

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION
Fund 0140 Social Services, Budget Unit 502
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

State Controller Schedules
 County Budget Act
 January 2010

County of Shasta
 Detail of Financing Sources and Financing Uses
 Governmental Funds
 Fiscal Year 2011-12

Schedule 9

Budget Unit: 502 - HEALTH & HUMAN SVS AGENCY ADM (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: PUBLIC ASSISTANCE ADMIN

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| I | 2 | 3 | 4 | 5 | |
| CHARGES FOR SERVICES | \$19,093 | \$168,142 | \$93,604 | \$93,604 | |
| MISCELLANEOUS REVENUES | \$4 | \$0 | \$0 | \$0 | |
| Total Revenues: | \$19,097 | \$168,142 | \$93,604 | \$93,604 | |
| SALARIES AND BENEFITS | \$4,377,227 | \$6,257,903 | \$7,090,759 | \$7,090,759 | |
| SERVICES AND SUPPLIES | \$427,058 | \$501,985 | \$560,949 | \$560,949 | |
| OTHER CHARGES | \$78,353 | \$242,378 | \$248,986 | \$248,986 | |
| INTRAFUND TRANSFERS | (\$4,722,189) | (\$6,846,295) | (\$7,807,090) | (\$7,807,090) | |
| Total Expenditures/Appropriations: | \$160,451 | \$155,972 | \$93,604 | \$93,604 | |
| Net Cost: | \$141,353 | (\$12,170) | \$0 | \$0 | |

PROGRAM DESCRIPTION

The Board of Supervisors created the Health and Human Services Agency (HHS) in June 2006, consistent with AB 1881 and subsequent legislation, which allows any California county to participate in the integration of health and human service programs. The ultimate goal of the HHS is to create a system of efficient and customer-oriented services that support Shasta County children, families, and individuals in attaining independence, permanency, safety, health and well being. HHS Administration consists of all administrative functions, including senior leadership, fiscal, analysis, contracts management, human resources, and compliance/quality assurance.

BUDGET REQUESTS

Salaries and Benefits expenditures are anticipated to increase by \$487,188 (7%) over the FY 2010-11 adjusted budget. Although retirement costs declined by fourteen percent, they are offset by increased amounts for Extra Help, Cell/PDA allowance, health insurance, and a lower figure for unallocated salary savings. A position request for 1.0 FTE Mental Health Services Act (MHSA) funded Agency Staff Services Analyst I/II was approved by the Board of Supervisors in May 2011 and the position sunsets June 30, 2013. In addition, HHS proposes to delete 1.0 FTE Staff Services Manager and add 1.0 FTE Staff Services Analyst I/II to better meet the business needs utilizing available resources.

Services and Supplies expense is \$560,949, an increase of \$118,423 (26%), from the FY 2010-11 budget. This change is attributable to transferring the operating expense costs associated with administrative staff (e.g., IT support, communications) that were not moved to the HHS Administration budget when the staff were moved into that budget unit in previous fiscal years, and Facilities Management costs to modify existing office space to maximally utilize existing leased space.

Revenue in this budget unit comes from administrative charges paid by the IHSS Public Authority and the County Welfare Director's Association for a Social Services Deputy Director that has been loaned to the

statewide child welfare automation project. Overall FY 2011-12 expenditures for HHS Administration are estimated at \$7.9 million, offset by revenue and passing the remaining costs to HHS budget units through cost applied accounts, resulting in a net zero budget.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

In FY 2010-11 the HHS Administration began working closely with County Support Services in the county's conversion to an Approved Local Merit System (ALMS) for personnel. This conversion will eliminate the need for two separate personnel systems. The bifurcated system has, over time, created duplication of efforts and inconsistencies in how recruitments and personnel matters are handled. These efforts are expected to continue through to completion in FY 2011-12. Ultimately, the ALMS will provide a more efficient system and a significant level of local control over how classifications using social services funding mechanisms are designed, recruited, and maintained.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-OPPORTUNITY CENTER
Fund 0120 Opportunity Center, Budget Unit 530
Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Schedule 9

Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| REVENUE FROM MONEY & PROPERTY | \$9,074 | \$2,014 | \$5,563 | \$5,563 | |
| INTERGOVERNMENTAL REVENUES | \$2,113,197 | \$2,155,630 | \$2,088,500 | \$2,088,500 | |
| CHARGES FOR SERVICES | \$2,118,589 | \$2,083,508 | \$2,068,564 | \$2,068,564 | |
| MISCELLANEOUS REVENUES | \$3,055 | \$5,117 | \$4,605 | \$4,605 | |
| OTHR FINANCING SOURCES TRAN IN | \$91,949 | \$93,979 | \$92,433 | \$92,433 | |
| OTHER FINANCING SRCS SALE C/A | \$1,140 | \$1,635 | \$1,635 | \$1,635 | |
| Total Revenues: | \$4,337,006 | \$4,341,885 | \$4,261,300 | \$4,261,300 | |
| SALARIES AND BENEFITS | \$2,520,760 | \$2,441,052 | \$2,421,357 | \$2,421,357 | |
| SERVICES AND SUPPLIES | \$1,522,795 | \$1,555,043 | \$1,586,352 | \$1,586,352 | |
| OTHER CHARGES | \$1,403,927 | \$1,417,859 | \$1,394,469 | \$1,394,469 | |
| CAPITAL ASSETS | \$12,262 | \$8,346 | \$0 | \$0 | |
| INTRAFUND TRANSFERS | (\$1,164,114) | (\$996,546) | (\$986,579) | (\$986,579) | |
| Total Expenditures/Appropriations: | \$4,295,630 | \$4,425,755 | \$4,415,599 | \$4,415,599 | |
| Net Cost: | (\$41,376) | \$83,870 | \$154,299 | \$154,299 | |

PROGRAM DESCRIPTION

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail and photocopying services for County departments. Community customers, including City, State and Federal Offices, are also served by OC clients performing jobs such as bulk mailing, printing, janitorial, grounds maintenance, litter abatement, and recycling services.

BUDGET REQUESTS

The overall expenditure budget request for FY 2011-12 is \$4.4 million, which is a decrease of \$187,657 (4%) from the FY 2010-11 adjusted budget. A slight decrease is projected in Salaries and Benefits expenditures due to a reduction in retirement costs. Services and Supplies expenditures are projected to decrease by \$91,012 (5.4%) due mainly to a reduction in projected postage expenditures. County A-87 charges have decreased by \$43,695 (15%) from FY 2010-11.

State and federal revenues are expected to decrease by approximately \$110,000 (5%) from the FY 2010-11 adjusted budget, due predominantly to a Federal Transit Act grant for the purchase of transportation vans received in FY 2010-11. Charges for Services revenue is estimated to be approximately \$128,000 (5.9%) lower than FY 2010-11 as the weaker economy has resulted in the loss or reduction of some contracts. Charges to county departments are expected to be slightly lower than the FY 2010-11 budget but consistent with current year activity. The County General Fund provides \$92,433 in the budget year to offset the building-related costs of operating the OC mailroom in the County Administration Building.

Overall, the OC projects a budget deficit of \$154,299 in FY 2011-12, which can be sustained using fund balance reserves. The OC will actively seek new contract opportunities to increase employment opportunities for clients while, at the same time, increasing program revenues.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget for state funding is based on current year estimates. This amount may decrease, as in previous years, as the legislature attempts to close continuing budget gaps. The OC management will closely monitor state funding and attempt to locate new revenue opportunities or decrease expenditures, as warranted.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-COUNTY INDIGENT CASES

Fund 0140 Social Services, Budget Unit 540

Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Budget Unit: 540 - COUNTY INDIGENT CASES (FUND 0140)

Function: PUBLIC ASSISTANCE

Activity: GENERAL RELIEF

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | 5 |
| MISCELLANEOUS REVENUES | \$673,445 | \$556,830 | \$450,000 | \$450,000 | \$450,000 |
| OTHR FINANCING SOURCES TRAN IN | \$878,797 | \$1,497,693 | \$1,497,694 | \$1,497,694 | \$1,497,694 |
| Total Revenues: | \$1,552,242 | \$2,054,524 | \$1,947,694 | \$1,947,694 | \$1,947,694 |
| SERVICES AND SUPPLIES | \$333,638 | \$229,204 | \$370,690 | \$370,690 | \$370,690 |
| OTHER CHARGES | \$1,425,986 | \$1,378,663 | \$1,416,943 | \$1,416,943 | \$1,416,943 |
| Total Expenditures/Appropriations: | \$1,759,624 | \$1,607,867 | \$1,787,633 | \$1,787,633 | \$1,787,633 |
| Net Cost: | \$207,381 | (\$446,656) | (\$160,061) | (\$160,061) | (\$160,061) |

PROGRAM DESCRIPTION

State law requires each county to provide General Assistance (GA) to eligible individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

There are three groups of General Assistance recipients: "General Relief (GR) Cash Grant-Temporary Incapacitated," "GR Cash Grant-Employable," and "Interim Assistance." "GR Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "GR Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three months out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility criteria who have a disability, and are awaiting a decision on Federal SSI and/or State SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayment of General Assistance aid payments are made to this budget unit from the Social Security Administration.

