

SUPPORT SERVICES-PURCHASING DIVISION

Fund 0060 General, Budget Unit 113

Angela Davis, Director of Support Services

PROGRAM DESCRIPTION

The mission of the Purchasing Division of Support Services is "to secure quality materials and services at the lowest cost, to exemplify professionalism and integrity, and merit the trust and confidence of the employees, business community and citizens of Shasta County in a manner that complies with applicable policies and regulations." The division provides professional expertise and support for all County departments in the areas of acquisition of equipment and professional services, disposal of surplus property, and solicitation of proposals for personal service contracts.

BUDGET REQUESTS

Salaries and Benefits are increased by \$35,550 or 26.4 percent, over the FY 2014-15 Adjusted Budget, primarily due to filling a vacant position at a higher salary range than budgeted in FY 2014-15. Services and Supplies are requested at a \$6,923, or 16.9 percent, increase due to increases in training and utility costs. FY 2015-16 requested total expenditures have increased by \$106,004, due to the increases listed above as well as a decrease in the A-87 cost recovery. The A-87 swing is due to the refunding of the long-term debt on the Administration Center; the negative roll-forward will correct again next year. There are projected savings in the amount of \$21,412 in fiscal year 2014-15.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 113 - PURCHASING (FUND 0060)

Function: GENERAL

Activity: FINANCE

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
Category: 700 MISCELLANEOUS REVENUES				
799390 PRIOR PERIOD EXP ADJUSTMENT	\$208	\$4,211	\$0	\$0
MISCELLANEOUS REVENUES	\$208	\$4,211	\$0	\$0
Total Revenues:	\$208	\$4,211	\$0	\$0
Category: 010 SALARIES AND BENEFITS				
011000 REGULAR SALARIES	\$45,301	\$66,205	\$102,416	\$102,416
011200 TERMINATION/SPECIAL PAY	\$1,011	\$191	\$0	\$0
017517 CELL/PDA COMM ALLOWANCE PROG	\$86	\$86	\$87	\$87
018100 EMPLOYER SHARE OASDI	\$3,322	\$4,845	\$7,767	\$7,767
018201 EMPLOYER SHARE RETIREMENT	\$6,121	\$9,774	\$16,202	\$16,202
018204 EMPLOYER SHARE DEFERRED COMP	\$0	\$0	\$540	\$540
018300 EMPLOYER SHARE HEALTH INSUR	\$14,441	\$20,412	\$31,050	\$31,050
018307 EMPLOYR SHR OTHER POST EMP BEN	\$905	\$4,395	\$3,072	\$3,072
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$416	\$436	\$584	\$584
018500 WORKERS COMP EXPOSURE	\$408	\$602	\$1,292	\$1,292
018501 WORKERS COMP EXPERIENCE	\$2,940	\$4,776	\$7,368	\$7,368
SALARIES AND BENEFITS	\$74,957	\$111,727	\$170,378	\$170,378
Category: 030 SERVICES AND SUPPLIES				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$0	\$16	\$35	\$35
032500 COMMUNICATIONS EXPENSE	\$953	\$606	\$1,080	\$1,080
032590 CHGS FAC MGMT COMM	\$66	\$59	\$60	\$60
032591 CHGS IT COMM	\$314	\$391	\$446	\$446
032900 HOUSEHOLD EXPENSE	\$0	\$0	\$300	\$300
032992 CHGS FAC MGMT HSHLD XP	\$4,668	\$4,754	\$5,972	\$5,972
033102 INSUR XP LIABILITY EXPOSURE	\$43	\$74	\$390	\$390
033103 INSUR XP MISCELLANEOUS	\$672	\$768	\$671	\$671
033592 CHGS IT MNT HARD/SOFTWARE	\$114	\$189	\$207	\$207
033791 CHGS FAC MGMT MAINT STR	\$6,234	\$5,101	\$8,166	\$8,166
034100 MEMBERSHIPS	\$240	\$260	\$260	\$260
034500 OFFICE EXPENSE	\$47	\$216	\$1,200	\$1,200
034590 CHGS OC PHOTOCOPY SVS	\$0	\$0	\$100	\$100
034591 CHGS OC POSTAGE SVS	\$186	\$320	\$480	\$480
034592 CHGS OC OTHER MAIL SVS	\$951	\$946	\$1,450	\$1,450
034837 PROF PREEMPLOYMENT SVS	\$106	\$385	\$0	\$0
034890 CHGS FAC MGMT PROF SVS	\$48	\$162	\$249	\$249
034892 CHGS IT PROFESSIONAL SVS	\$3,814	\$5,219	\$5,651	\$5,651
034900 PUBLICATIONS & LEGAL NOTICES	\$0	\$353	\$500	\$500

Budget Unit: 113 - PURCHASING (FUND 0060)

Function: GENERAL

Activity: FINANCE

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
035500 MINOR EQUIPMENT	\$0	\$186	\$200	\$200	
035591 CHGS IT HARDWARE EQP	\$0	\$2,694	\$1,300	\$1,300	
035700 SPECIAL DEPARTMENTAL EXPENSE	\$0	\$618	\$1,500	\$1,500	
035900 TRANSPORTATION & TRAVEL	\$1,425	\$2,484	\$3,000	\$3,000	
035940 TRANS/TRVL FUEL	\$0	\$63	\$100	\$100	
036100 UTILITIES	\$10,007	\$10,479	\$14,615	\$14,615	
SERVICES AND SUPPLIES	\$29,893	\$36,349	\$47,932	\$47,932	
Category: 080 INTRAFUND TRANSFERS					
088001 C/A A-87	(\$197,477)	(\$153,008)	(\$91,537)	(\$91,537)	
INTRAFUND TRANSFERS	(\$197,477)	(\$153,008)	(\$91,537)	(\$91,537)	
Total Expenditures/Appropriations:	(\$92,626)	(\$4,931)	\$126,773	\$126,773	
Net Cost:	(\$92,835)	(\$9,142)	\$126,773	\$126,773	

COUNTY COUNSEL

Fund 0060 General, Budget Unit 120

Rubin E. Cruse, Jr., County Counsel

PROGRAM DESCRIPTION

The County Counsel's Office provides a full range of legal services required by County officers, agencies, and departments including the handling or managing of civil litigation (except workers' compensation cases); attendance at Board of Supervisors and Planning Commission meetings; legal research and counseling; and the review of ordinances, contracts, and other legal documents. The County Counsel's Office also provides some limited legal services to other local public entities upon request.

