

LIBRARY
Fund 0110 Library, Budget Unit 610
Lawrence G. Lees, County Executive Officer

State Controller Schedules
 County Budget Act
 January 2010 Edition, revision #1

County of Shasta
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2012-13

Schedule 9

Budget Unit: 610 - COUNTY LIBRARY (FUND 0110)
Function: EDUCATION
Activity: LIBRARY SERVICES

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$4,404	\$2,751	\$500	\$500	\$500
CHARGES FOR SERVICES	\$3,509	\$1,557	\$5,000	\$5,000	\$5,000
MISCELLANEOUS REVENUES	\$4,735	\$0	\$0	\$0	\$0
OTHR FINANCING SOURCES TRAN IN	\$1,232,658	\$1,163,511	\$1,123,511	\$1,123,511	\$1,123,511
Total Revenues:	\$1,245,307	\$1,167,819	\$1,129,011	\$1,129,011	\$1,129,011
SERVICES AND SUPPLIES	\$45,980	\$43,009	\$89,184	\$89,184	\$89,184
OTHER CHARGES	\$1,167,232	\$1,168,869	\$1,212,922	\$1,212,922	\$1,212,922
OTHER FINANCING USES	\$89,267	\$27,750	\$0	\$0	\$0
Total Expenditures/Appropriations:	\$1,302,480	\$1,239,629	\$1,302,106	\$1,302,106	\$1,302,106
Net Cost:	\$57,173	\$71,810	\$173,095	\$173,095	\$173,095

PROGRAM DESCRIPTION

The Shasta Public Library System is a collaboration of county, municipal, support groups, and individual participation to serve our communities. Shasta County is currently under a financial contribution contract with the City of Redding to operate the Library System which consists of the Redding Main Library and branches in Burney and Anderson. The City of Redding has contracted with Library Systems & Services, LLC (LSSI) for operation of the three libraries.

Shasta County is also responsible for the liability and structural maintenance of the Anderson and Burney branch library buildings. The responsibilities of this cost center fall to the General Fund.

BUDGET REQUESTS

The largest expense of the library cost center is the contractual payment for the Library System. The FY 2012-13 annual Library System contribution is approximately \$1.2 million, which includes an annual contractual increase based on the Consumer Price Index (CPI). Other expenditures include Facilities costs for structural maintenance, insurance, sewer tax, and A-87 charges for the branch buildings. This cost center maintains the financial responsibility for the energy retrofit balance of approximately \$28,000 (payable in installments through 2014) for the former main library building and Anderson Library building. A General Fund Transfer In of approximately \$1.1 million is requested which is flat compared to FY 2011-12. The net draw from fund balance is approximately \$173,000 in order to support the current contractual and structural obligations; however, this includes a \$40,000 expenditure "placeholder" related to a preliminary design study for a Burney Library building in case the related expenses do not occur entirely in FY 2011-12.

SUMMARY OF RECOMMENDATIONS

This budget was prepared by, and is recommended by, the County Administrative Office.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County and municipalities supporting our Library System continue to face significant budget challenges. If non-governmental resources cannot backfill any financial loss and/or increased expenses, library programs may need to be cut and other cost savings strategies implemented.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

FARM ADVISOR-COOPERATIVE EXTENSION SERVICE
Fund 0060 General, Budget Unit 620
Larry Forero, Farm Advisor

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County of Shasta
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2012-13

Schedule 9

Budget Unit: 620 - AGRIC EXT SERVICE FARM ADVISOR (FUND 0060)
Function: EDUCATION
Activity: AGRICULTURE EDUCATION

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$0	\$0	\$4,000	\$4,000	
MISCELLANEOUS REVENUES	\$387	\$11	\$0	\$0	
Total Revenues:	\$387	\$11	\$4,000	\$4,000	
SALARIES AND BENEFITS	\$90,590	\$93,616	\$112,510	\$112,510	
SERVICES AND SUPPLIES	\$52,842	\$53,509	\$65,594	\$65,594	
OTHER CHARGES	\$8,606	\$5,666	\$5,269	\$5,269	
Total Expenditures/Appropriations:	\$152,039	\$152,792	\$183,373	\$183,373	
Net Cost:	\$151,652	\$152,781	\$179,373	\$179,373	

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$179,097 with a net County cost of \$179,097 which is an increase of \$20,611 as compared to the FY 2011-12 adjusted budget. The FY 2012-13 is considerably higher than the 2011-12 budget due to the addition of a permanent typist clerk position. The Farm Advisor has been operating with only one permanent clerical staff member for the past three years. The clerical shortfall has been made up by using extra help. For the past three years, six different extra help employees have been utilized. This high level of turnover has resulted in recruitment costs, seemingly perpetual training, and increased overtime.

