

Public Protection

**TRIAL COURTS
Budget Unit 201**

Susan Null

Court Executive Officer

PROGRAM DESCRIPTION

The "Lockyer-Isenberg Trial Court Funding Act of 1997" (AB233), Chapter 850, became effective on January 1, 1998. The legislation finds and declares that the judiciary of California is a separate and independent branch of government, recognized by the Constitution and statutes of the State.

The Legislature has previously established the principle that the funding of trial court operations California Rules of Court (CRC 810) is most logically a function of the state. Such funding is necessary to provide uniform standards and procedures, economies of scale, and structural efficiency and simplification. This decision also reflects the fact that the overwhelming business of the trial courts is to interpret and enforce provisions of state law and to resolve disputes among the people of the State of California.

The expenses remaining in this budget unit are considered County costs under the rules of "trial court funding." This includes local judicial benefits, court facilities, maintenance of effort (MOE) responsibilities, debt payment on courthouse renovation and jail facilities, and the costs associated with the collection division.

Revenue consists of fines, fees, and forfeitures collected pursuant to various legislative codes and retained by the County.

BUDGET REQUESTS

The costs remaining in the County's Court budget are for non CRC 810 costs. This includes local judicial benefits, court facilities, the maintenance of effort (MOE) allocation, debt payments on the justice center facility and the Courthouse renovation project, and all costs associated with the collection division.

Requested net cost is a negative (\$669,754), reduced from last year's negative net cost of \$(944,016) by \$273,262. Much of the loss, \$218,500, is attributable to "Bail Administration Fees" that formerly accrued to the County, but will now go directly to the Court based on recent Administrative Office of the Court (AOC) rulings.

SUMMARY OF RECOMMENDATIONS

The budget is recommended as requested.

PENDING ISSUES AND POLICY CONSIDERATIONS

It appears that there will continue to be an erosion of court related revenue that formerly

was utilized by the County to help offset costs associated with court operations, e.g., State maintenance of effort for revenue collections, housing costs, and facility maintenance. The County should be vigilant in its effort to stay informed concerning erosion of Court related revenue.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the CAO's recommendation for this budget unit.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL EXP/REV	ACTUAL BUDGET	ACTUAL EXP/REV	BUDGET REQUESTS	CAO RECOMMENDS	ADOPTED BY TH B O S
COUNTY BUDGET ACT (1985)	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 201 TRIAL COURTS						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
SERVICES AND SUPPLIES	\$691,397	\$830,120	\$830,121	\$817,481	\$817,481	\$817,481
OTHER CHARGES	2,338,547	2,361,820	2,361,820	2,124,607	2,124,607	2,124,607
OTHER FINANCING USES	107,313	0	0	0	0	0
TOTAL EXPENDITURES*****	\$3,137,257	\$3,191,940	\$3,191,940	\$2,942,088	\$2,942,088	\$2,942,088
FINES, FORFEITURES & PENALTIES	1,973,125	2,157,706	2,500,494	1,906,442	1,906,442	1,906,442
REVENUE FROM MONEY & PROPERTY	5	0	45,184	0	0	0
CHARGES FOR SERVICES	2,100,445	1,978,250	2,366,531	1,705,400	1,705,400	1,705,400
MISCELLANEOUS REVENUES	-62	0	692	0	0	0
OTHR FINANCING SOURCES TRAN IN	5,233	0	7,412	0	0	0
TOTAL REVENUES*****	\$4,078,747	\$4,135,956	\$4,920,313	\$3,611,842	\$3,611,842	\$3,611,842
TRIAL COURTS EXP OVER (UNDER) REV	(\$941,490)	(\$944,016)	(\$1,728,372)	(\$669,754)	(\$669,754)	(\$669,754)

**INDIGENT DEFENSE
Budget Unit 203**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

The Indigent Defense budget unit funds two primary defense contracts, two conflict defense contracts, one juvenile defense contract, and court-appointed attorney expenses for homicide and other cases where conflicts exist beyond the contracts. In addition, other related expenses such as investigative services are also contained in this budget.

BUDGET REQUESTS

The requested net County cost for Indigent Defense Services for FY 2003-2004 is nearly \$4.1 million, up from \$3.7 million in FY 2002-2003. The budget request reflects appropriations sufficient to compensate the two primary, two conflict, and one juvenile attorney contract. The FY 2003-2004 requested appropriations also include costs to hire a Public Defender. Related salary and benefit expenses are projected for nine months beginning September 2003.

The newly established position will evaluate the requirements of establishing an "in-house" service department to provide primary public defense. The goal is to organize a department concept that will provide good, basic public defense and also provide accountability to the Board of Supervisors for the dollar investment.

For the past several years there has been a series of very serious murder cases making their way through the justice system. The conclusion of the Williams brothers' cases in FY 2002-2003 brought completion to this series of pending serious murder cases. It is difficult to predict events that may occur in the next twelve months; therefore, the requested budget must provide funding that will support unforeseen events.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Increases to this budget unit include the newly negotiated increases to the various public defender contracts in the amount of \$52,848.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL	ACTUAL	ACTUAL	BUDGET	CAO	ADOPTED
COUNTY BUDGET ACT (1985)	EXP/REV	BUDGET	EXP/REV	REQUESTS	RECOMMENDS	BY TH B O S
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 203 INDIGENT DEFENSE						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
SALARIES AND BENEFITS	0	0	0	88,584	88,584	88,584
SERVICES AND SUPPLIES	4,305,816	4,382,510	3,929,083	4,241,232	4,294,080	4,294,080
OTHER CHARGES	8,854	4,179	4,179	9,000	9,000	9,000
TOTAL EXPENDITURES*****	\$4,314,670	\$4,386,689	\$3,933,262	\$4,338,816	\$4,391,664	\$4,391,664
INTERGOVERNMENTAL REVENUES	1,012,076	607,500	1,148,930	200,000	200,000	200,000
CHARGES FOR SERVICES	107,832	90,000	85,997	40,000	40,000	40,000
TOTAL REVENUES*****	\$1,119,908	\$697,500	\$1,234,927	\$240,000	\$240,000	\$240,000
INDIGENT DEFENSE EXP OVER (UNDER) REV	\$3,194,762	\$3,689,189	\$2,698,334	\$4,098,816	\$4,151,664	\$4,151,664

**GRAND JURY
Budget Unit 208**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

The Grand Jury is selected each year by the Superior Court to investigate and report on the operations, accounts and records of the officers, departments, or functions of the County, and/or cities. In addition, the operations, accounts, and records of any special district or other district (including school districts) in the County created pursuant to State law for which the officers of the County are serving in their ex officio capacity as officers of the district are subject to Grand Jury review.

