

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION
Fund 0140 Social Services, Budget Unit 502
Donnell Ewert, M.P.H., Health and Human Services Agency Director

State Controller Schedules
 County Budget Act
 January 2010 Edition, revision #1

County of Shasta
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2013-14

Schedule 9

Budget Unit: 502 - HEALTH & HUMAN SVS AGENCY ADM (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$146,836	\$18,530		\$14,348	\$14,348
MISCELLANEOUS REVENUES	\$0	\$679		\$0	\$0
OTHER FINANCING SRCS SALE C/A	\$1,635	\$2,881		\$0	\$0
Total Revenues:	\$148,472	\$22,090		\$14,348	\$14,348
SALARIES AND BENEFITS	\$6,674,086	\$6,540,018		\$7,232,722	\$7,232,722
SERVICES AND SUPPLIES	\$561,103	\$819,869		\$733,347	\$733,347
OTHER CHARGES	\$248,985	\$338,667		\$284,765	\$284,765
INTRAFUND TRANSFERS	(\$6,753,588)	(\$7,433,752)		(\$8,236,486)	(\$8,236,486)
OTHER FINANCING USES	\$0	\$25,282		\$0	\$0
Total Expenditures/Appropriations:	\$730,587	\$290,085		\$14,348	\$14,348
Net Cost:	\$582,115	\$267,994		\$0	\$0

PROGRAM DESCRIPTION

The Board of Supervisors created the Health and Human Services Agency (HHS) in June 2006, consistent with AB 1881 and subsequent legislation, which allows any California county to participate in the integration of health and human service programs. The ultimate goal of the HHS is to create a system of efficient and customer-oriented services that support Shasta County children, families, and individuals in attaining independence, permanency, safety, health and well-being. HHS Administration costs represent all administrative functions, including senior leadership, fiscal, analysis, contracts management, facilities/information technology support, human resources, and compliance/quality assurance.

BUDGET REQUESTS

Salaries and Benefits expenditures are budgeted at \$7.2 million, which is an increase of \$189,521 from the FY 2012-13 adjusted budget attributed to filling positions previously held vacant in order to fulfill HHS Strategic Plan objectives and to augment other compliance activities. HHS is requesting the transfer of two positions from Public Health (411) into this budget unit as they conduct work for various HHS branches and the costs are charged back to other budget units. A request to delete one Community Education Specialist and add one Senior Staff Analyst will address an underfill. HHS is requesting to extend the sunset date from June 30, 2013 to June 30, 2015 for an existing Agency Staff Services Analyst I/II position for the ongoing conversion of the electronic medical record system.

Services and Supplies expense is \$733,347, which is an increase of \$13,232, due to a shift of information technology costs from other budget units into this budget unit. This cost will be reallocated to programs based upon their actual use of administrative services. The only revenue in this budget unit comes from administrative charges paid by the In-Home Support Services Public Authority. All other costs are passed on to HHS budget units through cost-applied accounts.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The HHSA is organized into a client-centered branch model that includes Regional Services, Children's Services, Adult Services, Public Health, and Business & Support Services to allow for more efficient and coordinated delivery of services to all of our clients. The HHSA continues to work closely with County Support Services in the county's conversion to an Approved Local Merit System (ALMS) for personnel. This conversion will eliminate the need for two separate personnel systems within the HHSA and the County. Shasta County is one of several counties working directly with the County Welfare Directors Association, and the California State Association of Counties (CSAC), and CalHR to update and clarify personnel system regulations to make conversion to ALMS simpler. Ultimately, the ALMS will provide us with a more modern and efficient system and a significant level of local control over how classifications using social services funding mechanisms are designed, recruited, and maintained.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-OPPORTUNITY CENTER
 Fund 0120 Opportunity Center, Budget Unit 530
 Donnell Ewert, M.P.H., Health and Human Services Agency Director

