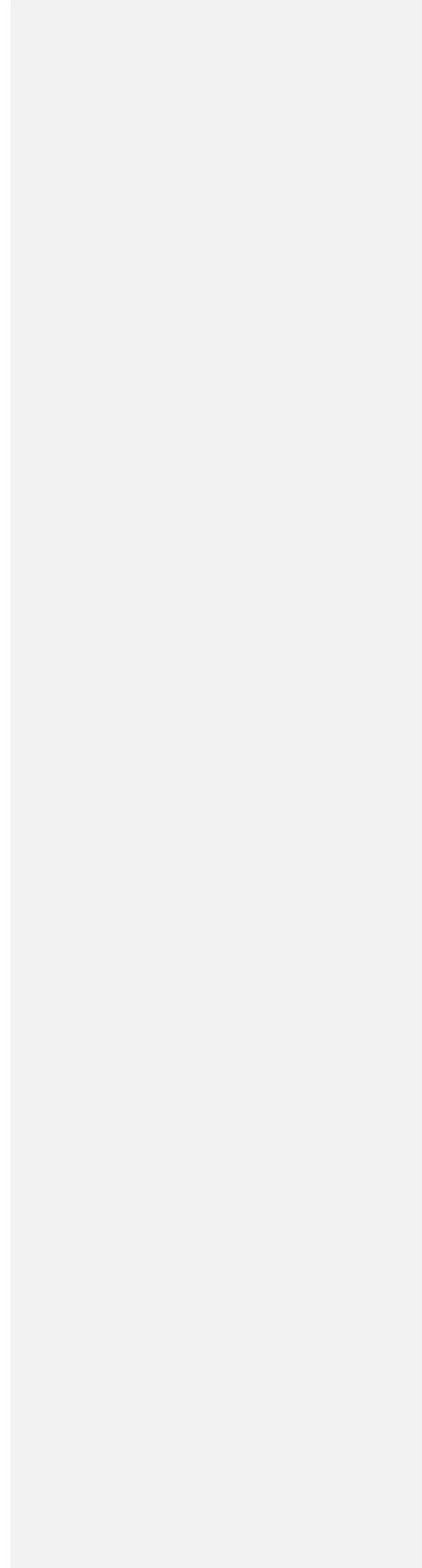


7

EF 7 – Resources



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| EF 7 Tasked Agencies | |
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| Primary Agencies | Shasta County Sheriff's Office and Office of Emergency Services |
| Supporting Agencies | Shasta County Administrative Office American Red Cross Salvation Army |
| Primary State Agency | California Government Operations Agency, Department of General Services |

1 Purpose and Scope

Emergency Function (EF) 7 coordinates plans and activities to locate, procure, and pre-position resources to support emergency operations. In addition, EF 7 describes available resource tracking systems, including databases or basic equipment/supply lists for personnel, facilities, equipment, and supplies in the county or region. Formal pre-incident agreements (i.e., mutual aid agreements or memoranda of understanding) between government agencies, the private sector, and/or other nongovernmental entities may be necessary to support EF 7 to facilitate acquisition of resources, pre-purchasing agreements (such as implementation of pre-disaster pricing when applicable), and adoption of standardized interoperable equipment during emergency response activities.

Procedures outlined in this support function include both medical and non-medical resources.

2 Policies and Agreements

2.1 Policies

The following policies are currently in place:

- Shasta County Code, Chapter 2.72.
- Shasta County Resolution Number 95-175 establishing the Shasta Operational Area (September 26, 1995).
- Government Code, Title 2, Division 1, Chapter 7 (California Emergency Services Act).
- Title 2, Division 1, Chapter 7.5 (California Natural Disaster Assistance Act).
- California Code of Regulations, Title 19, Division 2 (Standardized Emergency Management System Regulations).

2.2 Agreements

The following agreements are currently in place:

- None at this time.

3 Situation and Assumptions

3.1 Situation

- Upon request, EF 7 provides the operational support needed to establish the response capacity of local government. Resource management consists of local government departments providing assistance to each other as well as nongovernmental and private-sector response efforts in the form of:
 - Emergency relief supplies
 - Facility space
 - Office equipment and supplies
 - Telecommunications support
 - Contracting assistance
 - Transportation services
 - Personnel required to support immediate response activities
 - Support for requirements not specifically identified in other EFs, including excess and surplus property
 - Equipment and supplies are provided from current stocks or, if necessary, from commercial sources, using locally available sources when possible. EF 7 does not stockpile supplies.
 - During response operations, acquisition of these resources should be supported by preexisting memorandums of understanding, memorandums of agreement, and interagency agreements.

3.2 Assumptions

- Agencies' support of the response to the emergency or disaster event will be severely impacted.
- Normal forms of communications may be severely interrupted during the early phases of an emergency or disaster.