BUDGET REQUESTS

This budget funds Grand Jury expenses including mileage, per diem, and other transportation costs. Also included are modest allocations for office expense, non-legal services, and professional services. Also, included is an allocation for the payment of rent for office space specifically for the Grand Jury. This space will allow Grand Jury members a private place to meet and store materials.

The Grand Jury's calculated "A 87/Central Service" costs for FY 2003-2004 is \$36,155, a 152 percent increase from FY 2002-2003, leading to a significantly higher total appropriation request.

SUMMARY OF RECOMMENDATIONS

The CAO recommendation is as requested by the Grand Jury Foreperson.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL	ACTUAL	ACTUAL	BUDGET	CAO	ADOPTED
COUNTY BUDGET ACT (1985)	EXP/REV	BUDGET	EXP/REV	REQUESTS	RECOMMENDS	BY TH B O S
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 208 GRAND JURY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
SERVICES AND SUPPLIES	26,698	50,904	49,671	56,500	56,500	56,500
OTHER CHARGES	-952	14,312	14,312	36,155	36,155	36,155
TOTAL EXPENDITURES*****	\$25,745	\$65,216	\$63,983	\$92,655	\$92,655	\$92,655
GRAND JURY EXP OVER (UNDER) REV	\$25,745	\$65,216	\$63,983	\$92,655	\$92,655	\$92,655

**PUBLIC SAFETY
GENERAL REVENUE
Budget Unit 220**

PROGRAM DESCRIPTION

The Public Safety General Revenue budget unit reflects revenue or charges allocated to the Public Safety Fund as a result of cash flow needs.

BUDGET REQUESTS

The Public Safety fund group anticipates \$40,000 of potential interest charges to the fund for FY 2003-2004.

SUMMARY OF RECOMMENDATIONS

The recommended budget is the same as the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

Not applicable.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9
REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 220 PUBLIC SAFETY GEN REVE						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
TAXES	0	0	734,812	0	0	0
REVENUE FROM MONEY & PROPERTY	-39,071	-85,000	-24,562	-40,000	-40,000	-40,000
TOTAL REVENUES*****	(\$39,071)	(\$85,000)	\$710,249	(\$40,000)	(\$40,000)	(\$40,000)
PUBLIC SAFETY GEN REVENUES EXP OVER (UNDER)	\$39,071	\$85,000	(\$710,249)	\$40,000	\$40,000	\$40,000

**COUNTY CLERK/REGISTRAR OF VOTERS
COUNTY CLERK
Budget Unit 221**

Ann Reed

County Clerk/Registrar of Voters

PROGRAM DESCRIPTION

This budget unit funds the mandated duties required of the County Clerk. These functions include issuing marriage licenses, fictitious business name filings, passport applications, etc. which cannot be performed by any other office.

BUDGET REQUEST

The Salaries and Benefits category funds all approved allocations for the fiscal year. The Services and Supplies category includes adjustments to several accounts resulting in a net reduction of \$3,886.

Revenue is requested at \$24,520 higher than FY 2002-2003 primarily due to an increase in Passport fees.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested by the department head. The overall net cost for the County Clerk is recommended to be \$21,885 lower than FY 2002-2003.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 221 COUNTY CLERK						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: OTHER PROTECTION						
FUND:0060 GENERAL						
SALARIES AND BENEFITS	143,002	156,658	151,214	163,683	165,529	165,529
SERVICES AND SUPPLIES	39,319	48,634	39,140	44,681	44,681	44,681
OTHER CHARGES	7,245	8,269	8,270	7,832	7,832	7,832
TOTAL EXPENDITURES*****	\$189,566	\$213,561	\$198,623	\$216,196	\$218,042	\$218,042
LICENSES, PERMITS & FRANCHISES	48,724	45,100	49,196	46,650	46,650	46,650
CHARGES FOR SERVICES	104,157	88,083	143,696	111,053	112,899	112,899
TOTAL REVENUES*****	\$152,881	\$133,183	\$192,892	\$157,703	\$159,549	\$159,549
COUNTY CLERK EXP OVER (UNDER) REV	\$36,685	\$80,378	\$5,731	\$58,493	\$58,493	\$58,493

**DISTRICT ATTORNEY
Budget Unit 227**

Gerald Benito

District Attorney

PROGRAM DESCRIPTION

The Office of the District Attorney is responsible for investigating, charging, and prosecuting all criminal violations in the County on behalf of the people of the State of California. The department evaluates all reported crimes to determine if sufficient evidence exists to prosecute. In those cases where there is a finding of sufficient evidence, a criminal complaint is filed and prosecution proceeds. The District Attorney is also required to file petitions and attend court proceedings involving criminal activities of juveniles. The office provides legal advice to the Grand Jury and conducts investigations and presents evidence for all indictments issued by the Grand Jury.

BUDGET REQUESTS

The District Attorney submitted a status quo budget, minus program augmentations, fixed assets, or staffing increases. Proposed expenditures exceed revenue by \$643,306.

Expenditures also exceeded revenue in FY 2002-2003, by \$428,867. The budget was balanced by utilizing \$215,346 of the District Attorney's Asset Seizure Forfeiture revenue and \$213,521 of Public Safety Fund Balance carryover. It should be noted the County General Fund contribution to the District Attorney was increased in FY 2002-2003, by \$400,000, to a total of \$1.4 million.

