

PUBLIC WORKS-LAND, BUILDINGS AND IMPROVEMENTS
 Fund 0062 General-Capital Projects, Budget Unit 166
 Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

The purpose of this budget unit is to comply with State law that requires that all major construction and improvement projects be compiled in one location within the overall County budget document.

Generally, projects that are requested and funded by departments are included in both this budget as well as in the respective sponsoring departmental budget. Project costs are reflected in this unit and are charged back to the sponsoring department by way of the cost applied line.

BUDGET REQUESTS

The following table illustrates the requested projects included in the Land, Buildings, and Improvements FY 2015-16 requested budget:

Project Name	Requested	Recommended	Funding Source
MHSA Breslauer Remodel	\$1,846,801	\$1,846,801	MHSA Fund
Social Svcs.2460 Breslauer Addition	\$725,000	\$0	
Facilities Mgmt. Placer St. Roof	\$45,000	\$45,000	Facilities Mgmt. Fund
Court Street 1600/1626 Remodel	\$1,619,605	\$1,619,605	Accumulated Capital Outlay
Jail Upgrade HVAC Controls	\$750,000	\$750,000	Criminal Justice Trust Fund
Jail Upgrade Security System	\$50,000	\$50,000	Criminal Justice Trust Fund
Public Health 2650 Breslauer Remodel (PH West Roof) & Carpet	\$317,130	\$317,130	PH Realignment
Total Project Cost	\$5,353,536	\$4,628,536	

This budget unit also funds the costs of professional services provided by Public Works personnel that are not directly attributable to a listed project. Those costs are estimated at \$51,500 for FY 2015-16. Also, included is the cost associated with the administration of real property owned by the county, estimated to be \$27,810 for the year, and the A-87 Central Service cost of \$6,398.

The Cost Applied amount of \$5.3 million is the sum of the requested projects budgeted in the originating departments. Appropriations in this unit allow the Public Works department to accumulate all projects in one place for tracking purposes. The remaining \$85,708 is a transfer-in from the General Fund to support activities not specific to a department.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head, with the following amendments: deletion of the addition to the Social Services Cascade Building on Breslauer Way. Appropriations and Cost Applieds are each reduced by \$725,000.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 166 - LAND BUILDINGS & IMPROVEMENTS (FUND 0062)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 800 OTHR FINANCING SOURCES TRAN IN					
800100 TRANS IN GENERAL FUND	\$71,941	\$63,691	\$85,708	\$85,708	
800260 TRANS IN JAIL	\$63,128	\$126,550	\$0	\$0	
800263 TRANS IN PROBATION	\$0	\$541,641	\$0	\$0	
800301 TRANS IN ROADS	\$212,081	\$87,682	\$0	\$0	
800404 TRANS IN M HLTH SERVICES ACT	\$52,373	\$716,967	\$0	\$0	
800410 TRANS IN MENTAL HEALTH	\$185,984	\$0	\$0	\$0	
800501 TRANS IN SOCIAL SERVICES	\$0	\$45,825	\$0	\$0	
800530 TRANS IN OPPORTUNITY CENTER	\$6,970	\$106,745	\$0	\$0	
800955 TRANS IN FACILITIES MGMT	\$0	\$43,727	\$0	\$0	
OTHR FINANCING SOURCES TRAN IN	\$592,480	\$1,732,831	\$85,708	\$85,708	
Total Revenues:					
	\$592,480	\$1,732,831	\$85,708	\$85,708	
Category: 030 SERVICES AND SUPPLIES					
034800 PROF & SPECIAL SERVICES	\$47,501	\$37,821	\$51,500	\$51,500	
034802 PROF ADMIN SVS	\$18,893	\$23,771	\$27,810	\$27,810	
SERVICES AND SUPPLIES	\$66,394	\$61,593	\$79,310	\$79,310	
Category: 050 OTHER CHARGES					
050001 CENTRAL SERVICE COST A-87	\$5,547	\$5,959	\$6,398	\$6,398	
OTHER CHARGES	\$5,547	\$5,959	\$6,398	\$6,398	
Category: 070 CAPITAL ASSETS					
061056 MHSA BRESLAUER REMODEL	\$52,373	\$716,967	\$1,846,801	\$1,846,801	
061059 PLACER DPW UPPER N REMODEL	\$212,081	\$87,682	\$0	\$0	
061061 MH BRES ROOF 4 AND 5	\$185,984	\$0	\$0	\$0	
061062 REDWOOD TRANSIT SHELTER	\$6,970	\$106,745	\$0	\$0	
061068 JAIL PHASE1 HOT WTR SYS UPGRD	\$63,128	\$126,550	\$0	\$0	
061080 SOCSVS 2460 BRESLAUER ADDITION	\$0	\$45,825	\$0	\$0	
061081 FAC MGMNT 1958 PLACER ROOF	\$0	\$43,727	\$45,000	\$45,000	
061084 1600/1626 COURT ST REMODEL	\$0	\$546,404	\$1,619,605	\$1,619,605	
061085 JAIL UPGRADE HVAC CONTROLS	\$0	\$0	\$750,000	\$750,000	
061086 JAIL UPGRADE SECURITY SYSTEM	\$0	\$47	\$50,000	\$50,000	
061087 PH 2650 BRESLAUER REMODEL	\$0	\$0	\$317,130	\$317,130	
CAPITAL ASSETS	\$520,538	\$1,673,951	\$4,628,536	\$4,628,536	
Category: 080 INTRAFUND TRANSFERS					
088000 COST APPLIED VARIOUS	\$0	\$0	(\$4,628,536)	(\$4,628,536)	
INTRAFUND TRANSFERS	\$0	\$0	(\$4,628,536)	(\$4,628,536)	

