

# **Public Ways and Facilities**

**Public Ways  
and Facilities**

**PUBLIC WORKS  
ROADS  
Budget Unit 301**

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**Patrick J. Minturn**

**Director of Public Works**

**PROGRAM DESCRIPTION**

The Road Fund is responsible for maintaining approximately 1,200 miles of County roadway. The Road Fund budget is financed entirely by State and Federal subventions and user fees. Projects and activities range from paving, overlays and other road improvements; maintenance of all County-owned and contracted private roads, including grading, patching, snow removal, storm damage repairs, road signs and weed abatement; engineering, including planning and engineering of new roads and bridge projects; issuing encroachment permits and inspecting encroachment permits on County roads; acquisition of right-of-way on existing and new road projects.

**BUDGET REQUESTS**

Total FY 2003-2004 requested revenues exceed appropriations by approximately \$1,305,939 including one Contingency appropriation of \$300,000. The 2003-2004 Requested Budget contains approximately \$17,747,000 in appropriations, of which \$6,385,000 is Road contracts. There were two very large projects completed in FY 2002-2003: Knighton Road extension from Interstate 5 to the Redding Airport and the seismic retrofit of the Cottonwood Creek crossing of Main Street in Cottonwood. The Department had planned to complete the Airport Road project in FY 2003-2004 but lost the State grant match funding, so will only complete the current phase for which funding is in place.

In FY 2002-2003, approximately \$4 million was spent on major overlay projects. In FY 2003-2004, the Department will spend less than \$1 million on overlay projects in the Eastern portion of the County.

Additionally, \$438,000 in Fixed Asset purchases, down from \$1,216,585 in FY 2002-2003, is included in the 2003-2004 proposed appropriations and includes two trucks with plows, one snowplow, two other vehicles and one scanner. Fixed assets are funded through various state and federal funding sources. Also, one vacant Road Maintenance Worker I/II position will be deleted in FY 2003-2004.

**SUMMARY OF RECOMMENDATIONS**

The CAO recommended budget is identical to the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

## FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The following appropriations were increased to reflect \$441 (Utilities) and \$176 (Central Service Cost A-87) due to the transfer of maintenance responsibilities at Lakehead. Roads maintains several lights in the County; these will be incorporated into regular utility accounts. This budget was amended to reflect a \$63,662 increase due to increased health insurance costs. Ethernet cabling was not completed at 1855 Placer Street, therefore the appropriation was increased \$25,000. A fixed asset (walk behind striper) was approved for procurement \$6,500.

COUNTY OF SHASTA                      SCHEDULE 9  
 REVENUES AND EXPENDITURES  
 STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
UNIT TITLE: 301 ROADS						
FUNCTION: PUBLIC WAYS & FACILITIES						
ACTIVITY: PUBLIC WAYS						
FUND:0190 ROADS						
SALARIES AND BENEFITS	5793400	6,710,290	6,260,011	7,099,466	7,163,128	7,163,128
SERVICES AND SUPPLIES	12331599	23,218,006	13,693,335	9,667,571	9,693,750	9,693,750
OTHER CHARGES	346549	357,658	318,732	531,280	531,456	531,456
FIXED ASSETS	409413	1,216,585	881,393	438,000	444,500	444,500
INTRAFUND TRANSFERS	-196089	-150,000	-415,240	-290,158	-290,158	-290,158
APPROP FOR CONTINGENCY	0	300,000	0	300,000	300,000	300,000
OTHER FINANCING USES	37036	8,433	8,076	0	0	0
TOTAL EXPENDITURES*****	\$18,721,909	\$31,660,972	\$20,746,308	\$17,746,159	\$17,842,676	\$17,842,676
TAXES	2401819	2,600,000	2,539,779	2,354,870	2,354,870	2,354,870
LICENSES, PERMITS & FRANCHISES	20119	6,000	16,173	14,500	14,500	14,500
REVENUE FROM MONEY & PROPERTY	144487	185,000	92,817	54,006	54,006	54,006
INTERGOVERNMENTAL REVENUES	15652216	23,966,203	17,040,865	12,768,772	12,768,772	12,768,772
CHARGES FOR SERVICES	2680817	584,000	902,104	1,240,810	1,240,810	1,240,810
MISCELLANEOUS REVENUES	11967	10,100	31,771	8,000	8,000	8,000
OTHER FINANCING SRCS SALE F/A	4	0	299	0	0	0
TOTAL REVENUES*****	\$20,911,427	\$27,351,303	\$20,623,808	\$16,440,958	\$16,440,958	\$16,440,958
ROADS EXP OVER (UNDER) REV	(\$2,189,518)	\$4,309,669	\$122,500	\$1,305,201	\$1,401,718	\$1,401,718