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Schedule 9

Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$1,633	\$1,443	\$2,000	\$2,000	
INTERGOVERNMENTAL REVENUES	\$2,125,305	\$2,289,662	\$2,300,300	\$2,300,300	
CHARGES FOR SERVICES	\$2,100,776	\$1,998,991	\$2,178,261	\$2,178,261	
MISCELLANEOUS REVENUES	\$4,323	\$1,928	\$3,005	\$3,005	
OTHR FINANCING SOURCES TRAN IN	\$92,433	\$84,030	\$75,627	\$75,627	
OTHER FINANCING SRCS SALE C/A	\$2,750	\$1,275	\$500	\$500	
Total Revenues:	\$4,327,221	\$4,377,331	\$4,559,693	\$4,559,693	
SALARIES AND BENEFITS	\$2,439,512	\$2,351,132	\$2,583,974	\$2,583,974	
SERVICES AND SUPPLIES	\$1,583,823	\$1,668,989	\$1,661,813	\$1,661,813	
OTHER CHARGES	\$1,341,405	\$1,268,485	\$1,303,530	\$1,303,530	
CAPITAL ASSETS	\$9,623	\$0	\$215,313	\$215,313	
INTRAFUND TRANSFERS	(\$1,043,907)	(\$1,227,184)	(\$1,184,664)	(\$1,184,664)	
OTHER FINANCING USES	\$0	\$28,067	\$0	\$0	
Total Expenditures/Appropriations:	\$4,330,456	\$4,089,490	\$4,579,966	\$4,579,966	
Net Cost:	\$3,235	(\$287,841)	\$20,273	\$20,273	

PROGRAM DESCRIPTION

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail and photocopying services for County departments. Community customers, including city, state and federal offices, are also served by OC clients performing jobs such as bulk mailing, printing, janitorial, grounds maintenance, litter abatement, and recycling services.

BUDGET REQUESTS

The overall expenditure budget request for FY 2013-14 is \$4.6 million, which is an increase of \$42,958 from the FY 2012-13 adjusted budget. An increase is projected in salaries and benefits expenditures due to filling previously planned vacancies to address staffing needs. There is a request to delete one Administrative Secretary II position and add one Typist Clerk III position to address an underfill. Services and supplies expenditures are projected to decrease by \$8,242 due to projected decreases in postage use, household supplies, and other operating costs. County A-87 charges have increased by \$23,321 from FY 2012-13. For FY 2013-14, the OC is requesting two capital assets: a replacement commercial riding mower and a replacement pickup truck. The Board of Supervisors approved adding a transit shelter on May 8, 2012; however, that project is not complete, so the expenditure is in the FY 2013-14 requested budget.

State revenues are expected to increase by approximately \$42,300 from the FY 2012-13 adjusted budget, due to increases in services and a partial rate restoration provided under Department of Rehabilitation and Department of Developmental Services funding. Charges for services revenue is estimated to be approximately \$62,751 lower than FY 2012-13 as contracts with local companies decreased during the economic downturn. The County General Fund provides \$75,627 in the budget year to offset the building-related costs of operating the OC mailroom in the County Administration Building.

Overall, the OC projects a budget deficit of \$20,273 in FY 2013-14, which can be sustained using fund balance reserves without undermining cash flow necessary to sustain services while awaiting cost-based reimbursement. The OC continues to actively seek new contract opportunities to increase employment opportunities for clients while, at the same time, increasing program revenues.

SUMMARY OF RECOMMENDATIONS

A net zero adjustment was made to move the transit shelter funds into a capital asset account.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget for state funding is based on current year estimates. The OC management will closely monitor state funding and attempt to locate new revenue opportunities or decrease expenditures, as warranted.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-COUNTY INDIGENT CASES
 Fund 0140 Social Services, Budget Unit 540
 Donnell Ewert, M.P.H., Health and Human Services Agency Director

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Schedule 9

Budget Unit: 540 - COUNTY INDIGENT CASES (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: GENERAL RELIEF