Budget Unit: 166 - LAND BUILDINGS & IMPROVEMENTS (FUND 0062)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Total Expenditures/Appropriations:	\$592,480	\$1,741,504	\$85,708	\$85,708
Net Cost:	\$0	\$8,672	\$0	\$0

JUVENILE HALL CONSTRUCTION
Fund 0046 Public Safety, Budget Unit 16902
Patrick J. Minturn, Director Public Works

PROGRAM DESCRIPTION

This budget was established to build a new juvenile rehabilitation facility (JRF). Shasta County received a conditional funding award in the amount of \$15,050,000 from the state's Local Youthful Offender Rehabilitative Facility Construction Funding Program (SB 81) to construct a new 90-bed JRF. The total construction project was estimated to cost \$18,450,000, with a County cash match in the amount of \$3.4 million.

The JRF is approximately 43,300 square feet and along with the three 30-bed housing pods, includes a day room with an open staff work station, two classrooms, a program room with an equipment storage closet, a screening room, a janitorial closet, and a staff restroom in each pod. In addition, there are two secured, shared outdoor exercise areas, one of which is covered, to serve all three pods.

Space for healthcare services is provided and includes two fully equipped medical examination rooms, one mental health telemedicine room, and secure pharmaceutical and medical storage. The JRF also includes a lobby and visitor processing area at the public entrance (which includes both contact and non-contact visitation space, as well as confidential attorney interview rooms); a ward intake, release, and processing area with pedestrian and vehicular sally ports and a confidential interview room; central control; and housing pod control stations.

Facility support services space include a multipurpose room, a staff break room, staff office and work stations, staff locker rooms, a new kitchen, vocational laundry space, a large institutional storage area, additional area-specific storage spaces throughout the facility, and maintenance areas. In addition to the project scope outlined above, the county built a 3,300 square foot administrative area at the entrance to the JRF which includes a reception window/workstation for the lobby, six probation offices, a principal's office, a conference room, two work rooms, a break room, restrooms, and a janitorial closet.

BUDGET REQUESTS

The JRF Ribbon Cutting ceremony took place on November 6, 2013. The facility construction was complete and the Notice of Completion was issued on November 22, 2013. The Probation Department and juvenile wards moved in to the JRF on January 25, 2014. The project audit report was issued, and the final reimbursement claim request was sent to the state, on February 27, 2014. The final state payment was approved by the state on March 4, 2014 but has not yet been received by the County. The County expects to receive the balance of that final payment in FY 2015-16.

The requested budget appropriations in FY 2015-16 are \$133,544 and requested revenue is \$72,000, offset by remaining fund balance.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 16B - JUVENILE HALL FACILITY (FUND 0046)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 400 REVENUE FROM MONEY & PROPERTY				
420000 INTEREST	(\$701)	\$477	\$0	\$0
REVENUE FROM MONEY & PROPERTY	(\$701)	\$477	\$0	\$0
Category: 500 INTERGOVERNMENTAL REVENUES				
541000 STATE FACILITY GRANT	\$2,967,346	\$0	\$72,000	\$72,000
INTERGOVERNMENTAL REVENUES	\$2,967,346	\$0	\$72,000	\$72,000
Total Revenues:	\$2,966,644	\$477	\$72,000	\$72,000
Category: 030 SERVICES AND SUPPLIES				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$5,303	\$0	\$0	\$0
032900 HOUSEHOLD EXPENSE	\$37,603	\$0	\$0	\$0
033103 INSUR XP MISCELLANEOUS	\$5,700	\$0	\$0	\$0
033500 MAINTENANCE OF EQUIPMENT	\$4,659	\$0	\$0	\$0
033729 MNT STR FAC MGMT APRV	\$4,051	\$0	\$0	\$0
033900 MEDICAL/DENTAL/LAB SUPPLIES	\$3,478	\$0	\$0	\$0
034310 MISC XP PRIOR PERIOD EXP ADJ	\$46	\$0	\$0	\$0
034500 OFFICE EXPENSE	\$17,756	\$0	\$0	\$0
034536 OFFICE XP OFFICE FURNITURE	\$15,568	\$0	\$0	\$0
034806 PROF AUDIT SVS	\$12,000	\$0	\$0	\$0
035500 MINOR EQUIPMENT	\$7,701	\$0	\$0	\$0
035591 CHGS IT HARDWARE EQP	\$608	\$0	\$0	\$0
035700 SPECIAL DEPARTMENTAL EXPENSE	\$4,391	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$118,868	\$0	\$0	\$0
Category: 050 OTHER CHARGES				
050001 CENTRAL SERVICE COST A-87	\$4,557	\$0	\$64,999	\$64,999
OTHER CHARGES	\$4,557	\$0	\$64,999	\$64,999
Category: 070 CAPITAL ASSETS				
061047 JUVENILE HALL BUILDING	\$2,965,436	\$0	\$0	\$0
065283 2 CLOTHES WASHERS	\$26,162	\$0	\$0	\$0
065284 1 VENDING MACHINE	\$5,810	\$0	\$0	\$0
CAPITAL ASSETS	\$2,997,409	\$0	\$0	\$0
Category: 095 OTHER FINANCING USES				
095161 TRAN OUT ACCUM CAPITAL OUTLAY	\$0	\$0	\$70,000	\$70,000
095263 TRAN OUT PROBATION	\$0	\$45,000	\$0	\$0
OTHER FINANCING USES	\$0	\$45,000	\$70,000	\$70,000

