



**HMIS/ CE Committee Meeting Minutes
December 10, 2021
10:30am – 12:00pm
Via Teleconference**

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:35am by Roy Jackson, Committee Vice Chairperson Alternate. Quorum was established.

Voting Members Present: Maddelyn Bryan (Siskiyou), John Cravens (Shasta), Roy Jackson (Del Norte) and Laurie Marsh (Sierra)

Lead Agency Present: Keith Anderson and Paul Tunison.

Members of the Public: Laura McDuffey and Kristen Quaid.

2. Public Comments (limited to 3 mins. per comment)

No public comments were received.

3. Approval of Meeting Minutes

John Cravens made a motion to approve the meeting minutes from November 12, 2021, as submitted, seconded by Laurie Marsh. Roll call vote was taken, all approved, and none opposed.

4. Action

I. Continuing State of Emergency Teleconferencing

Maddelyn Bryan made a motion to approve continuing the State of Emergency Teleconferencing, seconded by John Cravens. Roll call vote was taken, all approved, and none opposed.

II. HMIS Change Request Form

This action item will be tabled to the next meeting and will be available for review as an attachment to the agenda.

III. 2022 HMIS-CEP Calendar



John Cravens inquired about quarterly meetings instead of monthly meetings. Keith Anderson gave a brief review of the functions of the HMIS-CE Committee and the anticipations for the committee moving forward.

Laurie Marsh made a motion to approve the 2022 HMIS-CEP Calendar, as submitted, seconded by John Cravens. Roll call vote was taken, all approved, and none opposed.

5. Discussion

I. Access Points (Standing item)

Maddelyn Bryan shared she anticipates a new youth service provider establishing in Siskiyou County. Roy Jackson shared that he also plans to reach out to Del Norte's youth service providers in hopes to establish a new access point.

II. Service Providers (Standing item)

Maddelyn Bryan shared Siskiyou Co. has started utilizing HHAP-2 county allocation for rapid rehousing.

Roy Jackson shared Del Norte Co. has started utilizing their HHAP-1 funding for rapid rehousing and preparing for reports.

III. Housing Interventions (Standing item)

There were no new housing interventions to discuss at this time.

IV. Outreach Teams (Standing items)

Roy Jackson gave an update to their outreach team, the Del Norte Mission Possible and their mobile shower program.

6. County Updates

Roy Jackson, Del Norte, shared their HMIS administrator, Jessica King has taken on another role and they are working on filling that position.

7. Lead Agency Updates

Keith Anderson shared an HMIS license update regarding the new youth service provider located in Siskiyou Co. and Shasta Co Office of Education. With the approval of the committee, Keith intends to start having the committee review the ESG-CV subrecipients for HMIS data usage and briefly shared what that process would involve.



8. Discussion Items for Next Meeting

- I. Review ESG-CV subrecipients' HMIS data usage.

9. Adjournment

Laurie Marsh made a motion to adjourn the meeting at 10:57am, seconded by John Cravens. Roll call vote was taken, all approved, and none opposed.

Next Meeting
January 14, 2022
10:30am – 12:00pm