

SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)

Minutes

February 14, 2018

Members: Evan LeVang, Wendy Longwell, Marty Longwell, Sharla Adkins, Joy Newcom-Wade, Shyrle DeHaven

Shasta County Staff: Sarah Adamec, Debbie Cowan

Absent Members: Elizabeth Slosson, Linda Roberts

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Agenda Item	Discussion	Action	Individual(s) Responsible
I. Introductions	<ul style="list-style-type: none"> ➤ The chair extended a warm welcome to all attendees. ➤ Board members and audience members introduced themselves if they chose. 		<ul style="list-style-type: none"> ➤ Evan LeVang
II. Public Comment Period	<ul style="list-style-type: none"> ➤ There were no public comments made. 		
III. Member Training	<ul style="list-style-type: none"> ➤ No Training 		
IV. Minutes	<ul style="list-style-type: none"> ➤ Minutes from the September 8, 2017 meeting were presented in written form. 	<ul style="list-style-type: none"> ➤ Approved the September 8, 2017 	<ul style="list-style-type: none"> ➤ Marty Longwell(motion) ➤ Wendy Longwell (second)
V. Announcements and Review of Correspondence	<ul style="list-style-type: none"> ➤ Advisory Committee information sheet updated 	<ul style="list-style-type: none"> ➤ Joy has a new e-mail address to add. 	<ul style="list-style-type: none"> ➤ Sarah Adamec
VI. IHSSAC Chair Report	<ul style="list-style-type: none"> ➤ Evan spoke that our programs are about to face some instability with the Trump Administration budget proposal. Now is the time pay attention and speak up. Every voice counts. Take a few minutes and contact your Congressman and let them know how you feel about these proposed cuts. 		<ul style="list-style-type: none"> ➤ Evan LeVang
VII. Shasta County's IHSS and Public Authority Division Reports	<ul style="list-style-type: none"> ➤ For the month of January, there were 3040 active providers in Shasta County and 2800 active recipients. \$3.8 million was dispersed for 317,000 hours worked for January. We received 130 new IHSS applications in January and 4148 phone calls. More phone calls than usually due to requests for information about provider W-2's. ➤ Electronic timecards were successfully rolled out and 850 or 28% of our providers have signed up. This is higher than the total state adoption rate of 18%. Additionally, on February 12, 2018 the State made direct deposit enrollment available online in the electronic timecard application. ➤ Beginning July 1, 2018 providers will begin to accrue 8 hours of paid sick leave each calendar year, or after 12- month period of enrollment. The accrual will be 		<ul style="list-style-type: none"> ➤ Debbie Cowan

	<p>increased to 16 hours of paid sick leave when the state's minimum wage increases to \$13 per hour which is scheduled for January of 2020 and to 24 hours when the state's minimum wage increases to \$15 per hour in 2022. Existing providers will be able to begin using their sick leave after they have worked 100 hours which could start as early as July 2018. The State has not finalized the process but there will be a form for the providers to complete to request sick leave pay.</p> <ul style="list-style-type: none"> ➤ The State is also analyzing Electronic Visit Verification (EVV) which has been mandated by the federal government to be implemented by January 2019. The State has not decided how or when it will be implemented. 		
VIII. IHSS AC Members Reports	<ul style="list-style-type: none"> ➤ No Reports 		<ul style="list-style-type: none"> ➤
IX. Ad Hoc Committee Reports	<p><u>Ad Hoc Publicity Committee-</u></p> <ul style="list-style-type: none"> ➤ Evan, Wendy and Sarah met to discuss the newsletter. Still need photo release from Shryle. Sarah shared with the group what the Publicity Committee has already completed. Will work on completed the newsletter and having community relations help with printing and distribution. ➤ Training committee. Time was scheduled and no one showed. It was decided that we will put the trainee committee on hold until it is needed. HR Block training was unsuccessful. We had three people at the first scheduled meeting. The second meeting was cancelled and the third meeting had one person show. The HR block tax person sent her receptionist to the last meeting. 	<ul style="list-style-type: none"> ➤ Shryle completed photo release. ➤ Complete newsletter and meet with community relations to have printed. ➤ Committee meetings on hold. 	<ul style="list-style-type: none"> ➤ Shryle DeHaven ➤ Evan, Wendy and Sarah
X. Discussion	<ul style="list-style-type: none"> ➤ The committee discussed and agreed to approve the reappointment of Evan LeVang as the Chairperson to the IHSS Advisory Committee. ➤ A discussion was held regarding completing and printing the newsletter. ➤ Shryle completed her photo release. 		

<p>XI. Action Item</p>	<ul style="list-style-type: none"> ➤ Consider approving the reappointment of Evan LeVang as Chairperson to the IHSS Advisory Committee. Consider authorizing the Publicity Sub-Committee to approve the IHSS newsletter when completed. Consider authorizing the use of group photo in the newsletter and on the website 	<ul style="list-style-type: none"> ➤ A vote was taken to recommend the reappointment of Evan LeVang as Chairperson of the IHSS Advisory Committee, with no “nay” or “abstention” votes. ➤ A vote was taken to recommend approval of the newsletter, with no “nay” or “abstention” votes ➤ A vote was taken to recommend the use of the group photo in the newsletter and on the website, with no “nay” or “absention” votes. 	<ul style="list-style-type: none"> ➤ Marty Longwell (motion)/ Wendy Longwell(second) ➤ Wendy Longwell (motion) Sharla Adkins (second) Marty Longwell (motion) Shyrle DeHaven (second)
<p>XI. Future Agenda Items</p>	<ul style="list-style-type: none"> ➤ CICA call 		
<p>XII. Adjournment</p>	<ul style="list-style-type: none"> ➤ The next IHSSAC meeting will be held on June 13th, 2018 	<ul style="list-style-type: none"> ➤ Meeting adjourned 	<p>Shyrle DeHaven(motion)/ Wendy Longwell (second)</p>

Evan LeVang, Chairman

Sarah Adamec, Committee Coordinator