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$75,020	\$81,813	\$90,895	\$90,895	\$90,895
MISCELLANEOUS REVENUES	\$536,936	\$445,301	\$500,000	\$500,000	\$500,000
OTHR FINANCING SOURCES TRAN IN	\$1,497,693	\$1,497,693	\$1,237,106	\$1,237,106	\$1,237,106
Total Revenues:	\$2,109,651	\$2,024,809	\$1,828,001	\$1,828,001	\$1,828,001
SERVICES AND SUPPLIES	\$364,881	\$338,395	\$364,881	\$364,881	\$364,881
OTHER CHARGES	\$1,516,076	\$1,096,253	\$1,256,178	\$1,256,178	\$1,256,178
Total Expenditures/Appropriations:	\$1,880,957	\$1,434,648	\$1,621,059	\$1,621,059	\$1,621,059
Net Cost:	(\$228,694)	(\$590,160)	(\$206,942)	(\$206,942)	(\$206,942)

PROGRAM DESCRIPTION

State law requires each county to provide General Assistance (GA) to eligible individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

There are three groups of General Assistance recipients: "General Relief (GR) Cash Grant-Temporary Incapacitated," "GR Cash Grant-Employable," and "Interim Assistance." "GR Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "GR Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three months out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility criteria who have a disability, and are awaiting a decision on Federal SSI and/or State SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayment of General Assistance aid payments are made to this budget unit from the Social Security Administration.

BUDGET REQUESTS

The FY 2013-14 budget request includes expenditures totaling \$1.6 million. Of this, \$1.2 million (77.4%) goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (501) based upon staff time studies. Overall expenditures are below the FY 2012-13 adjusted budget by \$234,097.

GA payments are considered a loan to the recipient, and revenues in this budget come from repayment of benefits when a client becomes eligible for another assistance program such as SSI/SSP or when they are employed and have the means to repay. These repayment revenues are projected at \$500,000, consistent with current year projections. The remaining cost is supported by a proposed General Fund contribution of \$1.2 million. For FY 2013-14, \$90,895 has been budgeted to support the cost of providing General Assistance payments to applicable AB 109 Public Safety Realignment individuals. Any amount of the AB 109 funding remaining unspent is designated for use in future years within fund balance reserves.

A reconciliation process is in place to compare the actual program costs against contributions from the General Fund. In the past, actual program costs, less other revenues, were in excess of the amount of General Fund contributed. From FY 2010-11 through FY 2012-13, the General Fund contribution to this program was set at \$1.5 million. Reconciliation of this program has continued to ensure Social Services reserves that were used to fund prior year GA deficits are restored. In FY 2013-14 the General Fund contribution has been reduced by \$260,588 to \$1.2 million as a result of this reconciliation process, and repayment of prior years' deficits.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Monthly maximum General Assistance payments are based on a statutory formula that uses federal poverty level, cost of housing in the geographical area, adjustments to Aid to Families with Dependent Children (AFDC)/CalWORKs, and the county cost for providing healthcare to indigents through the County Medical Services Program (CMSP). If changes to the CalWORKs payments occur, the GA maximum grant will be recomputed to ensure the appropriate level of monthly support.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-WELFARE CASH AID PAYMENTS
 Fund 0140 Social Services, Budget Unit 541
 Donnell Ewert, M.P.H., Health and Human Services Agency Director

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Schedule 9

Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: AID PROGRAMS

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$42,029,287	\$40,565,765	\$42,234,085	\$42,234,085	
CHARGES FOR SERVICES	\$12,200	\$73,200	\$0	\$0	
MISCELLANEOUS REVENUES	\$583,773	\$155,133	\$100,000	\$100,000	
OTHR FINANCING SOURCES TRAN IN	\$2,749,140	\$2,749,140	\$2,749,140	\$2,749,140	
Total Revenues:	\$45,374,400	\$43,543,239	\$45,083,225	\$45,083,225	
SERVICES AND SUPPLIES	\$440,675	\$258,685	\$0	\$0	
OTHER CHARGES	\$44,420,330	\$44,243,292	\$46,256,651	\$46,256,651	
Total Expenditures/Appropriations:	\$44,861,006	\$44,501,977	\$46,256,651	\$46,256,651	
Net Cost:	(\$513,394)	\$958,737	\$1,173,426	\$1,173,426	

PROGRAM DESCRIPTION

This cost center accounts for cash aid (assistance) payments either directly to or on behalf of clients. Costs in this budget unit are funded by a combination of state and federal funds, 1991 and 2011 realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of cost for In-Home Supportive Services (IHSS) provider wages and benefits.

