

SOCIAL SERVICES

Fund 0140 Social Services, Budget Unit 501

Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

State Controller Schedules
County Budget Act
January 2010 Edition, revision #1

County of Shasta
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2012-13

Schedule 9

Budget Unit: 501 - SOCIAL SERVICES ADMINISTRATION (FUND 0140)

Function: PUBLIC ASSISTANCE

Activity: PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
1	2	3	4	5
REVENUE FROM MONEY & PROPERTY	\$35,058	\$9,603	\$20,000	\$20,000
INTERGOVERNMENTAL REVENUES	\$46,386,826	\$40,178,262	\$41,063,184	\$41,063,184
CHARGES FOR SERVICES	\$106,462	\$63,469	\$66,305	\$66,305
MISCELLANEOUS REVENUES	\$9,405	\$32,002	\$3,000	\$3,000
OTHR FINANCING SOURCES TRAN IN	\$1,182,797	\$1,180,968	\$1,180,968	\$1,180,968
OTHER FINANCING SRCS SALE C/A	\$2,280	\$2,062	\$0	\$0
Total Revenues:	\$47,722,830	\$41,466,368	\$42,333,457	\$42,333,457
SALARIES AND BENEFITS	\$23,595,721	\$24,999,828	\$26,692,679	\$26,692,679
SERVICES AND SUPPLIES	\$11,210,286	\$13,054,070	\$13,504,004	\$13,504,004
OTHER CHARGES	\$6,386,737	\$5,131,553	\$5,417,433	\$5,417,433
CAPITAL ASSETS	\$46,041	\$73,843	\$65,000	\$65,000
INTRAFUND TRANSFERS	(\$464,902)	(\$748,644)	(\$872,523)	(\$872,523)
OTHER FINANCING USES	\$100,153	\$30,088	\$0	\$0
Total Expenditures/Appropriations:	\$40,874,038	\$42,540,740	\$44,806,593	\$44,806,593
Net Cost:	(\$6,848,791)	\$1,074,371	\$2,473,136	\$2,473,136

PROGRAM DESCRIPTION

Through its Social Services budget, the HHSA administers a variety of human service programs that promote the welfare of persons in Shasta County through crisis intervention and protection functions, prevention services, income maintenance, and employment and training programs. The Social Services budget funds the salary and benefits of casework and support staff, Social Services program administration, and operating expenses necessary to carry out the programs, which include:

- CalWORKs/Welfare to Work
- Eligibility Services for Medi-Cal, CalFresh (formerly called Food Stamps), and the County Medical Services Program
- Children's (Child Protective) Services
- Adoptions
- Foster Home Licensing & Placement
- Adult Protective Services
- In-Home Supportive Services

These federal and state mandated safety net services are critical to ensure that our children and adults receive services necessary to promote safety and stability. Eligibility services help individuals and families access income supports, food and medical care. Employment services help individuals to achieve and maintain employment, a key component of self sufficiency and economic and social well-being.

Operation of Social Services programs is funded by a combination of federal and state revenues, Social Services realignment, charges for services and miscellaneous revenues, and a statutorily required County General Fund contribution.

BUDGET REQUESTS

Social Services goes into FY 2012-13 with a projected fund balance of approximately \$6 million. The requested FY 2012-13 budget submission reflects a budget deficit of \$2.5 million, which can be sustained with existing reserves. Coupled with the funding deficit budgeted in the other two large Social Services budgets of Cash Aid (541) and offset by reconciliation of General Assistance (540), the total fund balance draw will be approximately \$3.1 million. This will leave Social Services with slightly more than \$2.9 million in reserves at the end of FY 2012-13.

During a time of unprecedented caseload growth in most all Social Services programs due to the poor economy, maintaining eligibility and assistance services and benefits to eligible County residents is a priority. For FY 2012-13, this budget includes a request to extend the sunset date from June 30, 2012 to June 30, 2013, for 18 positions (16 Eligibility Worker I/II and 2 Eligibility Supervisors) to assist in the continued management of these higher caseloads. Positions being extended are all direct service staff or first-line supervisors.