BUDGET REQUESTS

The net-county-cost for the FY 2015-16 Requested Budget is decreasing by \$77,837, or 30.8 percent, as compared to the FY 2014-15 Adjusted Budget primarily due to an increase in Intrafund Transfers. Requested Salaries and Benefits are status quo. Services and Supplies will increase by \$78,497, or 31.1 percent, due to increase costs associated with ordinance enforcement hearings and Information Technology upgrade costs. Total Expenditures will decrease by \$102,543, or 36.9 percent, compared to the FY 2014-15 Adjusted Budget, and projected total expenditures will decrease by \$184,925, or 66.5 percent, by the end of FY 2014-15. County Counsel will continue to provide 2.5 full-time Attorneys and one full-time Legal Secretary for Health and Human Services Agency juvenile dependency casework.

This budget has virtually no revenue except for minor and fluctuating Public Administrator and Public Guardian fee revenue received as services are provided. FY 2015-16 revenues are conservatively budgeted at \$444 and are estimated to be \$31,931 at the end of FY 2014-15. This budget does receive A-87 cost-applied offsets annually. In the FY 2014-15 Adjusted Budget this amount was \$1.6 million and in FY 2015-16 it is increased to \$1.8 million.

SUMMARY OF RECOMMENDATIONS

The CEO recommends one technical change to add \$20 to Other Charges (Taxes & Assessments) for new mosquito abatement charges.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 120 - COUNTY COUNSEL (FUND 0060)

Function: GENERAL

Activity: COUNSEL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 600 CHARGES FOR SERVICES					
669000 LEGAL SERVICES	\$3,210	\$2,020	\$500	\$500	
676600 PUBLIC ADMINISTRATOR FEES	\$7,192	\$8,281	\$2,000	\$2,000	
693111 CHARGES FOR SERVICES A87	\$5,920	\$201	(\$2,056)	(\$2,056)	
CHARGES FOR SERVICES	\$16,323	\$10,502	\$444	\$444	
Category: 700 MISCELLANEOUS REVENUES					
795000 AUDITOR VOID/STALE DATED CHECK	\$191	\$0	\$0	\$0	
799300 MISCELLANEOUS REVENUE	\$2,527	\$14	\$0	\$0	
799390 PRIOR PERIOD EXP ADJUSTMENT	\$1,853	\$23,229	\$0	\$0	
799391 PRIOR PERIOD REV ADJUSTMENT	\$683	\$1,000	\$0	\$0	
799900 CASH OVER/SHORT	\$42	\$0	\$0	\$0	
MISCELLANEOUS REVENUES	\$5,298	\$24,243	\$0	\$0	
Total Revenues:	\$21,622	\$34,745	\$444	\$444	
Category: 010 SALARIES AND BENEFITS					
011000 REGULAR SALARIES	\$1,036,531	\$1,042,694	\$1,124,602	\$1,124,602	
011200 TERMINATION/SPECIAL PAY	\$0	\$12,860	\$39,200	\$39,200	
017000 EXTRA HELP	\$6,225	\$661	\$15,000	\$15,000	
017502 OVERTIME PAY	\$45	\$0	\$0	\$0	
017517 CELL/PDA COMM ALLOWANCE PROG	\$1,445	\$1,445	\$1,451	\$1,451	
018100 EMPLOYER SHARE OASDI	\$71,575	\$71,998	\$86,757	\$86,757	
018201 EMPLOYER SHARE RETIREMENT	\$140,009	\$151,524	\$176,173	\$176,173	
018204 EMPLOYER SHARE DEFERRED COMP	\$8,783	\$8,910	\$9,000	\$9,000	
018300 EMPLOYER SHARE HEALTH INSUR	\$146,082	\$137,189	\$146,358	\$146,358	
018307 EMPLOYR SHR OTHER POST EMP BEN	\$20,729	\$87,766	\$33,739	\$33,739	
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$9,594	\$7,598	\$6,498	\$6,498	
018500 WORKERS COMP EXPOSURE	\$9,210	\$9,511	\$14,872	\$14,872	
018501 WORKERS COMP EXPERIENCE	\$1,992	\$1,992	\$3,045	\$3,045	
SALARIES AND BENEFITS	\$1,452,225	\$1,534,152	\$1,656,695	\$1,656,695	
Category: 030 SERVICES AND SUPPLIES					
032300 CLOTHING/PERSONAL SUPPLIES XP	\$0	\$0	\$50	\$50	
032500 COMMUNICATIONS EXPENSE	\$5,012	\$4,050	\$8,000	\$8,000	
032590 CHGS FAC MGMT COMM	\$140	\$124	\$350	\$350	
032591 CHGS IT COMM	\$1,679	\$1,650	\$2,000	\$2,000	
032700 FOOD EXPENSE	\$26	\$0	\$100	\$100	
032900 HOUSEHOLD EXPENSE	\$50	\$0	\$150	\$150	
032992 CHGS FAC MGMT HSHLD XP	\$9,820	\$10,000	\$15,000	\$15,000	
033102 INSUR XP LIABILITY EXPOSURE	\$980	\$1,131	\$4,500	\$4,500	

Budget Unit: 120 - COUNTY COUNSEL (FUND 0060)

