

**SOCIAL SERVICES-OPPORTUNITY CENTER**  
Fund 0120 Opportunity Center, Budget Unit 530  
Donnell Ewert, M.P.H., Health and Human Services Agency Director

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**PROGRAM DESCRIPTION**

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail processing and delivery, shredding and photocopying services for County departments. Community customers, including City, State and Federal Offices, are also served by OC clients performing jobs such as bulk mailing, printing, janitorial, grounds maintenance, litter abatement and recycling services.

**BUDGET REQUESTS**

The overall expenditure budget request for FY 2015-16 is \$5 million, which is a decrease of \$22,939 from the FY 2014-15 adjusted budget. Although an increase is projected in salaries and benefits expenditures due to an increase in staffing, extra help salaries and benefits as well as county building and equipment (A-87) costs are projected to decrease. Position requests include transferring one Job Developer from Social Services (BU 501); adding one Employment Services Instructor I/II offset by deleting one Employment Services Supervisor; and adding one Employment Services Instructor I/II offset by deleting one Employment Services Instructor III. For FY 2015-16, the OC is requesting capital assets consisting of five shredders to comply with new privacy and security standards. Intergovernmental revenues are slightly decreased by \$14,670 from the FY 2014-15 adjusted budget, but is partially offset by a \$10,094 increase in charges for services revenue in FY 2015-16 due to an increase in production services. Overall, the OC projects a FY 2015-16 budget deficit of \$502,780 which can be sustained using fund balance reserves without undermining cash flow necessary to sustain services while awaiting cost-based reimbursement. The anticipated fund balance for June 30, 2016 is \$1.1 million.

**SUMMARY OF RECOMMENDATIONS**

The CEO recommends adjusting the salaries and benefits object level as unallocated salary savings has been reduced to zero and approving reduction in other salaries and benefits accounts for attrition.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The budget for state funding is based on current year estimates. The OC management will closely monitor state funding and attempt to locate new revenue opportunities or decrease expenditures, as warranted.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 400 REVENUE FROM MONEY &amp; PROPERTY</b>				
420000 INTEREST	\$2,374	\$4,539	\$2,000	\$2,000
<b>REVENUE FROM MONEY &amp; PROPERTY</b>	<b>\$2,374</b>	<b>\$4,539</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
549701 STATE VOCATIONAL REHAB GRANT	\$1,938,638	\$1,950,255	\$1,984,200	\$1,984,200
560100 FED VOCATIONAL REHAB GRANT	\$276,637	\$282,594	\$273,500	\$273,500
560869 FEDERAL TRANSIT ACT REVENUES	\$5,576	\$118,208	\$0	\$0
563002 SHASTA COLLEGE WORK STUDY	\$0	\$1,068	\$0	\$0
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$2,220,852</b>	<b>\$2,352,127</b>	<b>\$2,257,700</b>	<b>\$2,257,700</b>
<b>Category: 600 CHARGES FOR SERVICES</b>				
684970 SALE OF RECYCLE MATERIALS	\$0	\$89	\$0	\$0
692200 REIMBURSE TRAVEL	\$1,000	\$0	\$0	\$0
693001 CHARGES FOR SERVICES	\$218,971	\$221,238	\$221,162	\$221,162
693030 CONTRACT SERVICES REVENUE	\$1,684,895	\$1,641,738	\$1,642,739	\$1,642,739
693031 PRODUCTION SERVICES REVENUE	\$123,427	\$122,752	\$100,000	\$100,000
693032 FNRC MILEAGE REIMB	\$220,162	\$226,092	\$223,000	\$223,000
<b>CHARGES FOR SERVICES</b>	<b>\$2,248,457</b>	<b>\$2,211,910</b>	<b>\$2,186,901</b>	<b>\$2,186,901</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
792300 SEMINAR/CONFERENCE REIMB	\$0	\$0	\$1,000	\$1,000
792500 DONATIONS/CONTRIBUTIONS	\$994	\$417	\$500	\$500
795000 AUDITOR VOID/STALE DATED CHECK	\$71	\$0	\$0	\$0
797600 MISCELLANEOUS SALES	\$630	\$157	\$1,500	\$1,500
799390 PRIOR PERIOD EXP ADJUSTMENT	\$3,001	\$409,087	\$0	\$0
799391 PRIOR PERIOD REV ADJUSTMENT	\$0	\$2,138	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$4,697</b>	<b>\$411,799</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Category: 800 OTHR FINANCING SOURCES TRAN IN</b>				
800199 TRANS IN CENTRAL SVS A87	\$75,627	\$67,224	\$0	\$0
<b>OTHR FINANCING SOURCES TRAN IN</b>	<b>\$75,627</b>	<b>\$67,224</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 802 OTHER FINANCING SRCS SALE C/A</b>				
896100 SALE OF CAPITAL ASSETS	\$7,900	\$11,916	\$500	\$500
<b>OTHER FINANCING SRCS SALE C/A</b>	<b>\$7,900</b>	<b>\$11,916</b>	<b>\$500</b>	<b>\$500</b>
<b>Total Revenues:</b>	<b>\$4,559,908</b>	<b>\$5,059,516</b>	<b>\$4,450,101</b>	<b>\$4,450,101</b>

<b>Category: 010 SALARIES AND BENEFITS</b>				
011000 REGULAR SALARIES	\$1,186,221	\$1,314,855	\$1,505,825	\$1,505,825
011200 TERMINATION/SPECIAL PAY	\$7,364	\$2,597	\$7,221	\$7,221
017000 EXTRA HELP	\$100,685	\$55,538	\$84,959	\$84,959

**Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
I	2	3	4	5	
017502 OVERTIME PAY	\$103,218	\$111,210	\$86,652	\$86,652	
017503 SHIFT DIFFERENTIAL	\$14,079	\$12,646	\$14,442	\$14,442	
017509 HOLIDAY OVERTIME PAY	\$9,242	\$10,072	\$10,591	\$10,591	
018100 EMPLOYER SHARE OASDI	\$186,326	\$200,833	\$217,763	\$217,763	
018201 EMPLOYER SHARE RETIREMENT	\$163,815	\$195,426	\$245,925	\$245,925	
018300 EMPLOYER SHARE HEALTH INSUR	\$460,777	\$481,086	\$513,526	\$513,526	
018307 EMPLOYR SHR OTHER POST EMP BEN	\$23,720	\$103,838	\$46,682	\$46,682	
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$12,998	\$10,984	\$9,992	\$9,992	
018500 WORKERS COMP EXPOSURE	\$22,665	\$24,708	\$36,735	\$36,735	
018501 WORKERS COMP EXPERIENCE	\$157,284	\$146,988	\$171,134	\$171,134	
<b>SALARIES AND BENEFITS</b>	<b>\$2,448,401</b>	<b>\$2,670,787</b>	<b>\$2,951,447</b>	<b>\$2,951,447</b>	
<b>Category: 030 SERVICES AND SUPPLIES</b>					
032300 CLOTHING/PERSONAL SUPPLIES XP	\$3,457	\$8,881	\$2,000	\$2,000	
032500 COMMUNICATIONS EXPENSE	\$9,796	\$9,991	\$9,149	\$9,149	
032526 COMM CELL PHONES	\$792	\$648	\$1,500	\$1,500	
032590 CHGS FAC MGMT COMM	\$0	\$0	\$58	\$58	
032591 CHGS IT COMM	\$2,898	\$2,852	\$2,958	\$2,958	
032700 FOOD EXPENSE	\$1,014	\$1,012	\$1,600	\$1,600	
032900 HOUSEHOLD EXPENSE	\$22,750	\$20,115	\$20,104	\$20,104	
032929 HSHLD XP SUPPLIES	\$120,229	\$132,446	\$130,000	\$130,000	
032992 CHGS FAC MGMT HSHLD XP	\$4,981	\$5,193	\$4,991	\$4,991	
033102 INSUR XP LIABILITY EXPOSURE	\$2,390	\$2,923	\$11,463	\$11,463	
033103 INSUR XP MISCELLANEOUS	\$1,428	\$3,096	\$2,044	\$2,044	
033105 INSUR XP LIABILITY EXPERIENCE	\$1,272	\$1,248	\$6,979	\$6,979	
033500 MAINTENANCE OF EQUIPMENT	\$2,232	\$1,264	\$2,300	\$2,300	
033533 MNT EQP FLEET MGMT APRV	\$295	\$534	\$300	\$300	
033534 MNT EQP PARTS & SUPPLIES	\$11,782	\$10,004	\$12,000	\$12,000	
033592 CHGS IT MNT HARD/SOFTWARE	\$2,863	\$5,388	\$5,633	\$5,633	
033700 MAINTENANCE OF STRUCTURES	\$461	\$0	\$600	\$600	
033729 MNT STR FAC MGMT APRV	\$5,405	\$8,166	\$6,000	\$6,000	
033791 CHGS FAC MGMT MAINT STR	\$44,003	\$39,824	\$11,477	\$11,477	
033900 MEDICAL/DENTAL/LAB SUPPLIES	\$58	\$4	\$100	\$100	
034100 MEMBERSHIPS	\$4,478	\$5,660	\$5,975	\$5,975	
034310 MISC XP PRIOR PERIOD EXP ADJ	(\$17)	\$20,440	\$0	\$0	
034500 OFFICE EXPENSE	\$11,825	\$16,514	\$12,110	\$12,110	
034526 OFFICE XP POSTAGE	\$492,244	\$481,858	\$500,000	\$500,000	
034527 OFFICE XP PRINTING	\$0	\$102	\$0	\$0	
034528 OFFICE XP SUPPLIES	\$75,371	\$53,919	\$69,700	\$69,700	
034531 OFFICE XP PROMOTIONAL ITEMS	\$0	\$0	\$200	\$200	

**Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object		2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1		2	3	4	5
034800	PROF & SPECIAL SERVICES	\$1,382	\$18,501	\$44,360	\$44,360
034801	PROF ACCOUNTING SVS	\$343,422	\$383,693	\$417,312	\$417,312
034802	PROF ADMIN SVS	\$29,599	\$36,028	\$35,301	\$35,301
034803	PROF ADVERTISING & MKTG SVS	\$1,632	\$1,632	\$1,732	\$1,732
034837	PROF PREEMPLOYMENT SVS	\$296	\$1,707	\$500	\$500
034851	PROF TRAINING SVS	\$2,309	\$1,438	\$0	\$0
034864	PROF CAPITL ASSET DISPOSAL SVS	\$533	\$632	\$0	\$0
034890	CHGS FAC MGMT PROF SVS	\$46	\$158	\$239	\$239
034892	CHGS IT PROFESSIONAL SVS	\$55,381	\$61,076	\$56,289	\$56,289
035100	RENTS & LEASES OF EQUIPMENT	\$46,887	\$51,743	\$51,045	\$51,045
035300	RENTS & LEASES OF STRUCTURES	\$135,998	\$139,398	\$142,884	\$142,884
035500	MINOR EQUIPMENT	\$20,660	\$16,375	\$20,000	\$20,000
035529	MNR EQP COMPUTERS	\$0	\$247	\$0	\$0
035590	CHGS IT SOFTWARE EQP	\$10,628	\$8,093	\$8,000	\$8,000
035591	CHGS IT HARDWARE EQP	\$11,262	\$16,376	\$36,000	\$36,000
035592	CHGS IT TELECOMM EQP	\$0	\$42	\$100	\$100
035700	SPECIAL DEPARTMENTAL EXPENSE	\$1,229	\$1,354	\$2,600	\$2,600
035752	SP DEPT XP LICENSE/PERMIT/CERT	\$0	\$80	\$0	\$0
035900	TRANSPORTATION & TRAVEL	\$782	\$2,107	\$0	\$0
035940	TRANS/TRVL FUEL	\$31,206	\$59,299	\$70,000	\$70,000
035941	TRANS/TRVL MILEAGE	\$874	\$703	\$1,300	\$1,300
035942	TRANS/TRVL TRAINING	\$2,253	\$800	\$3,500	\$3,500
035944	TRANS/TRVL SHIPPING	\$5,145	\$5,428	\$6,500	\$6,500
035990	CHGS FLEET TRANS/TRVL	\$75,092	\$37,932	\$40,972	\$40,972
035999	TRN/TRV PY EE 1 DAY MEAL REIMB	\$119	\$18	\$150	\$150
036100	UTILITIES	\$42,531	\$45,010	\$55,730	\$55,730
<b>SERVICES AND SUPPLIES</b>		<b>\$1,641,293</b>	<b>\$1,721,974</b>	<b>\$1,813,755</b>	<b>\$1,813,755</b>
<b>Category: 050 OTHER CHARGES</b>					
050001	CENTRAL SERVICE COST A-87	\$139,788	\$148,833	\$148,978	\$148,978
050003	BUILDING & EQUIPMENT USE A-87	\$63,741	\$73,108	\$19,697	\$19,697
052001	SUPP/CARE CLIENTS	\$1,152,083	\$1,243,431	\$1,200,000	\$1,200,000
<b>OTHER CHARGES</b>		<b>\$1,355,614</b>	<b>\$1,465,373</b>	<b>\$1,368,675</b>	<b>\$1,368,675</b>
<b>Category: 070 CAPITAL ASSETS</b>					
065051	1 MOWER W ATTACHMENTS	\$9,352	\$0	\$0	\$0
065122	2 VEHICLES W/ ACCESSORIES	\$43,930	\$0	\$0	\$0
065299	4 VANS	\$0	\$91,443	\$0	\$0
065322	5 SHREDDERS	\$0	\$0	\$30,000	\$30,000

**Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object  1	2013-14 Actuals  2	2014-15		2015-16 Recommended  4	2015-16 Adopted by the Board of Supervisors  5
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
<b>CAPITAL ASSETS</b>	\$53,282	\$91,443		\$30,000	\$30,000
<b>Category: 080            INTRAFUND TRANSFERS</b>					
088000 COST APPLIED VARIOUS	(\$348,057)	(\$351,052)		(\$312,204)	(\$312,204)
088404 C/A MHSA	\$0	(\$100)		\$0	\$0
088410 C/A MENTAL HEALTH	(\$85,738)	(\$76,276)		(\$90,000)	(\$90,000)
088411 C/A PUBLIC HEALTH	\$0	\$0		(\$26,160)	(\$26,160)
088425 C/A PERINATAL	(\$22,919)	(\$26,240)		(\$25,300)	(\$25,300)
088501 C/A SOCIAL SERVICES	(\$688,433)	(\$656,323)		(\$698,700)	(\$698,700)
088502 C/A HEALTH & HUMAN SVS AGENCY	(\$58,039)	(\$56,262)		(\$58,632)	(\$58,632)
<b>INTRAFUND TRANSFERS</b>	<b>(\$1,203,189)</b>	<b>(\$1,166,256)</b>		<b>(\$1,210,996)</b>	<b>(\$1,210,996)</b>
<b>Category: 095            OTHER FINANCING USES</b>					
095166 TRANS OUT CAPITAL PROJECTS	\$6,970	\$106,745		\$0	\$0
<b>OTHER FINANCING USES</b>	<b>\$6,970</b>	<b>\$106,745</b>		<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$4,302,373</b>	<b>\$4,890,066</b>		<b>\$4,952,881</b>	<b>\$4,952,881</b>
<b>Net Cost:</b>	<b>(\$257,535)</b>	<b>(\$169,450)</b>		<b>\$502,780</b>	<b>\$502,780</b>

## **SOCIAL SERVICES-COUNTY INDIGENT CASES**

Fund 0140 Social Services, Budget Unit 540

Donnell Ewert, M.P.H., Health and Human Services Agency Director

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### **PROGRAM DESCRIPTION**

State law requires each county to provide General Assistance (GA) to individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

### **BUDGET REQUESTS**

The General Assistance budget unit (BU 540) is being transitioned out of the Social Services Fund (Fund 0140) and into a new General Assistance budget unit (BU 542) within the General Fund (Fund 0060) beginning in FY 2015-16. This budget (BU 540) has no requests for FY 2015-16, but is included for historical value.