The Social Services FY 2012-13 budget request includes the purchase of three new vehicles. Social Services vehicles are not part of the County's replacement program due to funding requirements. As vehicles age, newer vehicles are purchased and older vehicles are taken out of service.

Expenditures and Revenues are relatively flat compared to the FY 2011-12 adjusted budget and includes a General Fund contribution of \$1.2 million. The FY 2012-13 request also includes costs to establish a customer service center where eligibility services can be handled by telephone or over the Internet. This center is anticipated to more efficiently process work and provide excellent customer service for applicants and recipients. While a decision about the role for counties in eligibility determination for the health exchange due to health care reform has yet to be finalized, it is likely that counties will have a large role due to the overlap with Medi-Cal eligibility. Having an available call center to process applications and handle customer questions will position Shasta County to meet whatever continuing role is ultimately determined.

SUMMARY OF RECOMMENDATIONS

Minor adjustments are needed to address salary and benefit calculations due to funding transfers.

PENDING ISSUES AND POLICY CONSIDERATIONS

As a budget solution, the state implemented the 2011 Public Safety realignment, which eliminated state funding to a number of programs and replaced funds with dedicated sales tax revenues. Under this plan, the county share of the non-federal cost of child welfare services was increased from 60% to 100%. Counties absorbed the state share of cost for adoptions programs as well as adult protective services, replaced with dedicated sales tax revenue as well. Much is still unknown on how the funds will flow in FY 2012-13 and into the future as the Governor is counting on passage of a major tax initiative in November. At this time, funds are flowing consistent with prior year allocations. However, there is no finalized plan on how program growth will be calculated and funded. In July and August, the State provided cash advances to counties for newly realigned program costs prior to sales tax revenues being available to distribute. The state, however, has moved to recoup those funds, leaving counties with two months of previously state expenditures to support while waiting for sales tax revenue to arrive. This has resulted in a cash shortage of approximately \$1.6 million in the Social Services fund that will continue until other funding recovers.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION
Fund 0140 Social Services, Budget Unit 502
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

State Controller Schedules
 County Budget Act
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County of Shasta
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Schedule 9

Budget Unit: 502 - HEALTH & HUMAN SVS AGENCY ADM (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$168,142	\$146,836	\$29,275	\$29,275	
OTHER FINANCING SRCS SALE C/A	\$0	\$1,635	\$0	\$0	
Total Revenues:	\$168,142	\$148,472	\$29,275	\$29,275	
SALARIES AND BENEFITS	\$6,257,903	\$6,674,086	\$7,056,821	\$7,056,821	
SERVICES AND SUPPLIES	\$501,985	\$561,103	\$720,115	\$720,115	
OTHER CHARGES	\$242,378	\$248,985	\$338,668	\$338,668	
INTRAFUND TRANSFERS	(\$6,846,295)	(\$6,753,588)	(\$8,086,330)	(\$8,086,330)	
Total Expenditures/Appropriations:	\$155,972	\$730,587	\$29,274	\$29,274	
Net Cost:	(\$12,170)	\$582,115	(\$0)	(\$0)	

PROGRAM DESCRIPTION

The Board of Supervisors created the Health and Human Services Agency (HHS) in June 2006, consistent with AB 1881 and subsequent legislation, which allows any California county to participate in the integration of health and human service programs. The ultimate goal of the HHS is to create a system of efficient and customer-oriented services that support Shasta County children, families, and individuals in attaining independence, permanency, safety, health and well being. HHS Administration consists of all administrative functions, including senior leadership, fiscal, analysis, contracts management, human resources, and compliance/quality assurance.

BUDGET REQUESTS

Salary and benefit expenditures are budgeted at \$7 million, which is a decrease of \$33,937 from the FY 2011-12 adjusted budget. The decrease is attributed to salary savings in holding positions vacant and comes despite a \$180,651 increase in health insurance cost. Services and supplies expense is \$720,115, an increase of \$159,166, due to the cost of space and utilities associated with staff in this budget being charged directly in lieu of prior allocation methods. This cost will be reallocated to programs based upon their actual use of administrative services. Services and supplies expense also includes the cost of contracted services to meet Health Information Technology for Economic and Clinical Health (HITECH) requirements. The only revenue in this budget unit comes from administrative charges paid by the IHSS Public Authority. All other costs are passed on to HHS budget units through cost applied accounts. Overall FY 2012-13 expenditures for HHS Administration are estimated at \$8.1 million.