BUDGET REQUESTS

The FY 2011-12 budget request includes expenditures totaling \$1.8 million. Of this, \$1.4 million (78.5%) goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (BU501) based upon staff time studies. Overall expenditures are slightly higher by \$32,973 (1.7%) than the FY 2010-11 adjusted budget. GA payments are considered a loan to the recipient, and revenues in this budget come from repayment of benefits when a client becomes eligible for another assistance program such as SSI/SSP or when they are employed and have the means to repay. These repayment revenues are projected at \$450,000, consistent with current year projections. The remaining cost is supported by a General Fund contribution of \$1.5 million.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Monthly maximum General Assistance payments are based on a statutory formula that takes federal poverty level, cost of housing in the geographical area, adjustments to Aid to Families with Dependent Children / CalWORKs, and the county cost for providing healthcare to indigents through the County Medical Services Program (CMSP). The current maximum monthly payment is \$257, as adopted by the Board of Supervisors December 15, 2009 (effective January 1, 2010). In March 2011, Governor Brown signed budget legislation reducing CalWORKs grants effective June 1, 2011, which would allow the county to also reduce General Assistance payments. The HHSA will assess the legislated benefit changes for CalWORKs and present the Board of Supervisors with options for changes in this General Fund program in the coming months.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-WELFARE CASH AID PAYMENTS
 Fund 0140 Social Services, Budget Unit 541
 Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

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Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: AID PROGRAMS

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|---------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| INTERGOVERNMENTAL REVENUES | \$41,163,121 | \$34,884,030 | \$40,332,302 | \$40,332,302 | |
| MISCELLANEOUS REVENUES | \$437,404 | \$540,954 | \$400,000 | \$400,000 | |
| OTHR FINANCING SOURCES TRAN IN | \$2,887,113 | \$2,733,288 | \$2,749,140 | \$2,749,140 | |
| Total Revenues: | \$44,487,639 | \$38,158,273 | \$43,481,442 | \$43,481,442 | |
| OTHER CHARGES | \$44,102,880 | \$45,100,180 | \$44,956,661 | \$44,956,661 | |
| Total Expenditures/Appropriations: | \$44,102,880 | \$45,100,180 | \$44,956,661 | \$44,956,661 | |
| Net Cost: | (\$384,758) | \$6,941,906 | \$1,475,219 | \$1,475,219 | |

PROGRAM DESCRIPTION

This cost center accounts for cash aid (assistance) payments either directly to or on behalf of clients. Costs in this budget unit are funded by a combination of state and federal funds, realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of cost for In-Home Supportive Services (IHSS) provider wages and benefits.

BUDGET REQUESTS

The FY 2011-12 budget request is relatively flat, with expenditures of \$45 million, a decrease of \$534,000 (1.2%) from the FY 2010-11 adjusted budget. CalWORKs caseload continues a slight upward trend, indicative of the current economy; however, due to the State approved eight percent reduction in aid payment scheduled for June 1, 2011, costs are projected to decrease compared to FY 2010-11. The only expenditure increase is in IHSS provider payments and is predominantly due to an anticipated increase in caseload, despite a 3.6% reduction in paid hours based on current legislation enacted in February 2011 (reduction scheduled to be restored July 1, 2012).

Federal, state, and local cost sharing ratios within this budget vary widely from program to program. Federal and state revenues (excluding realignment and County General Fund) are anticipated to be \$34 million. County share of cost for FY 2011-12 (the difference between the expenditures and state/federal revenue) is \$10.8 million (24% of overall expenditures) in this budget. This represents an increase of \$796,807 from the budgeted county cost for FY 2010-11, predominantly due to the increases in projected IHSS caseload driven provider payments. County share of cost is split between County General Fund (\$2.7 million), Social Services realignment (\$6.2 million), and use of fund balance reserves (\$1.5 million).