BUDGET REQUESTS

The FY 2013-14 budget request includes expenditures of \$46.3 million, an increase of approximately \$1.4 million from the FY 2012-13 adjusted budget. Projected decreases in CalWORKs assistance payments are offset by a substantial increase in adoptions assistance and projected foster care costs due to increased caseloads in both programs, court mandated rate increases, and the ongoing implementation of AB 12, which extends foster care benefits to age 21 and continues to be phased in over the next two years. The FY 2013-14 budget request in each program area is consistent with current year estimated expenditures.

Federal, state, and local cost sharing ratios within this budget vary widely from program to program. As a part of the state budget for FY 2011-12, the state's share of the non-federal cost of foster care and adoptions assistance became the responsibility of the county with supporting funding provided by a dedicated share of sales tax as part of 2011 realignment. CalWORKs assistance payment state share of cost was reduced in an amount equal to the amount of 1991 realignment dollars provided to Mental Health, with backfill of those funds now coming from dedicated 2011 realignment sales tax dollars. The 2011 realignment resulted in the County's share of adoptions assistance payments going from 25 percent of the non-federal share to 100 percent, foster care to go from 60 percent of the non-federal share to 100 percent, and CalWORKs to go from 5 percent of the non-federal share to a floating number

based upon 1991 realignment receipts that is somewhere around 35 percent, which will continue to change as revenue from 1991 realignment changes. Funding from 2011 realignment revenue at this time appears to be consistent with the program allocations that it replaced.

County General Fund contribution is budgeted at \$2.7 million, the same level as in the past three fiscal years. A deficit in this budget unit of \$1.2 million is proposed to be supported by fund balance reserves.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The most significant threat to this budget lies in risk associated with growing caseloads in child welfare programs as well as changes to foster care due to legislative and court decisions. In previous years, group homes and foster family homes have received substantial, court-directed increases. Currently, a case has been filed on behalf of foster family agencies (FFAs) that, if successful, would increase payments to these agencies as well. Given the recent history of court decisions, it is likely that the FFA lawsuit will result in additional and retroactive county cost for children placed in foster family homes. Further, the legislature has approved the extension of foster care and adoptions assistance benefits in some cases to families with children up to age 21 years. This increase is being phased in over a three-year period, but it will add costs for care of children who would have otherwise "aged out" of the system. Beginning in FY 2013-14, sales tax collected in excess of base allocations will be directed, in part, to a \$200 million statewide restoration of funding for child welfare services. With increased resources for program services, more emphasis can be placed on activities to decrease the number of children placed in foster care and/or adoptive homes while continuing to maintain their safety as well as services to support children being placed in less restrictive settings, such as treatment services in foster care settings instead of group homes.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
INTERGOVERNMENTAL REVENUES	\$647,624	\$692,104		\$917,093	\$917,093
Total Revenues:	\$647,624	\$692,104		\$917,093	\$917,093
SALARIES AND BENEFITS	\$479,121	\$510,814		\$643,990	\$643,990
SERVICES AND SUPPLIES	\$126,826	\$138,336		\$215,506	\$215,506
OTHER CHARGES	\$213,603	\$201,428		\$183,330	\$183,330
INTRAFUND TRANSFERS	(\$1,950)	(\$1,440)		(\$1,800)	(\$1,800)
Total Expenditures/Appropriations:	\$817,601	\$849,139		\$1,041,026	\$1,041,026
Net Cost:	\$169,976	\$157,035		\$123,933	\$123,933

PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 912 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Two additional social service programs are provided to clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency and the Family Unification Program (FUP) provides subsidized housing so that divided families can be reunited.

Expenditures within this budget unit are funded by the U.S. Department of Housing and Urban Development. Payments of \$4.3 million made by the Housing Authority directly to landlords are not reflected in this budget.