Function: GENERAL

Activity: COUNSEL

Detail By Revenue Category and Expenditure Object		2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
			Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1		2	3	4	5
033103	INSUR XP MISCELLANEOUS	\$1,728	\$2,088	\$2,100	\$2,100
033500	MAINTENANCE OF EQUIPMENT	\$220	\$0	\$500	\$500
033592	CHGS IT MNT HARD/SOFTWARE	\$1,081	\$945	\$5,000	\$5,000
033791	CHGS FAC MGMT MAINT STR	\$13,117	\$10,495	\$15,500	\$15,500
034100	MEMBERSHIPS	\$9,951	\$10,357	\$14,000	\$14,000
034310	MISC XP PRIOR PERIOD EXP ADJ	\$50	\$0	\$0	\$0
034500	OFFICE EXPENSE	\$7,998	\$5,575	\$20,000	\$20,000
034529	OFFICE XP PUBLICATIONS	\$12,057	\$17,274	\$37,500	\$37,500
034536	OFFICE XP OFFICE FURNITURE	\$2,191	\$0	\$0	\$0
034590	CHGS OC PHOTOCOPY SVS	\$182	\$0	\$0	\$0
034591	CHGS OC POSTAGE SVS	\$440	\$527	\$1,500	\$1,500
034592	CHGS OC OTHER MAIL SVS	\$2,677	\$979	\$1,300	\$1,300
034800	PROF & SPECIAL SERVICES	\$19	\$1,089	\$1,000	\$1,000
034837	PROF PREEMPLOYMENT SVS	\$0	\$365	\$2,000	\$2,000
034890	CHGS FAC MGMT PROF SVS	\$101	\$376	\$1,000	\$1,000
034892	CHGS IT PROFESSIONAL SVS	\$19,393	\$19,396	\$32,500	\$32,500
035100	RENTS & LEASES OF EQUIPMENT	\$2,017	\$2,546	\$6,000	\$6,000
035300	RENTS & LEASES OF STRUCTURES	\$2,399	\$2,459	\$2,600	\$2,600
035500	MINOR EQUIPMENT	\$1,080	\$429	\$750	\$750
035590	CHGS IT SOFTWARE EQP	\$831	\$9,846	\$40,000	\$40,000
035591	CHGS IT HARDWARE EQP	\$3,304	\$4,576	\$10,000	\$10,000
035592	CHGS IT TELECOMM EQP	\$0	\$34	\$2,000	\$2,000
035700	SPECIAL DEPARTMENTAL EXPENSE	\$0	\$177	\$500	\$500
035754	SP DEPT XP ONLINE DATA SUBSCR	\$32,684	\$34,176	\$45,000	\$45,000
035900	TRANSPORTATION & TRAVEL	\$99	\$143	\$500	\$500
035943	TRANS/TRVL CONFERENCES	\$13,888	\$18,951	\$30,000	\$30,000
035990	CHGS FLEET TRANS/TRVL	\$918	\$1,033	\$1,500	\$1,500
035999	TRN/TRV PY EE 1 DAY MEAL REIMB	\$173	\$29	\$400	\$400
036100	UTILITIES	\$21,074	\$22,062	\$27,622	\$27,622
SERVICES AND SUPPLIES		\$167,393	\$182,894	\$330,922	\$330,922
Category: 050 OTHER CHARGES					
050800	TAXES & ASSESSMENTS	\$0	\$0	\$20	\$20
OTHER CHARGES		\$0	\$0	\$20	\$20
Category: 080 INTRAFUND TRANSFERS					
088001	C/A A-87	(\$1,127,394)	(\$1,160,356)	(\$1,331,835)	(\$1,331,835)
088501	C/A SOCIAL SERVICES	(\$420,798)	(\$436,215)	(\$480,282)	(\$480,282)
INTRAFUND TRANSFERS		(\$1,548,192)	(\$1,596,572)	(\$1,812,117)	(\$1,812,117)

Budget Unit: 120 - COUNTY COUNSEL (FUND 0060)

Function: GENERAL

Activity: COUNSEL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Total Expenditures/Appropriations:	\$71,426	\$120,474	\$175,520	\$175,520
Net Cost:	\$49,804	\$85,728	\$175,076	\$175,076

SUPPORT SERVICES-PERSONNEL DIVISION

Budget Unit 130

Angela Davis, Director of Support Services

PROGRAM DESCRIPTION

The mission of the Personnel Division of Support Services is to "recruit and retain competent, committed staff, and to provide professional personnel support to all departments in order to maximize the return on investment in human resources for the citizens of ShastaCounty." Personnel hosts many County programs including the contract for Labor Relations, the recruitment website, a private investigator contract used for countywide discrimination complaints and disciplinary investigations, the County employee recognition and longevity programs, and the management training fund provided for in the Personnel Rules and labor union agreements.

BUDGET REQUESTS

Salaries and Benefits have increased by 10.3 percent, or \$103,251, compared to the FY 2014-15 Adjusted Budget due to one new requested Lead Personnel Assistant-Confidential position allocation, along with increases in Other Post-Employment Benefits (OPEB) and Worker's Compensation Experience charges. Services and Supplies will increase by 3.8 percent, or \$23,841. The cost applied expenditures have decreased by 20.4 percent, or \$345,291, primarily due to a decrease in the A-87 cost applied. The requested net-county-cost (NCC) for this budget unit is \$402,858; this is offset by the projected 2014-15 NCC <\$398,710>. Therefore, the net impact to the General Fund is \$4,148.

SUMMARY OF RECOMMENDATIONS

The CEO recommends one technical change to add \$20 to Other Charges (Taxes & Assessments) for new mosquito abatement charges.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 130 - PERSONNEL (FUND 0060)