The following table illustrates the funding sources in the requested budget:

Revenue Source	Requested	% of Total
Prop. 172	651,419	15%
Fines/Forfeitures/Penalties	312,698	7%
Intergovernmental Revenues	1,654,935	38%
Charges for Services	138,200	3%
Miscellaneous Revenues (Includes Asset Forfeiture)	20,000	1%
Trans-In General Fund	1,494,450	34%
Trans-In Sheriff (CAL-MET)	99,551	2%
Total Revenue Requested	4,371,253	100%

Salaries and Benefits are requested at \$4.9 million, an increase of \$100,000 (2.7 percent). This increase is due to: Termination Pay-retirement of long-term employees; PERS Retirement Expense-increase in the PERS Safety rate; Health Insurance rate increases; and Workers' Compensation Experience. Extra-Help is significantly reduced due to the resolution of the Williams brothers' case. The request includes an unallocated salary savings of \$275,931, or 7 percent of regular salaries.

Services and Supplies are essentially status quo. Central Service Charges (A-87) is decreasing 6.8 percent, from \$232,393 to \$218,030. No fixed assets are requested.

Cost Applied accounts are the mechanism for charging back expenses incurred on behalf of other County departments. They serve to reduce the operating expense of the department. Charge-backs include: Social Services for provision of welfare fraud investigation and prosecution, and for the Drug Endangered Program; Child Support for investigation and prosecution of non-custodial parents for their failure to pay court ordered child support, and Sheriff for SINTF. In total, the District Attorney's requested budget includes \$1.2 million in cost-applied credits.

SUMMARY OF RECOMMENDATIONS

Proposition 172 revenue is recommended at \$677,476, a 4 percent increase, and the General Fund contribution is recommended at \$1,494,450. Reductions in the amount of \$194,811 were proposed by the District Attorney, and include the deletion of five currently vacant positions, one Deputy District Attorney III, one Supervising District Attorney Investigator, two District Attorney Investigators, and one Legal Process Clerk. In addition, one Public Safety Service Officer position will be deleted and the affected employee has bumping rights to a Legal Process Clerk. Therefore, no layoffs are anticipated in the Proposed Budget.

State Mandated reimbursement for child abduction is deleted due to the State's intent to withhold payment of mandates for an indefinite period of time. The District Attorney has operated this mandated program at a reduced level since learning of the revenue withhold. The CAO recommends a loan from General Reserves, in the amount of \$98,495, for FY 2003-2004, which will be repaid when the State releases payment for mandated services. When released, the State reimbursement will include interest on the unpaid balance.

The CAO and District Attorney worked closely to identify resources to balance the budget. The CAO recommends use of Public Safety Fund Balance in the amount of \$175,000, and the District Attorney requests use of \$175,000 from designated fund balance from Asset Seizure Forfeiture revenue. As proposed, the loan from General Reserve (\$98,495), use of PS Fund Balance (\$175,000), and Asset Seizure Forfeiture revenue (\$175,000), will offset the \$448,495 bottom-line.

There remains \$157,863 in unallocated expenditure reductions the department will address during supplemental budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The District Attorney provides services for both the Department of Social Services and Child Support Services. Reductions in State allocations to these programs may impact the level of service they can contract for. Further reductions may be taken in the supplemental

budget.

Additional revenue may be lost, as the State has again proposed a 50 percent across-the-board reduction in OCJP grants, and elimination of the War on Methamphetamine. These reductions may be made during the Supplemental Budget process.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

As an elected official the District Attorney reserves the right to appeal the CAO recommendations. In May 2003, Gerald Benito was appointed to serve out the un-expired term of McGregor Scott, after submittal of the FY 2003-2004 requested budget. The CAO will work closely with Mr. Benito to resolve the remaining budget imbalance.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The District Attorney submitted various amendments to adjust budget units to actual funding needs, including increased health insurance expense.

Six vacant positions were deleted, resulting in \$197,000 in salary savings. The positions are one Deputy District Attorney, two District Attorney Investigators, one Public Safety Service Officer, and one Supervising District Attorney Investigator. Also utilized is \$200,523 of unallocated salary savings, to be realized through attrition during the fiscal year.

Services provided to other County departments, for welfare fraud and child support fraud investigations, are reduced as a result of State budget reductions. Due to State reductions to the War on Methamphetamine Cal-MMET funding, the special prosecutor position will be left vacant reducing the charge-back to the Sheriff's Office.

To prevent further staff reductions the Board approved a one-time additional appropriation of \$100,000 from the Proposition 172 deferred revenue account, bringing the District Attorney's total Proposition 172 appropriation to \$777,476.

Local law enforcement and District Attorney's must assist the State in child abduction cases, including providing regular reports. The State will defer SB90 payments (with interest) to local agencies for up to three years. Due to uncertainty in this funding, the District Attorney had proposed operating the program with only one investigator (down two FTE's). With the Auditor-Controller's decision that SB90 revenue can be accrued, the child abduction unit will again be fully staffed with two investigators and one legal process clerk. The accrual will take care of fund balance, but a loan from General Reserves will be necessary until payment is received from the State. The Board approved a one-time loan

from General Reserves, in the amount of \$241,752, with the understanding that any payment from the State will transfer to repay the loan from General Reserves. Because the Public Safety Fund will pay interest on the loan quarterly, any interest received from the State will accrue to the Public Safety Fund. The loan will be advanced incrementally during the fiscal year to offset actual operating expenses of the unit.

