

Community Action Board Teleconference Special Meeting Minutes
Tuesday, March 9, 2021
12:00pm – 1:00pm via Teleconference

Board Members Present: Jessica Lugo, Bobbi Sawtelle, Joe Chimenti, Kristen Shreder, Missy McArthur, Stan Neutze, Susan Wilson, Patrick Moriarty, Shah'ada Shaban Anderson and Patrick Jones (alternate).

Additional Attendees: Jaclyn Disney, Caedy Minoletti, Hollie Zander, Wendy Taylor and Kristi Hanson.

Board Members Absent: Carrie Noah, Dan Waldrop, Jacob Krumenacker (alternate) and Pamelyn Morgan.

1. Call to Order and Roll Call: (Establishment of a quorum)

The Community Action Board meeting was called to order at 12:02pm by Jessica Lugo. Quorum was established.

2. Public Comments: (limited to 3 mins. per comment)

No Public Comments were received.

3. Action Items:

- a. Review and Approve CSBG DRSF and CSBG CARES Resolution Amendment - Attachment A.
 1. Proposal to utilize the remaining portion of the funding to subcontract with outside vendors to further assist Carr Fire disaster victims with direct assistance presented by Caedy Minoletti and Jaclyn Disney (Lead Agency).
 2. Motion to approve made by Kristen Shreder, seconded by Stan Neutze. Roll call vote conducted, all approved, none opposed.

- b. Review and Approve proposed project with Shasta Builder's Exchange.
 1. PowerPoint presentation on Shasta Builder's Exchange Funding presented by Kristi Hanson (Lead Agency). SBE will coordinate bidding and cover the cost of construction for these projects pending reimbursement. SBE is happy to sign a contract with Shasta County for this project and accept ACH payments for reimbursement. SBE will coordinate with NVCSS on verifying the income limits for each client. SBE understands and will finish all work by the end of August, 2021.
 2. Motion to approve made by Stan Neutze, seconded by Kristen Shreder. Roll call vote conducted, all approved, none opposed.

4. Adjournment:

- a. Motion to adjourn meeting made by Jessica Lugo at 12:19pm.

Acronyms

CAB – Community Action Board

CAA – Community Action Agency

CESH – California Emergency Solutions and Housing

HHAP – Homeless Housing Assistance and Prevention Program

CoC – Continuum of Care

CSBG – Community Development Services Block Grant

CSD – Community Services Development

CAP – Community Action Plan

NOFA – Notice of Funding Availability

HUD – Housing Urban and Development

SB2- California Senate Bill 2

AB101- California Assembly Bill 101



PIT- Point-in-Time