Function: GENERAL

Activity: PERSONNEL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 700 MISCELLANEOUS REVENUES				
799300 MISCELLANEOUS REVENUE	\$162	\$603	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$1,141	\$26,268	\$0	\$0
MISCELLANEOUS REVENUES	\$1,303	\$26,871	\$0	\$0
Total Revenues:	\$1,303	\$26,871	\$0	\$0
Category: 010 SALARIES AND BENEFITS				
011000 REGULAR SALARIES	\$400,443	\$523,708	\$693,237	\$693,237
011200 TERMINATION/SPECIAL PAY	\$660	\$4,569	\$0	\$0
017502 OVERTIME PAY	\$560	\$3,999	\$3,381	\$3,381
017517 CELL/PDA COMM ALLOWANCE PROG	\$1,084	\$1,084	\$1,088	\$1,088
018100 EMPLOYER SHARE OASDI	\$28,706	\$37,342	\$52,446	\$52,446
018201 EMPLOYER SHARE RETIREMENT	\$54,177	\$76,313	\$109,145	\$109,145
018204 EMPLOYER SHARE DEFERRED COMP	\$0	\$0	\$6,750	\$6,750
018300 EMPLOYER SHARE HEALTH INSUR	\$112,846	\$131,027	\$165,410	\$165,410
018307 EMPLOYR SHR OTHER POST EMP BEN	\$8,008	\$41,506	\$20,797	\$20,797
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$3,689	\$3,843	\$3,970	\$3,970
018500 WORKERS COMP EXPOSURE	\$3,551	\$4,801	\$8,791	\$8,791
018501 WORKERS COMP EXPERIENCE	\$14,316	\$27,804	\$39,984	\$39,984
SALARIES AND BENEFITS	\$628,044	\$856,000	\$1,104,999	\$1,104,999
Category: 030 SERVICES AND SUPPLIES				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$0	\$16	\$20	\$20
032500 COMMUNICATIONS EXPENSE	\$3,348	\$4,033	\$4,200	\$4,200
032590 CHGS FAC MGMT COMM	\$143	\$128	\$200	\$200
032591 CHGS IT COMM	\$1,763	\$1,870	\$2,035	\$2,035
032700 FOOD EXPENSE	\$0	\$6,150	\$5,700	\$5,700
032900 HOUSEHOLD EXPENSE	\$0	\$35	\$0	\$0
032992 CHGS FAC MGMT HSHLD XP	\$11,172	\$10,283	\$11,776	\$11,776
033102 INSUR XP LIABILITY EXPOSURE	\$377	\$574	\$2,651	\$2,651
033103 INSUR XP MISCELLANEOUS	\$1,560	\$1,920	\$1,708	\$1,708
033500 MAINTENANCE OF EQUIPMENT	\$24	\$0	\$200	\$200
033592 CHGS IT MNT HARD/SOFTWARE	\$1,374	\$1,417	\$1,553	\$1,553
033791 CHGS FAC MGMT MAINT STR	\$16,387	\$11,229	\$14,430	\$14,430
034100 MEMBERSHIPS	\$4,448	\$4,534	\$4,094	\$4,094
034500 OFFICE EXPENSE	\$6,000	\$11,248	\$11,400	\$11,400
034590 CHGS OC PHOTOCOPY SVS	\$0	\$0	\$700	\$700
034591 CHGS OC POSTAGE SVS	\$1,191	\$1,025	\$2,500	\$2,500
034592 CHGS OC OTHER MAIL SVS	\$1,004	\$992	\$1,200	\$1,200

Budget Unit: 130 - PERSONNEL (FUND 0060)

Function: GENERAL

Activity: PERSONNEL

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
034594 CHGS IT OFFICE EXP	\$0	(\$19)	\$0	\$0
034800 PROF & SPECIAL SERVICES	\$19,246	\$654	\$20,000	\$20,000
034827 PROF LABOR MGMT SVS	\$49,595	\$39,492	\$128,750	\$128,750
034835 PROF PHOTO/FILMING SVS	\$1,757	\$1,655	\$1,900	\$1,900
034837 PROF PREEMPLOYMENT SVS	\$74,088	\$82,895	\$120,000	\$120,000
034850 PROF TESTING SVS	\$3,253	\$16,869	\$12,000	\$12,000
034851 PROF TRAINING SVS	\$0	\$0	\$2,000	\$2,000
034855 PROF INVESTIGATION SVS	\$12,965	\$0	\$16,000	\$16,000
034858 PROF FINGERPRINTING SVS	\$27,776	\$31,594	\$32,400	\$32,400
034890 CHGS FAC MGMT PROF SVS	\$104	\$350	\$539	\$539
034892 CHGS IT PROFESSIONAL SVS	\$39,293	\$39,416	\$46,559	\$46,559
034900 PUBLICATIONS & LEGAL NOTICES	\$22,551	\$21,635	\$100,400	\$100,400
035100 RENTS & LEASES OF EQUIPMENT	\$7,141	\$7,157	\$9,142	\$9,142
035300 RENTS & LEASES OF STRUCTURES	\$0	\$4,655	\$6,000	\$6,000
035500 MINOR EQUIPMENT	\$1,064	\$661	\$1,000	\$1,000
035590 CHGS IT SOFTWARE EQP	\$1,120	\$1,693	\$500	\$500
035591 CHGS IT HARDWARE EQP	\$2,141	\$2,407	\$3,000	\$3,000
035592 CHGS IT TELECOMM EQP	\$0	\$61	\$0	\$0
035700 SPECIAL DEPARTMENTAL EXPENSE	\$21,397	\$22,991	\$28,995	\$28,995
035900 TRANSPORTATION & TRAVEL	\$5,797	\$8,024	\$20,500	\$20,500
035940 TRANS/TRVL FUEL	\$78	\$98	\$1,000	\$1,000
035990 CHGS FLEET TRANS/TRVL	\$208	\$0	\$0	\$0
035999 TRN/TRV PY EE 1 DAY MEAL REIMB	\$33	\$0	\$0	\$0
036100 UTILITIES	\$21,637	\$22,657	\$31,562	\$31,562
SERVICES AND SUPPLIES	\$360,050	\$360,414	\$646,614	\$646,614
Category: 050 OTHER CHARGES				
050800 TAXES & ASSESSMENTS	\$0	\$0	\$20	\$20
OTHER CHARGES	\$0	\$0	\$20	\$20
Category: 080 INTRAFUND TRANSFERS				
088000 COST APPLIED VARIOUS	(\$126,278)	(\$150,931)	(\$280,800)	(\$280,800)
088001 C/A A-87	(\$1,119,487)	(\$1,284,119)	(\$832,799)	(\$832,799)
088502 C/A HEALTH & HUMAN SVS AGENCY	(\$49,974)	(\$196,887)	(\$235,156)	(\$235,156)
INTRAFUND TRANSFERS	(\$1,295,740)	(\$1,631,937)	(\$1,348,755)	(\$1,348,755)
Total Expenditures/Appropriations:	(\$307,645)	(\$415,522)	\$402,878	\$402,878
Net Cost:	(\$308,949)	(\$442,393)	\$402,878	\$402,878

COUNTY CLERK/REGISTRAR OF VOTERS-ELECTIONS

Fund 0060 General, Budget Unit 140

Catherine Darling Allen, County Clerk/Registrar of Voters

PROGRAM DESCRIPTION

The Registrar of Voters maintains and updates voter registration records, checks petitions, and provides election-related information. In addition to conducting primary, general, school, and special elections, the Registrar of Voters prepares ballots, procures and equips polling places, and counts voted ballots.