The District Attorney's budget was balanced utilizing \$175,000 in Public Safety fund balance, and \$175,000 in Asset Seizure Forfeiture designated revenue. In jeopardy are the vertical prosecution programs targeted for consolidation and reduction in the proposed State budget. These five programs, administered by the Office of Criminal Justice Planning, are – elder abuse, child abuse, statutory rape, major narcotic vendors, and California career criminals. An \$8.2 million reduction is proposed statewide; it is unknown at this time what impact this will have on the Shasta County district attorney's operations.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 227 DISTRICT ATTORNEY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0195 PUBLIC SAFETY						
SALARIES AND BENEFITS	4,255,846	4,769,139	4,688,042	4,964,045	4,731,070	4,731,070
SERVICES AND SUPPLIES	1,215,028	1,206,321	1,203,156	1,036,893	1,001,412	1,001,412
OTHER CHARGES	206,951	233,392	229,725	218,974	218,974	218,974
FIXED ASSETS	36,342	0	0	0	0	0
INTRAFUND TRANSFERS	-1,676,529	-1,325,084	-1,256,812	-1,254,497	-1,127,830	-1,127,830
OTHER FINANCING USES	10,451	20,263	20,264	49,144	49,144	49,144
TOTAL EXPENDITURES*****	\$4,048,088	\$4,904,031	\$4,884,374	\$5,014,559	\$4,872,770	\$4,872,770
TAXES	643,164	651,419	651,419	651,419	777,476	777,476
FINES, FORFEITURES & PENALTIES	218,316	237,879	63,905	312,698	408,722	408,722
INTERGOVERNMENTAL REVENUES	1,738,046	1,833,135	1,676,150	1,654,935	1,571,436	1,571,436
CHARGES FOR SERVICES	140,356	173,900	167,649	138,200	150,200	150,200
MISCELLANEOUS REVENUES	18,319	0	33,426	20,000	25,000	25,000
OTHR FINANCING SOURCES TRAN IN	1,116,486	1,578,831	1,587,094	1,594,001	1,591,385	1,591,385
TOTAL REVENUES*****	\$3,874,687	\$4,475,164	\$4,179,642	\$4,371,253	\$4,524,219	\$4,524,219
DISTRICT ATTORNEY EXP OVER (UNDER) REV	\$173,401	\$428,867	\$704,732	\$643,306	\$348,551	\$348,551

...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
22700 011000	BASE SALARIES & BENEFITS					3,943,075
22700 011000	DELETE	1	1.00	DEPUTY DIST ATTY III	26	-63,677
22700 011000	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-46,676
22700 011000	DELETE	2	2.00	DA INVESTIGATOR	26	-80,642
22700 011000	DELETE	1	1.00	LEGAL PROCESS CLERK I	26	-23,077
22700 011000	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-30,479
Account Total 011000						3,698,524
22700 018100	BASE SALARIES & BENEFITS					230,245
22700 018100	DELETE	1	1.00	DEPUTY DIST ATTY III	26	-4,871
22700 018100	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-3,571
22700 018100	DELETE	2	2.00	DA INVESTIGATOR	26	-6,170
22700 018100	DELETE	1	1.00	LEGAL PROCESS CLERK I	26	-1,765
22700 018100	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-2,332
Account Total 018100						211,536
22700 018201	BASE SALARIES & BENEFITS					347,905
22700 018201	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-5,737
22700 018201	DELETE	2	2.00	DA INVESTIGATOR	26	-9,912
22700 018201	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-2,001
Account Total 018201						330,255
22700 018300	BASE SALARIES & BENEFITS					486,494
22700 018300	DELETE	1	1.00	DEPUTY DIST ATTY III	26	-6,555
22700 018300	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-6,635
22700 018300	DELETE	2	2.00	DA INVESTIGATOR	26	-13,270
22700 018300	DELETE	1	1.00	LEGAL PROCESS CLERK I	26	-6,555
22700 018300	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-5,142
Account Total 018300						448,337
22700 018400	BASE SALARIES & BENEFITS					19,718
22700 018400	DELETE	1	1.00	DEPUTY DIST ATTY III	26	-318
22700 018400	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-233
22700 018400	DELETE	2	2.00	DA INVESTIGATOR	26	-404
22700 018400	DELETE	1	1.00	LEGAL PROCESS CLERK I	26	-115
22700 018400	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-152
Account Total 018400						18,496
22700 018500	BASE SALARIES & BENEFITS					64,566
22700 018500	DELETE	1	1.00	DEPUTY DIST ATTY III	26	-1,043
22700 018500	DELETE	1	1.00	SUPERVISING DA INVESTIGATOR	26	-764
22700 018500	DELETE	2	2.00	DA INVESTIGATOR	26	-1,320
22700 018500	DELETE	1	1.00	LEGAL PROCESS CLERK I	26	-378

...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
22700 018500	DELETE	1	1.00	PUBLIC SAFETY SERVICE OFFICER	26	-499
Account Total			018500			60,562

CHILD SUPPORT SERVICES
Budget Unit 228

Steven L. Baer

Director of Child Support Services

PROGRAM DESCRIPTION

The Department of Child Support Services (DCSS) provides the following services to the public: 1) establishment of paternity, 2) location of absent parents, 3) establishment of child support orders, 4) modification and enforcement of existing child/medical support orders, 5) collection and distribution of child support monies pursuant to federal and state regulations, and 6) public outreach, to ensure awareness and accessibility to Child Support services.

In addition to traditional court ordered remedies, DCSS utilizes all other collection tools made available by legislation and regulation. These include, but are not limited to, the following intercept programs: federal income tax, state income tax, state sales tax, unemployment benefit, disability benefit, workers' compensation benefit, social security benefit, and lottery winnings. Along with the Franchise Tax Board's full collection service, other enforcement programs include the State Licensing Match System (SLMS), New Employee Registry (NER) match system, and the Employment Development Department (EDD) match system. DCSS may issue administrative wage withholding orders and bank levies.

DCSS transitioned from a division of the Shasta County District Attorney to a separate County department on July 1, 2002. Shasta was one of the final counties in the State to make this transition. A transition team, under the coordination of the Director of Child Support Services, and his Assistant, worked together to successfully transition a department of over 150 employees, in five locations, to the new Department of Child Support Services. A Plan of Cooperation with the District Attorney will ensure that investigation and prosecution of criminally negligent parents are done in a timely manner.

In January of 1998, DCSS implemented a new automated child support system. This new system, KIDZ, replaced the failed Statewide Automated Child Support System (SACSS) that the Department of Social Services contracted to have built for the district attorneys in California. Both case management and financial modules are presently operational in Shasta County. A complete integration of the case management and financial modules is scheduled for completion before July 1, 2002. The new director is an active, voting member of the KIDZ Joint Powers Authority (JPA).

The majority of the funding to support operations is provided by the federal government (66 percent), with a 34 percent state share-of-cost if the local agency is in compliance with current program standards, or has an approved corrective action plan in place. State support is limited to an amount equal to 13.6 percent of the local agencies' distributed collections. The counties can no longer accumulate excess collection incentive revenues.