Effective January 1, 2012, the California Department of Housing and Community Development transferred 268 tenant-based vouchers to the Housing Authority. This change increased the number of housing vouchers administered from 644 to 912 and expanded the service area to include the counties of Modoc, Siskiyou, and Trinity.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$1,041,026 and revenue in the amount of \$917,093, which results in a net County cost of \$123,933. The General Fund contribution is requested to offset building and equipment use (A-87) charges. Net County cost has decreased \$46,045, which is a 27 percent decrease when compared to the FY 2012-13 adjusted budget. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The mandatory Federal budget cuts known as the sequester will impact the Housing Authority budget. Much is still unknown on how the funds will flow in FY 2013-14. Management will be monitoring revenue allocations from the U.S. Department of Housing and Urban Development and adjust expenditure levels accordingly.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

VETERANS SERVICE OFFICE
Fund 0060 General, Budget Unit 570
Bob Dunlap, Veterans Service Officer

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January 2010 Edition, revision #1

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Financing Sources and Uses by Budget Unit by Object
Governmental Funds
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Schedule 9

Budget Unit: 570 - VETERANS SERVICE OFFICER (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: VETERANS' SERVICES

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$88,350	\$74,767		\$86,000	\$86,000
MISCELLANEOUS REVENUES	\$100	\$0		\$0	\$0
Total Revenues:	\$88,450	\$74,767		\$86,000	\$86,000
SALARIES AND BENEFITS	\$287,476	\$308,415		\$317,244	\$317,244
SERVICES AND SUPPLIES	\$65,822	\$61,683		\$60,200	\$60,200
OTHER CHARGES	\$13,386	\$29,733		\$27,698	\$27,698
INTRAFUND TRANSFERS	(\$6,670)	(\$7,100)		(\$7,337)	(\$7,337)
Total Expenditures/Appropriations:	\$360,015	\$392,732		\$397,805	\$397,805
Net Cost:	\$271,565	\$317,965		\$311,805	\$311,805

PROGRAM DESCRIPTION

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKs program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$396,667 and revenues in the amount of \$86,000. The department anticipates ending FY 2012-13 under budget by \$11,995. The budget for FY 2013-14 is an increase of \$2,118 compared to the adjusted FY 2012-13 budget. This increase, coupled with the savings from FY 2012-13 allow the budget to meet the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget includes an increase to Salaries and Benefits in the amount of \$1,138 to correct a technical error.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

COMMUNITY ACTION AGENCY

Fund 0060 General, Budget Unit 590

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
LICENSES, PERMITS & FRANCHISES	\$35,312	\$32,936	\$43,478	\$43,478	\$43,478
INTERGOVERNMENTAL REVENUES	\$315,297	\$291,083	\$330,960	\$330,960	\$330,960
MISCELLANEOUS REVENUES	\$3,600	\$0	\$0	\$0	\$0
Total Revenues:	\$354,210	\$324,019	\$374,438	\$374,438	\$374,438
SALARIES AND BENEFITS	\$219,644	\$223,475	\$243,880	\$243,880	\$243,880
SERVICES AND SUPPLIES	\$85,719	\$77,406	\$101,458	\$101,458	\$101,458
OTHER CHARGES	\$210,642	\$193,959	\$188,802	\$188,802	\$188,802
INTRAFUND TRANSFERS	\$0	(\$13,378)	\$0	\$0	\$0
Total Expenditures/Appropriations:	\$516,006	\$481,462	\$534,140	\$534,140	\$534,140
Net Cost:	\$161,796	\$157,443	\$159,702	\$159,702	\$159,702

PROGRAM DESCRIPTION

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the administrative support for first-time homebuyer down payment assistance programs for owner-occupied housing rehabilitation. Administration of the City of Anderson's housing loan portfolio is provided via contract with the City of Anderson.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities in the amount of \$115,335 for the federal Emergency Food and Shelter Program and \$330,000 for the state Emergency Housing and Assistance Program.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$534,140 and revenues in the amount of \$374,438 which results in a net County cost of \$159,702. The FY 2013-14 requested budget expenditures decreased by \$23,550, revenues are decreased by \$13,550, and the net County cost decreased by \$10,000. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CAL-HOME

Fund 0187 General, Budget Unit 591

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
County Budget Act
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County of Shasta
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2013-14