Budget Unit: 16B - JUVENILE HALL FACILITY (FUND 0046)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Total Expenditures/Appropriations:	\$3,120,835	\$45,000	\$134,999	\$134,999
Net Cost:	\$154,190	\$44,522	\$62,999	\$62,999

ADULT REHABILITATION CENTER CONSTRUCTION
Fund 0047 Public Safety, Budget Unit 16903
Patrick J. Minturn, Director Public Works

PROGRAM DESCRIPTION

This budget was established to build a new adult rehabilitation center (ARC). Shasta County received a conditional funding award in the amount of \$20 million from the state Adult Local Criminal Justice Facilities Construction Funding Program (SB 1022) to construct a new 64 to 128-bed dormitory-style medium-security adult rehabilitation center. The total construction project is estimated to cost \$22.5 million, with a County cash and in-kind match, along with costs not eligible for state funding, in the amount of \$2.5 million.

The project is a 36,000 square foot 64-bed dormitory-style medium-security adult rehabilitation center. The ARC design will promote a safe and secure environment to advance the rehabilitation of the County's adult low-level offenders, which will be especially helpful to the County, the County's Community Correction Plan, and the community in light of AB109/2011 Public Safety Realignment. It will primarily be constructed of insulated concrete masonry units which will add to the energy efficiency, security and durability of the ARC. In addition to space for 64 dormitory-style-bed housing, the ARC will include space for the Sheriff's Work Release and other alternate custody programs. Also, after the County builds the ARC the entire kitchen and laundry facilities currently located at the Main Jail will both be moved in to the new ARC. This will provide many benefits. First of all, both the kitchen and laundry facilities in the ARC will provide new vocational programs in culinary arts, food service, and industrial laundry. Second, aging kitchen and laundry facilities will be replaced with new state-of-the-art facilities, which will also likely be less expensive to maintain and operate. Third, a new, more cost effective cook-and-serve food program will be implemented which could save the County in annual operating costs. Finally, the space vacated in the Main Jail could be remodeled in the future to add additional, badly needed, mental health jail beds or programming space. The ARC is tentatively scheduled to open in December of 2018.

BUDGET REQUESTS

On October 15, 2013 the Board accepted the \$20 million conditional award from the state and appropriated \$2.5 million for the County's cost of the project.

Expenditures in the amount of \$1.9 million are requested in the FY 2015-16 requested budget, offset with use of project fund balance. Expenditures will support staff and consultant work for design and construction management, contract negotiations, California Environmental Quality Act (CEQA) compliance, state Real Estate Due Diligence costs, site preparation, as well as permits and fees.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

Similar to the County's SB 81 Juvenile Rehabilitation Facility, the ARC is funded with state lease-revenue bonds. This funding program is complex and requires the County to comply with several state tasks and state-county agreements, in a timely manner. The Ground Lease sets forth the terms and conditions under which the County will lease the project site (real property) to the California Department of Corrections and Rehabilitation (CDCR) for the purposes of making the County eligible for the state's lease-revenue bond financing program. The Right of Entry agreement sets forth the County's authorization from CDCR (with the consent of the State Public Works Board (SPWB)) to use the project site in order to construct the new facility. When construction of the ARC is about 90-95% complete the state Department of Finance issues the lease-revenue bonds. After the ARC is built the SPWB leases the ARC to CDCR via a Facility Lease in order for CDCR to pay the annual lease-revenue bond payments to the SPWB (State General Funds allocated annually by the Legislature and Governor in CDCR's operating

budget). After the Site Lease and the Facility Lease is executed (the County will not be a party to either of these agreements), the County enters in to the Facility Sublease with CDCR (with the consent of the SPWB) in order to occupy and operate the ARC. The Facility Sublease is subordinate to and the term runs concurrently with the Facility Lease. After the state lease-revenue bonds are paid in full/fully retired then the Ground Lease, Facility Lease, and Facility Sublease all terminate and ownership of the ARC reverts to the County. The term of the outstanding bonds could be as long as 30 years.