BUDGET REQUESTS

After several years of growth, the department is essentially status quo due to the uncertainty of State funding. No new employees are requested; the program director is deleted as the department head replaced this position in January 2002. The fixed assets requested are related to the anticipated move to the new building, the former Montgomery Wards building. A fund balance designation of \$2 million will decrease over the fifteen-year term of the lease, and will reimburse the Lessor for tenant improvements should it be necessary to exercise the funding-out option before the end of the term.

Total FY 2002-2003 requested appropriations are \$8.5 million, a decrease of \$47,783 from the previous year's adjusted budget appropriation of \$8.5 million. Revenues are estimated to be \$8.6 million, with no net cost to the county general fund.

Salaries and Benefits are requested at \$6.5 million, an increase of \$1.1 million (19.6 percent). This is attributable to plans for full staffing of approved positions, negotiated pay raises, as well as a significant increase in health insurance expenses.

Services and Supplies are requested at \$2.1 million, a decrease of \$640,833 (23.4 percent). Half of this decrease is due to the elimination of the administrative overhead charges previously paid to the district attorney. The other half is primarily due to postponement of expenses related to the move to contiguous office space now anticipated in 2003. DCSS continues to contract with the district attorney's office for criminal investigative services, which are anticipated to cost \$190,000 in FY 2002-2003.

Fixed Asset requests total \$27,579, an 88 percent decrease from the FY 2001-2002 adjusted budget. The previous year's adjusted budget had included a new mainframe computer necessary for the integration of the case management and financial modules of the KIDZ System.

Revenue is requested at the approved Federal and State share ratios. In addition, DCSS earns approximately \$90,000 per year from interest on funds on deposit in the County treasury. This interest accrues to fund balance and is available to support IV-D approved expenditures. No County General Fund support is requested.

SUMMARY OF RECOMMENDATIONS

Recommended as requested by the department head with minor technical adjustments. Any changes necessitated by their conditionally approved state budget will be made during the supplemental budget process.

PENDING ISSUES AND POLICY CONSIDERATIONS

During the 1999 legislative year two major child support reform bills moved through the California legislature, were subsequently signed by the Governor, and became law. As a result, the State Department of Child Support Services (DCSS) has been established with

a newly appointed director to administer the child support (IV-D) program in California.

Other provisions in the law required the IV-D program to be removed from the elected district attorney's administration, and required the formation of a new county department to administer the child support program. The Shasta County Family Support Division transitioned to the Department of Child Support Services (DCSS) on July 1, 2002.

A lease agreement for 40,000 square feet of space in the former Montgomery Ward's building on Locust Street has been approved. This move is anticipated to occur in July 2003 and will consolidate DCSS staff in one contiguous space.

A potentially serious issue is the proposal to pass on one-half of the federal penalties levied against the State for their failure to implement a statewide automation system for collection of child support to counties' general funds; Shasta County's share of the penalty is projected to be \$453,000. The State has been paying 100 percent of the penalty, but the present budget deficit prompted State DCSS to propose passing on one-half of the penalty to counties. The child support program is entirely funded from federal (66 percent) and State (34 percent) funds. Since the federal penalty cannot be paid with federal funds, the only option to achieve savings within the child support program is to reduce State general fund participation. Every State general fund dollar reduction results in a corresponding loss in federal financial participation (FFP) of two additional dollars. CSAC is strongly opposed to this proposal, and the department head voted against the proposal.

Subsequent to submitting the requested budget the department received notification that it would be receiving a \$1.9 million reduction in its State allocation. The department has identified \$990,000 in expenditure reductions, but the remaining \$1 million can only be handled through staffing reductions. Working closely with County Support Services, State Merit Systems, and the bargaining unit (UPEC), twenty-six employees were targeted for layoff before yearend. The department will make the necessary changes in the Supplemental Budget.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The department reduced appropriations and revenue by \$1.9 million due to a funding shortfall from the California Department of Child Support Services. Salaries and Benefits are reduced \$1.5 million, and Operating Expenses by \$324,691.

The department had 17 vacant positions, and 26 layoff notices were issued to staff prior to June 30, 2003. Working closely with Support Services and the CAO's Office, Child

Support administration was able to find employment for all displaced staff. A total of 19 full-time positions will be deleted this fiscal year, decreasing salaries and benefits by \$687,050. The remaining 24 positions will be unallocated, further reducing salaries and benefits by \$890,781. These unallocated positions will be re-evaluated during the FY 2004-2005 budget.

Budget trailer bill AB 1752 added language authorizing the Department of Finance (DOF) to allocate up to 25 percent of the federal automation penalty to the county. Shasta County's estimated share is \$519,395. This estimate is subject to change based on DOF instructions as well as the final penalty amount that will be determined by the federal Office of Child Support Enforcement in January of 2004. This penalty has been included in the County's General Revenue budget unit. It is a General Fund expense, not eligible for Title IV-D federal financial participation.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 228 CHILD SUPPORT SERVICES						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0192 CHILD SUPPORT SERVICES						
SALARIES AND BENEFITS	5,122,571	6,484,233	5,686,543	6,890,415	5,315,549	5,315,549
SERVICES AND SUPPLIES	2,627,358	2,153,521	1,961,176	2,382,324	2,024,218	2,024,218
OTHER CHARGES	382,116	358,363	358,035	524,000	554,450	554,450
FIXED ASSETS	196,594	202,569	200,251	44,719	44,719	44,719
INTRAFUND TRANSFERS	-238,592	-215,000	-240,000	-215,000	-215,000	-215,000
TOTAL EXPENDITURES*****	\$8,090,046	\$8,983,686	\$7,966,005	\$9,626,458	\$7,723,936	\$7,723,936
REVENUE FROM MONEY & PROPERTY	79,216	90,000	46,507	90,000	82,997	82,997
INTERGOVERNMENTAL REVENUES	9,286,461	8,562,594	5,977,524	9,543,461	7,633,936	7,633,936
MISCELLANEOUS REVENUES	0	0	-100	0	0	0
OTH FINANCE SRCS L/T DEBT PRCD	132,664	159,064	159,064	0	0	0
OTHER FINANCING SRCS SALE F/A	0	0	3	0	0	0
TOTAL REVENUES*****	\$9,498,341	\$8,811,658	\$6,182,997	\$9,633,461	\$7,716,933	\$7,716,933
CHILD SUPPORT SERVICES EXP OVER (UNDER)	(\$1,408,295)	\$172,028	\$1,783,007	(\$7,003)	\$7,003	\$7,003

