

PUBLIC WORKS-ROADS
Fund 0190 Roads, Budget Unit 301
Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

The Road Fund is responsible for maintaining approximately 1,200 miles of County roadway. The Road Fund budget is financed entirely by State and Federal subventions and user fees. Projects and activities range from paving, overlays and other road improvements; maintenance of all County-owned and contracted private roads, including grading, patching, snow removal, storm damage repairs, road signs and weed abatement; engineering, including planning and engineering of new roads and bridge projects; issuing encroachment permits and inspecting encroachment permits on County roads; acquisition of right-of-way on existing and new road projects.

BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$17.4 million and revenues in the amount of \$14.8 million. FY 2015-16 expenditures exceed revenue by approximately \$2.6 million including a contingency appropriation of \$300,000 and will be covered by fund balance.

Some of the larger projects that the department plans to undertake in FY 2015-16 are:

- Olinda Road Improvements
- Gas Point Road Improvements
- Deschutes Road Improvements

The Department has requested the deletion of two vacant positions: an Engineering Technician and a Road Maintenance Worker I/II. An Accounting Technician will be moved to the Facilities Management Department and three positions will be moved to the Solid Waste Division: two Associate/Assistant/Junior Engineers and one Supervising Engineer.

The Department has also requested and the CEO concurs with the consolidation of five different classifications affecting 13 employees to two different classifications. Below is a description of the requested changes.

- 4 Road Maintenance Supervisors
 - 1 Special Crews Supervisor
 - 1 Supervising Equipment Mechanic
- } Maintenance Supervisor
- 5 Lead Road Maintenance Workers
 - 1 Lead Special Crews Worker
 - 1 Supervising Equipment Mechanic
- } Lead Maintenance Worker

SUMMARY OF RECOMMENDATIONS

The CEO recommends increasing Salaries and Benefits in the amount of \$604,543.

PENDING ISSUES AND POLICY CONSIDERATIONS

This year, the Department lost approximately \$2 million in funding from the reduction in State Highway User Tax. The department is optimistic that the funding will be restored in the future; however, it is not known when the funding will be restored.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 301 - ROADS (FUND 0190)
Function: PUBLIC WAYS & FACILITIES
Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 100 TAXES					
106500 LOCAL TRANSPORTATION FUNDS	\$2,366,313	\$2,100,143	\$2,422,990	\$2,422,990	
106512 MPO FUNDS	\$8,578	\$0	\$0	\$0	
TAXES	\$2,374,891	\$2,100,143	\$2,422,990	\$2,422,990	
Category: 200 LICENSES, PERMITS & FRANCHISES					
213000 TRANSPORTATION PERMITS	\$37,584	\$36,064	\$10,000	\$10,000	
LICENSES, PERMITS & FRANCHISES	\$37,584	\$36,064	\$10,000	\$10,000	
Category: 400 REVENUE FROM MONEY & PROPERTY					
420000 INTEREST	\$31,529	\$40,095	\$20,000	\$20,000	
REVENUE FROM MONEY & PROPERTY	\$31,529	\$40,095	\$20,000	\$20,000	
Category: 500 INTERGOVERNMENTAL REVENUES					
525000 STATE HIGHWAY USERS TAX	\$8,200,011	\$8,033,324	\$5,975,618	\$5,975,618	
549035 ST OFF HIGHWAY MOTOR VEHICLE	\$32,348	\$31,005	\$30,000	\$30,000	
549121 ST CA RESOURCE AGCY EEM GRANT	\$314,246	\$0	\$0	\$0	
549531 ST BIKE LANE CNSTR CPTL CNTRB	\$470,348	\$0	\$325,260	\$325,260	
549571 STATE MATCHING FUNDS	\$672,168	\$672,168	\$672,168	\$672,168	
549961 STATE SB1435 EXCHANGE FUNDS	\$481,831	\$190,133	\$288,962	\$288,962	
553100 FEDERAL BRIDGE REPLACEMENT	\$3,557,781	\$1,104,341	\$915,034	\$915,034	
553101 FED HI RISK RURAL ROADS PROG	\$947,837	\$1,819,779	\$1,669,500	\$1,669,500	
553610 FEDERAL AID SAFETY CPTL CNTRB	\$1,008,829	\$0	\$0	\$0	
554100 FEDERAL DISASTER ASSISTANCE	\$28,542	\$15,569	\$0	\$0	
555000 FEDERAL FOREST RESERVE	\$824,041	\$768,564	\$300,000	\$300,000	
563177 SHASTEC REDEVELOPMENT AGENCY	\$0	\$0	\$1,411,268	\$1,411,268	
INTERGOVERNMENTAL REVENUES	\$16,537,987	\$12,634,885	\$11,587,810	\$11,587,810	
Category: 600 CHARGES FOR SERVICES					
671250 RIGHT OF WAY ABANDONMENT FEE	\$2,000	\$0	\$0	\$0	
671255 ENCROACHMENT PERMIT FEES	\$9,211	\$10,708	\$10,000	\$10,000	
671260 SUBDIVISION IMPROVE PLAN CHECK	\$6,035	\$3,201	\$5,000	\$5,000	
680030 ROAD SVS ANDERSON SOLID WASTE	\$30,655	\$23,306	\$30,000	\$30,000	
680042 RELEASE LIEN/RE LETTER	\$85	\$0	\$0	\$0	
680043 TENTATIVE MAP PROCESSING	\$2,080	\$3,280	\$2,000	\$2,000	
680702 ZOB S CENTRAL URBAN REGION #1	\$3,200	\$4,800	\$0	\$0	
680703 ZOB S CENTRAL URBAN REGION #2	\$12,000	\$34,324	\$0	\$0	
680704 ZOB S CENTRAL URBAN REGION #3	\$28,978	\$8,800	\$0	\$0	
680705 ZOB S CENTRAL URBAN REGION E	\$8,514	\$22,324	\$0	\$0	
680706 ZOB S CENTRAL URBAN REGION W	\$0	\$800	\$0	\$0	
680710 ZOB REGION 3A SOUTH COTTONWOOD	\$28,892	\$29,413	\$0	\$0	
681040 LAND USE FEES	\$0	\$4,690	\$0	\$0	
684700 COLLECTORS FEES	\$20,000	\$20,000	\$0	\$0	