Annual staff and operating costs for a 64-bed facility are estimated to start at \$3.9 million and projected to increase (by using a simple three percent annual inflation factor) to \$9.5 million 30 years from now. These costs are offset by reducing the Jail budget by \$1.1 million due to the transfer of the kitchen and laundry facilities, as well as food costs for both facilities. Costs are further offset by transferring the Sheriff's current Work Release budget, and related AB 109/2011 Realignment revenue, as well. At this point in time, the County plans to fund the net increase of \$2.1 million per year from General Funds and Proposition 172 (Public Safety Augmentation) funds.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 16C - ADULT REHAB CENTER (FUND 0047)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 400 REVENUE FROM MONEY & PROPERTY				
42000 INTEREST	\$5,042	\$11,448	\$4,000	\$4,000
REVENUE FROM MONEY & PROPERTY	\$5,042	\$11,448	\$4,000	\$4,000
Category: 800 OTHR FINANCING SOURCES TRAN IN				
800161 TRANS IN ACCUM CAPITAL OUTLAY	\$2,500,000	\$0	\$0	\$0
OTHR FINANCING SOURCES TRAN IN	\$2,500,000	\$0	\$0	\$0
Total Revenues:	\$2,505,042	\$11,448	\$4,000	\$4,000
Category: 030 SERVICES AND SUPPLIES				
034800 PROF & SPECIAL SERVICES	\$75,370	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$75,370	\$0	\$0	\$0
Category: 050 OTHER CHARGES				
050001 CENTRAL SERVICE COST A-87	\$0	\$0	\$818	\$818
OTHER CHARGES	\$0	\$0	\$818	\$818
Category: 070 CAPITAL ASSETS				
061070 SH ADULT REHAB CENTER BLDG	\$0	\$587,139	\$1,900,000	\$1,900,000
CAPITAL ASSETS	\$0	\$587,139	\$1,900,000	\$1,900,000
Total Expenditures/Appropriations:	\$75,370	\$587,139	\$1,900,818	\$1,900,818
Net Cost:	(\$2,429,672)	\$575,690	\$1,896,818	\$1,896,818

PUBLIC WORKS-SURVEYOR
Fund 0060 General, Budget Unit 172
Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

The office of the County Surveyor checks records of survey, parcel and subdivision maps, and levies fees for those services. The office also provides map service for County departments; i.e., the County Clerk. The Road Fund finances the labor necessary to perform these services. The fees charged for these services and contributions from the General Fund are used to offset costs.

BUDGET REQUESTS

The FY 2015-16 requested budget includes revenue in the amount of \$17,000 and \$23,200 in expenditures. Revenues are anticipated to increase by \$2,000 compared to the FY 2014-15 adjusted budget. This budget unit is anticipated to end FY 2014-15 under budget by approximately \$6,000.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 172 - SURVEYOR (FUND 0060)

Function: GENERAL

Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 600 CHARGES FOR SERVICES					
671230 CORNER SURVEY FEES	\$11,650	\$12,180	\$13,000	\$13,000	\$13,000
671300 PARCEL & TRACT MAPS	\$3,370	\$3,850	\$4,000	\$4,000	\$4,000
CHARGES FOR SERVICES	\$15,020	\$16,030	\$17,000	\$17,000	\$17,000
Total Revenues:	\$15,020	\$16,030	\$17,000	\$17,000	\$17,000
Category: 030 SERVICES AND SUPPLIES					
034800 PROF & SPECIAL SERVICES	\$13,220	\$14,032	\$17,000	\$17,000	\$17,000
034827 PROF LABOR MGMT SVS	\$0	\$0	\$6,000	\$6,000	\$6,000
SERVICES AND SUPPLIES	\$13,220	\$14,032	\$23,000	\$23,000	\$23,000
Category: 050 OTHER CHARGES					
050001 CENTRAL SERVICE COST A-87	\$140	\$80	\$200	\$200	\$200
OTHER CHARGES	\$140	\$80	\$200	\$200	\$200
Total Expenditures/Appropriations:	\$13,360	\$14,112	\$23,200	\$23,200	\$23,200
Net Cost:	(\$1,659)	(\$1,917)	\$6,200	\$6,200	\$6,200

MISCELLANEOUS GENERAL
Fund 0060 General, Budget Unit 173
Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

This budget unit finances miscellaneous expenditures which are not routinely allocable to departments.

BUDGET REQUEST

The FY 2015-16 budget request reflects a net cost of \$784,878, an increase of 19 percent. The Services and Supplies object level funds the following expenses: operations and maintenance costs associated with the first floor and basement of the Courthouse, some residual expenses of the Public Safety Building, the Administration Center Parking Garage; and the old Jail. In total, these charges are \$60,200. Also included is the cost of the Illegal Dumping Program coordinated through the District Attorney (\$132,523); the annual county financial audit (\$79,800); nuisance abatement clean-up (\$75,000); assessment appeals, employee appeals and nuisance abatement appeals, (\$130,000); the actuarial for Other Post-Employment Benefits (\$40,000); and the annual contribution to the Women's Refuge (\$24,300).

Under "Other Charges" is the annual allocation for the court ordered tax back-fill to the City of Shasta Lake (\$250,000); and the County's annual contribution (\$62,000) to the Shasta Local Agency Formation Commission (LAFCo). This allows various contributions with countywide significance to be reflected in one budget unit.