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The declining state economy puts pressure on this budget in two distinct ways. First, in addition to County General Fund, the county share of cost in the assistance budget is also funded by realignment revenue, which has declined by staggering amounts in FY 2008-09 and FY 2009-10 and is expected to decline again, although not as steeply, in FY 2010-11 and FY 2011-12. Second, the declining economy has a direct impact as more Shasta County residents become eligible for assistance in these programs. Additionally, a 2010 court decision unilaterally increased group home rates by 32% retroactive to December 2009, with an additional annual cost of living adjustment.

As of April 2011, the court case against the state by foster family home providers is in the final process of being settled, and it is expected to increase foster care costs significantly, although the amount of increase has not yet been determined. When finalized, this settlement will place a significant, new financial burden on counties, as they bear the cost for 60% of the non-federal share of foster family home payments. Because the final settlement amount is not yet known, the increase has not been included in the budget. Once the settlement is finalized, the department will reassess the cost versus caseload reductions and determine the need for a subsequent budget adjustment to be considered by the Board of Supervisors.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | 5 |
| INTERGOVERNMENTAL REVENUES | \$574,717 | \$520,556 | \$770,048 | \$770,048 | \$770,048 |
| Total Revenues: | \$574,717 | \$520,556 | \$770,048 | \$770,048 | \$770,048 |
| SALARIES AND BENEFITS | \$421,338 | \$432,720 | \$607,007 | \$607,007 | \$607,007 |
| SERVICES AND SUPPLIES | \$145,159 | \$118,122 | \$122,215 | \$122,215 | \$122,215 |
| OTHER CHARGES | \$114,150 | \$92,262 | \$213,604 | \$213,604 | \$213,604 |
| INTRAFUND TRANSFERS | (\$3,279) | (\$23,994) | (\$2,800) | (\$2,800) | (\$2,800) |
| Total Expenditures/Appropriations: | \$677,368 | \$619,110 | \$940,026 | \$940,026 | \$940,026 |
| Net Cost: | \$102,650 | \$98,553 | \$169,978 | \$169,978 | \$169,978 |

PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 644 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Two additional social service programs are provided clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency and the Family Unification Program (FUP) provided subsidized housing so that divided families can be reunited.

Expenditures within this budget unit are funded by the Federal Department of Housing and Urban Development. Payments of \$3 million made by the Housing Authority directly to landlords within the County are not reflected in this budget.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$940,026 and revenues in the amount of \$770,048 which results in a net County cost of \$169,978. The FY 2011-12 requested budget expenditures are increased by \$335,922, revenues are increased by \$315,862 and the net County cost increased by \$20,060 as compared to the FY 2010-11 adjusted budget. Utilizing FY 2010-11 year end savings and an A-87 offset, the requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget. Utilizing FY 2010-11 year end savings and an A-87 offset, the requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

VETERANS SERVICE OFFICE
Fund 0060 General, Budget Unit 570
Bob Dunlap, Veterans Service Officer

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Schedule 9

Budget Unit: 570 - VETERANS SERVICE OFFICER (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: VETERANS' SERVICES

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| INTERGOVERNMENTAL REVENUES | \$63,957 | \$72,840 | | \$65,000 | \$65,000 |
| MISCELLANEOUS REVENUES | \$0 | \$50 | | \$0 | \$0 |
| Total Revenues: | \$63,957 | \$72,890 | | \$65,000 | \$65,000 |
| SALARIES AND BENEFITS | \$283,662 | \$271,870 | | \$277,938 | \$277,938 |
| SERVICES AND SUPPLIES | \$42,151 | \$56,170 | | \$50,525 | \$50,525 |
| OTHER CHARGES | \$12,384 | \$10,149 | | \$13,386 | \$13,386 |
| INTRAFUND TRANSFERS | (\$97) | (\$7,337) | | \$0 | \$0 |
| Total Expenditures/Appropriations: | \$338,099 | \$330,853 | | \$341,849 | \$341,849 |
| Net Cost: | \$274,142 | \$257,963 | | \$276,849 | \$276,849 |