Budget Unit: 301 - ROADS (FUND 0190)
Function: PUBLIC WAYS & FACILITIES
Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
692100 PHOTOCOPIES	\$39	\$0	\$0	\$0	\$0
692700 REIMB MISC SERVICES	\$1,097,570	\$910,195	\$600,000	\$600,000	\$600,000
692703 REIMB VEHICLE COSTS	\$68,241	\$74,579	\$70,000	\$70,000	\$70,000
CHARGES FOR SERVICES	\$1,317,504	\$1,150,423	\$717,000	\$717,000	\$717,000
Category: 700 MISCELLANEOUS REVENUES					
795000 AUDITOR VOID/STALE DATED CHECK	\$12,697	\$0	\$0	\$0	\$0
797600 MISCELLANEOUS SALES	\$1,822	\$2,229	\$0	\$0	\$0
799300 MISCELLANEOUS REVENUE	\$2,870	\$2,839	\$0	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$10,069	\$969,892	\$0	\$0	\$0
799391 PRIOR PERIOD REV ADJUSTMENT	\$3,002	\$3,000	\$0	\$0	\$0
799400 JURY & WITNESS FEES	\$42	\$0	\$0	\$0	\$0
799851 REIMB DAMAGES COUNTY PROPERTY	\$34,257	\$37,679	\$0	\$0	\$0
MISCELLANEOUS REVENUES	\$64,763	\$1,015,640	\$0	\$0	\$0
Category: 800 OTHR FINANCING SOURCES TRAN IN					
800176 TRAN IN TITLE III PROJ (GRT)	\$0	\$5,190	\$0	\$0	\$0
806207 TRANS IN SOLID WASTE DISPOSAL	\$100,000	\$0	\$0	\$0	\$0
OTHR FINANCING SOURCES TRAN IN	\$100,000	\$5,190	\$0	\$0	\$0
Category: 802 OTHER FINANCING SRCS SALE C/A					
896100 SALE OF CAPITAL ASSETS	\$36,829	\$47,965	\$0	\$0	\$0
896101 SALE OF SURPLUS PROPERTY	\$2,840	\$12,747	\$0	\$0	\$0
OTHER FINANCING SRCS SALE C/A	\$39,669	\$60,712	\$0	\$0	\$0
Total Revenues:	\$20,503,929	\$17,043,156	\$14,757,800	\$14,757,800	\$14,757,800
Category: 010 SALARIES AND BENEFITS					
011000 REGULAR SALARIES	\$4,970,251	\$5,145,153	\$5,219,522	\$5,219,522	\$5,219,522
011200 TERMINATION/SPECIAL PAY	\$91,911	\$61,646	\$0	\$0	\$0
017000 EXTRA HELP	\$246,045	\$231,103	\$300,000	\$300,000	\$300,000
017502 OVERTIME PAY	\$152,436	\$107,660	\$150,000	\$150,000	\$150,000
017503 SHIFT DIFFERENTIAL	\$3,997	\$4,016	\$5,000	\$5,000	\$5,000
017505 STANDBY PAY	\$16,501	\$16,153	\$15,000	\$15,000	\$15,000
017509 HOLIDAY OVERTIME PAY	\$4,831	\$3,543	\$5,000	\$5,000	\$5,000
017517 CELL/PDA COMM ALLOWANCE PROG	\$4,224	\$4,784	\$4,839	\$4,839	\$4,839
018100 EMPLOYER SHARE OASDI	\$381,640	\$389,566	\$416,239	\$416,239	\$416,239
018201 EMPLOYER SHARE RETIREMENT	\$678,214	\$757,193	\$828,317	\$828,317	\$828,317
018204 EMPLOYER SHARE DEFERRED COMP	\$8,783	\$8,911	\$9,000	\$9,000	\$9,000
018300 EMPLOYER SHARE HEALTH INSUR	\$1,205,312	\$1,232,429	\$1,196,822	\$1,196,822	\$1,196,822
018307 EMPLOYR SHR OTHER POST EMP BEN	\$99,391	\$442,528	\$156,586	\$156,586	\$156,586
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$49,717	\$40,358	\$32,514	\$32,514	\$32,514