...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
22800 011000	BASE SALARIES & BENEFITS					5,121,661
22800 011000	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-36,507
22800 011000	DELETE	1	1.00	CHILD SUP ACCT SPEC	26	-39,099
22800 011000	DELETE	6	6.00	CHILD SUP ASSIST I	26	-129,142
22800 011000	DELETE	11	11.00	CHILD SUP SPEC II	26	-305,337
Account Total 011000						4,611,576
22800 018100	BASE SALARIES & BENEFITS					394,869
22800 018100	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-2,793
22800 018100	DELETE	1	1.00	CHILD SUP ACCT SPEC	26	-2,991
22800 018100	DELETE	6	6.00	CHILD SUP ASSIST I	26	-9,879
22800 018100	DELETE	11	11.00	CHILD SUP SPEC II	26	-23,360
Account Total 018100						355,846
22800 018201	BASE SALARIES & BENEFITS					194,316
22800 018201	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-2,420
Account Total 018201						191,896
22800 018300	BASE SALARIES & BENEFITS					924,509
22800 018300	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-5,643
22800 018300	DELETE	1	1.00	CHILD SUP ACCT SPEC	26	-5,526
22800 018300	DELETE	6	6.00	CHILD SUP ASSIST I	26	-23,513
22800 018300	DELETE	11	11.00	CHILD SUP SPEC II	26	-70,526
Account Total 018300						819,301
22800 018400	BASE SALARIES & BENEFITS					25,809
22800 018400	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-183
22800 018400	DELETE	1	1.00	CHILD SUP ACCT SPEC	26	-195
22800 018400	DELETE	6	6.00	CHILD SUP ASSIST I	26	-645
22800 018400	DELETE	11	11.00	CHILD SUP SPEC II	26	-1,528
Account Total 018400						23,258
22800 018500	BASE SALARIES & BENEFITS					84,507
22800 018500	DELETE	1	1.00	ACCOUNTING TECHNICIAN	26	-598
22800 018500	DELETE	1	1.00	CHILD SUP ACCT SPEC	26	-640
22800 018500	DELETE	6	6.00	CHILD SUP ASSIST I	26	-2,115
22800 018500	DELETE	11	11.00	CHILD SUP SPEC II	26	-4,998
Account Total 018500						76,156

**SHERIFF/CORONER
SHERIFF PATROL/ADMINISTRATION
Budget Unit 235**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Sheriff's Department is organized into four major divisions: Custody, Services, Enforcement, and Investigations. This budget unit includes all activities of Redding Enforcement with the exception of Boating Safety. Enforcement activities included in this unit are: Patrol, Special Enforcement Detail (SWAT and Reserves), Major Crimes, Lab/Photo Lab, Criminal Intelligence, Elder Abuse program, SINTF (the Shasta Interagency Narcotics task Force), the Shasta Lake City enforcement unit, the Marijuana Eradication Program, Federal Campground Patrol contract, Shasta County Fair contract, BLM Patrol contract, School Officers, State Technology grants, State Crime Prevention Act, and the newly added CAL-MMET program.

This budget unit also encompasses all activities of the Services Division with the exception of Animal Control and SHASCOM (dispatch operations). The services activities included in this unit are: accounting, crime analysis, records, warrants, training, recruitment, abandoned vehicle services, crime prevention including DARE, emergency services (including search and rescue), court officer, and the Serious Habitual Offender Program.

Additionally, included in this budget unit is the Office of the Sheriff, Planning and Research, and Fiscal Administration of the Sheriff's Office.

BUDGET REQUESTS

The requested appropriations for FY 2003-2004 total \$13.3 million, a 3.5 percent decrease from the FY 2002-2003 adjusted budget. Increases in Salaries and Benefits of \$754,135, are due to negotiated wages, increases in insurance rates – health and workers' compensation, and termination pay expense. The enhanced 3 percent-at-50-safety-retirement benefit continues to impact the number of staff retiring from the department. The employer-share of PERS-Safety is now 21.411 percent.

No new programs or fixed assets are requested. The Sheriff's Office recommends continuing the School Officer program, on a 50/50 basis with the County-schools covered by this program.

Requested Revenue totals \$11.98 million, including a status quo Public Safety Augmentation (Prop. 172) allocation of \$5,297,943, and General Fund support of \$2,334,890.

SUMMARY OF RECOMMENDATIONS

In the aggregate, the Sheriff's Office budgets were over \$1.6 million out of balance. In response to meetings with the CAO and in an effort to reduce the Sheriff's FY 2003-2004 General Fund requirements to FY 2002-2003 levels, the Sheriff presented a plan for \$884,669 in line-item reductions or revenue increases. The Sheriff's Office recognizes the fiscal constraints placed upon the County.

The CAO recommended a 4 percent increase in Public Safety Augmentation (Prop. 172) revenue, and a use of fund balance in the amount of \$500,000. The Sheriff will generate additional fund balance carryover at year-end in the amount of \$298,635. Consultation with the Auditor's Office indicates there will be sufficient fund balance carryover in the Public Safety Fund to allow this \$798,635 to fall to fund balance.

Following are the changes proposed by the Sheriff: 1) An existing Project Coordinator for the IPS System will be transferred from Information Systems to the Sheriff's Office. 2) Six Deputy Sheriffs and one Lieutenant position will remain unfunded in the Annex budget creating an unallocated salary savings in the amount of \$397,220. 3) One of the vacant positions at the Annex will be funded at a Correctional Officer level and paid from Inmate Welfare Funds, including \$15,000 for HEC equipment rental to manage Sheriff's inmates. 4) A portion of another Annex Deputy Sheriff will be funded from Homeland Security funds, which will allow for the backfill of the Patrol Deputy resulting from assignment to Homeland Security functions to assist the Emergency Services Coordinator. 5) Two vehicles will be deleted from the Sheriff's fleet – a kitchen van from the Jail Annex and a Jeep from the Burney Station.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended. However, if additional funds should become available after the State budget is adopted, the Sheriff strongly recommends that the staffing level of the Sheriff's Office be fully funded.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The Sheriff submitted various amendments to adjust budget units/grants to actual funding needs. Health Insurance increases of approximately \$70,000 were absorbed within existing resources. One deputy sheriff position was deleted due to the loss of the Alcoholic Beverage Control grant. Two new grants were awarded, a State Homeland Security grant (\$168,407), and a State Domestic Preparedness grant (\$185,694).

