



**NorCal CoC HMIS Committee Meeting Minutes
March 15, 2022
10:00am –11:00am
Via Teleconference**

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:00 am by Duane Kegg. Quorum was established.

Present: Duane Kegg, Grace Poor, Rebecca Green, Cathy Rahmeyer, David Colefield

Not in attendance: Lauri Marsh and Carol Madison

Alternates: Roy Jackson

Lead Agency: Keith Anderson and Shannon Goodwin

2. Public Comments (limited to 3mins. Per comment)

None

3. Approval of Meeting Minutes:

Motion was made to approve the minutes with correction of the date by Grace Poor. Motion was seconded by Cathy Rahmeyer.

Roll Call taken: All-Approved Non-opposed

4. Action

I. Continuing State Emergency Teleconferencing (standing)

Duane Kegg made a motion to continue with the State of Emergency Teleconferencing. The motion was seconded by David Cole.

Roll Call vote was taken: All- approved Non-opposed

II. Select 2023 PIT Date

Grace started the discussion around keeping it with the last Tuesday, in January. Crystal from Lassen stated this worked great because it provided time to count and then time to do the data entry. All agreed that this timeline worked.



Grace made a Motion to make January 24, 2023 the next date for the next PIT Count. Motion was seconded by Cathy Rahmeyer.
Roll vote was taken. All-approved Non-opposed

5. Discussion

I. PIT/HIC extrapolation

Keith explained the extrapolation process. He explained that Lead Agency is currently working on compiling the information needed to complete the HUD Report. There were 100 surveys kicked out, because the people did not meet HUD's definition of homeless.

HIC count was higher but, there were problems with surveys being incorrectly filled out. Keith suggested that next year, an example of how to fill out the form be provided to the volunteers working the shelters. He suggested this accompany more training by Lead Agency.

Our numbers did not meet the 80% requirement set by HUD. Keith contacted HUD and was told by HUD representative, William Snow to go ahead and use the numbers we had.

We had a total of 1810 for the entire CoC. There were 222 surveys for the Sheltered. We continue to have a problem with the HIC count. Locations do not match the surveys.

Lead Agency is working on breaking down the numbers by County. Roy Jackson asked when these would be available. Keith hopes to have them available for the next meeting. However, his main concentration is to complete the HUD Report.

Keith asked if there was anything anyone would like to see on the Executive Board Report. Grace suggested there be a section that reflected any major event that affected the count. Like, fire and COVID Report. Cathy asked that all categories be represented on the Report. She specially was looking for those released from incarceration and those with felonies affecting their ability to rent.

Keith explained that the Executive Board Report was for CoC use so it could be tailored to fit the needs of all the counties. He used Shasta County as an example. They would like the mortality rate among the homeless tracked, as they have seen an increase in numbers.

Keith encouraged everyone to go back to their Advisory Boards and have a discussion and send any thoughts or suggestions to himself or Shannon Goodwin at Lead Agency.



Keith also explained that the PIT Coordinator needed to be the person representing each county on the PIT Committee. He suggested they all start getting feedback from Volunteers on things that they believed would smooth out completing the Counting Us Surveys.

Del Norte county is considering solely using the App. There was a discussion about not having the paper as back up. Duane stated that his Volunteers might find the App challenging. Keith said that Shasta has only been using the App for the past couple of years and it seems to be affective. He went on to state that this is a County decision on how they complete the count. HUD regulations state that Surveys are valid for 7days after completion.

6. County Updates

None of the representatives had anything new updates.

7. Discussion Items for Next Meeting

- a. PIT Calendar
- b. Final PIT Report

8. Adjournment

Motion was made by Cathy Rahmeyer to adjourn the meeting. Motion was seconded by Grace Poor. Roll Call Vote was taken: All-approved Non-opposed

Next Meeting
April 19, 2022
10:00am – 11:00am



NorCal
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