

**SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)**

**Minutes**

**October 10, 2018**

Members: Wendy Longwell, Joy Newcom-Wade, Shyrle DeHaven,

Shasta County Staff: Sarah Adamec, Julie Carlon, Debbie Cowan

Absent Members: Elizabeth Slosson, Evan LeVang, Marty Longwell, Sharla Adkins

**DRAFT**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Individual(s) Responsible</b>
I. Introductions	<ul style="list-style-type: none"> <li>➤ The acting chair extended a warm welcome to all attendees.</li> <li>➤ Board members and audience members introduced themselves if they chose.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Wendy Longwell</li> </ul>
II. Public Comment Period	<ul style="list-style-type: none"> <li>➤ There were no public comments made.</li> </ul>		
III. Member Training	<ul style="list-style-type: none"> <li>➤ No training</li> </ul>		<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> </ul>
IV. Minutes	<ul style="list-style-type: none"> <li>➤ Minutes from the June 13, 2018 meeting were presented in written form.</li> </ul>	<ul style="list-style-type: none"> <li>➤ No quorum to approved meetings</li> </ul>	
V. Announcements and Review of Correspondence	<ul style="list-style-type: none"> <li>➤ Members contact sheet was updated</li> <li>➤ Invited the committee members to the Power to Seniors Soup Kitchen</li> </ul>		<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> <li>➤ Sarah Adamec</li> </ul>
VI. IHSSAC Chair Report	<ul style="list-style-type: none"> <li>➤ No Chair report</li> </ul>		
VII. Shasta County's IHSS and Public Authority Division Reports	<ul style="list-style-type: none"> <li>➤ For the month of September there were 3159 active providers in Shasta County and 3313 active recipients. \$3.9 million was dispersed for 341,500 hours worked for May. IHSS received 3136 phone calls and 102 new applications. Provider wages will increase to \$12.60 effective 01/01/19.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Debbie Cowan</li> </ul>

VIII. IHSS AC Members Reports	<ul style="list-style-type: none"> <li>➤ No Reports</li> </ul>		
IX. Ad Hoc Committee Reports	<p>Ad Hoc Publicity Committee-</p> <ul style="list-style-type: none"> <li>➤ Will work on scheduling a meeting</li> </ul> <p>Ad Hoc Training Committee:</p> <ul style="list-style-type: none"> <li>➤ On hold until there is a need.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> </ul>
X. Discussion	<ul style="list-style-type: none"> <li>➤ The committee discussed meeting dates for next year. Need to get everyone's buy in for the date. Will send out email to get everyone's availability.</li> <li>➤ There are still are still vacancies.</li> <li>➤ Newsletter needs to be completed by May to get out before the end of the fiscal year.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> </ul>
XI. Action Item	<ul style="list-style-type: none"> <li>➤ Provider Orientation training for committee</li> <li>➤ Send out email and letters requesting meeting times</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sarah will put together and present a training at next meeting</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> <li>➤ Sarah</li> </ul>

XI. Future Agenda Items	<ul style="list-style-type: none"> <li>➤ Reappoint Committee Members</li> <li>➤ Set Dates for 2019 IHSS AC meeting</li> <li>➤ Spring Newsletter</li> <li>➤ Provider Training</li> </ul>		
XII. Adjournment	➤ The next IHSSAC meeting will be held (undetermined)	➤ Meeting adjourned	Joy Newcom-Wade(motion)/ Sharla Adkins (second)

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Wendy Longwell, Acting Chair

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Sarah Adamec, Committee Coordinator

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