

**INTERMOUNTAIN FAIR
Budget Unit 159**

Dennis Hoffman

Intermountain Fair Manager

PROGRAM DESCRIPTION

The Intermountain Fair is a County fair located in the town of McArthur, in eastern Shasta County. Funding for the Fair comes from State subvention, pari-mutuel funds, gate admission fees, concession fees, and building rental fees. The Fair Manager is a County department head operating under the guidance of a local Fair Board, which is appointed by the Board of Supervisors. All regular staff members are County employees.

BUDGET REQUESTS

The total requested budget for FY 2002-2003 is \$725,131, or \$177,050 more than the FY 2001-2002 adjusted budget. The budget provides funding for three full-time positions as well as numerous part-time and extra-help positions required during the Fair event.

Revenue from Fair gate receipts as well as State subvention for county fairs has remained relatively stable over the past several years. Projected revenues are \$122,982 less than adjusted revenues, a decrease of 16.9 percent, but will not exceed expenditures.

SUMMARY OF RECOMMENDATIONS

The requested budget experienced increases in health insurance expenditures, as well as increases in state fairs equipment grant revenue, resulting in net county cost of \$1,635.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

Changes made during Supplemental Budget include an increase in salary (19%) and benefits for the IM Fair Manager job classification that was approved by the Board of Directors of the Inter-Mountain Fair on July 30, 2002. This action also extends to the IM

Fair Manager job classification the same benefits that are provided to other County department heads. The IM Fair Manager job classification is a County Department Head but the County has historically relied on the guidance of the IM Fair Board in matters relating to the salary and benefits of this position. This position last received a raise in September 2000. Since that time the County has granted raises and benefits to its other department heads, but the IM Fair Manager position was not included. The raise in salary and benefits was effective as of October 6, 2002. Subsequently, for the 02/03 Supplemental Budget there was an increase in salaries and benefits of \$9,997 and a corresponding decrease of the Special Departmental Expense account in the same amount. Additionally, the Inter-Mountain Fair will receive \$100,000 from the State Department of Fairs and Expositions in FY 02/03 to fund a mint farm on the Inter-Mountain Fair Grounds. The net county cost for this budget unit will remain at zero.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 159 INTERMOUNTAIN FAIR						
FUNCTION: GENERAL - PROMOTION						
ACTIVITY: PROMOTION						
FUND:0100 INTERMOUNTAIN FAIR						
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SALARIES AND BENEFITS	197246	217708	217,708	239,305	251,990	251,990
SERVICES AND SUPPLIES	291323	354942	354,942	475,341	565,358	565,358
OTHER CHARGES	15117	10845	10,845	7,783	7,783	7,783
TOTAL EXPENDITURES*****	\$503686	\$583495	\$583,495	\$722,429	\$825,131	\$825,131
REVENUE FROM MONEY & PROPERTY	227770	322000	294,594	301,500	301,500	301,500
INTERGOVERNMENTAL REVENUES	252654	242414	253,213	420,429	521,496	521,496
CHARGES FOR SERVICES	688	500	577	500	500	500
MISCELLANEOUS REVENUES	174	24300	24,000	0	0	0
OTHER FINANCING SRCS SALE F/A	638	0	0	0	0	0
TOTAL REVENUES*****	\$481924	\$589214	\$572,385	\$722,429	\$823,496	\$823,496
INTERMOUNTAIN FAIR EXP OVER (UNDER) REV	\$21761	\$-5719	\$11,110	\$0	\$1,635	\$1,635
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**GENERAL RESERVE
Budget Unit 160**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

The General Reserve budget unit is used for the designation of funds to be held in reserve for future needs and cash flow purposes.

BUDGET REQUEST

The requested budget for the General Reserve budget unit includes \$100,000 of anticipated interest revenue for FY 2002-2003.

SUMMARY OF RECOMMENDATIONS

The current balance of the General Reserve is approximately \$2.8 million. This is a very conservative reserve considering the County's \$300+ million budget.

The General Reserve fund is used as a resource for "dry period" financing for special districts under the Board of Supervisors as well as districts and/or agencies in the county. Requests for loans from General Reserve are reviewed by staff and presented to the Board of Supervisors for approval.