Budget Unit: 301 - ROADS (FUND 0190)
Function: PUBLIC WAYS & FACILITIES
Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
018500 WORKERS COMP EXPOSURE	\$48,648	\$50,348	\$72,119	\$72,119	
018501 WORKERS COMP EXPERIENCE	\$383,208	\$439,272	\$628,392	\$628,392	
SALARIES AND BENEFITS	\$8,345,117	\$8,934,670	\$9,039,350	\$9,039,350	
Category: 030 SERVICES AND SUPPLIES					
032100 AGRICULTURAL EXPENSE	\$375	\$0	\$0	\$0	
032300 CLOTHING/PERSONAL SUPPLIES XP	\$35,765	\$35,277	\$35,000	\$35,000	
032500 COMMUNICATIONS EXPENSE	\$28,623	\$27,128	\$25,000	\$25,000	
032590 CHGS FAC MGMT COMM	\$369	\$334	\$334	\$334	
032591 CHGS IT COMM	\$8,048	\$8,020	\$7,946	\$7,946	
032700 FOOD EXPENSE	\$1,495	\$1,857	\$1,500	\$1,500	
032900 HOUSEHOLD EXPENSE	\$63,651	\$57,880	\$50,000	\$50,000	
032992 CHGS FAC MGMT HSHLD XP	\$65,801	\$68,423	\$68,220	\$68,220	
033102 INSUR XP LIABILITY EXPOSURE	\$5,173	\$6,000	\$22,939	\$22,939	
033103 INSUR XP MISCELLANEOUS	\$11,064	\$10,680	\$8,428	\$8,428	
033105 INSUR XP LIABILITY EXPERIENCE	\$46,260	\$51,396	\$231,742	\$231,742	
033500 MAINTENANCE OF EQUIPMENT	\$663,787	\$678,765	\$600,000	\$600,000	
033592 CHGS IT MNT HARD/SOFTWARE	\$8,045	\$6,729	\$6,628	\$6,628	
033700 MAINTENANCE OF STRUCTURES	\$281	\$427	\$0	\$0	
033791 CHGS FAC MGMT MAINT STR	\$245,117	\$116,488	\$123,913	\$123,913	
033900 MEDICAL/DENTAL/LAB SUPPLIES	\$2,510	\$2,283	\$2,500	\$2,500	
034100 MEMBERSHIPS	\$3,498	\$5,953	\$10,000	\$10,000	
034309 MISC XP PRIOR PERIOD REV ADJ	\$0	\$2,799	\$0	\$0	
034310 MISC XP PRIOR PERIOD EXP ADJ	(\$15,028)	\$554	\$0	\$0	
034500 OFFICE EXPENSE	\$24,028	\$32,725	\$20,000	\$20,000	
034590 CHGS OC PHOTOCOPY SVS	\$2,021	\$736	\$1,179	\$1,179	
034591 CHGS OC POSTAGE SVS	\$2,041	\$2,301	\$1,832	\$1,832	
034592 CHGS OC OTHER MAIL SVS	\$2,490	\$2,781	\$2,666	\$2,666	
034800 PROF & SPECIAL SERVICES	\$579,098	\$519,440	\$500,000	\$500,000	
034828 PROF LEGAL SVS	\$3,538	\$13,778	\$0	\$0	
034829 PROF MAINTENANCE SVS	\$1,408	\$316	\$1,000	\$1,000	
034831 PROF MEDICAL SVS	\$9,332	\$3,548	\$5,000	\$5,000	
034837 PROF PREEMPLOYMENT SVS	\$4,958	\$5,305	\$2,000	\$2,000	
034844 PROF ROAD CONSTR & MAINT SVS	\$6,683,807	\$4,860,860	\$3,771,400	\$3,771,400	
034864 PROF CAPITL ASSET DISPOSAL SVS	\$2,483	\$3,237	\$2,000	\$2,000	
034890 CHGS FAC MGMT PROF SVS	\$27,490	\$20,311	\$1,752	\$1,752	
034892 CHGS IT PROFESSIONAL SVS	\$141,213	\$156,267	\$140,269	\$140,269	
034900 PUBLICATIONS & LEGAL NOTICES	\$15,080	\$16,597	\$15,000	\$15,000	
035100 RENTS & LEASES OF EQUIPMENT	\$61,528	\$75,933	\$70,000	\$70,000	
035300 RENTS & LEASES OF STRUCTURES	\$12,503	\$15,886	\$15,000	\$15,000	