SUMMARY OF RECOMMENDATIONS

Minor adjustments are needed to address salary, benefit, and cost-applied calculations to recoup costs from other HHS budgets.

PENDING ISSUES AND POLICY CONSIDERATIONS

In FY 2010-11 the HHSA began working closely with County Support Services in the county's conversion to an Approved Local Merit System (ALMS) for personnel. This conversion will eliminate the need for two separate personnel systems within the HHSA and the County. Conversion has been difficult because of differences in interpretation of Local Agency Personnel Standards (LAPS). Shasta County is one of several counties working directly with the County Welfare Directors Association, the State Personnel Board, and Merit Systems Services to update and clarify the LAPS to make conversion to ALMS simpler. These efforts are expected to be complete in the current fiscal year with Shasta County's ALMS conversion to be complete in FY 2012-13. Ultimately, the ALMS will provide us with a more efficient system and a significant level of local control over how classifications using social services funding mechanisms are designed, recruited, and maintained.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-OPPORTUNITY CENTER
Fund 0120 Opportunity Center, Budget Unit 530
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$2,014	\$1,633		\$2,200	\$2,200
INTERGOVERNMENTAL REVENUES	\$2,155,630	\$2,125,305		\$2,145,500	\$2,145,500
CHARGES FOR SERVICES	\$2,083,508	\$2,100,776		\$2,241,012	\$2,241,012
MISCELLANEOUS REVENUES	\$5,117	\$4,323		\$4,505	\$4,505
OTHR FINANCING SOURCES TRAN IN	\$93,979	\$92,433		\$84,030	\$84,030
OTHER FINANCING SRCS SALE C/A	\$1,635	\$2,750		\$500	\$500
Total Revenues:	\$4,341,885	\$4,327,221		\$4,477,747	\$4,477,747
SALARIES AND BENEFITS	\$2,441,052	\$2,439,512		\$2,409,874	\$2,409,874
SERVICES AND SUPPLIES	\$1,555,043	\$1,583,823		\$1,670,055	\$1,670,055
OTHER CHARGES	\$1,417,859	\$1,341,405		\$1,299,603	\$1,299,603
CAPITAL ASSETS	\$8,346	\$9,623		\$0	\$0
INTRAFUND TRANSFERS	(\$996,546)	(\$1,043,907)		(\$1,042,024)	(\$1,042,024)
Total Expenditures/Appropriations:	\$4,425,755	\$4,330,456		\$4,337,508	\$4,337,508
Net Cost:	\$83,870	\$3,235		(\$140,239)	(\$140,239)

PROGRAM DESCRIPTION

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail and photocopying services for County departments. Community customers, including City, State and Federal Offices, are also served by OC clients performing jobs such as bulk mailing, printing, janitorial, grounds maintenance, litter abatement, and recycling services.

BUDGET REQUESTS

The overall expenditure budget request for FY 2012-13 is \$4.3 million, which is a decrease of \$79,995 (1.8%) from the FY 2011-12 adjusted budget. A slight decrease is projected in salaries and benefits expenditures due to projected salary savings. Services and supplies expenditures are projected to increase by \$91,434 due to increases in postage, household supplies, and other operating costs. County A-87 charges have decreased by \$56,986 from FY 2011-12.

State revenues are expected to increase by approximately \$57,000 from the FY 2011-12 adjusted budget, due to an anticipated partial restoration of Department of Rehabilitation funding. Charges for services revenue is estimated to be approximately \$172,000 higher than FY 2011-12 as more contracts with local companies are anticipated. The County General Fund provides \$84,030 in the budget year to offset the building-related costs of operating the OC mailroom in the County Administration Building.

