- Carrie Noah

II. County Highlights for Executive Board

7. Committees

A. Microshelter Update- Kristen

8. Reports

A. Lead Agency

- HHAP round 3

B. Executive Board Report - Kalie Brisbon

C. County/Cities

D. Member Announcements

10. Discussion Items for Next Meeting

12. Adjournment.

Next Meetings

Next Advisory Board Meeting: December 10th, 2021 3pm - 5pm Conference Call

Executive Board Meeting November 18th, 2021 1pm – 3pm Conference Call

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Attachment 2: Special PIT Meeting

Ideas on how to move forward with PIT Planning

- Ambers thought is we plan it off of the sub committees already established, streamline off what our priorities are, and set up 2 meetings. We have to land the sheltered and unsheltered count. We need to decide if we still want to do the [day of](#), and decide if we want to open up to community volunteers or keep it closed to COC members. We only have 2 months to plan so we just need to be clean and efficient on what we decide.
- Nicole Smith's offer from The City of Redding Housing to cover the app continues through.
- Michele offered to help with the sheltered count. Lesha also offered to help so they will be working together.
- Kristen is working on getting the mobile app question to match the paper survey, and will be seeing approval on that in December.
- Last year everyone used the mobile app, and not the paper survey. We will probably be doing the same thing this year, but need to discuss it more at the advisory board meeting.
- **January 25th is the date of the PIT count. This typically takes all day long, the sheltered count happens the night of the 24th. For counting the time frame is usually about 7am-4pm depending on the weather. We can schedule shifts, but employees doing it on behalf of their agency usually work all day.**
- Do we want to use sub committees as the primary planning for the PIT, and we will have the focus on the advisory agenda for the next two months on PIT planning.
 - Everyone agrees yes
- Amber: I think where we are at is all the leads report out at the advisory meeting, we identify gaps and progress, and take things back to sub committees.
- **Question to the advisory board:** Are we doing paper and app surveys, and who is going to make sure those match up. Ideal method is for everyone to use the app.

Volunteers (Need approx. 50 volunteers):

- Michael has 15 - 20 volunteers
- Amber has 12
- HHS could have some
- United way could have some
- Paul has at least 12 experienced volunteers
- Do we want to open volunteering to the community or keep things strictly to COC agencies?
 - JoDee suggests that we don't open up to the community because of the time it takes to train etc.
- Give everyone a head up that we will be looking for volunteers on the next COC agenda email

- Survey Safety

Training

- Austin will be helping with training needs, Dawn also offered to help as well. There is a DEMO on the app to help explain, and also allows you to input test surveys.
- We can also pre record a training and ask that volunteers watch

Mapping Committee

- Still waiting on notes, but they are the same maps we did in 2019. We will be going out and making sure we have all of the areas, and will be ready to hand them out

Donations?

How do we want to count outline areas and youth count?

