



**PIT Committee Meeting Minutes
November 16, 2021
10:00am –11:00am
Via Teleconference**

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:03am by Duane Kegg, Chairperson. Quorum was established.

Members Present: Duane Kegg, (Siskiyou), Grace Poor (Lassen), Cathy Rahmeyer (Plumas), and David Colefield (Shasta),

Alternate Members Present:

Lead Agency: Keith Anderson and Shannon Goodwin.

Members of the Public: Kristen Schreder and Roy Jackson, Del Norte Housing Services Manager.

2. Public Comments (limited to 3 mins. per comment)

Roy Jackson, Del Norte Housing Services Manager, shared changes to their PIT committee members and that Rebecca Green will be joining the PIT committee.

Kristen Schreder shared a suggested change to the October 19, 2021, minutes regarding discussion item 4. II, that the City of Redding has not paid for the PIT count app this year.

3. Approval of Meeting Minutes

Duane Kegg made a motion to approve the meeting minutes from October 19, 2021, with the suggested changes that the City of Redding has not paid for the PIT count app this year; seconded by David Colefield. Roll call vote was taken, all approved, and none opposed.

4. Action

I. Continuing State of Emergency Teleconferencing (Standing)

Duane Kegg made a motion to approve extending the state of emergency teleconferencing; seconded by Cathy Rahmeyer. Roll call vote was taken, all approved, and none opposed.

II. Counting Us App



Cathy Rahmeyer made a motion to approve utilizing the Counting Us App for this year's PIT count; seconded by Grace Poor. Roll call vote was taken, all approved, and none opposed.

III. Final Survey

Duane Kegg made a motion to approve the content of the survey with the suggested formatting changes and tabling the item for a future date; seconded by David Colefield. Roll call vote was taken, all approved, and none opposed.

IV. Final Methodology

Duane Kegg made a motion to table the item to the next meeting to update the current methodology; seconded by Grace Poor. Roll call vote was taken, all approved, and none opposed.

5. Discussion

I. PIT Volunteers and Training 2020 PIT Count Announcement and Additional PIT Count Resources - HUD Exchange

Keith Anderson shared HUD has not released any new information, he reminded the board that the PIT Count is fast approaching and to ensure their PIT volunteers are ready and trained.

Each committee member present shared updates to their PIT volunteer status.

II. Donations, Materials and PPE

Keith Anderson shared that lead agency has PPE available to the counties. Each committee member present shared they are well stocked on PPE.

III. PIT and HIC Guides, Tools and Webinars PIT and HIC Guides, Tools, and Webinars - HUD Exchange

Keith Anderson shared PIT and HIC resources and how to access the resources.

IV. PIT Coordinators identified by county

Keith Anderson shared which counties identified who their PIT coordinators were. Each committee member present gave an update as to who their PIT coordinators are.

V. 2022 Calendar



Duane Kegg discussed the option of keeping the 2022 PIT Calendar the same as the current calendar, with meetings every 3rd Tuesday and with the same start and end month dates. The item will be tabled to next month's meeting agenda as an action item.

Keith Anderson reminded the committee to keep in mind the necessary special meetings in January.

The committee discussed the option of having a summer PIT count and staffing capacity. Keith Anderson shared a summer PIT count will not be recognized by HUD; and suggests demonstrating summer counts in HMIS is an alternative. The option of a summer count will be tabled to next February's meeting.

VII. Covid Protocols for PIT

Keith Anderson recommended following the CDC guidelines while conducting the PIT count and will provide an attachment to the committee with those guidelines at the next meeting. The item will be tabled to the next meeting as an action item.

6. County Updates

Duane Kegg, Siskiyou, shared updates to: their urban campsite and homeless shelter; grant funding to assist with the homelessness situation; wildfires; and covid.

Grace Poor, Lassen, shared PIT count planning updates.

Cathy Rahmeyer, Plumas, shared updates to: HDAP & Homesafe funding; the navigation center; and ESG-CV reports.

David Colefield, Shasta, shared there are no new updates to report.

7. Lead Agency Updates

Keith Anderson clarified that the agenda emailed to the committee members should be the same as the one posted to the county website.

8. Discussion & Action Items for Next Meeting

- Continuing State of Emergency Teleconferencing (Standing)
- Counting Us App
- Final Methodology
- 2022 Calendar
- Covid Protocols for PIT



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9. Adjournment

Cathy Rahmeyer made a motion to adjourn the meeting at 11 am, seconded by Grace Poor. Roll call vote was taken, all approved, and none opposed.

Next Meeting

December 21, 2021

10:00 am – 11:00 am