Overall, the OC projects a budget surplus of \$140,239 in FY 2012-13, which will partially replace fund balance reserves depleted during the economic downturn. Fund balance reserves are necessary in this

fund to sustain cash flow for cost based reimbursement of services. The OC continues to actively seek new contract opportunities to increase employment opportunities for clients while, at the same time, increasing program revenues.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget for state funding is based on current year estimates. The OC management will closely monitor state funding and attempt to locate new revenue opportunities or decrease expenditures, as warranted.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-COUNTY INDIGENT CASES
Fund 0140 Social Services, Budget Unit 540
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Schedule 9

Budget Unit: 540 - COUNTY INDIGENT CASES (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: GENERAL RELIEF

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$0	\$75,020	\$100,000	\$100,000	
MISCELLANEOUS REVENUES	\$556,830	\$536,936	\$500,000	\$500,000	
OTHR FINANCING SOURCES TRAN IN	\$1,497,693	\$1,497,693	\$1,497,694	\$1,497,694	
Total Revenues:	\$2,054,524	\$2,109,651	\$2,097,694	\$2,097,694	
SERVICES AND SUPPLIES	\$229,204	\$364,881	\$338,395	\$338,395	
OTHER CHARGES	\$1,378,663	\$1,516,076	\$1,516,761	\$1,516,761	
Total Expenditures/Appropriations:	\$1,607,867	\$1,880,957	\$1,855,156	\$1,855,156	
Net Cost:	(\$446,656)	(\$228,694)	(\$242,538)	(\$242,538)	

PROGRAM DESCRIPTION

State law requires each county to provide General Assistance (GA) to eligible individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

There are three groups of General Assistance recipients: "General Relief (GR) Cash Grant-Temporary Incapacitated," "GR Cash Grant-Employable," and "Interim Assistance." "GR Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "GR Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three months out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility criteria who have a disability, and are awaiting a decision on Federal SSI and/or State SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayment of General Assistance aid payments are made to this budget unit from the Social Security Administration.

BUDGET REQUESTS

The FY 2012-13 budget request includes expenditures totaling \$1.8 million. Of this, \$1.5 million (81.8%) goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (501) based upon staff time studies.

Beginning in FY 2011-12, the cost of providing General Assistance payments to individuals who would have been incarcerated but for AB 109 Public Safety Realignment provisions has been paid from the AB

109 allocation. For FY 2011-12, \$75,000 was provided to offset the General Assistance cost, and \$100,000 has been budgeted for FY 2012-13. Any amount of this funding remaining unspent is designated for use in future years within fund balance reserves.

In FY 2006-07, a reconciliation process was initiated to compare the actual program costs against contributions from the General Fund. From FY 2006-07 through FY 2009-10 actual program costs, less other revenues, were in excess of the amount of General Fund contributed. For the last several years, General Fund contribution to this program has been set at approximately \$1.5 million. Reconciliation of this program continues so that Social Services reserves that were used to fund prior year GA deficits will ultimately be restored (projected in FY 2013-14).

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Monthly maximum General Assistance payments are based on a statutory formula that uses federal poverty level, cost of housing in the geographical area, adjustments to Aid to Families with Dependent Children / CalWORKs, and the county cost for providing healthcare to indigents through the County Medical Services Program (CMSP). The current maximum monthly payment is \$257, as adopted by the Board of Supervisors December 15, 2009 (effective January 1, 2010). This amount has been calculated

to be the appropriate amount for Shasta County. If changes to the CalWORKs payments occur, the GA maximum grant will be recomputed to ensure the appropriate level of monthly support.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-WELFARE CASH AID PAYMENTS
Fund 0140 Social Services, Budget Unit 541
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: AID PROGRAMS

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$34,884,030	\$42,029,287	\$41,145,672	\$41,145,672	
CHARGES FOR SERVICES	\$0	\$12,200	\$0	\$0	
MISCELLANEOUS REVENUES	\$540,954	\$583,773	\$110,311	\$110,311	
OTHR FINANCING SOURCES TRAN IN	\$2,733,288	\$2,749,140	\$2,749,140	\$2,749,140	
Total Revenues:	\$38,158,273	\$45,374,400	\$44,005,123	\$44,005,123	
SERVICES AND SUPPLIES	\$0	\$440,675	\$0	\$0	
OTHER CHARGES	\$45,100,180	\$44,420,330	\$44,849,223	\$44,849,223	
Total Expenditures/Appropriations:	\$45,100,180	\$44,861,006	\$44,849,223	\$44,849,223	
Net Cost:	\$6,941,906	(\$513,394)	\$844,100	\$844,100	

PROGRAM DESCRIPTION

This cost center accounts for cash aid (assistance) payments either directly to or on behalf of clients. Costs in this budget unit are funded by a combination of state and federal funds, 1991 and 2011 realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of cost for In-Home Supportive Services (IHSS) provider wages and benefits.