Budget Unit: 301 - ROADS (FUND 0190)
Function: PUBLIC WAYS & FACILITIES
Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object		2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1		2	3	4	5
035500	MINOR EQUIPMENT	\$70,192	\$62,946	\$50,000	\$50,000
035528	MINOR EQP SOFTWARE	\$2,211	\$2,715	\$5,000	\$5,000
035590	CHGS IT SOFTWARE EQP	\$46,812	\$20,023	\$10,000	\$10,000
035591	CHGS IT HARDWARE EQP	\$25,515	\$25,044	\$25,000	\$25,000
035592	CHGS IT TELECOMM EQP	\$111	\$197	\$100	\$100
035700	SPECIAL DEPARTMENTAL EXPENSE	\$1,361,242	\$1,082,533	\$900,000	\$900,000
035743	SP DEPT XP PERMITS/LICENSES	\$81	\$166	\$100	\$100
035900	TRANSPORTATION & TRAVEL	\$21,848	\$27,830	\$20,000	\$20,000
035940	TRANS/TRVL FUEL	\$422,207	\$349,453	\$400,000	\$400,000
035943	TRANS/TRVL CONFERENCES	\$341	\$0	\$0	\$0
035999	TRN/TRV PY EE 1 DAY MEAL REIMB	\$8,400	\$5,052	\$6,000	\$6,000
036100	UTILITIES	\$125,491	\$125,660	\$109,238	\$109,238
SERVICES AND SUPPLIES		\$10,832,322	\$8,512,652	\$7,268,686	\$7,268,686
Category: 050 OTHER CHARGES					
050001	CENTRAL SERVICE COST A-87	\$401,692	\$322,998	\$365,852	\$365,852
050003	BUILDING & EQUIPMENT USE A-87	\$51,135	\$57,252	\$57,252	\$57,252
050700	RIGHTS OF WAY	\$106,770	\$15,738	\$705,000	\$705,000
050800	TAXES & ASSESSMENTS	\$0	\$0	\$2,000	\$2,000
OTHER CHARGES		\$559,598	\$395,988	\$1,130,104	\$1,130,104
Category: 070 CAPITAL ASSETS					
065024	1 DUMP TRUCK WITH ACCESSORIES	\$300,134	\$0	\$300,000	\$300,000
065056	1 PLOTTER	\$0	\$8,894	\$0	\$0
065076	1 SPRAY APPLICATOR	\$0	\$6,549	\$0	\$0
065107	1 LOADER	\$167,793	\$0	\$0	\$0
065142	1 CHIPPER	\$49,858	\$0	\$0	\$0
065175	2 TRUCKS W/ ACCESSORIES	\$300,421	\$0	\$0	\$0
065239	1 WATER TRUCK W ACCESSORIES	\$230,367	\$0	\$0	\$0
065270	1/2 DRAIN JETTER	\$37,389	\$0	\$0	\$0
065271	1 ASPHALT SEALER	\$77,965	\$0	\$0	\$0
065272	1 TRUCK BED	\$63,613	\$0	\$0	\$0
065273	1 ENGINE	\$43,609	\$0	\$0	\$0
065274	1 DUMP TRAILER	\$84,833	\$36,026	\$0	\$0
065291	2 COPIERS	\$31,368	\$0	\$0	\$0
065292	1 FABRICATION TOOL W/ACC	\$0	\$19,350	\$0	\$0
065293	3 BACKHOE W/ACCESSORIES	\$0	\$388,666	\$0	\$0
065294	5 TRUCKS W/ACCESSORIES	\$0	\$357,811	\$218,047	\$218,047
065296	1 TRUCK W AUGER W/ACCESSORIES	\$0	\$117,601	\$0	\$0
065297	1 SURVEY CAMERA W/ACCESSORIES	\$0	\$40,886	\$0	\$0