A one-time appropriation of \$100,000 from Proposition 172 deferred revenue was approved, to offset two unanticipated expenses. The North County Substation abandoned leased space due to continued mold problems; \$20,000 will be used for installing communications at new office space, and to abate mold on furniture and equipment prior to the move. The Crime Lab was relocated to the Breslauer Way campus to make room for the new Administration Center Building. The clinic area in the old hospital building was extensively remodeled and will eventually house evidence as well as the Lab. The Lab's pro-rata share of utilities and building/grounds maintenance is estimated to be \$80,000.

In the aggregate, the Sheriff's budgets are balanced utilizing \$798,635 in Public Safety Fund Balance available. Total County support to this budget unit is \$8.2 million, comprised of Proposition 172 revenue (\$5.6 million), and a General Fund Transfer (\$2.6 million).

There are several concerns that will impact the Sheriff's budgets. The loss of the rural and small county law enforcement assistance program, as well as funding for the Standards and Training for Corrections (STC) program will likely results in changes to these budgets at mid-year. Additionally, the recalculation of Fleet's charges for FY 2002-2003 and resetting the rates for FY 2003-2004 may result in unbudgeted increases in the Sheriff's budget units. Although operational practices can manage future charges, revised rates for FY 2002-2003 will have to be absorbed.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 235 SHERIFF						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
SALARIES AND BENEFITS	7,632,893	9,083,253	8,932,066	9,840,297	9,861,377	9,861,377
SERVICES AND SUPPLIES	2,540,683	3,486,942	3,119,296	2,914,883	3,144,856	3,144,856
OTHER CHARGES	384,166	1,038,629	939,652	735,915	707,397	707,397
FIXED ASSETS	173,390	381,333	363,895	0	225,100	225,100
INTRAFUND TRANSFERS	-252,333	-221,832	-223,746	-226,010	-234,670	-234,670
OTHER FINANCING USES	24,709	92,644	92,644	104,636	104,636	104,636
TOTAL EXPENDITURES*****	\$10,503,509	\$13,860,969	\$13,223,808	\$13,369,721	\$13,808,696	\$13,808,696
TAXES	5,390,923	5,297,943	5,297,943	5,297,943	5,609,859	5,609,859
LICENSES, PERMITS & FRANCHISES	18,735	22,215	16,324	18,225	18,225	18,225
FINES, FORFEITURES & PENALTIES	60,497	92,040	96,099	72,376	72,376	72,376
INTERGOVERNMENTAL REVENUES	2,157,314	3,522,948	2,981,972	2,236,662	2,637,830	2,637,830
CHARGES FOR SERVICES	1,477,907	1,879,906	1,814,195	1,959,262	1,982,730	1,982,730
MISCELLANEOUS REVENUES	28,976	83,323	76,455	45,473	46,482	46,482
OTHR FINANCING SOURCES TRAN IN	1,849,592	2,334,890	2,348,520	2,354,890	2,642,559	2,642,559
OTHER FINANCING SRCS SALE F/A	7,732	0	0	0	0	0
TOTAL REVENUES*****	\$10,991,676	\$13,233,265	\$12,631,508	\$11,984,831	\$13,010,061	\$13,010,061
SHERIFF EXP OVER (UNDER) REV	(\$488,167)	\$627,704	\$592,300	\$1,384,890	\$798,635	\$798,635

...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
23500 011000	BASE SALARIES & BENEFITS					5,468,466
23500 011000	DELETE	1	1.00	DEPUTY SHERIFF	26	-51,917
Account Total 011000						5,416,549
23500 018100	BASE SALARIES & BENEFITS					199,050
23500 018100	DELETE	1	1.00	DEPUTY SHERIFF	26	-760
Account Total 018100						198,290
23500 018201	BASE SALARIES & BENEFITS					998,212
23500 018201	DELETE	1	1.00	DEPUTY SHERIFF	26	-11,129
Account Total 018201						987,083
23500 018300	BASE SALARIES & BENEFITS					767,748
23500 018300	DELETE	1	1.00	DEPUTY SHERIFF	26	-4,578
Account Total 018300						763,170
23500 018400	BASE SALARIES & BENEFITS					34,722
23500 018400	DELETE	1	1.00	DEPUTY SHERIFF	26	-262
Account Total 018400						34,460
23500 018500	BASE SALARIES & BENEFITS					111,377
23500 018500	DELETE	1	1.00	DEPUTY SHERIFF	26	-858
Account Total 018500						110,519

**SHERIFF/CORONER
BOATING SAFETY
Budget Unit 236**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Boating Safety function of the Sheriff's Office is responsible for law enforcement, boating safety, and search and rescue activities on all waterways in Shasta County, except Whiskeytown Lake. The State Department of Boating and Waterways provides the majority of funding for this program but will not pay for new vehicles, central service (A-87) costs, liability insurance, cellular telephone costs, or office supplies. Once these costs are deducted, the balance is reduced by the amount of anticipated boat tax. The remainder is funded by the State.

BUDGET REQUESTS

Total appropriations requested for FY 2003-2004 are \$693,837, an 8 percent decrease from FY 2002-2003. The budget represents a status-quo service level. Requested appropriations are based on preliminary funding assumptions and may be revised as final allocations are determined by the various contributing sources. Funding for this program comes from these sources: State Boating Safety funds (\$523,567), unsecured property tax levied on boats (\$79,037), sales tax revenue dedicated to public safety (Proposition 172) (\$29,068), federal excise tax (\$5,000) and a requested General Fund subsidy (\$57,165).

