

**ORDINANCE NO. SCC 2021-02**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SHASTA  
ADDING CHAPTER 2.06, "ELECTRONIC FILING OF CAMPAIGN  
DISCLOSURE AND REPORTING STATEMENTS"  
TO THE SHASTA COUNTY CODE**

The Board of Supervisors of the County of Shasta ordains as follows:

**SECTION I.**

Chapter 2.06 of the Shasta County Code is added to read in its entirety as follows:

**Chapter 2.06**

**ELECTRONIC FILING OF CAMPAIGN DISCLOSURE AND REPORTING  
STATEMENTS**

**Sections:**

<b>2.06.010</b>	<b>Purpose</b>
<b>2.06.020</b>	<b>Authority</b>
<b>2.06.030</b>	<b>Definitions</b>
<b>2.06.040</b>	<b>Application of Ordinance</b>
<b>2.06.050</b>	<b>Electronic Filing</b>
<b>2.06.060</b>	<b>Procedures for Utilizing Electronic Filing</b>
<b>2.06.070</b>	<b>Availability of Statements and Record Retention</b>

**2.06.010 Purpose.**

The purpose of this chapter is to modernize the filing requirements of campaign finance statements currently required under the Political Reform Act, (commencing with California Government Code Section 84200 et seq.) and Shasta County Code Chapter 2.05, by requiring candidates and committees to file these reports statements electronically. This requirement will allow for a more efficient and transparent process of these required filings; maximize the availability of this information to the public; and assist in ensuring compliance with campaign contributions laws.

**2.06.020 Authority.**

This chapter is adopted pursuant to California Government Code section 84615 which authorizes a local government agency to adopt an ordinance that requires an elected officer, candidate, or committee, required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act to file such statements, reports or other documents online or electronically with the County Clerk/Registrar of Voters with specified exemptions.

**2.06.030 Definitions.**

The following definitions used in this chapter shall have the meanings as set forth below.

"Candidate" shall be defined as set forth in the Political Reform Act provided that the term shall be limited to candidates for county office.

"Committee" shall be defined as set forth in the Political Reform Act.

"Controlled committee" means a committee that is controlled directly or indirectly by a candidate or that acts jointly with a candidate in connection with the making of expenditures. A candidate controls a committee if he or she, his or her agent, or any other committee he or she controls has a significant influence on the actions or decisions of the committee. A "political party" committee, as defined in Government Code section 85205, is not a "controlled committee."

"County Office" means the following offices in Shasta County: County Supervisor, District Attorney, Sheriff-Coroner, Auditor-Controller, Assessor-Recorder, Treasurer-Tax Collector/Public Administrator, County Clerk/Registrar of Voters, and Superintendent of Schools.

"Election" and/or "county election" means any primary, general, special or recall election held in the County of Shasta. The primary and general or special elections are separate elections for purposes of this chapter.

"Political Reform Act" means the California Political Reform Act of 1974 (Government Code sections 81000 et seq., as amended).

**2.06.040 Application of Ordinance.**

The provisions of this Chapter shall apply to any elected officer, candidate, committee, or other person required to file specified statements, reports, or other documents with the Shasta County Clerk/Registrar of Voters as the elections official as required in Chapter 4 of the Political Reform Act and Chapter 2.05 of Shasta County Code.

**2.06.050 Electronic Filing.**

- A. Any elected officer, candidate, committee, or other person required to file specified statements, reports, or other documents with the Shasta County Clerk/Registrar of Voters as an elections official as required by Chapter 4 of the Political Reform Act and Chapter 2.05 of the Shasta County Code shall electronically file all such statements, reports or documents according the procedures established by the County Clerk/Registrar of Voters.

- B. The procedures established by the County Clerk/Registrar of Voters for the online system shall ensure that the online system complies with the requirements set forth in Government Code Section 84615.
- C. The online system shall ensure the integrity of the data transmitted and shall include safeguards against efforts to tamper with, manipulate, alter, or subvert the data.
- D. The online system shall be free and not unduly burden filers.
- E. The online filing system shall only accept a filing in the standardize record format that is developed by the California Secretary of State pursuant to Government Code Section 84602 (a)(2) and that is compatible with the Secretary of State's system for receiving an online or electronic filing.
- F. The online system shall include a procedure for filers to comply with the requirement that they sign statements and reports under penalty of perjury pursuant to Government Code Section 81004.

**2.06.060 Exemptions.**

- A. In any instance in which the original statement, report, or other document is required to be filed with the Secretary of State and a copy of that statement, report or other document is required to be filed with the County Clerk/Registrar of Voters, the filer is exempt from filing the statement electronically as provided by Government Code Section 84615. However, the filer has the option of filing an electronic copy with the County Clerk/Registrar of Voters.
- B. A filer who receives contributions totaling less than \$2,000.00, and makes expenditures totaling less than \$2,000.00, in a calendar year is exempt from filing the statement electronically as provided by Government Code Section 84615.

**2.06.070 Procedures for Utilizing Electronic Filing.**

Any elected officer, candidate, or committee who has electronically filed a statement, report or other document using the online system is not required to file a copy of that document in paper format with the County Clerk/Registrar of Voters.

The County Clerk/Registrar of Voters shall issue an electronic confirmation that notifies the filer that the statement, report, or other document was received, the notification shall

include the date and the time that the statement was received and the method by which the filer may view and print the data received by the County Clerk/Registrar of Voters.

The date of filing for a statement, report or other document filed online shall be the day it is received by the County Clerk/Registrar of Voters.

**2.06.080 Availability of Statements and Record Retention.**

The County Clerk/Registrar of Voter's system shall make all the data filed available on the County's webpage in an easily understood format that provides the greatest public access. The data shall be made available free of charge and as soon as possible after receipt. The data made available on the County's webpage shall not contain the street name and building number of the person or entity representatives listed on the electronically filed forms or any bank account number required to be disclosed by the filer. The County Clerk/Registrar of Voter's Office shall make a complete, unredacted copy of the statement, including any street names, building numbers, and bank account numbers disclosed by the filer, available to any person upon request.

The County Clerk/Registrar of Voter's Office shall maintain, for a period of at least ten (10) years commencing from the date filed, a secured, official version of each online or electronic statement which shall serve as the official version of that record for the purpose of audits and any other legal purposes.

**SECTION II.**

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

**SECTION III.**

All former ordinances and resolutions, or parts thereof, conflicting or inconsistent with the provisions of this ordinance are hereby repealed. The adoption of this ordinance shall not in any manner affect any action or prosecution for violation of ordinances, which violations were committed prior to the effective date hereof, be construed as a waiver of any license, fee, or penalty required by or resulting from any such ordinance, or affect the validity of any bond (or cash deposit in lieu thereof) required to be posted, filed, or deposited pursuant to such ordinance.

**SECTION IV.**

This ordinance shall take effect and be in full force and effect 30 days after its passage. The Clerk shall cause this ordinance to be published as required by law.

**DULY PASSED AND ADOPTED** this 20th day of July, 2021, by the Board of Supervisors of the County of Shasta, by the following vote:

AYES: Supervisors Chimenti, Moty, Rickert, Jones, and Baugh  
NOES: None  
ABSENT: None  
ABSTAIN: None  
RECUSE: None




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JOE CHIMENTI, CHAIR  
Board of Supervisors  
County of Shasta  
State of California

ATTEST:

MATTHEW P. PONTES  
Clerk of the Board of Supervisors

By  Deputy