



**NorCal CoC PIT Committee Meeting Minutes
January 18, 2021
10:00am –11:00am
Via Teleconference**

1. Call to Order/Quorum Established/Introductions

Meeting was called to order at 10:24 am by Duane Kegg, Chairperson/ Vice-Chairperson. Quorum was established.

Members Present: Duane Kegg, (Siskiyou), Grace Poor (Lassen), Cathy Rahmeyer (Plumas), Laurie Marsh (Sierra). Absent: Carol Madison (Modoc), David Colefield (Shasta), Rebecca Green (Del Norte).

Alternate Members Present: Maddelyn Bryan (Siskiyou)

Lead Agency: Keith Anderson, Shannon Goodwin and Debbie Maysey

Members of the Public: Kristin Schreder-City of Redding

*There was a brief discussion around items on the Agenda as a Quorum was not met until Laurie Marsh joined.

2. Public Comments (limited to 3 mins. per comment)

Kristen Schreder explained how important it is that all Counties provide information on the Sheltered homeless facilities, so the information is added to the drop down in the App. She explained that this was an issue on the last count so the name of facilities was incorrect.

3. Approval of Meeting Minutes

Duane Kegg made a motion to approve the meeting minutes from December 21, 2021, as submitted/ as amended with the requested addition, seconded by Grace Poor. Roll call Vote was taken, All- approved None- opposed.

4.Action

- I. Continuing State of Emergency Teleconferencing (Standing)



Duane Kegg called for a discussion as there was none, he made a Motion that the PIT Committee Meetings continue to be held by Teleconference. The Motion was seconded by Grace Poor. Roll Count Vote was taken: All-approved None-opposed.

II. HIC Count Form (Attachment B)

Duane called for a discussion. Grace Poor asked Keith if they could fill out one form to record scattered sites. Keith replied yes and the discussion was concluded. Grace Poor made a motion to except the Form as presented, the motion was seconded by Cathy Rahmeyer. Roll call Vote was taken: All-approved None-opposed

III. Addition of members for Del Norte County (Attachment C)

Duane asked for a Motion to except the addition of Rebecca Green and Roy Jackson as representatives for Del Norte County.

The motion was made by Cathy Rahmeyer and seconded by Laurie Marsh. Roll Call was taken: All-approved None-opposed

IV. Greeting Message and Question Settings for "Counting US" Application

Keith went over the options surrounding the Greeting both on the App and the Paper Form. The Introduction will state that the information obtained is Confidential and Anonymous, it will be used to obtain funding for programs. He explained the default affects Youth age 13 and all Adults living within a household, this information will be gathered independently for each household member. It will regard substance abuse and any disabilities. This information for minors 13 under will not be collected. Keith explained this information will be on both the App and the Paper Form for consistency.

A Motion was made by Cathy Rahmeyer to except the verbiage of the default wording as presented and that it only be collected for 13yr old youth and adults in a household. The Motion was seconded by Grace Poor. Role call Vote was taken: All-approved None-opposed



V. PIT Methodology (Attachment D)

Duane opened the PIT Methodology up for discussion. Grace Poor asked if there were any significant changes. Keith explained there were around gathering all the Facilities that are housing homeless. He asked that all counties get a list to Shannon as soon as possible.

VI. Sheltered Survey (Attachment E) and Unsheltered Survey (Attachment F)

Add the Greetings information to the Surveys.

Cathy Rahmeyer made a Motion to except the Greetings verbiage to both Surveys. The Motion was seconded by Grace Poor. Role call Vote was taken: All-approved None-opposed.

5. Discussion

I. Update on Counting Us App and Survey (Grace Poor)

Grace asked when the App would be ready. Again, it was stressed that once all the Counties provided a list of Homeless facilities that the folks at Symtec could create an accurate list for the dropdown list on the App. This will insure more accurate information for the report.

Keith offered staff time for the date entry of paper surveys. He said this did not mean that they could send all their surveys but, if they needed help his staff may have limited time available.

II. Addendum Questionnaires (Roy Jackson)

Roy was not present, and the Addendum was not available.

III. Confirm each county, HIC count locations

Again, Keith, Kristin and Shannon went over the importance of receiving this information as soon as possible so the App could be updated.



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Shannon Goodwin with Lead Agency will compile the list as Counties provide this information and get it to City of Reddings representatives: Kristen Schreder and Dawn Pittore.

4. County Updates:

All Counties reported the COVID has affected the older volunteers that are most vulnerable. The count will be stressful but, they will all push forward.

Cathy Rahmeyer, Plumas,

Jessica King, Del Norte,

Laurie Marsh, Sierra,

Grace Poor, Lassen,

Carol Madison, Modoc,

David Colefield, Shasta,

Duane Kegg, Siskiyou,

5. Lead Agency Updates:

There were none at this time.

6. Discussion Items for Next Meeting

No discussion items for the next meeting suggested at this time.

7. Adjournment

Duane Kegg made a motion to adjourn the meeting at 10:45, seconded by Cathy Rahmeyer. Roll call vote was taken: All- approved None- opposed.

Next Meeting
February 15, 2022
10 am – 11 pm