...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
30100 011000	BASE SALARIES & BENEFITS					4,651,796
30100 011000	DELETE	1	1.00	ROAD MAINTENANCE WORKER I/II	26	-28,072
Account Total 011000						4,623,724
30100 018100	BASE SALARIES & BENEFITS					399,076
30100 018100	DELETE	1	1.00	ROAD MAINTENANCE WORKER I/II	26	-2,148
Account Total 018100						396,928
30100 018201	BASE SALARIES & BENEFITS					215,304
Account Total 018201						215,304
30100 018300	BASE SALARIES & BENEFITS					676,519
30100 018300	DELETE	1	1.00	ROAD MAINTENANCE WORKER I/II	26	-6,555
Account Total 018300						669,964
30100 018400	BASE SALARIES & BENEFITS					26,221
30100 018400	DELETE	1	1.00	ROAD MAINTENANCE WORKER I/II	26	-140
Account Total 018400						26,081
30100 018500	BASE SALARIES & BENEFITS					85,858
30100 018500	DELETE	1	1.00	ROAD MAINTENANCE WORKER I/II	26	-460
Account Total 018500						85,398

**PUBLIC WORKS  
SACRAMENTO VALLEY AIR POLLUTION PAVING  
Budget Unit 302**

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**Patrick J. Minturn**

**Director of Public Works**

**PROGRAM DESCRIPTION**

This fund established by the Board of Supervisors has monies deposited for use in helping to pave private roads to Shasta County standards, through the Assessment District procedure. The Shasta County Roads Policies and Standards adopted on December 9, 1986, requires that all parcels, lots and building sites developed in Shasta County be served by a paved road. Those parcels with unpaved access below 1,000 feet in elevation are required to pay \$800, which is held in lieu in the Dust Mitigation fund.

**BUDGET REQUESTS**

The FY 2003-2004 Proposed Budget submitted contains \$20,000 to provide services to prospective groups seeking to have their private roads improved or paved, thereby reducing dust particles in the air, or air pollution. These costs include meeting with the groups, preparing preliminary engineering and cost estimates, and conducting the authorizing elections.

The FY 2003-2004 Proposed Budget also contains \$10,000 to provide engineering services to those groups who overcome the organizational issues and move towards implementing a Permanent Road Division (PRD). It is anticipated that budget amendments would be done to move these appropriations to a specific PRD during the formation proceedings.

Total FY 2003-2004 appropriations (\$30,500) exceed revenue (\$21,334) by \$9,166. There is sufficient fund balance available to cover these excess appropriations.

**SUMMARY OF RECOMMENDATIONS**

The CAO recommended budget is identical to the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

**FINAL BOARD ACTION**

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA                      SCHEDULE 9  
 REVENUES AND EXPENDITURES  
 STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2003 – 2004

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
UNIT TITLE: 302 SACTO VLY AIR POLLUTION PAVING						
FUNCTION: PUBLIC WAYS & FACILITIES						
ACTIVITY: PUBLIC WAYS						
FUND:0191 ROADS DUST MITIGATION						
SERVICES AND SUPPLIES	31310	800	500	20,500	20,500	20,500
OTHER CHARGES	0	43,834	43,833	10,000	10,000	10,000
TOTAL EXPENDITURES*****	\$31,310	\$44,634	\$44,333	\$30,500	\$30,500	\$30,500
CHARGES FOR SERVICES	1000669	75,000	32,870	21,334	21,334	21,334
TOTAL REVENUES*****	\$1,000,669	\$75,000	\$32,870	\$21,334	\$21,334	\$21,334
SACTO VLY AIR POLLUTION PAVING EXP OVER (UNDER) REV	(\$969,358)	(\$30,366)	\$11,463	\$9,166	\$9,166	\$9,166

**SHASTA COUNTY TRANSIT  
Budget Unit 303**

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**Patrick J. Minturn**

**Director of Public Works**

**PROGRAM DESCRIPTION**

This budget unit is for the administration of transit services in the rural area. Services provided include express commuter services from Burney to the Redding area, and "lifeline" transit services to the senior population and the disadvantaged population throughout the unincorporated area. Funds for this budget originate from Local Transportation Funds available to the County, and this budget unit requires no General Fund support.

