



NorCal CoC PIT Committee Meeting Minutes
Tuesday, January 19, 2021
10:30am to 11:30am Via Teleconference

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:35am by Duane Kegg (Siskiyou), Committee Chair. Quorum was established.

On Phone: Misty Malloroy (Del Norte), Jennie Neal (Shasta), Cathy Rahmeyer (Plumas), and Laurie Marsh (Sierra)

Lead Agency: Jaclyn Disney and Caedy Minoletti

Non-Voting on Phone: Roy Jackson, Jessica King, Dawn Pittore, Lourdes Manzo, Kristen Quade

2. Public Comments (limited to 3 mins. per comment)

No Public Comments were received.

3. Updates

Caedy Minoletti with lead agency informed the committee that the exception from completing an unsheltered count in 2021 from HUD was approved.

Caedy Minoletti requested that each county identify and submit contact information of their county regional administrators by end of the day January 20, 2021. Dawn Pittore expressed the urgency for regional administrators to register online at <https://counting.us> or in app and afterward train their volunteers.

Caedy Minoletti explained that counties using the hard copy survey will still be responsible for the input of their county data into the PIT App by the end of the event.

Dawn Pittore and Kristen Schreder shared differences in the survey questions when using the hard copy survey versus the PIT App. Dawn Pittore is requesting assistance from each county to identify the project type for transitional housing, emergency housing and domestic violence in order for SimTech to input the data in the PIT App. Caedy Minoletti shared the NorCal project spreadsheet via email and requested that each county reply with their updates by end of business January 20, 2021.

Kristen Schreder announced that she is researching alternative method to collect their data for Domestic Violence (DV) providers due to DV providers being restricted from using the app. She will provide more information back to the group.

Caedy Minoletti presented the updated Volunteer Waiver and Confidentiality forms and informed the committee that they are available to use as a template for each county. She requested feedback on any updates, additions or changes to the CoC PIT Report format prior to the next meeting.

4. Discussion: Review each county's progress in organizing the PIT Count and discuss any support needs and/ or suggestions. This is to include strategies around COVID-19.

Dawn Pittore urgently requests volunteers to get registered.

5. New Business

Kristen Schreder and Dawn Pittore shared the minimal order changes and added answers to the PIT survey due to the app conflicting.

Jennie Neal made a motion to accept the calendar as presented; seconded by Cathy Rahmeyer. Roll Call vote was taken; all approved; none opposed.

6. County Updates

None

7. Discussion Items for Next Meeting

No agenda items for next meeting communicated.

8. Adjournment

Motion to adjourn meeting made by Duane Kegg, at 10:50am. Seconded by Dawn Pittore. Roll Call vote was taken, all approved, and none opposed.

Next Meeting
February 16, 2021
10:00am