SUMMARY OF RECOMMENDATIONS

The CEO recommended changes to the requested budget includes an increase to Salaries and Benefits in the amount of \$363, a decrease to Services and Supplies in the amount of \$4,087, and an increase in Other Revenues in the amount of \$4,000 which results in a new total net County cost of which results in a new total net County cost of \$179,373.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

FARM ADVISOR-COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA
Fund 0060 General, Budget Unit 621
Larry Forero, Farm Advisor

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Schedule 9

Budget Unit: 621 - FARM ADVISOR JT LASSEN SHASTA (FUND 0060)
Function: EDUCATION
Activity: AGRICULTURE EDUCATION

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$18,587	\$19,156	\$19,834	\$19,834	\$19,834
Total Revenues:	\$18,587	\$19,156	\$19,834	\$19,834	\$19,834
SALARIES AND BENEFITS	\$28,915	\$31,264	\$35,847	\$35,847	\$35,847
SERVICES AND SUPPLIES	\$17,216	\$17,516	\$18,886	\$18,886	\$18,886
OTHER CHARGES	\$1,760	\$952	\$2,509	\$2,509	\$2,509
Total Expenditures/Appropriations:	\$47,892	\$49,734	\$57,242	\$57,242	\$57,242
Net Cost:	\$29,305	\$30,578	\$37,408	\$37,408	\$37,408

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$56,353 and revenues in the amount of \$19,834 which results in a net County cost of \$36,519. The increase in net county cost for this cost center is a result of increased health insurance costs and increased A-87 costs. Health insurance has increased 23.1% and A-87 has increased 163.3%. Lassen County will be charged for 40 percent of appropriations, or \$18,399 (one year in arrears).

SUMMARY OF RECOMMENDATIONS

The CEO recommended change to the requested budget is an increase to Services and Supplies in the amount of \$889 which results in a new net County cost of \$37,408.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

PUBLIC WORKS-RECREATION AND PARKS
Fund 0060 General, Budget Unit 701
Patrick J. Minturn, Director of Public Works

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Schedule 9

Budget Unit: 701 - RECREATION & PARK DEVELOPMENT (FUND 0060)
Function: RECREATION
Activity: RECREATION FACILITIES

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$27,168	\$0	\$0	\$0	\$0
Total Revenues:	\$27,168	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$29,217	\$28,314	\$34,200	\$34,200	\$34,200
OTHER CHARGES	\$684	(\$223)	\$141	\$141	\$141
OTHER FINANCING USES	\$6,327	\$0	\$0	\$0	\$0
Total Expenditures/Appropriations:	\$36,229	\$28,091	\$34,341	\$34,341	\$34,341
Net Cost:	\$9,061	\$28,091	\$34,341	\$34,341	\$34,341

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$34,341. The projected Net County Cost for FY 2012-13 is \$34,341. The requested budget will maintain existing levels of service throughout the year. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget. The requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

DEPARTMENT OF PUBLIC WORKS-VETERANS HALLS DIVISION
Fund 0060 General, Budget Unit 710
Patrick J. Minturn, Director of Public Works

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Schedule 9

Budget Unit: 710 - VETERANS HALLS (FUND 0060)
Function: RECREATION
Activity: VETERANS MEMORIAL BUILDINGS

Detail By Revenue Category and Expenditure Object	2010-11 Actuals	2011-12		2012-13 Recommended	2012-13 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$4,226	\$3,675	\$1,000	\$1,000	
CHARGES FOR SERVICES	\$490	\$770	\$100	\$100	
MISCELLANEOUS REVENUES	\$0	\$330	\$0	\$0	
OTHR FINANCING SOURCES TRAN IN	\$399,851	\$0	\$0	\$0	
Total Revenues:	\$404,567	\$4,776	\$1,100	\$1,100	
SERVICES AND SUPPLIES	\$85,916	\$77,456	\$100,917	\$100,917	
OTHER CHARGES	\$5,489	\$4,561	\$23,051	\$23,051	
CAPITAL ASSETS	\$0	\$0	\$75,000	\$75,000	
OTHER FINANCING USES	\$381,646	\$0	\$0	\$0	
Total Expenditures/Appropriations:	\$473,053	\$82,017	\$198,968	\$198,968	
Net Cost:	\$68,485	\$77,241	\$197,868	\$197,868	

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2012-13 requested budget includes expenditures in the amount of \$198,968 and revenues in the amount of \$1,100. The FY 2012-13 requested budget results in a net County cost of \$197,868 which is a \$116,571 increase as compared to FY 2011-12 adjusted budget. Two major projects (\$90,000) along with a significant increase in A-87 charges, contributes to the increased net County cost. The requested budget does not meet the status quo requirement.

The roof of the Redding Veterans Hall is scheduled to be replaced this year at a cost of \$75,000. Also the hardwood floor of the Fall River Mills Veterans Hall will be refinished at a cost of \$15,000.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget. The requested budget does not meet the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

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