Interfund Transfers (\$71,395) are the reimbursement from various special districts and other agencies for their distributed share of the County audit via the A-87 Cost Allocation Plan.

Revenue of \$10,000 is derived from parking meter fees collected in the parking garage, and a property tax administration fee.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head, with an increase to the contribution to LAFCO, for a new total of \$85,000.

PENDING ISSUES AND POLICY CONSIDERATIONS

Only a portion of the cost to enforce the County's medical marijuana ordinance is contained in this budget unit; included are appropriations for legal services for nuisance abatement hearings, and clean-up of illegal grows. Not included is the cost of the staff dedicated to the enforcement; those costs are included in the General Fund Transfer Out in the General Revenue Budget Unit. A summary of the cost for FY 2015-16 code enforcement for the medical marijuana ordinance is \$434,082: legal services, \$100,000; clean-up, \$15,000; Building Inspectors and staff, \$164,082; one full-time Sheriff Deputy and extra-help Deputies as needed, \$155,000.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the recommended budget, and as amended by the Board of Supervisors prior to commencing the public hearing; appropriate one-percent of Transient Occupancy Taxes (\$8,085) collected in each Supervisorial District to promote tourism in the unincorporated areas in Shasta County.

Budget Unit: 173 - MISCELLANEOUS GENERAL I (FUND 0060)

Function: GENERAL

Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 400 REVENUE FROM MONEY & PROPERTY					
421431 SCAC PARKING METERS	\$10,460	\$9,295	\$10,000	\$10,000	
REVENUE FROM MONEY & PROPERTY	\$10,460	\$9,295	\$10,000	\$10,000	
Category: 600 CHARGES FOR SERVICES					
664500 PROPERTY TAX ADMIN FEE	\$546	\$480	\$450	\$450	
CHARGES FOR SERVICES	\$546	\$480	\$450	\$450	
Category: 800 OTHR FINANCING SOURCES TRAN IN					
800161 TRANS IN ACCUM CAPITAL OUTLAY	\$0	\$1,500,000	\$0	\$0	
OTHR FINANCING SOURCES TRAN IN	\$0	\$1,500,000	\$0	\$0	
Total Revenues:	\$11,006	\$1,509,775	\$10,450	\$10,450	
Category: 030 SERVICES AND SUPPLIES					
032992 CHGS FAC MGMT HSHLD XP	\$8	\$318	\$200	\$200	
033791 CHGS FAC MGMT MAINT STR	\$7,854	\$15,533	\$30,000	\$30,000	
034309 MISC XP PRIOR PERIOD REV ADJ	\$1,000	\$0	\$0	\$0	
034800 PROF & SPECIAL SERVICES	\$138,048	\$98,800	\$173,223	\$173,223	
034806 PROF AUDIT SVS	\$73,000	\$76,350	\$79,800	\$79,800	
034810 PROF CLEANUP SVS	\$59,888	\$29,518	\$75,000	\$75,000	
034828 PROF LEGAL SVS	\$60,594	\$48,578	\$130,000	\$130,000	
034839 PROF PROGRAM SVS	\$24,300	\$24,300	\$24,300	\$24,300	
034857 PROF BOARD/PANEL SVS	\$480	\$80	\$2,000	\$2,000	
034900 PUBLICATIONS & LEGAL NOTICES	\$156	\$0	\$200	\$200	
035700 SPECIAL DEPARTMENTAL EXPENSE	\$33,548	\$0	\$10,000	\$1,915	
036100 UTILITIES	\$51,970	\$27,518	\$30,000	\$30,000	
SERVICES AND SUPPLIES	\$450,848	\$320,998	\$554,723	\$554,723	
Category: 050 OTHER CHARGES					
050600 JUDGEMENTS & DAMAGES	\$5,206	\$200,894	\$250,000	\$250,000	
051387 CONTR TO LAFCO	\$62,000	\$62,000	\$85,000	\$85,000	
OTHER CHARGES	\$67,206	\$262,894	\$335,000	\$335,000	
Category: 070 CAPITAL ASSETS					
061082 1626 COURT ST BUILDING	\$400,597	\$0	\$0	\$0	
061083 1600 COURT/1815 YUBA BUILDING	\$0	\$1,415,124	\$0	\$0	
CAPITAL ASSETS	\$400,597	\$1,415,124	\$0	\$0	
Category: 080 INTRAFUND TRANSFERS					
088001 C/A A-87	(\$70,847)	(\$71,055)	(\$71,395)	(\$71,395)	

Budget Unit: 173 - MISCELLANEOUS GENERAL 1 (FUND 0060)
Function: GENERAL
Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
INTRAFUND TRANSFERS	(\$70,847)	(\$71,055)	(\$71,395)	(\$71,395)
Total Expenditures/Appropriations:	\$847,805	\$1,927,961	\$818,328	\$818,328
Net Cost:	\$836,798	\$418,186	\$807,878	\$807,878

TOBACCO SETTLEMENT FUNDS
Fund 0060 General, Budget Unit 174
Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

This budget unit was established to provide a mechanism for disbursement of tobacco litigation settlement funds. On June 10, 2014, the Board renewed a grant agreement with Shasta Community Health Center in the amount of ten percent of the annual tobacco settlement receipts to provide health care services to the medically underserved population of Shasta County. Long-term debt payments for the new Administration Center are made from this budget unit. On June 24, 2008, the Board of Supervisors dedicated 90 percent of the annual tobacco settlement receipts to the repayment of bond financing for the construction of the Administration Building (SCAC) and appurtenant parking. In January 2013, the County refunded the lease-revenue bonds on the SCAC, realizing annual savings of almost \$500,000 through the life of the debt.