BUDGET REQUESTS

The FY 2012-13 budget request includes expenditures of \$44.8 million and revenues of \$44 million, which is approximately the same level as the FY 2011-12 adjusted budget. Projected decreases in CalWORKs assistance payments, IHSS provider wages and benefits, and a reduction in Adoptions Assistance are offset by a substantial increase in projected foster care costs due to implementation of AB 12, which extends foster care benefits to age 21 phased in over the next two years. The cost of IHSS provider payments in the current and budget years has been reduced to reflect a lower county share of cost due to federal approval of the Community First Choice Medicaid waiver anticipated to be approved retroactively to December 1, 2011 as well as a negotiated reduction in providers' health insurance cost effective April 1, 2012.

County General Fund contribution is budgeted at \$2.7 million, the same level as in the past two fiscal years. A deficit in this budget unit of \$844,100 is proposed to be supported by fund balance reserves.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The most significant threat to this budget lies in risk associated with changes to foster care eligibility from legislative and court decisions. In previous years, group homes and foster family homes have received substantial, court-directed increases. Currently, a case has been filed on behalf of foster family agencies (FFAs) that, presuming it is successful, would increase payments to these agencies as well. Given the recent history of court decisions, it is likely that the FFA lawsuit will result in additional and retroactive county cost for children placed in foster family homes. Further, the legislature has approved the extension of foster care and adoptions assistance benefits to families with children up to age 21. This increase is being phased in over a three-year period, but it will increase the cost of care for children who would have otherwise "aged out" of the system.

As a part of 2011 Public Safety Realignment, the non-federal share of foster care and adoptions assistance cost, as well as other child welfare services, became the responsibility of counties. Realignment revenue in the form of dedicated sales tax has replaced the State general fund share of cost. Revenue appears consistent with previous allocations; however, no mechanism for allocating additional funds for caseload growth in future years has been determined. This leaves counties with an undefined federal entitlement with no guarantee that sufficient funding will flow to support future expenditures. It remains a high priority within the Health and Human Services Agency to decrease the number of children placed in foster care and/or adoptive homes while continuing to maintain their safety. With 2011 realignment, the need to achieve this goal will become even more crucial.

Federal, state, and local cost sharing ratios within this budget vary widely from program to program. As a part of the state budget for FY 2011-12, the state's share of the non-federal cost of foster care and adoptions assistance became the responsibility of the county with supporting funding provided by a dedicated share of sales tax as part of 2011 Public Safety realignment. CalWORKs assistance payment state share of cost was reduced in an amount equal to the amount of 1991 realignment dollars provided to Mental Health, with backfill of those funds coming from Mental Health Services Act dollars held at the state. This realignment caused the state's share of adoptions assistance payments to go from 75% of the non-federal share to zero, foster care to go from 20 percent of the non-federal share to zero, and CalWORKs to go from 95 percent of the non-federal share to a floating number based upon 1991 realignment receipts that is somewhere around 65 percent, which will continue to change as revenue from 1991 realignment changes. Funding from 2011 realignment revenue at this time appears to be consistent with the program allocations that it replaced.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$520,556	\$647,624	\$819,557	\$819,557	
Total Revenues:	\$520,556	\$647,624	\$819,557	\$819,557	
SALARIES AND BENEFITS	\$432,720	\$479,121	\$588,203	\$588,203	
SERVICES AND SUPPLIES	\$118,122	\$126,826	\$201,904	\$201,904	
OTHER CHARGES	\$92,262	\$213,603	\$201,428	\$201,428	
INTRAFUND TRANSFERS	(\$23,994)	(\$1,950)	(\$2,000)	(\$2,000)	
Total Expenditures/Appropriations:	\$619,110	\$817,601	\$989,535	\$989,535	
Net Cost:	\$98,553	\$169,976	\$169,978	\$169,978	

PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 912 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Two additional social service programs are provided to clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency and the Family Unification Program (FUP) provides subsidized housing so that divided families can be reunited.