SUMMARY OF RECOMMENDATIONS

Public Safety Augmentation (Proposition 172) revenue is increased 4 percent. The Sheriff reallocated General Fund between his various budget units, decreasing the contribution to Boating Safety by \$1,163, to a total of \$56,002.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL EXP/REV	ACTUAL BUDGET	ACTUAL EXP/REV	BUDGET REQUESTS	CAO RECOMMENDS	ADOPTED BY TH B O S
COUNTY BUDGET ACT (1985)	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 236 BOATING SAFETY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
SALARIES AND BENEFITS	450,834	459,079	456,653	409,408	412,002	412,002
SERVICES AND SUPPLIES	209,967	234,076	211,402	267,154	267,154	267,154
OTHER CHARGES	12,501	7,728	7,728	17,275	17,275	17,275
FIXED ASSETS	0	56,927	11,927	0	0	0
TOTAL EXPENDITURES*****	\$673,302	\$757,810	\$687,710	\$693,837	\$696,431	\$696,431
TAXES	100,362	108,105	110,297	108,105	111,862	111,862
INTERGOVERNMENTAL REVENUES	528,705	573,567	516,721	528,567	528,567	528,567
OTHR FINANCING SOURCES TRAN IN	93,213	57,165	57,165	57,165	56,002	56,002
OTHER FINANCING SRCS SALE F/A	9,975	0	0	0	0	0
TOTAL REVENUES*****	\$732,255	\$738,837	\$684,183	\$693,837	\$696,431	\$696,431
BOATING SAFETY EXP OVER (UNDER) REV	(\$58,953)	\$18,973	\$3,528	\$0	\$0	\$0

**SHERIFF CIVIL UNIT
Budget Unit 237**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Sheriff Civil Unit has jurisdictional authority for the County of Shasta to provide prompt, efficient, and impartial delivery of Civil Process Services. The office also serves criminal warrants, performs general law enforcement, and assists in the security needs of county officials.

On January 1, 2003, by resolution, the Board of Supervisors transferred this function from the Marshal to the Sheriff.

BUDGET REQUESTS

Effective January 1, 2003, the Sheriff Civil Unit was established and remaining budget appropriations in the Court-Marshall Budget Unit were transferred to this Unit. The FY 2003-2004 budget is the first full year for the Civil Unit.

FY 2003-2004 requested expenditures of \$595,765 represent a status-quo budget. FY 2002-2003 adjusted expenditures of \$355,044 were for a six-month period only, January 1, 2003 – June 30, 2003.

Requested revenue totals \$136,900 and is derived from fees for service. Many of the activities of the Civil Unit are required by the Court and are not offset by a fee for service; therefore, the net cost of this department is requested at \$458,865.

SUMMARY OF RECOMMENDATIONS

The Salaries and Benefits category was reduced by \$32,004, leaving a Legal Process Clerk vacant for the coming year.

The overall net cost for this department is recommended to be \$426,861 for FY 2003-2004.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

	ACTUAL EXP/REV 2001-2002	ACTUAL BUDGET 2002-2003	ACTUAL EXP/REV 2002-2003	BUDGET REQUESTS 2003-2004	CAO RECOMMENDS 2003-2004	ADOPTED BY TH B O S 2003-2004
STATE CONTROLLER						
COUNTY BUDGET ACT (1985)						
UNIT TITLE: 237 SHERIFF CIVIL UNIT						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0060 GENERAL						
SALARIES AND BENEFITS	0	264,372	165,959	447,446	415,442	415,442
SERVICES AND SUPPLIES	0	73,328	53,336	118,722	118,722	118,722
OTHER CHARGES	0	17,344	17,345	29,597	29,597	29,597
TOTAL EXPENDITURES*****	\$0	\$355,044	\$236,639	\$595,765	\$563,761	\$563,761
INTERGOVERNMENTAL REVENUES	0	829	0	1,000	1,000	1,000
CHARGES FOR SERVICES	0	134,080	76,727	135,900	135,900	135,900
MISCELLANEOUS REVENUES	0	0	9	0	0	0
TOTAL REVENUES*****	\$0	\$134,909	\$76,736	\$136,900	\$136,900	\$136,900
SHERIFF CIVIL UNIT EXP OVER (UNDER) REV	\$0	\$220,135	\$159,904	\$458,865	\$426,861	\$426,861

**MARSHAL
Budget Unit 241**

Brian Connolly

Marshal

PROGRAM DESCRIPTION

The Marshal has jurisdictional authority for the County of Shasta to provide prompt, efficient, and impartial delivery of Civil Process Services. The office also serves criminal warrants, performs general law enforcement, and assists in the security needs of county officials. The Marshal provides transportation of incarcerated defendants to and from the jail and courts within the county.

BUDGET REQUESTS

The Marshal's civil process function was transferred from the Marshal (Court) to the Sheriff during FY 2002-2003. All positions associated with civil process were transferred and include: one sergeant, two deputies, and four clerical staff.

Due to the transfer of this function, a new budget unit has been established under the auspices of the Sheriff, and the former 241 budget unit is eliminated.

SUMMARY OF RECOMMENDATIONS

The recommended budget is as requested, and includes no appropriation for FY 2003-2004.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9
 REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2003 - 2004

STATE CONTROLLER	ACTUAL	ACTUAL	ACTUAL	BUDGET	CAO	ADOPTED
COUNTY BUDGET ACT (1985)	EXP/REV	BUDGET	EXP/REV	REQUESTS	RECOMMENDS	BY TH B O S
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	2003-2004
UNIT TITLE: 241 MARSHAL						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0060 GENERAL						
SALARIES AND BENEFITS	394,198	168,109	168,110	0	0	0
SERVICES AND SUPPLIES	211,500	101,701	101,701	0	0	0
OTHER CHARGES	30,543	17,345	17,345	0	0	0
TOTAL EXPENDITURES*****	\$636,241	\$287,155	\$287,155	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUES	3,422	1,671	1,671	0	0	0
CHARGES FOR SERVICES	224,297	80,442	80,442	0	0	0
MISCELLANEOUS REVENUES	32	12	12	0	0	0
OTHER FINANCING SRCS SALE F/A	725	0	0	0	0	0
TOTAL REVENUES*****	\$228,476	\$82,125	\$82,125	\$0	\$0	\$0
MARSHAL EXP OVER (UNDER) REV	\$407,765	\$205,030	\$205,030	\$0	\$0	\$0