

### What assistance is offered in our Workshops and Clinics?

Current Workshops and Clinics cover:

- Starting or responding to a divorce, legal separation, or nullity.
- Declaration of Disclosures - exchanging financial information in divorce, legal separation, or nullity.
- Requests or responses for child support, or modifications of a current child support order.
- Requests for Domestic Violence, Civil Harassment, and Elder Abuse Restraining Orders.
- Obtaining orders in an existing case for custody, visitation, property control, spousal support, attorney's fees and costs, and other requests.
- Initial requests for guardianship of the person
- Establishing paternity
- Opening or responding a case for custody, visitation, and support of a child when paternity is already established and when it is not established.
- Obtaining a judgment for a family law case.
- Small Claims matters
- Unlawful Detainer Matters

The Family Law Facilitator and Self-Help Center's Workshop Schedule is available at [www.shasta.courts.ca.gov](http://www.shasta.courts.ca.gov) under the Self-Help tab.

The Center's **Workshop and Clinic Schedule** is available at [www.shasta.courts.ca.gov](http://www.shasta.courts.ca.gov) under the Self-Help tab.

#### Walk-in Hours for brief assistance (first come first served):

Please check our schedule online, by phone, or in person for current available walk-in days and times.

**Telephone (530) 245-6900:** This is a message phone only. Messages will be returned in the order received.

**Email Assistance:** You can email questions to: [famlawfac@shasta.courts.ca.gov](mailto:famlawfac@shasta.courts.ca.gov).

Please include your court case number if you have one.

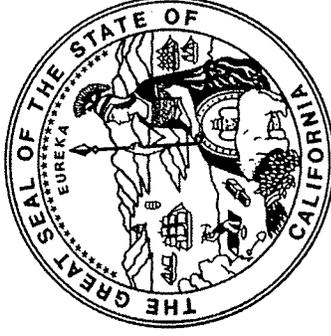
#### \*FLF Services at DCSS:

2600 Park Marina Drive, Redding, California.

Tuesday 1:30 p. m. - 5:00 p. m.

\*This service is available only to those who have open cases with DCSS. Persons seeking support and custody stipulations will have priority. To open a DCSS case go to [www.childsup.ca.gov](http://www.childsup.ca.gov).

## SUPERIOR COURT OF CALIFORNIA, COUNTY OF SHASTA



## FAMILY LAW FACILITATOR'S OFFICE AND SELF-HELP CENTER

Shasta County Superior Courthouse  
1500 Court Street, Room 115  
Redding, CA 96001  
(530) 245-6900 (messages only)  
E-mail:  
[famlawfac@shasta.courts.ca.gov](mailto:famlawfac@shasta.courts.ca.gov)

## **Who can use the services of the Self-Help Center?**

Anyone who is not represented by an attorney can be assisted at the center. If there is a matter we cannot assist with, we may be able to provide you a referral to other service providers.

## **Is the Family Law Facilitator your lawyer?**

No. The family law facilitator is not your lawyer and cannot appear or speak for you in court. What you tell the family law facilitator or staff is not confidential. Both parties can obtain help from the same family law facilitator and/or self-help staff member.

## **How much will it cost to get help at the Self-Help Center?**

You will not be charged for services at the Self-Help Center. However, you *may* be charged for necessary forms, postage, envelopes, or copies.

## **Can I bring my children with me?**

We *strongly* recommend that you *not* bring children with you to the Self-Help Center. Children are not permitted in the workshops or clinics.

## **What if I don't speak English?**

The Self-Help Center does not have interpreters on staff. It is best if you bring someone with you who can accurately translate for you. Do not use a child to interpret for you. If you cannot bring someone with you, the center will work with the Court's language services to accommodate you, but that may require you to come back on another day.

## **What if I cannot travel to the center?**

The center provides assistance over the telephone and via e-mail.

(530)245-6900 (messages only)  
[fanlawfac@shasta.courts.ca.gov](mailto:fanlawfac@shasta.courts.ca.gov)

In most cases, the assistance you receive through email and telephone is more limited than the assistance you receive in person or in a workshop or clinic.

## **What do I need to bring with me to the Family Law Facilitator/Self Help Center?**

- A pen (black or blue ink only).
- Photo identification such as a California Driver's License.
- Your court case number(s).
- A copy of all papers related to your case(s), including any orders or judgment in your case(s).
- A flash drive if you wish to save work you complete on the center's computers.
- What you need to bring with you will depend on the type of paperwork you are completing. For more information about specific information and items you must bring with you, please go to our website at [www.shasta.courts.ca.gov](http://www.shasta.courts.ca.gov), or come in during walk-in hours for brief assistance.

## **What services are NOT offered at the Self-Help Center?**

The Self-Help Center cannot tell you what to file, fill out your forms for you, or provide extended one-on-one service. Our staff cannot provide legal advice or tell you what to write on your forms.

Our office cannot offer assistance to those with:

- Juvenile cases and CPS/CFS matters
- Criminal matters
- Qualified Domestic Relations Orders
- Contempt of Court
- Conservatorships
- Discovery
- Appeals
- Subpoenas
- Cases or matters from other states or countries

## **What services are offered at the Self-Help Center?**

The center provides assistance to self-represented litigants in family law cases, including divorce, legal separation, nullity, child support, custody, restraining orders, and in some cases small claims and unlawful detainers.

The Family Law Facilitator and Self-Help staff can help you:

- Prepare your documents and complete necessary forms.
- Prepare orders after hearings, stipulations, and judgments.
- Give information about court processes, rules, and procedures.
- Assist in obtaining or filing a Voluntary Declaration of Paternity
- Help you calculate child support
- Assist you with accessing online resources
- Register you for workshops and clinics
- Refer you to community resources, including your local child support agency, Family Court Services or other local service providers that can assist you with your concerns.