Expenditures within this budget unit are funded by the U.S. Department of Housing and Urban Development. Payments of \$4.3 million made by the Housing Authority directly to landlords are not reflected in this budget.

Effective January 1, 2012, the California Department of Housing and Community Development transferred 268 tenant-based vouchers to the Housing Authority. This change increased the number of housing vouchers administered from 644 to 912 and expanded the service area to include the counties of Modoc, Siskiyou, and Trinity.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$989,535 and revenue in the amount of \$819,557, which results in a net County cost of \$169,978. Services and Supplies have increased by 65.2 percent due to the possible replacement or upgrade of the HAPPY software which will no longer be supported in the next few years. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

VETERANS SERVICE OFFICE
Fund 0060 General, Budget Unit 570
Bob Dunlap, Veterans Service Officer

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Budget Unit: 570 - VETERANS SERVICE OFFICER (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: VETERANS' SERVICES

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$72,840	\$88,350	\$76,000	\$76,000	
MISCELLANEOUS REVENUES	\$50	\$100	\$0	\$0	
Total Revenues:	\$72,890	\$88,450	\$76,000	\$76,000	
SALARIES AND BENEFITS	\$271,870	\$287,476	\$308,630	\$308,630	
SERVICES AND SUPPLIES	\$56,170	\$65,822	\$53,522	\$53,522	
OTHER CHARGES	\$10,149	\$13,386	\$29,734	\$29,734	
INTRAFUND TRANSFERS	(\$7,337)	(\$6,670)	(\$7,337)	(\$7,337)	
Total Expenditures/Appropriations:	\$330,853	\$360,015	\$384,549	\$384,549	
Net Cost:	\$257,963	\$271,565	\$308,549	\$308,549	

PROGRAM DESCRIPTION

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKs program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$383,899 and revenues in the amount of \$76,000. The FY 2012-13 requested budget net county cost is increased by \$31,050 compared to the FY 2011-12 adjusted budget.

The increase in net county cost is due to the addition of a full time Veterans Service Representative and increased A-87 costs. The department requested an additional Veterans Service Representative to help in assisting the over 20,000 veterans and their dependents in obtaining their benefits.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget includes an increase to Salaries and Benefits in the amount of \$650 to correct a technical error.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

COMMUNITY ACTION AGENCY
Fund 0060 General, Budget Unit 590
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
LICENSES, PERMITS & FRANCHISES	\$37,519	\$35,312	\$43,478	\$43,478	
INTERGOVERNMENTAL REVENUES	\$473,687	\$315,297	\$344,510	\$344,510	
MISCELLANEOUS REVENUES	\$379	\$3,600	\$0	\$0	
Total Revenues:	\$511,587	\$354,210	\$387,988	\$387,988	
SALARIES AND BENEFITS	\$234,105	\$219,644	\$244,133	\$244,133	
SERVICES AND SUPPLIES	\$193,479	\$85,719	\$97,507	\$97,507	
OTHER CHARGES	\$161,613	\$210,642	\$206,050	\$206,050	
Total Expenditures/Appropriations:	\$589,198	\$516,006	\$547,690	\$547,690	
Net Cost:	\$77,610	\$161,796	\$159,702	\$159,702	

PROGRAM DESCRIPTION

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the administrative support for first-time homebuyer down payment assistance programs for owner-occupied housing rehabilitation. Administration of the City of Anderson's housing loan portfolio is provided via contract with the City of Anderson.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities in the amount of \$125,000 for the federal Emergency Food and Shelter Program and \$108,423 for the state Emergency Housing and Assistance Program.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$547,690 and revenues in the amount of \$387,988 which results in a net County cost of \$159,702. The FY 2012-13 requested budget expenditures decreased by \$24,502, revenues are decreased by \$22,408, and the net County cost decreased by \$2,094. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CAL-HOME