BUDGET REQUEST

The FY 2015-16 budget request anticipates Tobacco Settlement revenue of \$1.5 million. The Shasta Community Health Center will receive ten percent; the remaining 90 percent will offset the debt service on the SCAC building. The \$2.38 million transfer-out is the debt service. The net county cost for this budget unit is \$1.07 million.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested.

PENDING ISSUES AND POLICY CONSIDERATIONS

Tobacco settlement payments are dependent upon cigarette sales volume. The master settlement agreement report is received annually in April so we are only able to estimate the revenue for the coming year.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 174 - TOBACCO SETTLEMENT FUNDS (FUND 0060)
Function: GENERAL
Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
f	2	3	4	5	
Category: 700 MISCELLANEOUS REVENUES					
799345 TOBACCO SETTLEMENT	\$1,560,553	\$1,544,886	\$1,500,000	\$1,500,000	
MISCELLANEOUS REVENUES	\$1,560,553	\$1,544,886	\$1,500,000	\$1,500,000	
Total Revenues:	\$1,560,553	\$1,544,886	\$1,500,000	\$1,500,000	
Category: 030 SERVICES AND SUPPLIES					
034823 PROF HEALTH SVS	\$156,033	\$154,488	\$200,000	\$200,000	
SERVICES AND SUPPLIES	\$156,033	\$154,488	\$200,000	\$200,000	
Category: 095 OTHER FINANCING USES					
095805 TRAN OUT ADMIN CTR BOND	\$2,378,450	\$2,298,282	\$2,376,550	\$2,376,550	
OTHER FINANCING USES	\$2,378,450	\$2,298,282	\$2,376,550	\$2,376,550	
Total Expenditures/Appropriations:	\$2,534,483	\$2,452,771	\$2,576,550	\$2,576,550	
Net Cost:	\$973,929	\$907,884	\$1,076,550	\$1,076,550	

PUBLIC WORKS-CSA ADMINISTRATION
Fund 00060 General, Budget Unit 175
Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

This budget reflects the fiscal activity of the "umbrella" organization, which provides operational and administrative support to eleven active County Service Areas (CSA), four Street Lighting Districts and 88 subsidiary Permanent Road Divisions. More than 3,500 County residents currently benefit from the services provided by CSAs. The CSA Administration Fund is financed entirely by the charges to the individual CSAs. Responsibility for management of this unit, and provision of CSA services, is within the Department of Public Works. Personnel directly assigned to CSA Administration include one clerical position, five field technicians, and five extra-help technicians.

BUDGET REQUESTS

The FY 2015-16 requested budget includes \$812,423 in both expenditures and revenues. The budget submitted is fully supported by administrative fees levied in the benefiting CSAs. There is no General Fund support for this budget.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 175 - CSA ADMINISTRATION (FUND 0060)

Function: GENERAL

Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 600 CHARGES FOR SERVICES				
692050 CSA ADMIN FEES	\$751,910	\$640,192	\$812,423	\$812,423
CHARGES FOR SERVICES	\$751,910	\$640,192	\$812,423	\$812,423
Category: 700 MISCELLANEOUS REVENUES				
799390 PRIOR PERIOD EXP ADJUSTMENT	\$462	\$41,663	\$0	\$0
MISCELLANEOUS REVENUES	\$462	\$41,663	\$0	\$0
Category: 802 OTHER FINANCING SRCS SALE C/A				
896101 SALE OF SURPLUS PROPERTY	\$0	\$180	\$0	\$0
OTHER FINANCING SRCS SALE C/A	\$0	\$180	\$0	\$0
Total Revenues:	\$752,372	\$682,035	\$812,423	\$812,423
Category: 010 SALARIES AND BENEFITS				
011000 REGULAR SALARIES	\$295,975	\$269,810	\$317,369	\$317,369
011200 TERMINATION/SPECIAL PAY	\$25,807	\$450	\$0	\$0
017000 EXTRA HELP	\$57,901	\$55,228	\$60,084	\$60,084
017502 OVERTIME PAY	\$40,560	\$24,993	\$33,000	\$33,000
017505 STANDBY PAY	\$14,552	\$15,355	\$15,500	\$15,500
017509 HOLIDAY OVERTIME PAY	\$1,297	\$1,922	\$1,500	\$1,500
018100 EMPLOYER SHARE OASDI	\$28,755	\$23,928	\$29,090	\$29,090
018201 EMPLOYER SHARE RETIREMENT	\$40,690	\$40,080	\$50,605	\$50,605
018300 EMPLOYER SHARE HEALTH INSUR	\$79,789	\$68,593	\$78,303	\$78,303
018307 EMPLOYR SHR OTHER POST EMP BEN	\$5,918	\$26,117	\$9,522	\$9,522
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$3,773	\$2,669	\$2,440	\$2,440
018500 WORKERS COMP EXPOSURE	\$3,853	\$3,314	\$5,405	\$5,405
018501 WORKERS COMP EXPERIENCE	\$14,340	\$18,792	\$28,391	\$28,391
SALARIES AND BENEFITS	\$613,216	\$551,256	\$631,209	\$631,209
Category: 030 SERVICES AND SUPPLIES				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$1,000	\$1,000	\$1,000	\$1,000
032500 COMMUNICATIONS EXPENSE	\$2,703	\$3,521	\$3,600	\$3,600
032591 CHGS IT COMM	\$152	\$459	\$477	\$477
032700 FOOD EXPENSE	\$40	\$34	\$0	\$0
032900 HOUSEHOLD EXPENSE	\$0	\$709	\$150	\$150
033102 INSUR XP LIABILITY EXPOSURE	\$409	\$392	\$1,655	\$1,655
033103 INSUR XP MISCELLANEOUS	\$132	\$336	\$215	\$215
033105 INSUR XP LIABILITY EXPERIENCE	\$972	\$1,056	\$4,826	\$4,826
033500 MAINTENANCE OF EQUIPMENT	\$986	\$1,005	\$500	\$500
033547 MAINT EQP TRUCKS	\$39,242	\$33,994	\$40,000	\$40,000