BUDGET REQUEST

The FY 2015-16 requested budget includes expenditures in the amount of \$1.6 million and revenues in the amount of \$122,765 which results in a net-county-cost of \$1.49 million, a 1.0 percent increase compared to the FY 2014-15 adjusted budget. The department also anticipates ending FY 2014-15 under budget by \$285,655.

In 2011, local elected boards received approval from the Board of Supervisors to completely eliminate the Shasta County odd-year election. This will result in a more even budget, with variation coming over a longer period of time.

SUMMARY OF RECOMMENDATIONS

The department submitted three requests for the reclassification of positions. These positions are listed in the Elections budget (140); however their cost is spread between both Elections (75%) and County Clerk (25%). Personnel studied the requested reclassifications and recommended that two of the three positions be reclassified. The positions recommended for reclassification are an Elections Technician and a Clerk/Elections Specialist I/II. Both positions will be reclassified to an Agency Staff Services Analyst I/II. The CEO recommends changes to the budget increasing appropriations by \$5,125 to cover the costs of the approved reclassifications.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 140 - ELECTION ADMIN & REGISTRATION (FUND 0060)

Function: GENERAL

Activity: ELECTIONS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
Category: 500 INTERGOVERNMENTAL REVENUES				
560509 FED HAVA EAID	\$11,757	\$14,790	\$0	\$0
560516 FED HAVA VOTE CAL	\$0	\$0	\$52,765	\$52,765
INTERGOVERNMENTAL REVENUES	\$11,757	\$14,790	\$52,765	\$52,765
Category: 600 CHARGES FOR SERVICES				
667000 ELECTION SERVICES	\$2,112	\$1,318	\$2,000	\$2,000
667100 CO CLERK SPECIAL ELECTION	\$39,510	\$135,590	\$45,000	\$45,000
667200 CANDIDATE FILING FEES	\$19,651	\$0	\$10,000	\$10,000
667300 STATEMENT FOR QUALIFICATIONS	\$6,461	\$13,582	\$8,000	\$8,000
692700 REIMB MISC SERVICES	\$4,873	\$4,861	\$5,000	\$5,000
CHARGES FOR SERVICES	\$72,608	\$155,351	\$70,000	\$70,000
Category: 700 MISCELLANEOUS REVENUES				
795000 AUDITOR VOID/STALE DATED CHECK	\$231	(\$231)	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$990	\$11,599	\$0	\$0
MISCELLANEOUS REVENUES	\$1,222	\$11,367	\$0	\$0
Total Revenues:	\$85,587	\$181,509	\$122,765	\$122,765
Category: 010 SALARIES AND BENEFITS				
011000 REGULAR SALARIES	\$334,177	\$294,516	\$342,151	\$342,151
011200 TERMINATION/SPECIAL PAY	\$3,128	\$1,780	\$11,000	\$11,000
017000 EXTRA HELP	\$96,079	\$117,305	\$165,000	\$165,000
017502 OVERTIME PAY	\$3,600	\$5,263	\$10,000	\$10,000
017509 HOLIDAY OVERTIME PAY	\$0	\$1,185	\$2,000	\$2,000
017517 CELL/PDA COMM ALLOWANCE PROG	\$1,445	\$1,445	\$726	\$726
018100 EMPLOYER SHARE OASDI	\$26,404	\$24,253	\$30,727	\$30,727
018201 EMPLOYER SHARE RETIREMENT	\$44,973	\$43,033	\$54,154	\$54,154
018204 EMPLOYER SHARE DEFERRED COMP	\$4,545	\$4,528	\$4,500	\$4,500
018300 EMPLOYER SHARE HEALTH INSUR	\$90,938	\$68,992	\$86,544	\$86,544
018307 EMPLOYR SHR OTHER POST EMP BEN	\$6,664	\$29,584	\$10,265	\$10,265
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$3,564	\$2,921	\$2,673	\$2,673
018500 WORKERS COMP EXPOSURE	\$3,888	\$3,809	\$6,691	\$6,691
018501 WORKERS COMP EXPERIENCE	\$4,836	\$6,636	\$10,954	\$10,954
SALARIES AND BENEFITS	\$624,246	\$605,256	\$737,385	\$737,385
Category: 030 SERVICES AND SUPPLIES				
032300 CLOTHING/PERSONAL SUPPLIES XP	\$48	\$0	\$0	\$0
032500 COMMUNICATIONS EXPENSE	\$2,759	\$5,730	\$6,500	\$6,500
032591 CHGS IT COMM	\$3,220	\$3,038	\$3,600	\$3,600

Budget Unit: 140 - ELECTION ADMIN & REGISTRATION (FUND 0060)