Budget Unit: 301 - ROADS (FUND 0190)
Function: PUBLIC WAYS & FACILITIES
Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object 1	2013-14 Actuals 2	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/> 3		2015-16 Recommended 4	2015-16 Adopted by the Board of Supervisors 5
065298 1 SPREADER	\$0	\$13,115		\$0	\$0
065306 4 SNOWPLOW	\$0	\$14,365		\$0	\$0
CAPITAL ASSETS	\$1,387,354	\$1,003,266		\$518,047	\$518,047
Category: 080 INTRAFUND TRANSFERS					
088000 COST APPLIED VARIOUS	(\$461,349)	(\$697,085)		(\$279,310)	(\$279,310)
088227 C/A DISTRICT ATTORNEY	(\$10,000)	(\$10,000)		(\$10,000)	(\$10,000)
INTRAFUND TRANSFERS	(\$471,349)	(\$707,085)		(\$289,310)	(\$289,310)
Category: 090 APPROP FOR CONTINGENCY					
090000 APPROPRIATION FOR CONTINGENCY	\$0	\$0		\$300,000	\$300,000
APPROP FOR CONTINGENCY	\$0	\$0		\$300,000	\$300,000
Category: 095 OTHER FINANCING USES					
095166 TRANS OUT CAPITAL PROJECTS	\$212,081	\$87,682		\$0	\$0
096305 TRANS OUT VEDDER RD PRD	\$0	\$90		\$0	\$0
096317 TRANS OUT LAKEHEAD ST LIGHTNG	\$1,000	\$800		\$800	\$800
OTHER FINANCING USES	\$213,081	\$88,572		\$800	\$800
Total Expenditures/Appropriations:	\$20,866,125	\$18,228,066		\$17,967,677	\$17,967,677
Net Cost:	\$362,195	\$1,184,910		\$3,209,877	\$3,209,877

PUBLIC WORKS-SACRAMENTO VALLEY AIR POLLUTION PAVING
Fund 0191 Roads Dust Mitigation, Budget Unit 302
Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

This fund established by the Board of Supervisors has monies deposited for use in helping to pave private roads to Shasta County standards, through the Assessment District procedure. The Shasta County Roads Policies and Standards adopted on December 9, 1986, requires that all parcels, lots and building sites developed in Shasta County be served by a paved road. Those parcels with unpaved access below 1,000 feet in elevation are required to pay \$800, which is held in lieu in the Dust Mitigation fund.

BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$20,000 and revenue in the amount of \$5,500. The budget estimates \$20,000 to provide services to prospective groups seeking to have their private roads improved or paved, thereby reducing dust particles in the air, or air pollution. These costs include meeting with the groups, preparing preliminary engineering and cost estimates, and conducting the authorizing elections.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as modified.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 302 - SACTO VLY AIR POLLUTION PAVING (FUND 0191)

Function: PUBLIC WAYS & FACILITIES

Activity: PUBLIC WAYS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 600 CHARGES FOR SERVICES				
680046 DUST MITIGATION FEES	\$7,200	\$4,000	\$5,500	\$5,500
CHARGES FOR SERVICES	\$7,200	\$4,000	\$5,500	\$5,500
Total Revenues:	\$7,200	\$4,000	\$5,500	\$5,500
Category: 030 SERVICES AND SUPPLIES				
034309 MISC XP PRIOR PERIOD REV ADJ	\$800	\$0	\$0	\$0
034800 PROF & SPECIAL SERVICES	\$0	\$0	\$20,000	\$20,000
SERVICES AND SUPPLIES	\$800	\$0	\$20,000	\$20,000
Total Expenditures/Appropriations:	\$800	\$0	\$20,000	\$20,000
Net Cost:	(\$6,400)	(\$4,000)	\$14,500	\$14,500