Budget Unit: 175 - CSA ADMINISTRATION (FUND 0060)
Function: GENERAL
Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
033592 CHGS IT MNT HARD/SOFTWARE	\$458	\$378	\$414	\$414	
033700 MAINTENANCE OF STRUCTURES	\$0	\$694	\$0	\$0	
033791 CHGS FAC MGMT MAINT STR	\$359	\$3,125	\$0	\$0	
034500 OFFICE EXPENSE	\$1,680	\$611	\$1,000	\$1,000	
034592 CHGS OC OTHER MAIL SVS	\$0	\$39	\$79	\$79	
034800 PROF & SPECIAL SERVICES	\$3,435	\$3,583	\$5,000	\$5,000	
034802 PROF ADMIN SVS	\$25,466	\$24,000	\$22,000	\$22,000	
034831 PROF MEDICAL SVS	\$0	\$0	\$250	\$250	
034837 PROF PREEMPLOYMENT SVS	\$836	\$451	\$500	\$500	
034892 CHGS IT PROFESSIONAL SVS	\$7,038	\$7,004	\$6,956	\$6,956	
034900 PUBLICATIONS & LEGAL NOTICES	\$158	\$552	\$200	\$200	
035500 MINOR EQUIPMENT	\$650	\$334	\$500	\$500	
035590 CHGS IT SOFTWARE EQP	\$333	\$0	\$0	\$0	
035591 CHGS IT HARDWARE EQP	\$0	\$1,566	\$1,000	\$1,000	
035592 CHGS IT TELECOMM EQP	\$42	\$0	\$0	\$0	
035700 SPECIAL DEPARTMENTAL EXPENSE	\$330	\$1,418	\$500	\$500	
035900 TRANSPORTATION & TRAVEL	\$100	\$0	\$500	\$500	
035940 TRANS/TRVL FUEL	\$37,594	\$28,366	\$40,000	\$40,000	
SERVICES AND SUPPLIES	\$124,123	\$114,635	\$131,322	\$131,322	
Category: 050 OTHER CHARGES					
050001 CENTRAL SERVICE COST A-87	\$15,065	\$16,144	\$9,891	\$9,891	
OTHER CHARGES	\$15,065	\$16,144	\$9,891	\$9,891	
Category: 070 CAPITAL ASSETS					
065083 1 TRUCK W/ ACCESSORIES	\$0	\$0	\$40,000	\$40,000	
CAPITAL ASSETS	\$0	\$0	\$40,000	\$40,000	
Total Expenditures/Appropriations:	\$752,405	\$682,035	\$812,422	\$812,422	
Net Cost:	\$33	(\$0)	(\$1)	(\$1)	

**PUBLIC WORKS- SECURE RURAL SCHOOLS AND COMMUNITY SELF-
DETERMINATION ACT TITLE III ADMINISTRATION**
Fund 0065 General Federal Forest Title III, Budget Unit 176
Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

The Secure Rural Schools and Community Self-Determination Act of 2000 is a federal program that increased timber receipts for local schools and roads. The Act allocated 85 percent of these funds to local schools and roads. It also set aside the remaining 15 percent for projects to be allocated at the Board of Supervisor's discretion. This 15 percent can be allocated for projects in the woods (Title II) and/or to reimburse county departments for expenses incurred on federal lands or for fire education programs (Title III). The Board has selected a Resource Advisory Committee (RAC) to develop project proposals. County departments that meet the above criteria may also submit requests for project funding.

BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$70,000 and revenues in the amount of \$200. Expenditures that exceed revenues will be covered by fund balance.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

The future of the Secure Rural Schools Act is unknown. The most recent authorization of the Secure Rural Schools Act expired on September 30, 2013. On April 15, 2015, the Secure Rural Schools Act was extended for two years; however, the future of the program is unknown after the two year extension.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 176 - TITLE III PROJECTS (FUND 0065)
Function: GENERAL
Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 400 REVENUE FROM MONEY & PROPERTY				
420000 INTEREST	\$386	\$754	\$200	\$200
REVENUE FROM MONEY & PROPERTY	\$386	\$754	\$200	\$200
Category: 500 INTERGOVERNMENTAL REVENUES				
560982 FED FOREST SVS TITLE III GRANT	\$135,724	\$126,673	\$0	\$0
INTERGOVERNMENTAL REVENUES	\$135,724	\$126,673	\$0	\$0
Total Revenues:	\$136,110	\$127,427	\$200	\$200
Category: 030 SERVICES AND SUPPLIES				
034800 PROF & SPECIAL SERVICES	\$2,104	\$593	\$18,500	\$18,500
034900 PUBLICATIONS & LEGAL NOTICES	\$137	\$0	\$500	\$500
SERVICES AND SUPPLIES	\$2,242	\$593	\$19,000	\$19,000
Category: 095 OTHER FINANCING USES				
095235 TRAN OUT SHERIFF	\$41,756	\$41,612	\$0	\$0
095301 TRAN OUT ROADS	\$0	\$5,190	\$0	\$0
096391 TRAN OUT FIRE ZONE #1	\$0	\$23,441	\$51,000	\$51,000
OTHER FINANCING USES	\$41,756	\$70,243	\$51,000	\$51,000
Total Expenditures/Appropriations:	\$43,998	\$70,836	\$70,000	\$70,000
Net Cost:	(\$92,112)	(\$56,590)	\$69,800	\$69,800

CENTRAL SERVICE COSTS (A-87)

Fund 0060 General, Budget Unit 199

Brian Muir, Auditor - Controller

PROGRAM DESCRIPTION

This budget unit is considered a "contra" budget unit, which means it is used to offset operating expenses of general County operations. The main purpose is to charge for services, equipment, and building occupancy by departments and agencies. This is allowable in the countywide cost allocation plan regulations.

BUDGET REQUESTS

This budget unit reflects expense offsets and revenue from that portion of the County-wide cost allocation plan (A-87) charged to departments and agencies outside the County's general operating funds. The cost offsets reflected in this budget unit total \$1.35 million for FY 2015-16 as calculated by the Auditor-Controller's Office. This is a decrease of \$1.1 million from the prior fiscal year and is primarily attributed to the refinance of the administrative building.

Due to the savings associated with the refinancing of the administrative building, there is no longer a need for the General Fund to offset the A-87 building use charge for other departments.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head, with a reduction due to the recalculation of building and equipment charges for the new Juvenile Rehabilitation Facility, for a revised offset of \$1.23 million for FY 2015-16.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The County Executive Officer and the County Auditor-Controller concur with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 199 - CENTRAL SERVICE COST A-87 (FUND 0060)

Function: GENERAL

Activity: OTHER GENERAL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Total Revenues:	\$0	\$0	\$0	\$0	\$0
Category: 080 INTRAFUND TRANSFERS					
088001 C/A A-87	(\$2,333,013)	(\$2,456,208)	(\$1,232,836)	(\$1,232,836)	(\$1,232,836)
INTRAFUND TRANSFERS	(\$2,333,013)	(\$2,456,208)	(\$1,232,836)	(\$1,232,836)	(\$1,232,836)
Category: 095 OTHER FINANCING USES					
095227 TRAN OUT DISTRICT ATTORNEY	\$19,301	\$9,651	\$0	\$0	\$0
095228 TRAN OUT CHILD SUPPORT SVS	\$35,624	\$17,811	\$0	\$0	\$0
095235 TRAN OUT SHERIFF	\$38,772	\$19,386	\$0	\$0	\$0
095260 TRAN OUT JAIL	\$19,461	\$9,731	\$0	\$0	\$0
095262 TRAN OUT JUVENILE HALL	\$6,917	\$3,458	\$0	\$0	\$0
095263 TRAN OUT PROBATION	\$12,633	\$6,317	\$0	\$0	\$0
095286 TRAN OUT PLANNING	\$3,645	\$1,823	\$0	\$0	\$0
095530 TRAN OUT OPPORTUNITY CENTER	\$75,627	\$67,224	\$0	\$0	\$0
095925 TRAN OUT INFORMATION TECH	\$540,780	\$480,695	\$0	\$0	\$0
095955 TRAN OUT FACILITIES MGMT	\$10,656	\$5,328	\$0	\$0	\$0
OTHER FINANCING USES	\$763,421	\$621,425	\$0	\$0	\$0
Total Expenditures/Appropriations:	(\$1,569,591)	(\$1,834,782)	(\$1,232,836)	(\$1,232,836)	(\$1,232,836)
Net Cost:	(\$1,569,591)	(\$1,834,782)	(\$1,232,836)	(\$1,232,836)	(\$1,232,836)

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