### **SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget.

### **PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

### **DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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### **FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 540 - COUNTY INDIGENT CASES (FUND 0140)**  
**Function: PUBLIC ASSISTANCE**  
**Activity: GENERAL RELIEF**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
542603 ST REALIGNMENT 2011 AB109	\$91,153	\$94,386	\$0	\$0
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$91,153</b>	<b>\$94,386</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
795000 AUDITOR VOID/STALE DATED CHECK	\$4,465	\$2,672	\$0	\$0
799710 GENERAL ASSISTANCE COLLECTIONS	\$445,016	\$376,804	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$449,482</b>	<b>\$379,477</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 800 OTHR FINANCING SOURCES TRAN IN</b>				
800100 TRANS IN GENERAL FUND	\$1,237,106	\$855,662	\$0	\$0
<b>OTHR FINANCING SOURCES TRAN IN</b>	<b>\$1,237,106</b>	<b>\$855,662</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues:</b>	<b>\$1,777,742</b>	<b>\$1,329,525</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
034310 MISC XP PRIOR PERIOD EXP ADJ	\$0	\$530	\$0	\$0
034802 PROF ADMIN SVS	\$307,410	\$358,429	\$0	\$0
<b>SERVICES AND SUPPLIES</b>	<b>\$307,410</b>	<b>\$358,959</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 050 OTHER CHARGES</b>				
050001 CENTRAL SERVICE COST A-87	\$1,178	\$1,063	\$0	\$0
052003 SUPP/CARE INDIGENTS	\$1,122,522	\$1,398,525	\$0	\$0
<b>OTHER CHARGES</b>	<b>\$1,123,701</b>	<b>\$1,399,589</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$1,431,111</b>	<b>\$1,758,548</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost:</b>	<b>(\$346,630)</b>	<b>\$429,023</b>	<b>\$0</b>	<b>\$0</b>

## **SOCIAL SERVICES-WELFARE CASH AID PAYMENTS**

Fund 0140 Social Services, Budget Unit 541

Donnell Ewert, M.P.H., Health and Human Services Agency Director

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### **PROGRAM DESCRIPTION**

This cost center accounts for cash aid (assistance) payments either directly to or on behalf of clients. Costs in this budget unit are funded by a combination of state and federal funds, 1991 and 2011 realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of the cost of In-Home Supportive Services (IHSS) provider wages and benefits.

### **BUDGET REQUESTS**

The FY 2015-16 budget request includes expenditures of \$46.6 million, an increase of \$571,105 from the FY 2014-15 adjusted budget. Projected decreases from the FY 2014-15 adjusted budget in foster care assistance is offset by a substantial increase in adoptions assistance, while CalWORKs assistance is consistent with the prior year.

At the end of FY 2013-14 there was a net county cost overage due to lower Realignment revenues recognized in the budget unit than was projected. Both 1991 and 2011 Realignment revenues are recorded in the Social Services Administration (BU 501) budget unit and transferred into the Welfare Cash Aid budget unit during the fiscal year, however a portion of that transfer did not occur in FY 2013-14. As sufficient Realignment revenues were received and recognized in the Social Services Administration budget unit to offset the lower revenues in the Welfare Cash Aid budget unit, the prior period adjustment does not impact fund balance and has been included in the FY 2014-15 HSA projections.

Funding from 2011 realignment revenue at this time appears to be consistent with the program allocations that it replaced. Further, with implementation of AB-85, the 2011 realignment distribution to the Child Poverty & Family Supplemental Support Subaccount provides for additional CalWORKs grant increases as long as the ongoing cumulative costs of all prior grant increases provided are fully funded. Thus, the county will not be required to contribute a share of cost to cover the costs of these grant increases. The County General Fund contribution is budgeted at \$2.9 million, an increase of \$84,948 (3 percent) from FY 2014-15 adjusted budget.

### **SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget.

### **PENDING ISSUES AND POLICY CONSIDERATIONS**

The most significant threat to this budget lies in risk associated with growing caseloads in child welfare programs as well as changes to foster care due to legislative and court decisions. In previous years, group homes, foster family homes, and foster family agencies have received substantial rate increases. Court decisions established an annual determination of cost of living increases to these rates. Further, the legislature has approved the extension of foster care and in some cases adoption assistance benefits to families of adopted children up to 21 years of age. This increase was phased in over a three-year period (which just ended), but it will add costs for care of young adults who would have otherwise "aged out" of the system. It is expected that in FY 2014-15, the \$200 million statewide restoration of funding for child welfare services will be completed as part of 2011 Realignment growth allocations. These increased resources for program services, will allow more emphasis to be placed on activities to decrease the number of children placed in foster care and/or adoptive homes while continuing to maintain their safety as well as services to support children being placed in less restrictive settings, such as treatment services in foster care settings instead of group homes.

IHSS provider wage and benefit costs in this budget are projected to remain stable through FY 2015-16, under the premise that Shasta County will continue the current level of provider wage and benefits. However, depending on the terms and timing of when a new contract is negotiated, the cost may be increased. IHSS program costs are subject to the IHSS Maintenance of Effort (MOE) established in FY 2012-13. The MOE sets a capped annual county cost for IHSS provider wages and benefits, IHSS program services, and IHSS Public Authority costs. The MOE increased 3.5 percent in FY 2014-15 and will continue to increase by 3.5 percent annually when the 1991 realignment revenue base is met. In years where revenue falls and base is not met, the annual MOE increase will not occur. Any negotiated increase in wages and benefits would have to be approved by the state and the MOE would be adjusted to reflect the county's share of the cost increase. The MOE was implemented by the state in advance of approval by the federal Centers for Medicare and Medicaid Services (CMS) as part of a Coordinated Care Initiative (CCI) to control the state share of Medi-Cal costs for elderly and disabled adults. If CMS or the state declines to implement the CCI, the MOE will become inactive and the county will revert to paying one-third of the non-federal costs in the local programs.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)**  
**Function: PUBLIC ASSISTANCE**  
**Activity: AID PROGRAMS**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
531200 ST AFDC FGU ASSIST AID	\$5,393,053	\$387,081	\$1,342,870	\$1,342,870
531300 ST FOSTER CARE ASST	\$269,412	\$58,485	\$355,404	\$355,404
531500 STATE REALIGNMENT SOCIAL SVS	\$12,444,460	\$16,111,027	\$16,520,933	\$16,520,933
531501 STATE REALGNMNT FAMILY SUPPORT	\$0	\$4,905,775	\$0	\$0
531700 STATE IHSS INHOME	\$229,075	\$0	\$0	\$0
531800 STATE FOOD STAMPS	\$0	\$161,601	\$0	\$0
532100 STATE WIC SMOKING CESSATION	\$0	\$27,107	\$0	\$0
542603 ST REALIGNMENT 2011 AB109	\$4,889,020	\$6,377,089	\$6,272,236	\$6,272,236
551000 FEDERAL AID FAM W/DEP CHILDREN	\$4,693,674	\$4,362,741	\$9,615,173	\$9,615,173
551001 FED SUPPLMNTL SECURITY INCOME	\$158,022	\$130,686	\$121,000	\$121,000
551051 FEDERAL IHSS INHOME	\$285,154	\$0	\$0	\$0
551100 FEDERAL FOSTER CARE ASST	\$4,037,255	\$4,189,222	\$4,177,294	\$4,177,294
551410 FEDERAL AID TO ADOPTIVE CHILD	\$4,869,302	\$5,200,360	\$5,196,708	\$5,196,708
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$37,268,428</b>	<b>\$41,911,176</b>	<b>\$43,601,618</b>	<b>\$43,601,618</b>
<b>Category: 600 CHARGES FOR SERVICES</b>				
693162 CHGS FOR SVS INSUR PREMIUMS	\$42,700	\$0	\$0	\$0
<b>CHARGES FOR SERVICES</b>	<b>\$42,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
795000 AUDITOR VOID/STALE DATED CHECK	\$404	\$81,764	\$0	\$0
795120 WELFARE REPAYMENTS	\$122,224	\$134,512	\$100,000	\$100,000
795121 WELFARE RPYMT FR CHILD SUPPORT	\$354,284	\$386,643	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$0	\$59,104	\$0	\$0
799391 PRIOR PERIOD REV ADJUSTMENT	\$229,846	\$3,258,996	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$706,758</b>	<b>\$3,921,020</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Category: 800 OTHR FINANCING SOURCES TRAN IN</b>				
800100 TRANS IN GENERAL FUND	\$2,749,140	\$2,831,613	\$2,916,562	\$2,916,562
<b>OTHR FINANCING SOURCES TRAN IN</b>	<b>\$2,749,140</b>	<b>\$2,831,613</b>	<b>\$2,916,562</b>	<b>\$2,916,562</b>
<b>Total Revenues:</b>	<b>\$40,767,027</b>	<b>\$48,663,811</b>	<b>\$46,618,180</b>	<b>\$46,618,180</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
034309 MISC XP PRIOR PERIOD REV ADJ	\$49,517	\$0	\$0	\$0
034310 MISC XP PRIOR PERIOD EXP ADJ	\$0	\$1,173	\$0	\$0
<b>SERVICES AND SUPPLIES</b>	<b>\$49,517</b>	<b>\$1,173</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 050 OTHER CHARGES</b>				
052000 SUPPORT & CARE OF PERSONS	\$169,764	\$145,217	\$0	\$0
052004 SUPP/CARE MINORS/WARDS	\$10,915,656	\$11,573,136	\$12,037,410	\$12,037,410

**Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)**

**Function: PUBLIC ASSISTANCE**

**Activity: AID PROGRAMS**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
052005 SUPP/CARE PUBL ASST RECIPIENTS	\$16,069,219	\$15,948,753	\$16,603,889	\$16,603,889	\$16,603,889
052006 SUPP/CARE FOSTER CHILDREN	\$12,650,469	\$11,681,374	\$12,967,081	\$12,967,081	\$12,967,081
052009 SUPP/CARE ADULTS	\$5,220,485	\$4,840,387	\$5,009,800	\$5,009,800	\$5,009,800
<b>OTHER CHARGES</b>	<b>\$45,025,594</b>	<b>\$44,188,867</b>	<b>\$46,618,180</b>	<b>\$46,618,180</b>	<b>\$46,618,180</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$45,075,111</b>	<b>\$44,190,041</b>	<b>\$46,618,180</b>	<b>\$46,618,180</b>	<b>\$46,618,180</b>
<b>Net Cost:</b>	<b>\$4,308,084</b>	<b>(\$4,473,770)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**SOCIAL SERVICES-COUNTY INDIGENT CASES**  
Fund 0060 General Fund, Budget Unit 542  
Donnell Ewert, M.P.H., Health and Human Services Agency Director

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**PROGRAM DESCRIPTION**

State law requires each county to provide General Assistance (GA) to individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

There are three groups of General Assistance recipients: "Temporary Incapacitated," "Employable," and "Interim Assistance." "Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three months out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility criteria who have a disability, and are awaiting a decision on Federal SSI and/or State SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayment of General Assistance aid payments are made to this budget unit from the Social Security Administration.

**BUDGET REQUESTS**

Beginning in FY 2015-16, this budget (formerly BU 540) will be in the General Fund to omit the need to reconcile the budget each year based on General Fund support. The FY 2015-16 budget request includes expenditures totaling \$2 million. Of this, over eighty percent goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (BU 501) based upon staff time studies. Overall administrative expenditures have decreased from the FY 2014-15 adjusted budget by \$20,150. GA payments are considered a loan to the recipient, and revenues in this budget come from repayment of benefits when a client becomes eligible for another assistance program such as SSI/SSP or when they are employed and have the means to repay. These repayment revenues are projected at \$400,000, lower than current year projections by \$25,000. The cost of providing General Assistance payments to individuals who would have been incarcerated but for AB 109 Public Safety Realignment provisions is paid from the AB 109 allocation. For FY 2014-15, \$94,642 (estimate) is to be provided to offset the General Assistance cost. For FY 2015-16, \$141,040 has been budgeted, with any amount of this funding remaining unspent to be designated for use in future years. The net cost to the General Fund is \$1.5 million.

**SUMMARY OF RECOMMENDATIONS**

The CEO supports a department post-submission recommendation to include \$52,250 in professional services to support Shasta's GA payments being included on Electronic Benefit Transfer (EBT) cards as opposed to hard copy checks. The eligibility C-IV system has approved this modification to the cards. This modification will greatly improve the process for directing GA financial resources to clients.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

Monthly maximum General Assistance payments are based on a statutory formula that uses federal poverty level, cost of housing in the geographical area, and adjustments to Aid to Families with Dependent Children / CalWORKS. The current maximum monthly aid payment (effective March 1, 2014) is \$312; however on April 1, 2015 this is increasing by five percent to \$328, per the formula authorized by the Board of Supervisors on December 17, 2013. These amounts have been calculated to be the appropriate amount for Shasta County.

With implementation of AB-85, the 2011 realignment distribution to the Child Poverty & Family Supplemental Support Subaccount provides for additional CalWORKs grant increases as long as the ongoing cumulative costs of all prior grant increases provided are fully funded. Counties will not be required to contribute a share of cost to cover the costs of these grant increases. However, if changes to the CalWORKs payments occur, the GA maximum grant will be recomputed to ensure the new level of monthly support, the cost of which will be borne by the County General Fund.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 542 - COUNTY INDIGENT CASES-GEN FND (FUND 0060)**  
**Function: PUBLIC ASSISTANCE**  
**Activity: GENERAL RELIEF**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
542603 ST REALIGNMENT 2011 AB109	\$0	\$0	\$141,040	\$141,040
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,040</b>	<b>\$141,040</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
799710 GENERAL ASSISTANCE COLLECTIONS	\$0	\$0	\$400,000	\$400,000
<b>MISCELLANEOUS REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>
<b>Total Revenues:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$541,040</b>	<b>\$541,040</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
034800 PROF & SPECIAL SERVICES	\$0	\$0	\$52,250	\$52,250
034802 PROF ADMIN SVS	\$0	\$0	\$380,630	\$380,630
<b>SERVICES AND SUPPLIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$432,880</b>	<b>\$432,880</b>
<b>Category: 050 OTHER CHARGES</b>				
050001 CENTRAL SERVICE COST A-87	\$0	\$0	\$12,462	\$12,462
052003 SUPP/CARE INDIGENTS	\$0	\$0	\$1,686,300	\$1,686,300
052005 SUPP/CARE PUBL ASST RECIPIENTS	\$0	\$0	\$5,000	\$5,000
<b>OTHER CHARGES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,703,762</b>	<b>\$1,703,762</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,136,642</b>	<b>\$2,136,642</b>
<b>Net Cost:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,595,602</b>	<b>\$1,595,602</b>

# HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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## PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 912 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Three additional social service programs are provided clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency. The Family Unification Program (FUP) provides subsidized housing so that divided families can be reunited. The Veterans Affairs Supportive Housing (VASH) program combines Housing Choice Voucher Rental Assistance for homeless Veterans with case management and clinical services provided by the U.S. Department of Veterans Affairs (VA).

Expenditures within this budget unit are funded by the U.S. Department of Housing and Urban Development. Payments of \$4.8 million made by the Housing Authority directly to landlords are not reflected in this budget.

Effective January 2, 2012, the California Department of Housing and Community Development transferred 268 tenant-based vouchers to the Housing Authority. This change increased the number of housing vouchers administered from 644 to 912 and expanded the service area to include the counties of Modoc, Siskiyou, and Trinity. Since July 1, 2013, HUD has awarded 56 VASH vouchers, increasing the total number of housing vouchers administered to 968.

## BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$897,700 and revenue in the amount of \$831,269, which results in a net County cost of \$66,431. The General Fund contribution is requested to offset building and equipment use (A-87) charges, which decreased by 65 percent. Net county cost has a corresponding decrease of \$122,507, when compared to the FY 2014-15 adjusted budget. Salaries and benefits include an increase in part due to termination pay for a long-term employee. The Department proposes to add a Housing Supervisor to provide a smooth transition for the retirement of a long-term employee and to create an appropriate career ladder for Housing employees. The proposed position is 100 percent funded by federal Housing Authority revenue.

## SUMMARY OF RECOMMENDATIONS

The CEO recommends that that the unallocated salary savings of \$80,008 be removed and federal housing authority revenue be increased in a commensurate amount.

## PENDING ISSUES AND POLICY CONSIDERATIONS

The budget passed by Congress for Federal fiscal year 2015 requires HUD to continue to underfund administrative fees earned by housing authorities nationwide. Two vacant Housing Authority positions will remain unfilled pending passage of the Federal fiscal year 2015 budget. Management has taken steps to curb controllable costs within services and supplies. Revenue allocations from HUD will be monitored and expenditure levels will be adjusted accordingly.

## DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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## FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)**  
**Function: PUBLIC ASSISTANCE**  
**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
559200 FEDERAL HOUSING AUTHORITY	\$686,466	\$666,641	\$865,675	\$865,675
559201 FEDERAL HUD GRANT	\$0	\$14,379	\$25,602	\$25,602
559210 FED HUD RENT ASST PORTABILITY	\$0	\$0	\$20,000	\$20,000
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$686,466</b>	<b>\$681,021</b>	<b>\$911,277</b>	<b>\$911,277</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
799390 PRIOR PERIOD EXP ADJUSTMENT	\$795	\$11,809	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$795</b>	<b>\$11,809</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues:</b>	<b>\$687,262</b>	<b>\$692,830</b>	<b>\$911,277</b>	<b>\$911,277</b>
<b>Category: 010 SALARIES AND BENEFITS</b>				
011000 REGULAR SALARIES	\$331,452	\$324,757	\$436,732	\$436,732
011200 TERMINATION/SPECIAL PAY	\$450	\$6,516	\$27,000	\$27,000
017000 EXTRA HELP	\$14,663	\$15,699	\$10,000	\$10,000
017517 CELL/PDA COMM ALLOWANCE PROG	\$505	\$505	\$508	\$508
018100 EMPLOYER SHARE OASDI	\$25,086	\$24,656	\$35,365	\$35,365
018201 EMPLOYER SHARE RETIREMENT	\$44,457	\$46,780	\$67,007	\$67,007
018204 EMPLOYER SHARE DEFERRED COMP	\$0	\$0	\$6,300	\$6,300
018300 EMPLOYER SHARE HEALTH INSUR	\$72,757	\$63,397	\$103,127	\$103,127
018307 EMPLOYR SHR OTHER POST EMP BEN	\$6,628	\$28,350	\$12,786	\$12,786
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$3,180	\$2,496	\$2,487	\$2,487
018500 WORKERS COMP EXPOSURE	\$3,061	\$3,122	\$5,848	\$5,848
018501 WORKERS COMP EXPERIENCE	\$1,440	\$816	\$1,228	\$1,228
<b>SALARIES AND BENEFITS</b>	<b>\$503,682</b>	<b>\$517,099</b>	<b>\$708,388</b>	<b>\$708,388</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$0	\$12	\$0	\$0
032500 COMMUNICATIONS EXPENSE	\$1,970	\$1,744	\$1,800	\$1,800
032590 CHGS FAC MGMT COMM	\$133	\$118	\$100	\$100
032591 CHGS IT COMM	\$1,182	\$919	\$954	\$954
032900 HOUSEHOLD EXPENSE	\$62	\$0	\$100	\$100
032992 CHGS FAC MGMT HSHLD XP	\$9,599	\$9,531	\$9,000	\$9,000
033102 INSUR XP LIABILITY EXPOSURE	\$325	\$369	\$1,764	\$1,764
033103 INSUR XP MISCELLANEOUS	\$1,020	\$1,344	\$1,074	\$1,074
033105 INSUR XP LIABILITY EXPERIENCE	\$132	\$144	\$519	\$519
033500 MAINTENANCE OF EQUIPMENT	\$17	\$17	\$300	\$300
033592 CHGS IT MNT HARD/SOFTWARE	\$1,145	\$945	\$1,036	\$1,036
033791 CHGS FAC MGMT MAINT STR	\$12,541	\$10,036	\$10,000	\$10,000
034100 MEMBERSHIPS	\$1,592	\$1,142	\$1,592	\$1,592

**Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
034310 MISC XP PRIOR PERIOD EXP ADJ	\$0	\$1,155	\$0	\$0	\$0
034500 OFFICE EXPENSE	\$4,283	\$5,309	\$5,000	\$5,000	\$5,000
034526 OFFICE XP POSTAGE	\$0	\$0	\$100	\$100	\$100
034529 OFFICE XP PUBLICATIONS	\$892	\$892	\$992	\$992	\$992
034532 OFFICE XP ENVELOPES	\$509	\$744	\$1,100	\$1,100	\$1,100
034590 CHGS OC PHOTOCOPY SVS	\$126	\$636	\$432	\$432	\$432
034591 CHGS OC POSTAGE SVS	\$9,693	\$8,750	\$10,000	\$10,000	\$10,000
034592 CHGS OC OTHER MAIL SVS	\$236	\$419	\$603	\$603	\$603
034800 PROF & SPECIAL SERVICES	\$0	\$16	\$5,000	\$5,000	\$5,000
034837 PROF PREEMPLOYMENT SVS	\$0	\$776	\$1,000	\$1,000	\$1,000
034861 PROF HSG SVS	\$15,490	\$9,857	\$9,805	\$9,805	\$9,805
034890 CHGS FAC MGMT PROF SVS	\$97	\$321	\$416	\$416	\$416
034892 CHGS IT PROFESSIONAL SVS	\$18,671	\$19,180	\$19,110	\$19,110	\$19,110
034900 PUBLICATIONS & LEGAL NOTICES	\$288	\$162	\$230	\$230	\$230
035100 RENTS & LEASES OF EQUIPMENT	\$3,898	\$3,898	\$3,899	\$3,899	\$3,899
035527 MINOR EQP OFFICE EQUIPMENT	\$0	\$64	\$0	\$0	\$0
035530 MNR EQP IT APRV	\$0	\$3,562	\$0	\$0	\$0
035590 CHGS IT SOFTWARE EQP	\$8,866	\$8,579	\$14,015	\$14,015	\$14,015
035591 CHGS IT HARDWARE EQP	\$5,463	\$0	\$0	\$0	\$0
035940 TRANS/TRVL FUEL	\$1,248	\$2,547	\$4,000	\$4,000	\$4,000
035941 TRANS/TRVL MILEAGE	\$144	\$238	\$0	\$0	\$0
035942 TRANS/TRVL TRAINING	\$30	\$30	\$6,000	\$6,000	\$6,000
035943 TRANS/TRVL CONFERENCES	\$0	\$2,222	\$2,500	\$2,500	\$2,500
035949 TRANS/TRVL MEALS	\$238	\$85	\$0	\$0	\$0
035950 TRANS/TRVL LODGING	\$53	\$55	\$0	\$0	\$0
035990 CHGS FLEET TRANS/TRVL	\$7,603	\$1,195	\$3,828	\$3,828	\$3,828
035999 TRN/TRV PY EE 1 DAY MEAL REIMB	\$143	\$44	\$396	\$396	\$396
036100 UTILITIES	\$20,202	\$21,162	\$21,968	\$21,968	\$21,968
<b>SERVICES AND SUPPLIES</b>	<b>\$127,901</b>	<b>\$118,229</b>	<b>\$138,633</b>	<b>\$138,633</b>	<b>\$138,633</b>
<b>Category: 050 OTHER CHARGES</b>					
050001 CENTRAL SERVICE COST A-87	\$59,397	\$60,006	\$46,656	\$46,656	\$46,656
050003 BUILDING & EQUIPMENT USE A-87	\$123,933	\$188,938	\$66,431	\$66,431	\$66,431
052011 SUPP/CARE RECIPIENT HOUSING	\$0	\$0	\$20,000	\$20,000	\$20,000
<b>OTHER CHARGES</b>	<b>\$183,330</b>	<b>\$248,945</b>	<b>\$133,087</b>	<b>\$133,087</b>	<b>\$133,087</b>
<b>Category: 080 INTRAFUND TRANSFERS</b>					
088590 C/A CAA	(\$1,664)	(\$2,506)	(\$2,400)	(\$2,400)	(\$2,400)
088596 C/A CDBG	(\$2,054)	\$0	\$0	\$0	\$0

**Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
INTRAFUND TRANSFERS	(\$3,718)	(\$2,506)	(\$2,400)	(\$2,400)
<b>Total Expenditures/Appropriations:</b>	\$811,195	\$881,768	\$977,708	\$977,708
<b>Net Cost:</b>	\$123,933	\$188,938	\$66,431	\$66,431

**VETERANS SERVICE OFFICE**  
Fund 0060 General, Budget Unit 570  
J. C. "Mac" McCraw, Veterans Service Officer

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**PROGRAM DESCRIPTION**

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non-service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKs program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

**BUDGET REQUESTS**

The FY 2015-16 requested budget includes expenditures in the amount of \$436,014 and revenues in the amount of \$130,000. The department anticipates ending FY 2014-15 under budget by \$7,086. Due to legislation enacted in FY 2014-15, which included additional funding, the CVSO was able to increase veteran outreach in the outlying areas of the county. This funding is anticipated to be continued in FY 2015-16.

