



**NorCal CoC PIT Committee Meeting Minutes  
Tuesday, December 21, 2021  
10:00am –11:00am  
Via Teleconference**

**1. Call to Order/Quorum Established/Introductions**

Meeting was called to order at 10:05 am by Duane Kegg, Chairperson. Quorum was established.

Voting Members Present: Duane Kegg, (Siskiyou), Grace Poor (Lassen), Laurie Marsh (Sierra), David Colefield (Shasta), and Kristen Quade (Plumas).

Lead Agency: Keith Anderson and Shannon Goodwin.

Members of the Public: Roy Jackson, Rebecca Green, Maddelyn Bryan and Kristen Schreder.

**2. Public Comments (limited to 3 mins. per comment)**

No public comments were received.

**3. Approval of Meeting Minutes**

Duane Kegg made a motion to approve the meeting minutes from November 16, 2021, as submitted, seconded by Grace Poor. Roll call vote was taken, all approved, and none opposed.

**4. Action**

**I. Continuing State of Emergency Teleconferencing (Standing)**

Grace Poor made a motion to approve continuing State of Emergency Teleconferencing, seconded by Duane Kegg. Roll call vote was taken, all approved, and none opposed.

The State of Emergency Teleconferencing will continue through to the January meeting.

**II. Final Methodology (Attachment B)**

Duane Kegg made a motion to approve the final methodology with the addition of the Shasta County Addendum, seconded by Laurie Marsh. Roll call vote was taken, all approved, and none opposed.



### **III. 2022 Calendar (Attachment C)**

Grace Poor made a motion to approve the 2022 Calendar, as submitted, seconded by Laurie Marsh. Roll call vote was taken, all approved, and none opposed.

The 2022 Calendar will follow the current schedule of every third Tuesday of the month at 10:00-11:00am.

### **IV. Covid Protocols for PIT**

Grace Poor made a motion to approve the COVID protocols for the PIT count, seconded by Laurie Marsh. Roll call vote was taken, all approved, and none opposed.

Current CDC guidelines will be implemented and possibly depending on the County volunteers will not be required to be vaccinated.

### **V. Counting Us App and Survey**

Laurie March made a motion to approve the counting us app and survey, as updated to match the language to each other, seconded by Grace Poor. Roll call vote was taken, all approved, and none opposed.

The language was updated for both the paper survey and app so that they match. Kristen Schreder shared that shelters need to be updated for all counties and identified by type. This process will add additional pages to the paper surveys. Domestic violence shelters will need to be updated as they require different reporting. There was a brief discussion regarding DV shelters separate reporting procedures and transitional housing reporting procedures. Dawn Pittore will be the main contact person for the app. She is working on updating the unsheltered portion of the app and survey. The City of Redding is finalizing the purchase. Kristen Schreder will convene with Dawn Pittore regarding information on training for the app and bring it back to the committee.

## **5. Discussion**

There were no new discussion items at this time.

## **6. County Updates**



Duane Kegg, Siskiyou, shared they are moving forward with getting volunteers ready and anticipate training coming soon.

Grace Poor, Lassen, shared they are getting volunteers ready for the day of the count and working with outside agencies to develop data collection procedures from homeless people who were missed the day of the count.

Laurie Marsh, Sierra, they are working on identifying volunteers and agencies who are going to participate in the PIT count.

Cathy Rahmeyer, Plumas, shared they are a small staff and anticipates an interesting PIT count this year due to the Dixie Fire and increase in homelessness in their region. They are working on getting their resources in order.

David Colefield, Shasta, shared they are moving forward with their volunteers and are starting to scout the homelessness population sites.

Roy Jackson, Del Norte, shared they are securing volunteers for the PIT count and working with their local tribes to get PIT counts in tribal lands.

Carol Madison, Modoc,

**7. Lead Agency Updates**

There were no lead agency updates shared at this time.

**8. Discussion Items for Next Meeting**

No discussion items for the next meeting suggested at this time.

**9. Adjournment**

Grace Poor made a motion to adjourn the meeting at 10:49 am, seconded by Duane Kegg. Roll call vote was taken, all approved, and none opposed.

**Next Meeting**  
January 14, 2021  
**10:00 am – 11:00 am**