Fund 0187 General, Budget Unit 591

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 591 - HOUSING CALHOME (FUND 0187)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
1	2	3	4	5
INTERGOVERNMENTAL REVENUES	\$0	\$39,554	\$54,534	\$54,534
Total Revenues:	\$0	\$39,554	\$54,534	\$54,534
SALARIES AND BENEFITS	\$0	\$804	\$45,509	\$45,509
SERVICES AND SUPPLIES	\$0	\$0	\$9,025	\$9,025
Total Expenditures/Appropriations:	\$0	\$805	\$54,534	\$54,534
Net Cost:	\$0	(\$38,748)	\$0	\$0

PROGRAM DESCRIPTION

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$60,000. Services are offered throughout the unincorporated areas of the County. Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$54,534 and revenues in the amount of \$54,534. The revenues that support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or general fund contribution with this cost center.

SUMMARY OF RECOMMENDATIONS

CEO concurs with requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING HOME IPP
Fund 0186 General, Budget Unit 592
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 592 - HOUSING HOME IPP (FUND 0186)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$9,517	\$6,599	\$9,000	\$9,000	
INTERGOVERNMENTAL REVENUES	\$0	\$263,628	\$0	\$0	
MISCELLANEOUS REVENUES	\$0	\$23,549	\$0	\$0	
Total Revenues:	\$9,517	\$293,777	\$9,000	\$9,000	
SALARIES AND BENEFITS	\$0	\$20,350	\$0	\$0	
SERVICES AND SUPPLIES	\$0	\$688	\$10,100	\$10,100	
OTHER CHARGES	\$1,172	\$3,318	(\$120)	(\$120)	
Total Expenditures/Appropriations:	\$1,172	\$24,356	\$9,980	\$9,980	
Net Cost:	(\$8,345)	(\$269,420)	\$980	\$980	

PROGRAM DESCRIPTION

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program offers down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation. Tenant based rental assistance for the homeless mentally ill is provided in the cities of Anderson and Shasta Lake and the unincorporated area of the County.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$9,980 and revenues in the amount of \$9,000. The expenditures exceed revenue by \$980 which is funded by prior year HOME loan repayments. There is no required match or general fund contribution associated with this cost center.

SUMMARY OF RECOMMENDATIONS

CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING REHABILITATION
Fund 0197 Shasta Housing Rehab, Budget Unit 596
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 596 - CDBG ADMIN/REHAB (FUND 0197)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$24,504	\$892	\$40,000	\$40,000	
INTERGOVERNMENTAL REVENUES	\$1,298,218	\$20,739	\$150,000	\$150,000	
MISCELLANEOUS REVENUES	\$21	\$0	\$0	\$0	
Total Revenues:	\$1,322,743	\$21,631	\$190,000	\$190,000	
SALARIES AND BENEFITS	\$81,045	\$5,088	\$28,128	\$28,128	
SERVICES AND SUPPLIES	\$207,693	\$19,062	\$150,019	\$150,019	
OTHER CHARGES	\$5,816	\$6,580	\$7,868	\$7,868	
INTRAFUND TRANSFERS	(\$79,852)	(\$9,994)	\$0	\$0	
OTHER FINANCING USES	\$399,851	\$0	\$0	\$0	
Total Expenditures/Appropriations:	\$614,553	\$20,738	\$186,015	\$186,015	
Net Cost:	(\$708,190)	(\$893)	(\$3,985)	(\$3,985)	

PROGRAM DESCRIPTION

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County and inside Anderson city limits. Administration of the City of Anderson's CDBG loan portfolio is provided via contract with the City of Anderson.

The department manages an outstanding loan portfolio of more than \$3 million. As these funds are repaid to the County, they become "program income" and are recycled into programs in the form of low interest loans and other activities. The repaid funds support rehabilitation or expansion of existing community facilities that provide vital services. Program income also supports owner-occupied housing rehabilitation. Low interest housing rehabilitation loans that total \$100,000 are not reflected in this budget.

Included in this budget is a \$150,000 grant allocation received from the State of California Department of Housing and Community Development for the purpose of preparing a fire facility feasibility study and a twenty-year sewer plan for the community of Cottonwood.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$186,015 and revenues in the amount of \$190,000. The revenue exceeds expenditures by \$3,985 which is due to anticipated loan repayments. There is no general fund contribution associated with this cost center.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

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