**SUMMARY OF RECOMMENDATIONS**

The CEO recommends a change increasing Health Insurance by \$4,000.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The CVSO anticipates that the additional funding will continue. If this funding is not received, the budget will need to be modified to reflect the loss of revenue.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 570 - VETERANS SERVICES OFFICE (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: VETERANS' SERVICES**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
545000 STATE AID VETERAN AFFAIRS	\$134,294	\$166,784	\$130,000	\$130,000
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$134,294</b>	<b>\$166,784</b>	<b>\$130,000</b>	<b>\$130,000</b>
<b>Category: 700 MISCELLANEOUS REVENUES</b>				
799390 PRIOR PERIOD EXP ADJUSTMENT	\$221	\$3,742	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$221</b>	<b>\$3,742</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues:</b>	<b>\$134,515</b>	<b>\$170,526</b>	<b>\$130,000</b>	<b>\$130,000</b>
<b>Category: 010 SALARIES AND BENEFITS</b>				
011000 REGULAR SALARIES	\$197,603	\$188,723	\$204,009	\$204,009
011200 TERMINATION/SPECIAL PAY	\$0	\$13,430	\$0	\$0
017000 EXTRA HELP	\$28,194	\$56,867	\$40,000	\$40,000
017502 OVERTIME PAY	\$325	\$116	\$500	\$500
017509 HOLIDAY OVERTIME PAY	\$526	\$0	\$0	\$0
017517 CELL/PDA COMM ALLOWANCE PROG	\$722	\$384	\$0	\$0
018100 EMPLOYER SHARE OASDI	\$15,444	\$15,873	\$16,914	\$16,914
018201 EMPLOYER SHARE RETIREMENT	\$26,887	\$26,593	\$32,081	\$32,081
018204 EMPLOYER SHARE DEFERRED COMP	\$8,750	\$2,220	\$9,000	\$9,000
018300 EMPLOYER SHARE HEALTH INSUR	\$42,737	\$37,029	\$40,804	\$40,804
018307 EMPLOYR SHR OTHER POST EMP BEN	\$3,951	\$17,297	\$6,121	\$6,121
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$2,078	\$1,814	\$1,387	\$1,387
018500 WORKERS COMP EXPOSURE	\$2,004	\$2,323	\$3,081	\$3,081
<b>SALARIES AND BENEFITS</b>	<b>\$329,227</b>	<b>\$362,673</b>	<b>\$353,897</b>	<b>\$353,897</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$45	\$41	\$30	\$30
032500 COMMUNICATIONS EXPENSE	\$2,078	\$2,531	\$2,400	\$2,400
032590 CHGS FAC MGMT COMM	\$63	\$59	\$57	\$57
032591 CHGS IT COMM	\$3,878	\$3,983	\$3,620	\$3,620
032900 HOUSEHOLD EXPENSE	\$548	\$310	\$250	\$250
032992 CHGS FAC MGMT HSHLD XP	\$8,210	\$7,669	\$7,235	\$7,235
033102 INSUR XP LIABILITY EXPOSURE	\$212	\$270	\$930	\$930
033103 INSUR XP MISCELLANEOUS	\$312	\$528	\$409	\$409
033500 MAINTENANCE OF EQUIPMENT	\$98	\$0	\$300	\$300
033592 CHGS IT MNT HARD/SOFTWARE	\$801	\$756	\$828	\$828
033791 CHGS FAC MGMT MAINT STR	\$19,448	\$15,115	\$4,795	\$4,795
033900 MEDICAL/DENTAL/LAB SUPPLIES	\$51	\$27	\$0	\$0
034100 MEMBERSHIPS	\$1,090	\$2,290	\$1,120	\$1,120

**Budget Unit: 570 - VETERANS SERVICES OFFICE (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: VETERANS' SERVICES**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
034310 MISC XP PRIOR PERIOD EXP ADJ	\$0	\$410		\$0	\$0
034500 OFFICE EXPENSE	\$8,697	\$7,049		\$10,000	\$10,000
034591 CHGS OC POSTAGE SVS	\$4,177	\$4,317		\$4,656	\$4,656
034592 CHGS OC OTHER MAIL SVS	\$636	\$719		\$605	\$605
034800 PROF & SPECIAL SERVICES	\$188	\$1,875		\$0	\$0
034837 PROF PREEMPLOYMENT SVS	\$717	\$1,628		\$500	\$500
034890 CHGS FAC MGMT PROF SVS	\$0	\$192		\$312	\$312
034892 CHGS IT PROFESSIONAL SVS	\$11,994	\$15,272		\$16,000	\$16,000
035100 RENTS & LEASES OF EQUIPMENT	\$1,864	\$1,864		\$1,900	\$1,900
035500 MINOR EQUIPMENT	\$107	\$247		\$150	\$150
035591 CHGS IT HARDWARE EQP	\$4,696	\$1,766		\$1,500	\$1,500
035592 CHGS IT TELECOMM EQP	\$128	\$172		\$70	\$70
035700 SPECIAL DEPARTMENTAL EXPENSE	\$606	\$0		\$50	\$50
035900 TRANSPORTATION & TRAVEL	\$4,436	\$6,044		\$7,000	\$7,000
036100 UTILITIES	\$4,152	\$4,313		\$5,474	\$5,474
<b>SERVICES AND SUPPLIES</b>	<b>\$79,244</b>	<b>\$79,459</b>		<b>\$70,191</b>	<b>\$70,191</b>
<b>Category: 050 OTHER CHARGES</b>					
050001 CENTRAL SERVICE COST A-87	\$9,946	\$13,041		\$14,056	\$14,056
050003 BUILDING & EQUIPMENT USE A-87	\$17,751	\$9,206		\$9,207	\$9,207
<b>OTHER CHARGES</b>	<b>\$27,697</b>	<b>\$22,247</b>		<b>\$23,263</b>	<b>\$23,263</b>
<b>Category: 080 INTRAFUND TRANSFERS</b>					
088410 C/A MENTAL HEALTH	(\$7,337)	(\$7,337)		(\$7,337)	(\$7,337)
<b>INTRAFUND TRANSFERS</b>	<b>(\$7,337)</b>	<b>(\$7,337)</b>		<b>(\$7,337)</b>	<b>(\$7,337)</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$428,832</b>	<b>\$457,043</b>		<b>\$440,014</b>	<b>\$440,014</b>
<b>Net Cost:</b>	<b>\$294,316</b>	<b>\$286,517</b>		<b>\$310,014</b>	<b>\$310,014</b>

**COMMUNITY ACTION AGENCY**

Fund 0060 General, Budget Unit 590

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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**PROGRAM DESCRIPTION**

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the administrative support for first-time homebuyer down payment assistance programs and for owner-occupied housing rehabilitation. Administration of both the City of Anderson's housing loan portfolio and affordable housing programs is provided via contract with the City of Anderson.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities in the amount of \$109,532 for the federal Emergency Food and Shelter Program and \$373,349 for the federal Homeless Continuum of Care.

**BUDGET REQUESTS**

The FY 2015-16 requested budget includes expenditures in the amount of \$486,100 and revenues in the amount of \$426,635 which results in a net County cost of \$59,465. The net County cost decreased by \$59,427 when compared to the FY 2014-15 adjusted budget. The reason for the large decrease was the significant decrease in A-87 costs.

**SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 200</b> <b>LICENSES, PERMITS &amp; FRANCHISES</b>				
216300 MARRIAGE LICENSE	\$34,186	\$31,894	\$43,478	\$43,478
<b>LICENSES, PERMITS &amp; FRANCHISES</b>	<b>\$34,186</b>	<b>\$31,894</b>	<b>\$43,478</b>	<b>\$43,478</b>
<b>Category: 500</b> <b>INTERGOVERNMENTAL REVENUES</b>				
561130 FEDERAL CAA GRANT	\$271,323	\$287,638	\$310,022	\$310,022
561180 FEDERAL FEMA HOMELESS GRANT	\$2,103	\$2,235	\$2,235	\$2,235
563160 ANDERSON HOME ADMIN	\$0	\$0	\$20,000	\$20,000
563164 CITY OF ANDERSON CDBG ADMIN	\$0	\$1,971	\$13,000	\$13,000
563165 CITY OF REDDING CDBG	\$20,000	\$20,000	\$20,000	\$20,000
563250 ANDERSON RECAPTURED ADMIN	\$16,944	\$17,333	\$17,900	\$17,900
563700 CONTRIBUTION FROM REDDING	\$4,750	\$0	\$0	\$0
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$315,120</b>	<b>\$329,178</b>	<b>\$383,157</b>	<b>\$383,157</b>
<b>Category: 600</b> <b>CHARGES FOR SERVICES</b>				
693030 CONTRACT SERVICES REVENUE	\$0	\$1,187	\$0	\$0
<b>CHARGES FOR SERVICES</b>	<b>\$0</b>	<b>\$1,187</b>	<b>\$0</b>	<b>\$0</b>
<b>Category: 700</b> <b>MISCELLANEOUS REVENUES</b>				
792500 DONATIONS/CONTRIBUTIONS	\$0	\$100	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$438	\$3,810	\$0	\$0
<b>MISCELLANEOUS REVENUES</b>	<b>\$438</b>	<b>\$3,910</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues:</b>	<b>\$349,745</b>	<b>\$366,170</b>	<b>\$426,635</b>	<b>\$426,635</b>
<b>Category: 010</b> <b>SALARIES AND BENEFITS</b>				
011000 REGULAR SALARIES	\$152,643	\$150,680	\$155,828	\$155,828
017000 EXTRA HELP	\$1,330	\$2,344	\$30,000	\$30,000
017502 OVERTIME PAY	\$0	\$105	\$0	\$0
017517 CELL/PDA COMM ALLOWANCE PROG	\$216	\$216	\$218	\$218
018100 EMPLOYER SHARE OASDI	\$11,430	\$11,104	\$12,580	\$12,580
018201 EMPLOYER SHARE RETIREMENT	\$20,636	\$22,071	\$24,505	\$24,505
018204 EMPLOYER SHARE DEFERRED COMP	\$0	\$0	\$2,700	\$2,700
018300 EMPLOYER SHARE HEALTH INSUR	\$32,449	\$30,109	\$30,466	\$30,466
018307 EMPLOYR SHR OTHER POST EMP BEN	\$3,052	\$13,286	\$4,675	\$4,675
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$1,414	\$1,118	\$1,059	\$1,059
018500 WORKERS COMP EXPOSURE	\$1,359	\$1,378	\$2,345	\$2,345
<b>SALARIES AND BENEFITS</b>	<b>\$224,534</b>	<b>\$232,415</b>	<b>\$264,376</b>	<b>\$264,376</b>
<b>Category: 030</b> <b>SERVICES AND SUPPLIES</b>				
032500 COMMUNICATIONS EXPENSE	\$1,322	\$1,279	\$1,350	\$1,350
032590 CHGS FAC MGMT COMM	\$84	\$75	\$96	\$96

**Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
032591 CHGS IT COMM	\$934	\$838	\$827	\$827	
032992 CHGS FAC MGMT HSHLD XP	\$5,953	\$6,068	\$7,993	\$7,993	
033100 INSURANCE EXPENSE	\$33	\$33	\$33	\$33	
033102 INSUR XP LIABILITY EXPOSURE	\$144	\$163	\$707	\$707	
033103 INSUR XP MISCELLANEOUS	\$1,284	\$1,488	\$1,317	\$1,317	
033592 CHGS IT MNT HARD/SOFTWARE	\$445	\$661	\$725	\$725	
033700 MAINTENANCE OF STRUCTURES	\$0	\$180	\$0	\$0	
033791 CHGS FAC MGMT MAINT STR	\$7,899	\$6,316	\$7,943	\$7,943	
034100 MEMBERSHIPS	\$1,085	\$1,133	\$1,121	\$1,121	
034500 OFFICE EXPENSE	\$2,791	\$4,602	\$7,000	\$7,000	
034526 OFFICE XP POSTAGE	\$420	\$470	\$500	\$500	
034532 OFFICE XP ENVELOPES	\$728	\$36	\$100	\$100	
034591 CHGS OC POSTAGE SVS	\$479	\$750	\$1,000	\$1,000	
034592 CHGS OC OTHER MAIL SVS	\$236	\$236	\$238	\$238	
034800 PROF & SPECIAL SERVICES	\$2,500	\$13,684	\$20,000	\$20,000	
034804 PROF APPRAISAL SVS	\$0	\$250	\$0	\$0	
034837 PROF PREEMPLOYMENT SVS	\$0	\$528	\$0	\$0	
034861 PROF HSG SVS	\$20,000	\$20,225	\$30,000	\$30,000	
034890 CHGS FAC MGMT PROF SVS	\$60	\$210	\$399	\$399	
034892 CHGS IT PROFESSIONAL SVS	\$12,510	\$13,354	\$13,419	\$13,419	
034900 PUBLICATIONS & LEGAL NOTICES	\$623	\$858	\$1,000	\$1,000	
035500 MINOR EQUIPMENT	\$0	\$6	\$0	\$0	
035527 MINOR EQP OFFICE EQUIPMENT	\$0	\$91	\$0	\$0	
035530 MNR EQP IT APRV	\$0	\$5,146	\$0	\$0	
035590 CHGS IT SOFTWARE EQP	\$5,067	\$365	\$4,750	\$4,750	
035591 CHGS IT HARDWARE EQP	\$5,656	\$769	\$3,741	\$3,741	
035592 CHGS IT TELECOMM EQP	\$0	\$61	\$0	\$0	
035700 SPECIAL DEPARTMENTAL EXPENSE	\$21	\$0	\$0	\$0	
035940 TRANS/TRVL FUEL	\$0	\$112	\$0	\$0	
035941 TRANS/TRVL MILEAGE	\$405	\$44	\$0	\$0	
035942 TRANS/TRVL TRAINING	\$0	\$4,018	\$3,000	\$3,000	
035943 TRANS/TRVL CONFERENCES	\$1,170	\$0	\$3,000	\$3,000	
036100 UTILITIES	\$12,589	\$13,176	\$21,085	\$21,085	
<b>SERVICES AND SUPPLIES</b>	<b>\$84,447</b>	<b>\$97,240</b>	<b>\$131,344</b>	<b>\$131,344</b>	
<b>Category: 050 OTHER CHARGES</b>					
050001 CENTRAL SERVICE COST A-87	\$11,812	\$11,217	\$10,915	\$10,915	
050003 BUILDING & EQUIPMENT USE A-87	\$102,151	\$69,072	\$2,921	\$2,921	
052000 SUPPORT & CARE OF PERSONS	\$62,307	\$64,146	\$76,544	\$76,544	

**Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>OTHER CHARGES</b>	\$176,271	\$144,437	\$90,380	\$90,380
<b>Category: 080            INTRAFUND TRANSFERS</b>				
088410    C/A MENTAL HEALTH	\$0	(\$2,375)	\$0	\$0
088501    C/A SOCIAL SERVICES	\$0	(\$1,583)	\$0	\$0
<b>INTRAFUND TRANSFERS</b>	<b>\$0</b>	<b>(\$3,959)</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$485,252</b>	<b>\$470,134</b>	<b>\$486,100</b>	<b>\$486,100</b>
<b>Net Cost:</b>	<b>\$135,507</b>	<b>\$103,963</b>	<b>\$59,465</b>	<b>\$59,465</b>

## **CAL-HOME**

Fund 0187 General, Budget Unit 591

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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### **PROGRAM DESCRIPTION**

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$52,000. Services are offered throughout the unincorporated areas of the County. Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

In addition, the CalHome Program provides low-interest loans to qualified low-income homebuyers to help with their down payment and closing costs. The maximum home purchase price is \$180,000 and the maximum CalHome loan is \$60,000.