Schedule 9

Budget Unit: 591 - HOUSING CALHOME (FUND 0187)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$39,554	\$346,901	\$68,891	\$68,891	
Total Revenues:	\$39,554	\$346,901	\$68,891	\$68,891	
SALARIES AND BENEFITS	\$804	\$5,846	\$63,849	\$63,849	
SERVICES AND SUPPLIES	\$0	\$5	\$5,042	\$5,042	
Total Expenditures/Appropriations:	\$805	\$5,852	\$68,891	\$68,891	
Net Cost:	(\$38,748)	(\$341,049)	\$0	\$0	

PROGRAM DESCRIPTION

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$60,000. Services are offered throughout the unincorporated areas of the County. Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$68,891 and revenues in the amount of \$68,891. The revenues that support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or general fund contribution with this cost center.

SUMMARY OF RECOMMENDATIONS

CEO concurs with requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING HOME IPP

Fund 0186 General, Budget Unit 592

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
County Budget Act
January 2010 Edition, revision #1

County of Shasta
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2013-14

Schedule 9

Budget Unit: 592 - HOUSING HOME IPP (FUND 0186)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
REVENUE FROM MONEY & PROPERTY	\$6,599	\$17,718		\$20,000	\$20,000
INTERGOVERNMENTAL REVENUES	\$263,628	\$0		\$0	\$0
MISCELLANEOUS REVENUES	\$23,549	\$0		\$0	\$0
Total Revenues:	\$293,777	\$17,718		\$20,000	\$20,000
SALARIES AND BENEFITS	\$20,350	\$0		\$0	\$0
SERVICES AND SUPPLIES	\$688	\$0		\$15,021	\$15,021
OTHER CHARGES	\$3,318	(\$120)		\$4,979	\$4,979
Total Expenditures/Appropriations:	\$24,356	(\$120)		\$20,000	\$20,000
Net Cost:	(\$269,420)	(\$17,838)		\$0	\$0

PROGRAM DESCRIPTION

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program offers down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$20,000 and revenues in the amount of \$20,000. This budget is currently funded by prior year HOME loan repayments. There is no required match or General Fund contribution associated with this budget.

SUMMARY OF RECOMMENDATIONS

CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING REHABILITATION

Fund 0197 Shasta Housing Rehab, Budget Unit 596

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
County Budget Act
January 2010 Edition, revision #1

County of Shasta
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2013-14

Schedule 9

Budget Unit: 596 - CDBG ADMIN/REHAB (FUND 0197)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$892	\$53,781		\$30,000	\$30,000
INTERGOVERNMENTAL REVENUES	\$20,739	\$52,925		\$170,000	\$170,000
Total Revenues:	\$21,631	\$106,706		\$200,000	\$200,000
SALARIES AND BENEFITS	\$5,088	\$0		\$0	\$0
SERVICES AND SUPPLIES	\$19,062	\$52,925		\$170,500	\$170,500
OTHER CHARGES	\$6,580	\$7,868		\$2,944	\$2,944
INTRAFUND TRANSFERS	(\$9,994)	\$0		\$0	\$0
Total Expenditures/Appropriations:	\$20,738	\$60,793		\$173,444	\$173,444
Net Cost:	(\$893)	(\$45,913)		(\$26,556)	(\$26,556)

PROGRAM DESCRIPTION

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County.

The department manages an outstanding loan portfolio of more than \$3 million. As these funds are repaid to the County, they become "program income" and are recycled into programs in the form of low interest loans and other activities. Program income also supports owner-occupied housing rehabilitation. Low interest housing rehabilitation loans that total \$100,000 are not reflected in this budget.

Included in this budget is \$170,500 grant allocation received from the State of California Department of Housing and Community Development for completion of the Cottonwood fire facility feasibility study, twenty-year sewer plan for the community of Cottonwood, and a business loan market analysis report.

BUDGET REQUESTS

The FY 2013-14 requested budget includes expenditures in the amount of \$173,444 and revenues in the amount of \$200,000. The revenue exceeds expenditures by \$26,556 which is due to anticipated loan repayments. There is no general fund contribution associated with this cost center.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.