



NorCal CoC PIT Committee Special Meeting Minutes
Thursday, November 12, 2020
10.30 am to 11.30 am Via Teleconference

Call to Order (Time): _____ 10.33 am _____

Members Present (via teleconference)

- ✓ Grace Poor
- ✓ Duane Kegg
- ✓ Laurie Marsh
- ✓ Jennie Neal
- ✓ Misty Malloroy
- ✓ Cathy Rahmeyer

Additional Attendees:

- ✓ Medea Henderson, Lead Agency
- ✓ Kristen Quade, Plumas Alternate
- ✓ Barbara Longo, Lassen

Agenda Items:

1. Call to Order and Roll Call (Quorum Established)
2. Approval of Minutes for October 13, 2020 meeting.
Motion to Approve: Jennie Neal
Seconded: Grace Poor
Roll Call vote was taken. All approved, none opposed.
3. Public Comment Period: None
4. HMIS Lead Agency Updates
 - a) Observation Form – Medea Henderson discussed the Observation Form and reminded the Committee that no more than 10% should be completed as Observation and it should be completed only on the day of the count.
 - b) Ms. Henderson provided unofficial HUD guidance on the unsheltered count for the Committee to start discussing with their local Ad Hoc group. It is anticipated that there will be an official announcement by HUD within the next couple of weeks.
5. New Business – Action Items
6. 2021 PIT Methodology – Shasta County added to their addendum – “it is subject to change per HUD guidance for unsheltered count for 2021.” Correct typo on the Plumas County Addendum. Grace Poor asked if this was a living document if there were changes can we edit the Methodology. Ms. Henderson said that this is the role of this Committee to make necessary changes as needed.



Motion to Approve: Grace Poor

Seconded: Jennie Neal

Roll Call vote was taken. All approved, none opposed.

- a) 2021 PIT Survey – 2 Formatting items were addressed and there were no changes to the survey questions.

Motion to Approve: Jennie Neal

Seconded: Grace Poor

Roll Call vote was taken. All approved, none opposed.

- b) Mobile App - Discussed the recommendation that the app would be optional with the understanding that the app mirrors the survey questions, and those completing paper surveys would use the app to enter their data, and training is provided to each county. Misty Malloroy asked the cost to each county. Ms. Henderson confirmed that the City of Redding is paying for the expense. Ms. Malloroy how long it would take to learn the app and what type of equipment. It is presented as user friendly and use cell phone or tablet. Cathy Rahmeyer shared that when she used it 2 years ago, the app was simple to use, but it should absolutely mirror the survey questions. Jennie Neal said that a demonstration was available. Grace Poor said that Lassen County does not want to use the app and she wanted to know how that would work. It was confirmed that Lassen would enter the data from the paper surveys into the app. A motion was made to use the app if it mirrors the survey questions, and those completing paper surveys would use the app to enter their data, and training is provided to each county.

Motion to Approve: Cathy Rahmeyer

Seconded: Jennie Neal

Roll Call vote was taken. All approved, none opposed.

7. Discuss and Review each county's progress in organizing the PIT Count and discuss any support needs and/or suggestions. This is to include strategies around COVID-19.
 - a. Modoc – Not in attendance
 - b. Del Norte - Waiting for direction from CoC and HUD. They have met with some volunteers and they are currently trying to find tents. They have had some census workers help identify areas.
 - c. Siskiyou - Siskiyou County does not want to opt out of the Unsheltered Count. They want to move forward since it is a year that counts for funding. They have been going out and identifying areas to count.
 - d. Lassen - Lassen County has been doing street outreach during COVID, so they are likely to continue with the type of strategy using gloves and masks and ponchos.



- e. Plumas – Plumas County does not want to opt out of the Unsheltered Count. They are ready to go. They want to move forward since it is a year that counts for funding. Cathy shared that they have PPE supplies from the State of California. She said that she would share that information to disseminate.
 - f. Sierra – Plumas County is greatly appreciative of their help.
 - g. Shasta – Shasta County is still waiting to hear the official guidance before making a decision.
8. Agenda Items for Next Meeting – Items for the future, possibly in January, the HIC count.
9. Adjournment

Motion to Approve: Cathy Rahmeyer

Seconded: Jennie Neal

Roll Call vote was taken. All approved, none opposed.

Adjournment (Time): _____ 11.31 am _____