PROGRAM DESCRIPTION

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKs program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$339,410 and revenues in the amount of \$65,000. The FY 2011-12 requested budget net county cost is increased by \$1,862 as compared to the FY 2010-11 adjusted budget. The FY 2011-12 budget as requested does not meet the status quo requirement. However, due to the projected under budget close of FY 2010-11, the savings will allow the department to meet the status quo budget requirement.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes an increase to Salaries and Benefits in the amount of \$2,665 and a decrease to Services and Supplies in the amount of \$226 for a total increase to expenditures in the amount of \$2,439. As a result of the CAO recommended changes to the FY 2011-12 requested budget, the department does not meet the status quo budget requirement. However, due to the projected under budget close of FY 2010-11, the savings will allow the department to meet the status quo budget requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

COMMUNITY ACTION AGENCY

Fund 0060 General, Budget Unit 590

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| LICENSES, PERMITS & FRANCHISES | \$34,968 | \$37,519 | \$48,913 | \$48,913 | |
| INTERGOVERNMENTAL REVENUES | \$482,372 | \$473,687 | \$361,483 | \$361,483 | |
| MISCELLANEOUS REVENUES | \$69 | \$379 | \$0 | \$0 | |
| Total Revenues: | \$517,411 | \$511,587 | \$410,396 | \$410,396 | |
| SALARIES AND BENEFITS | \$209,343 | \$234,105 | \$208,529 | \$208,529 | |
| SERVICES AND SUPPLIES | \$227,172 | \$193,479 | \$150,323 | \$150,323 | |
| OTHER CHARGES | \$201,357 | \$161,613 | \$213,340 | \$213,340 | |
| INTRAFUND TRANSFERS | (\$18,260) | \$0 | \$0 | \$0 | |
| Total Expenditures/Appropriations: | \$619,612 | \$589,198 | \$572,192 | \$572,192 | |
| Net Cost: | \$102,200 | \$77,610 | \$161,796 | \$161,796 | |

PROGRAM DESCRIPTION

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the "pass-through" of \$168,460 in funds to nonprofit agencies, tenant-based rental assistance for homeless mentally ill persons, down payment loans for first-time homebuyers, and owner-occupied housing rehabilitation.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities for the Emergency Food and Shelter Program.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$572,192 and revenues in the amount of \$410,396 which results in a net County cost of \$161,796. The FY 2011-12 requested budget expenditures are decreased by \$103,111, revenues are decreased by \$187,711 and the net County cost increased by \$84,600, as compared to the FY 2010-11 adjusted budget. Utilizing reserve funds, FY 2010-11 year end savings and an A-87 offset, the requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget. Utilizing reserve funds, FY 2010-11 year end savings and an A-87 offset, the requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CAL-HOME
Fund 0187 General, Budget Unit 591
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
 County Budget Act
 January 2010

County of Shasta
 Detail of Financing Sources and Financing Uses
 Governmental Funds
 Fiscal Year 2011-12

Schedule 9

Budget Unit: 591 - HOUSING CALHOME (FUND 0187)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| INTERGOVERNMENTAL REVENUES | \$0 | \$0 | \$54,329 | \$54,329 | |
| Total Revenues: | \$0 | \$0 | \$54,329 | \$54,329 | |
| SALARIES AND BENEFITS | \$0 | \$0 | \$44,298 | \$44,298 | |
| SERVICES AND SUPPLIES | \$0 | \$0 | \$10,031 | \$10,031 | |
| Total Expenditures/Appropriations: | \$0 | \$0 | \$54,329 | \$54,329 | |
| Net Cost: | \$0 | \$0 | \$0 | \$0 | |

PROGRAM DESCRIPTION

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$40,000. Services are offered throughout the unincorporated areas of the County. Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$54,329 and revenues in the amount of \$54,329. The revenues which support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or General Fund contribution associated with this Cost Center.