### **BUDGET REQUESTS**

The FY 2015-16 requested budget includes expenditures in the amount of \$45,845 and revenues in the amount of \$45,845. The revenues that support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or general fund contribution associated with this cost center

### **SUMMARY OF RECOMMENDATIONS**

The CEO recommends the removal of the unallocated salary savings and additional revenue be added to the budget. Revenues and expenditures are both recommended at \$80,819,

### **PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

### **DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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### **FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 591 - HOUSING CALHOME (FUND 0187)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>					
549169 ST HOUSING & COMMUNITY DEV	\$410,603	\$212,628	\$80,819	\$80,819	
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$410,603</b>	<b>\$212,628</b>	<b>\$80,819</b>	<b>\$80,819</b>	
<b>Total Revenues:</b>	<b>\$410,603</b>	<b>\$212,628</b>	<b>\$80,819</b>	<b>\$80,819</b>	
<b>Category: 010 SALARIES AND BENEFITS</b>					
011000 REGULAR SALARIES	\$0	\$116	\$44,428	\$44,428	
017000 EXTRA HELP	\$1,562	\$2,147	\$5,000	\$5,000	
018100 EMPLOYER SHARE OASDI	\$22	\$39	\$3,472	\$3,472	
018201 EMPLOYER SHARE RETIREMENT	\$0	\$17	\$7,028	\$7,028	
018300 EMPLOYER SHARE HEALTH INSUR	\$0	\$26	\$13,465	\$13,465	
018307 EMPLOYR SHR OTHER POST EMP BEN	\$0	\$2	\$1,333	\$1,333	
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$14	\$18	\$282	\$282	
018500 WORKERS COMP EXPOSURE	\$13	\$19	\$623	\$623	
<b>SALARIES AND BENEFITS</b>	<b>\$1,612</b>	<b>\$2,389</b>	<b>\$75,631</b>	<b>\$75,631</b>	
<b>Category: 030 SERVICES AND SUPPLIES</b>					
033102 INSUR XP LIABILITY EXPOSURE	\$1	\$2	\$188	\$188	
034861 PROF HSG SVS	\$75	\$186	\$5,000	\$5,000	
<b>SERVICES AND SUPPLIES</b>	<b>\$76</b>	<b>\$188</b>	<b>\$5,188</b>	<b>\$5,188</b>	
<b>Total Expenditures/Appropriations:</b>	<b>\$1,689</b>	<b>\$2,577</b>	<b>\$80,819</b>	<b>\$80,819</b>	
<b>Net Cost:</b>	<b>(\$408,914)</b>	<b>(\$210,050)</b>	<b>\$0</b>	<b>\$0</b>	

## HOUSING HOME IPP

Fund 0186 General, Budget Unit 592

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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### PROGRAM DESCRIPTION

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program has offered down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation. The County was awarded \$1 million in HOME grants to provide tenant-based rental assistance, which is administered by the Community Action Agency in the unincorporated area of the County and the cities of Anderson and Shasta Lake.

### BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$697,556 and revenues in the amount of \$410,000. This budget is currently funded by \$287,556 from HOME loan principal repayments; an estimated \$10,000 from interest on loan repayments; and \$400,000 from new HOME grants. There is no required match of General Fund contribution associated with this budget.

### SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

### PENDING ISSUES AND POLICY CONSIDERATIONS

None.

### DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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### FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**Budget Unit: 592 - HOUSING HOME IPP (FUND 0186)**

**Function: PUBLIC ASSISTANCE**

**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 400 REVENUE FROM MONEY &amp; PROPERTY</b>				
420000 INTEREST	\$265	\$994	\$0	\$0
420110 INTEREST ON PAYMENTS	\$31,012	\$17,593	\$10,000	\$10,000
<b>REVENUE FROM MONEY &amp; PROPERTY</b>	<b>\$31,278</b>	<b>\$18,587</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
561163 FED HOME TENANT RENTAL ASSIST	\$0	\$0	\$400,000	\$400,000
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>
<b>Total Revenues:</b>	<b>\$31,278</b>	<b>\$18,587</b>	<b>\$410,000</b>	<b>\$410,000</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
034500 OFFICE EXPENSE	\$0	\$0	\$500	\$500
034900 PUBLICATIONS & LEGAL NOTICES	\$0	\$0	\$100	\$100
<b>SERVICES AND SUPPLIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>
<b>Category: 050 OTHER CHARGES</b>				
050001 CENTRAL SERVICE COST A-87	\$4,979	(\$110)	(\$3,044)	(\$3,044)
052011 SUPP/CARE RECIPIENT HOUSING	\$0	\$242,424	\$700,000	\$700,000
<b>OTHER CHARGES</b>	<b>\$4,979</b>	<b>\$242,313</b>	<b>\$696,956</b>	<b>\$696,956</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$4,979</b>	<b>\$242,313</b>	<b>\$697,556</b>	<b>\$697,556</b>
<b>Net Cost:</b>	<b>(\$26,299)</b>	<b>\$223,726</b>	<b>\$287,556</b>	<b>\$287,556</b>

**CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION  
PROGRAMS-HOUSING REHABILITATION**

Fund 0197 Shasta Housing Rehab, Budget Unit 596

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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**PROGRAM DESCRIPTION**

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County.

The department manages an outstanding loan portfolio of more than \$4 million. As these funds are repaid to the County, they become "program income" and are recycled into the programs in the form of low interest loans and other activities. During FY 2015-16, program income and a new grant award will support a business assistance loan program. Low-interest business assistance loans that total up to \$242,670 are not reflected in this budget.

**BUDGET REQUESTS**

The FY 2015-16 requested budget includes expenditures in the amount of \$41,470 and revenues in the amount of \$26,025. Total appropriations exceed revenue by \$15,445, which is available from fund balance generated by principal payments to loans receivable. There is no General Fund contribution associated with this cost center.

**SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**Budget Unit: 596 - CDBG ADMIN/REHAB (FUND 0197)**  
**Function: PUBLIC ASSISTANCE**  
**Activity: OTHER ASSISTANCE**

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Category: 400 REVENUE FROM MONEY &amp; PROPERTY</b>				
420000 INTEREST	\$16	\$17	\$25	\$25
420110 INTEREST ON PAYMENTS	\$11,374	\$13,088	\$1,000	\$1,000
<b>REVENUE FROM MONEY &amp; PROPERTY</b>	<b>\$11,390</b>	<b>\$13,106</b>	<b>\$1,025</b>	<b>\$1,025</b>
<b>Category: 500 INTERGOVERNMENTAL REVENUES</b>				
562200 FEDERAL CDBG ADMIN	\$0	\$0	\$25,000	\$25,000
562201 FEDERAL CDBG REVENUES	\$92,970	\$0	\$0	\$0
<b>INTERGOVERNMENTAL REVENUES</b>	<b>\$92,970</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Total Revenues:</b>	<b>\$104,361</b>	<b>\$13,106</b>	<b>\$26,025</b>	<b>\$26,025</b>
<b>Category: 010 SALARIES AND BENEFITS</b>				
011000 REGULAR SALARIES	\$0	\$397	\$0	\$0
017000 EXTRA HELP	\$0	\$0	\$21,200	\$21,200
018100 EMPLOYER SHARE OASDI	\$0	\$29	\$308	\$308
018201 EMPLOYER SHARE RETIREMENT	\$0	\$58	\$0	\$0
018300 EMPLOYER SHARE HEALTH INSUR	\$0	\$91	\$0	\$0
018307 EMPLOYR SHR OTHER POST EMP BEN	\$0	\$7	\$0	\$0
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$0	\$2	\$121	\$121
018500 WORKERS COMP EXPOSURE	\$0	\$3	\$268	\$268
<b>SALARIES AND BENEFITS</b>	<b>\$0</b>	<b>\$590</b>	<b>\$21,897</b>	<b>\$21,897</b>
<b>Category: 030 SERVICES AND SUPPLIES</b>				
033102 INSUR XP LIABILITY EXPOSURE	\$0	\$0	\$81	\$81
034800 PROF & SPECIAL SERVICES	\$39,321	\$0	\$20,000	\$20,000
034802 PROF ADMIN SVS	\$2,054	\$0	\$0	\$0
034819 PROF ENGINEERING SVS	\$51,593	\$0	\$0	\$0
<b>SERVICES AND SUPPLIES</b>	<b>\$92,968</b>	<b>\$0</b>	<b>\$20,081</b>	<b>\$20,081</b>
<b>Category: 050 OTHER CHARGES</b>				
050001 CENTRAL SERVICE COST A-87	\$2,943	(\$3,856)	(\$508)	(\$508)
<b>OTHER CHARGES</b>	<b>\$2,943</b>	<b>(\$3,856)</b>	<b>(\$508)</b>	<b>(\$508)</b>
<b>Total Expenditures/Appropriations:</b>	<b>\$95,912</b>	<b>(\$3,265)</b>	<b>\$41,470</b>	<b>\$41,470</b>
<b>Net Cost:</b>	<b>(\$8,448)</b>	<b>(\$16,371)</b>	<b>\$15,445</b>	<b>\$15,445</b>

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