Function: GENERAL

Activity: ELECTIONS

Detail By Revenue Category and Expenditure Object		2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1		2	3	4	5
032900	HOUSEHOLD EXPENSE	\$203	\$126	\$500	\$500
032992	CHGS FAC MGMT HSHLD XP	\$6,528	\$4,978	\$6,000	\$6,000
033102	INSUR XP LIABILITY EXPOSURE	\$412	\$444	\$2,019	\$2,019
033103	INSUR XP MISCELLANEOUS	\$4,908	\$5,100	\$5,135	\$5,135
033105	INSUR XP LIABILITY EXPERIENCE	\$48	\$168	\$587	\$587
033500	MAINTENANCE OF EQUIPMENT	\$132,807	\$132,346	\$136,000	\$136,000
033592	CHGS IT MNT HARD/SOFTWARE	\$4,301	\$3,024	\$4,000	\$4,000
033727	MNT STR ADA	\$0	\$0	\$1,500	\$1,500
033791	CHGS FAC MGMT MAINT STR	\$8,869	\$3,494	\$8,000	\$8,000
033900	MEDICAL/DENTAL/LAB SUPPLIES	\$104	\$0	\$0	\$0
034100	MEMBERSHIPS	\$720	\$1,318	\$1,600	\$1,600
034500	OFFICE EXPENSE	\$8,155	\$22,021	\$57,151	\$57,151
034526	OFFICE XP POSTAGE	\$1,861	\$9,894	\$23,000	\$23,000
034527	OFFICE XP PRINTING	\$5,548	\$8,865	\$9,000	\$9,000
034591	CHGS OC POSTAGE SVS	\$2,791	\$1,969	\$3,000	\$3,000
034592	CHGS OC OTHER MAIL SVS	\$692	\$1,587	\$1,800	\$1,800
034800	PROF & SPECIAL SERVICES	\$11,768	\$2,766	\$15,000	\$15,000
034818	PROF ELECTION SVS	\$21,650	\$22,635	\$25,000	\$25,000
034837	PROF PREEMPLOYMENT SVS	\$2,692	\$636	\$1,500	\$1,500
034892	CHGS IT PROFESSIONAL SVS	\$72,876	\$70,673	\$83,000	\$83,000
034900	PUBLICATIONS & LEGAL NOTICES	\$1,445	\$1,327	\$2,000	\$2,000
035100	RENTS & LEASES OF EQUIPMENT	\$4,319	\$4,319	\$5,000	\$5,000
035300	RENTS & LEASES OF STRUCTURES	\$111,876	\$111,876	\$111,922	\$111,922
035500	MINOR EQUIPMENT	\$2,605	\$3,593	\$4,000	\$4,000
035526	MNR EQP VOTING EQP	\$492	\$4,549	\$0	\$0
035590	CHGS IT SOFTWARE EQP	\$3,914	\$490	\$3,000	\$3,000
035591	CHGS IT HARDWARE EQP	\$5,198	\$8,555	\$18,000	\$18,000
035592	CHGS IT TELECOMM EQP	\$155	\$361	\$1,000	\$1,000
035744	SP DEPT XP ELECTION EXPENSES	\$90,712	\$133,792	\$172,000	\$172,000
035745	SP DEPT XP ELECTION WORKER FEE	\$38,409	\$44,012	\$53,000	\$53,000
035900	TRANSPORTATION & TRAVEL	\$20,758	\$35,866	\$37,523	\$37,523
035940	TRANS/TRVL FUEL	\$336	\$52	\$1,591	\$1,591
035990	CHGS FLEET TRANS/TRVL	\$175	\$0	\$0	\$0
035999	TRN/TRV PY EE 1 DAY MEAL REIMB	\$48	\$59	\$0	\$0
036100	UTILITIES	\$16,307	\$16,230	\$19,000	\$19,000
SERVICES AND SUPPLIES		\$589,725	\$665,908	\$821,928	\$821,928
Category: 050 OTHER CHARGES					
050001	CENTRAL SERVICE COST A-87	\$73,984	\$57,315	\$57,107	\$57,107
050003	BUILDING & EQUIPMENT USE A-87	\$1,027	(\$1,028)	(\$1,028)	(\$1,028)

Budget Unit: 140 - ELECTION ADMIN & REGISTRATION (FUND 0060)

Function: GENERAL

Activity: ELECTIONS

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
OTHER CHARGES	\$75,011	\$56,286	\$56,079	\$56,079
Total Expenditures/Appropriations:	\$1,288,983	\$1,327,451	\$1,615,392	\$1,615,392
Net Cost:	\$1,203,396	\$1,145,942	\$1,492,627	\$1,492,627

IMPACT FEE ADMINISTRATION
Fund 0057 General, Budget Unit 157
Richard Simon, Director of Resource Management

PROGRAM DESCRIPTION

A public facilities impact fee schedule which sets public facility fees for all new development within the County, outside the incorporated areas, was approved and adopted by Ordinance by the Board of Supervisors on April 22, 2008. This budget unit was created to maintain the revenues and expenditures associated with the collection of impact fees.

BUDGET REQUESTS

The FY 2015-16 requested budget includes \$376,000 in revenue and \$6,500 in expenditures.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 157 - IMPACT FEE ADMIN (FUND 0057)

Function: GENERAL

Activity: PROPERTY MANAGEMENT

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 600 CHARGES FOR SERVICES					
693036 CHARGES FOR SVS ADMIN FEES	\$8,367	\$10,469	\$8,000	\$8,000	\$8,000
693056 IMPACT FEE TRAFFIC FACILITIES	\$79,824	\$97,094	\$78,000	\$78,000	\$78,000
693057 IMPACT FEE FIRE PROTECT FAC	\$79,214	\$95,942	\$70,000	\$70,000	\$70,000
693058 IMPACT FEE ANIMAL CONTROL FAC	\$10,589	\$13,459	\$10,000	\$10,000	\$10,000
693059 IMPACT FEE GENERAL GOVT FAC	\$64,080	\$82,564	\$60,000	\$60,000	\$60,000
693066 IMPACT FEE PUBLIC PROTECT FAC	\$90,281	\$115,937	\$80,000	\$80,000	\$80,000
693067 IMPACT FEE PUBLIC HEALTH FAC	\$36,208	\$46,020	\$30,000	\$30,000	\$30,000
693068 IMPACT FEE LIBRARY FACILITIES	\$6,419	\$8,153	\$5,000	\$5,000	\$5,000
693069 IMPACT FEE SHERIFF FACILITIES	\$43,371	\$55,908	\$35,000	\$35,000	\$35,000
CHARGES FOR SERVICES	\$418,356	\$525,549	\$376,000	\$376,000	\$376,000
Total Revenues:	\$418,356	\$525,549	\$376,000	\$376,000	\$376,000
Category: 030 SERVICES AND SUPPLIES					
034309 MISC XP PRIOR PERIOD REV ADJ	\$0	\$0	\$500	\$500	\$500
034800 PROF & SPECIAL SERVICES	\$4,198	\$4,841	\$6,000	\$6,000	\$6,000
034807 PROF BANK SVS	\$1,271	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$5,470	\$4,841	\$6,500	\$6,500	\$6,500
Total Expenditures/Appropriations:	\$5,470	\$4,841	\$6,500	\$6,500	\$6,500
Net Cost:	(\$412,886)	(\$520,708)	(\$369,500)	(\$369,500)	(\$369,500)

INTERMOUNTAIN FAIR

Fund 0100 Intermountain Fair, Budget Unit 159

Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

The Intermountain Fair is a County fair located in the town of McArthur, in eastern Shasta County. Funding for the Fair comes from gate admission fees, concession fees, and building rental fees.