SUMMARY OF RECOMMENDATIONS

CAO concurs with requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING HOME IPP
Fund 0186 General, Budget Unit 592
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
 County Budget Act
 January 2010

County of Shasta
 Detail of Financing Sources and Financing Uses
 Governmental Funds
 Fiscal Year 2011-12

Schedule 9

Budget Unit: 592 - HOUSING HOME IPP (FUND 0186)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| REVENUE FROM MONEY & PROPERTY | \$22,133 | \$9,517 | \$10,000 | \$10,000 | |
| INTERGOVERNMENTAL REVENUES | \$0 | \$0 | \$25,250 | \$25,250 | |
| MISCELLANEOUS REVENUES | \$395 | \$0 | \$0 | \$0 | |
| Total Revenues: | \$22,528 | \$9,517 | \$35,250 | \$35,250 | |
| SALARIES AND BENEFITS | \$0 | \$0 | \$21,044 | \$21,044 | |
| SERVICES AND SUPPLIES | \$0 | \$0 | \$16,364 | \$16,364 | |
| OTHER CHARGES | \$43,484 | \$1,172 | \$3,318 | \$3,318 | |
| Total Expenditures/Appropriations: | \$43,484 | \$1,172 | \$40,726 | \$40,726 | |
| Net Cost: | \$20,955 | (\$8,345) | \$5,476 | \$5,476 | |

PROGRAM DESCRIPTION

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program offers down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation. Tenant based rental assistance for the homeless mentally ill is provided in the cities of Anderson and Shasta Lake and the unincorporated area of the County.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$40,726 and revenues in the amount of \$35,250, which are HOME loan repayments and a new HOME contract with the State of California. The expenditures exceed revenue by \$5,476 which is a \$25,524 decrease as compared to FY 2010-11 adjusted budget. There is no required match or General Fund contribution associated with this Cost Center.

SUMMARY OF RECOMMENDATIONS

CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING REHABILITATION
Fund 0197 Shasta Housing Rehab, Budget Unit 596
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules
 County Budget Act
 January 2010

County of Shasta
 Detail of Financing Sources and Financing Uses
 Governmental Funds
 Fiscal Year 2011-12

Schedule 9

Budget Unit: 596 - CDBG ADMIN/REHAB (FUND 0197)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

| Detail By Revenue Category and Expenditure Object | 2009-10 Actuals | 2010-11 | | 2011-12 Recommended | 2011-12 Adopted by the Board of Supervisors |
|--|--------------------|--|------------------------------------|------------------------|--|
| | | Actual <input checked="" type="checkbox"/> | Estimated <input type="checkbox"/> | | |
| 1 | 2 | 3 | 4 | 5 | |
| REVENUE FROM MONEY & PROPERTY | \$19,512 | \$24,504 | | \$10,000 | \$10,000 |
| INTERGOVERNMENTAL REVENUES | \$636,899 | \$1,298,218 | | \$265,000 | \$265,000 |
| MISCELLANEOUS REVENUES | \$0 | \$21 | | \$0 | \$0 |
| Total Revenues: | \$656,411 | \$1,322,743 | | \$275,000 | \$275,000 |
| SALARIES AND BENEFITS | \$130,431 | \$81,045 | | \$41,779 | \$41,779 |
| SERVICES AND SUPPLIES | \$287,572 | \$207,693 | | \$302,418 | \$302,418 |
| OTHER CHARGES | \$1,225 | \$5,816 | | \$6,581 | \$6,581 |
| INTRAFUND TRANSFERS | (\$130,840) | (\$79,852) | | (\$50,389) | (\$50,389) |
| OTHER FINANCING USES | \$0 | \$399,851 | | \$0 | \$0 |
| Total Expenditures/Appropriations: | \$288,389 | \$614,553 | | \$300,389 | \$300,389 |
| Net Cost: | (\$368,022) | (\$708,190) | | \$25,389 | \$25,389 |

PROGRAM DESCRIPTION

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County and inside Anderson city limits. Administration of the City of Anderson's CDBG loan portfolio is provided via contract with the City of Anderson.

Included in this budget is a grant allocation received from the State of California Department of Housing and Community Development for the purpose of implementing a microenterprise assistance program. A microenterprise is a business with fewer than five employees.

The department manages an outstanding loan portfolio of more than \$3 million. As these funds are repaid to the County, they become "program income" and are recycled into programs in the form of low interest loans and other activities. The repaid funds support rehabilitation or expansion of existing community facilities that provide vital services. Program income also supports owner-occupied housing rehabilitation.

The budget unit is supported by a combination of federal and local government revenues, interest on payments and retained earnings. Not reflected in this budget are the low interest housing rehabilitation loans that total \$300,000.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$300,389 and revenues in the amount of \$275,000. The expenditures exceed revenue by \$25,389 which is an increase of \$66,802 as

compared to FY 2010-11 adjusted budget. There is no required match or General Fund contribution associated with this Cost Center.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

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