**BUDGET REQUESTS**

Included in the FY 2003-2004 Proposed Budget are matching appropriations and revenue in the amount of \$139,450. No buses or other Fixed Assets will be purchased in FY 2003-2004.

**SUMMARY OF RECOMMENDATIONS**

The CAO recommended budget is the same as the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. This was budget was amended to reflect an increase of \$8,452 for National Forest Counties/School coalition fees.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES  
 STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL	ACTUAL	ACTUAL	BUDGET	CAO	ADOPTED
COUNTY BUDGET ACT (1985)	EXP/REV	BUDGET	EXP/REV	REQUESTS	RECOMMENDS	BY TH B O S
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 303 SHASTA COUNTY TRANSIT						
FUNCTION: PUBLIC WAYS & FACILITIES						
ACTIVITY: TRANSPORTATION SYSTEMS						
FUND:0193 SHASTA COUNTY TRANSIT						
SERVICES AND SUPPLIES	154984	158,450	143,047	139,450	147,902	147,902
OTHER CHARGES	133860	12,252	0	0	0	0
TOTAL EXPENDITURES*****	\$288,844	\$170,702	\$143,047	\$139,450	\$147,902	\$147,902
TAXES	273183	100,096	143,215	85,555	94,007	94,007
REVENUE FROM MONEY & PROPERTY	2786	1,000	-171	0	0	0
INTERGOVERNMENTAL REVENUES	0	69,606	0	53,895	53,895	53,895
MISCELLANEOUS REVENUES	0	0	3,379	0	0	0
TOTAL REVENUES*****	\$275,969	\$170,702	\$146,423	\$139,450	\$147,902	\$147,902
SHASTA COUNTY TRANSIT EXP OVER (UNDER) REV	\$12,875	\$0	(\$3,376)	\$0	\$0	\$0

**PUBLIC WORKS  
SHINGLETOWN AIRPORT  
Budget Unit 332**

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**Patrick J. Minturn**

**Director of Public Works**

**PROGRAM DESCRIPTION**

This budget unit finances the operation of the Shingletown Airport. This airport consists of one runway and some hangars built and maintained by private citizens. The land on which the airport is located is leased from a private timber company and from the Bureau of Land Management (BLM).

**BUDGET REQUESTS**

Revenue generated at the airport is derived from ground leases for the hangars. The revenue from these ground leases pays for the lease of the airport land.

Requested appropriations of \$2,510,200 for FY 2003-2004 are considerably in excess of the \$481,000 shown for the FY 2002-2003 Adjusted Budget. This is due to the need to complete numerous improvements this year, primarily on the runway. These improvements will be funded through a grant from the Federal Aviation Administration (FAA). The FAA closed the Shingletown Airport on October 31, 2002.

This year's budget is balanced and requires no General Fund support.

**SUMMARY OF RECOMMENDATIONS**

The CAO recommended budget is the same as the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES  
 STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL	ACTUAL	ACTUAL	BUDGET	CAO	ADOPTED
COUNTY BUDGET ACT (1985)	EXP/REV	BUDGET	EXP/REV	REQUESTS	RECOMMENDS	BY TH B O S
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 332 SHINGLETOWN AIRPORT						
FUNCTION: PUBLIC WAYS & FACILITIES						
ACTIVITY: TRANSPORTATION TERMINALS						
FUND:0060 GENERAL						
SERVICES AND SUPPLIES	6326	31,000	7,278	10,200	10,200	10,200
FIXED ASSETS	0	0	0	2,500,000	2,500,000	2,500,000
OTHER FINANCING USES	0	450,000	0	0	0	0
TOTAL EXPENDITURES*****	\$6,326	\$481,000	\$7,278	\$2,510,200	\$2,510,200	\$2,510,200
REVENUE FROM MONEY & PROPERTY	200	200	600	200	200	200
INTERGOVERNMENTAL REVENUES	10000	482,500	10,000	2,372,500	2,372,500	2,372,500
MISCELLANEOUS REVENUES	0	0	0	137,500	137,500	137,500
TOTAL REVENUES*****	\$10,200	\$482,700	\$10,600	\$2,510,200	\$2,510,200	\$2,510,200
SHINGLETOWN AIRPORT EXP OVER (UNDER) REV	(\$3,874)	(\$1,700)	(\$3,322)	\$0	\$0	\$0