In January 2014, the Board of Supervisors approved leasing the Intermountain Fairgrounds to the Heritage Foundation. The Heritage Foundation now manages the Intermountain Fairgrounds and the annual County Fair.

BUDGET REQUESTS

The FY 2015-16 requested budget includes expenditures in the amount of \$33,408.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 159 - INTERMOUNTAIN FAIR (FUND 0100)

Function: GENERAL - PROMOTION

Activity: PROMOTION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Category: 400 REVENUE FROM MONEY & PROPERTY					
420000 INTEREST	\$1,012	\$442	\$0	\$0	\$0
421200 RENTS/LEASES OF BUILDINGS	\$96,154	\$0	\$0	\$0	\$0
421601 INTERMOUNTAIN FAIR REVENUE	\$195,591	\$0	\$0	\$0	\$0
REVENUE FROM MONEY & PROPERTY	\$292,758	\$442	\$0	\$0	\$0
Category: 700 MISCELLANEOUS REVENUES					
792500 DONATIONS/CONTRIBUTIONS	\$1,706	\$0	\$0	\$0	\$0
795000 AUDITOR VOID/STALE DATED CHECK	\$250	\$0	\$0	\$0	\$0
799390 PRIOR PERIOD EXP ADJUSTMENT	\$0	\$4,349	\$0	\$0	\$0
MISCELLANEOUS REVENUES	\$1,956	\$4,349	\$0	\$0	\$0
Category: 800 OTHR FINANCING SOURCES TRAN IN					
800282 TRANS IN BUILDING	\$50,000	\$0	\$0	\$0	\$0
OTHR FINANCING SOURCES TRAN IN	\$50,000	\$0	\$0	\$0	\$0
Total Revenues:	\$344,714	\$4,791	\$0	\$0	\$0
Category: 010 SALARIES AND BENEFITS					
017000 EXTRA HELP	\$62,271	\$0	\$0	\$0	\$0
018100 EMPLOYER SHARE OASDI	\$902	\$0	\$0	\$0	\$0
018307 EMPLOYR SHR OTHER POST EMP BEN	\$0	\$3,054	\$0	\$0	\$0
018400 EMPLOYER SHR UNEMPLOYMENT INS	\$572	\$0	\$0	\$0	\$0
018500 WORKERS COMP EXPOSURE	\$548	\$0	\$0	\$0	\$0
018501 WORKERS COMP EXPERIENCE	\$96	\$96	\$884	\$884	\$884
SALARIES AND BENEFITS	\$64,391	\$3,150	\$884	\$884	\$884
Category: 030 SERVICES AND SUPPLIES					
032100 AGRICULTURAL EXPENSE	\$237	\$0	\$0	\$0	\$0
032500 COMMUNICATIONS EXPENSE	\$4,232	\$0	\$0	\$0	\$0
032700 FOOD EXPENSE	\$362	\$0	\$0	\$0	\$0
032900 HOUSEHOLD EXPENSE	\$8,460	\$0	\$0	\$0	\$0
033102 INSUR XP LIABILITY EXPOSURE	\$58	\$0	\$0	\$0	\$0
033103 INSUR XP MISCELLANEOUS	\$6,444	\$6,576	\$6,194	\$6,194	\$6,194
033105 INSUR XP LIABILITY EXPERIENCE	\$60	\$2,292	\$8,116	\$8,116	\$8,116
033500 MAINTENANCE OF EQUIPMENT	\$381	\$0	\$0	\$0	\$0
033700 MAINTENANCE OF STRUCTURES	\$99,881	\$869	\$5,000	\$5,000	\$5,000
034300 MISCELLANEOUS EXPENSE	\$2,183	\$0	\$0	\$0	\$0
034309 MISC XP PRIOR PERIOD REV ADJ	\$65	\$0	\$0	\$0	\$0
034500 OFFICE EXPENSE	\$1,131	\$0	\$0	\$0	\$0
034800 PROF & SPECIAL SERVICES	\$402,612	\$0	\$0	\$0	\$0

Budget Unit: 159 - INTERMOUNTAIN FAIR (FUND 0100)

Function: GENERAL - PROMOTION

Activity: PROMOTION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
034807 PROF BANK SVS	\$4,407	\$0	\$0	\$0	\$0
035100 RENTS & LEASES OF EQUIPMENT	\$2,910	\$0	\$0	\$0	\$0
035500 MINOR EQUIPMENT	\$367	\$0	\$0	\$0	\$0
035700 SPECIAL DEPARTMENTAL EXPENSE	\$22,747	\$0	\$0	\$0	\$0
035900 TRANSPORTATION & TRAVEL	\$1,493	\$0	\$0	\$0	\$0
036100 UTILITIES	\$45,261	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$603,297	\$9,737	\$19,310	\$19,310	\$19,310
Category: 050 OTHER CHARGES					
050001 CENTRAL SERVICE COST A-87	\$15,339	\$0	\$13,214	\$13,214	\$13,214
OTHER CHARGES	\$15,339	\$0	\$13,214	\$13,214	\$13,214
Total Expenditures/Appropriations:	\$683,028	\$12,887	\$33,408	\$33,408	\$33,408
Net Cost:	\$338,314	\$8,096	\$33,408	\$33,408	\$33,408

GENERAL RESERVE

Fund 0170 General Reserves, Budget Unit 160

Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

Governments should maintain a prudent level of financial resources to protect against reducing service levels or incurring debt because of temporary revenue shortfalls or unpredicted one-time expenditures. The General Reserve budget unit serves as the County's prudent reserve fund.

Administrative Policy 2-103, Budgetary Reserves, establishes a target balance of five percent of unrestricted General Fund resources. Each year, the County Executive Officer may recommend additions to or withdrawals from the Reserve in the County's Adopted Budget. The General Reserve shall not be used to support recurring operating expenditures, and is the last resort in balancing the County budget.