- Transportation to affected areas may be cut off due to weather conditions or damage to roads, bridges, airports, and other transportation means.
- If donated goods and services are provided, the Shasta County Sheriff's Office, Office of Emergency Services (OES) should be responsible for managing these as part of EF 7.
- The management and logistics of resource support is highly situational and requires flexibility and adaptability.
- The County's support of the response to the emergency or disaster will be severely impacted. Local governments will expend resources and implement mutual aid agreements under their own authorities

4 Roles and Responsibilities

4.1 Emergency Function 7 Annex Actions by Phase of Emergency Management

4.1.1 Preparedness

- Develop plans, procedures, and protocols for resource management in accordance with SEMS and the National Incident Management System (NIMS), and include pre-positioning of resources to efficiently and effectively respond to an event.
- Establish plans and systems for resource identification, typing, and inventorying.
- Establish plans and systems for acquiring and ordering resources.
- Establish plans and systems for mobilizing and allocating resources.
- Establish plans and systems for resource recovery and reimbursement.
- Establish plans and procedures for coordinating with nongovernmental and private-sector organizations to obtain resources.
- Develop plans for the establishment of logistic staging areas for internal and external response personnel, equipment, and supplies.
- Estimate logistical requirements (e.g., personnel, supplies and equipment, facilities, and communications) during the planning process and through exercise.
- Participate in exercises and training to validate this annex and supporting plans and procedures.

- Ensure that all EF 7 personnel are trained in their responsibilities according to departmental plans and procedures.

4.1.2 Response

- Establish communication between the Emergency Operations Center (EOC) and Incident Management Team to determine the resources needed to support incident response and operations.
- Identify internal, jurisdiction-specific resources available to support response and recovery operations.
- Make a determination regarding the need for additional external resources and the implementation of a critical resource logistics and distribution plan.
- Provide logistical support for the operation and requests of the Incident Commander and EOC.
- Coordinate distribution of stockpile assets.
- Coordinate the handling and transporting of affected persons requiring assistance.
- Provide and coordinate the use of emergency power generation services at critical facilities.

4.1.3 Recovery

- Continue to render support when and where required as long as emergency conditions exist.
- Recover all deployed resources that are salvageable.
- Return resources to their issuing locations.
- Account for all resource use and expenditures.
- Use established regulations and policies to deal with resources that require special handling and disposition, such as biological waste, contaminated supplies, debris, and equipment.
- Prioritize the repair and restoration of infrastructure so that essential services may be given first priority.
- Ensure that all agencies involved in the recovery effort perform detailed cost accounting in the event of a declared disaster and that there is a potential for federal and State of California (State) assistance.

- Coordinate and conduct a post-disaster situation analysis to review and determine the effectiveness of the pre-established tasks, responsibilities, reporting procedures/guidelines, and formats to document any crucial lessons learned and revise plans as needed for future events.

4.1.4 Mitigation

- Develop internal Continuation of Operations Plans to identify resource needs and resources that can be provided to local agencies during response and recovery phases of an emergency or disaster event.
- A Continuity of Operations plan for internal and external resources should include, but is not limited to, the following:
 - Identify essential personnel and staffing for internal and external support requirements.
 - Identify emergency supplies needed for personnel.
 - Identify essential records, equipment, and office supply needs.
 - Identify essential office space requirements.
 - Identify additional transportation requirements in support of an emergency or disaster.

5 Concept of Operations

5.1 General

- In accordance with the County Emergency Operations Plan (EOP) and this EF Annex, the County OES is the primary agency responsible for coordinating resources activities. Plans and procedures developed by the primary and supporting agencies provide the framework for carrying out those activities.
- Requests for assistance with resources will be generated one of two ways: they will be forwarded to the County EOC, or they will be issued in accordance with established mutual aid agreements.
- The County EOC will provide guidance for the coordination of resources.
- Resource requirements that cannot be met at the local level should be forwarded to the State for assistance. If needed, federal assistance may be requested by the Governor.

5.2 Notifications

- The Director of Emergency Services will notify the County OES and supporting agencies of EOC activations and request that representatives report to the EOC to coordinate resources activities.
- As additional EOC staffing needs become apparent, other support and partnering agency personnel may be asked to report to the EOC to assist with resources activities.

5.3 Access and Functional Needs Populations

Provision of resources in the County will take into account populations with access and functional needs.

6 Emergency Function Annex Development and Maintenance

The County OES will be responsible for coordinating regular review and maintenance of this EF Annex. Each primary and supporting agency will be responsible for developing plans and procedures that address assigned tasks.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

Shasta County

- Shasta County Emergency Operations Plan: EF 8 – Public Health and Medical

State of California

- California Emergency Plan: EF 7 – Resources and EF 8 – Public Health and Medical

Federal

- National Response Framework: ESF 7 – Logistics Management and Resource Support and ESF 8 – Public Health and Medical Services
- FEMA Guide: National NIMS Resource Typing Criteria

8 Appendices

None at this time.