BUDGET REQUEST

The requested budget for General Reserve contains one revenue item; interest earnings (\$40,000). The current balance in the General Reserve is approximately \$10.6 million. This is 3.0 percent of total Government Funds appropriations (\$357.7 million).

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 160 - GENERAL RESERVES (FUND 0170)

Function: GENERAL

Activity: FINANCE

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 400	REVENUE FROM MONEY & PROPERTY			
420000 INTEREST	\$41,503	\$52,343	\$40,000	\$40,000
REVENUE FROM MONEY & PROPERTY	\$41,503	\$52,343	\$40,000	\$40,000
Total Revenues:	\$41,503	\$52,343	\$40,000	\$40,000
Total Expenditures/Appropriations:	\$0	\$0	\$0	\$0
Net Cost:	(\$41,503)	(\$52,343)	(\$40,000)	(\$40,000)

ACCUMULATED CAPITAL OUTLAY
Fund 0040 Accumulative Capital Outlay, Budget Unit 161
Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

The Accumulated Capital Outlay (ACO) budget unit was established for the designation of funds to be held in reserve for future capital projects. This reserve provides resources for capital programs that would otherwise adversely impact the County General Fund.

BUDGET REQUEST

The FY 2015-16 requested budget appropriates \$1.6 million, a transfer-out for the remodel of two office buildings purchased in 2014 (re-budgeted from the prior year). When completed, the buildings will house Probation Department staff being relocated from the Public Safety Building. Revenue consists of interest earnings, \$7000.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget includes a transfer out of \$70,000 to Juvenile Hall for a security fencing project. The security project will be offset by a transfer-in from the Juvenile Hall capital project fund once the final payment is received from the State. Also included is a transfer-in of \$10 million from General Revenue, to begin setting aside funds for the remodel of the Courthouse once it is vacated by the Superior Court, and to remodel the old Juvenile Hall building for use as County offices.

PENDING ISSUES AND POLICY CONSIDERATIONS

The fund balance available in Accumulated Capital Outlay after adoption of the CEO's recommended budget will be \$12,287,314. Within the next five to ten years the County will undertake a number of significant capital projects, including repurposing the old Courthouse and Courthouse Annex, the Justice Center, and the old Juvenile Hall.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

County of Shasta
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2015-16

Budget Unit: 161 - ACCUMULATED CAPITAL OUTLAY (FUND 0040)
Function: GENERAL - CAPITAL PROJECTS
Activity: PLANT ACQUISITION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
1	2	3	4	5
Category: 400 REVENUE FROM MONEY & PROPERTY				
420000 INTEREST	\$5,885	\$21,067	\$7,000	\$7,000
REVENUE FROM MONEY & PROPERTY	\$5,885	\$21,067	\$7,000	\$7,000
Category: 800 OTHR FINANCING SOURCES TRAN IN				
800100 TRANS IN GENERAL FUND	\$7,505,089	\$0	\$10,000,000	\$10,000,000
800169 TRANS IN MAJOR BLDG CAP PROJ	\$0	\$0	\$70,000	\$70,000
OTHR FINANCING SOURCES TRAN IN	\$7,505,089	\$0	\$10,070,000	\$10,070,000
Total Revenues:	\$7,510,974	\$21,067	\$10,077,000	\$10,077,000
Category: 095 OTHER FINANCING USES				
095169 TRAN OUT 169 CONSTRUCTION	\$2,500,000	\$0	\$0	\$0
095173 TRANS OUT MISC GENERAL	\$0	\$1,500,000	\$0	\$0
095262 TRAN OUT JUVENILE HALL	\$0	\$0	\$70,000	\$70,000
095263 TRAN OUT PROBATION	\$0	\$541,603	\$1,619,605	\$1,619,605
095410 TRAN OUT MENTAL HEALTH	\$185,984	\$0	\$0	\$0
OTHER FINANCING USES	\$2,685,984	\$2,041,603	\$1,689,605	\$1,689,605
Total Expenditures/Appropriations:	\$2,685,984	\$2,041,603	\$1,689,605	\$1,689,605
Net Cost:	(\$4,824,989)	\$2,020,535	(\$8,387,395)	(\$8,387,395)

ECONOMIC DEVELOPMENT
Fund 0060 General, Budget Unit 165
Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

This budget unit accounts for expenditures to participate in business recruitment, development, attraction and retention programs, workforce development, increasing private investment/reinvestment, and other economic development activities, pursuant to policy direction of the Board of Supervisors.

BUDGET REQUESTS

The total General Fund appropriation requested for this budget unit for FY 2015-16 is \$49,500, an increase of \$1,200 when compared to the adjusted FY 2014-15 budget. This budget will end FY 2014-15 under budget by \$1,617. The breakdown of this budget unit is as follows:

\$37,500 to the Economic Development Corporation of Shasta County (EDC) for Enterprise Zone Administration services, a status quo budget as compared to FY 2014-15; and

\$9,183 to the Superior California Economic Development District (SCEDD) as the County's proportionate contribution to the local match funding of the Federal Economic Development Administration Annual Economic Development Planning Grant. This amount is an estimate as it is based on the population of the counties and cities that are part of the Joint Powers Agreement and varies from year to year.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The County Executive Officer is the department head for this budget unit.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

Budget Unit: 165 - ECONOMIC DEVELOPMENT (FUND 0060)

Function: GENERAL

Activity: PROMOTION

Detail By Revenue Category and Expenditure Object	2013-14 Actuals	2014-15		2015-16 Recommended	2015-16 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
Total Revenues:	\$0	\$0	\$0	\$0	\$0
Category: 030 SERVICES AND SUPPLIES					
034800 PROF & SPECIAL SERVICES	\$46,969	\$46,683	\$49,500	\$49,500	
SERVICES AND SUPPLIES	\$46,969	\$46,683	\$49,500	\$49,500	
Total Expenditures/Appropriations:	\$46,969	\$46,683	\$49,500	\$49,500	
Net Cost:	\$46,969	\$46,683	\$49,500	\$49,500	