PENDING ISSUES AND POLICY CONSIDERATIONS

With the current interest rates remaining at record low rates, it appears that the \$100,000 originally projected may be slightly too high. Current estimates suggest interest earnings for this year at around \$85,000.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 160 GENERAL RESERVES						
FUNCTION: GENERAL						
ACTIVITY: FINANCE						
FUND:0170 GENERAL RESERVES						
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REVENUE FROM MONEY & PROPERTY	106334	100000	59,723	100,000	100,000	100,000
OTHR FINANCING SOURCES TRAN IN	139413	645450	645,450	62,357	62,357	62,357
TOTAL REVENUES*****	\$245747	\$745450	\$705,173	\$162,357	\$162,357	\$162,357
GENERAL RESERVES EXP OVER (UNDER) REV	\$-245747	\$-745450	\$-705,173	\$-162,357	\$-162,357	\$-162,357
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ACCUMULATED CAPITAL OUTLAY
Budget Unit 161

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

The Accumulated Capital Outlay budget unit is established for the designation of funds to be held in reserve for a future capital project. Specifically, allocations reserved will accumulate until sufficient funds are available to build a new County administration building, or for another purpose designated by the Board of Supervisors. The goal is to relocate all remaining non-court related operations from the Courthouse facility. This will allow for court expansion and it will provide more appropriate space for County central operating departments.

BUDGET REQUEST

The FY 2002-2003 request includes \$25,000 in interest earnings for this fund. The current balance of the fund is approximately \$1.75 million. This money has been set aside for use in the County's plan for capital improvements and may be used as a source of funding for the new administrative center.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested.

PENDING ISSUES AND POLICY CONSIDERATIONS

It is desirable that additional funding be directed toward the goal of a new facility. The benefits include freeing space for growth of the Court, moving departments to space that better meets the technological requirements of today's operations, and relocation of departments currently housed in leased and rented space.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 161 ACCUMULATED CAPITAL OUTLAY						
FUNCTION: GENERAL - CAPITAL PROJECTS						
ACTIVITY: PLANT ACQUISITION						
FUND:0040 ACCUMULATIVE CAPITAL OUTLAY						
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REVENUE FROM MONEY & PROPERTY	19581	0	13,565	25,000	25,000	25,000
OTHR FINANCING SOURCES TRAN IN	0	1267415	1,267,415	0	0	0
TOTAL REVENUES*****	\$19581	\$1267415	\$1,280,980	\$25,000	\$25,000	\$25,000
ACCUMULATED CAPITAL OUTLAY EXP OVER (UNDER) REV	\$-19581	\$-1267415	\$-1,280,980	\$-25,000	\$-25,000	\$-25,000
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**PUBLIC WORKS
COURTHOUSE REMODEL
Budget Unit 163**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget unit was created to account for the revenues and expenses associated with the remodel of the Courthouse. The revenues represent the proceeds from the sales of Certificates of Participation and interest earnings. Expenses represent the costs incurred to make the various improvements.

BUDGET REQUESTS

No budget requested for FY 2002-2003.

SUMMARY OF RECOMMENDATIONS

The recommended budget is identical to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 163 COURTHOUSE REMODEL						
FUNCTION: GENERAL - CAPITAL PROJECTS						
ACTIVITY: PLANT ACQUISITION						
FUND:0041 CAPITAL PROJ CRTHOUSE REMODEL						
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OTHER CHARGES	932	0	0	0	0	0
FIXED ASSETS	14656	0	0	0	0	0
OTHER FINANCING USES	324213	5233	5,233	0	0	0
TOTAL EXPENDITURES*****	\$339801	\$5233	\$5,233	\$0	\$0	\$0
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REVENUE FROM MONEY & PROPERTY	44328	5233	12,737	0	0	0
OTHR FINANCING SOURCES TRAN IN	0	0	107,313	0	0	0
TOTAL REVENUES*****	\$44328	\$5233	\$120,050	\$0	\$0	\$0
COURTHOUSE REMODEL EXP OVER (UNDER) REV	\$295473	\$0	\$-114,816	\$0	\$0	\$0
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**ECONOMIC DEVELOPMENT
Budget Unit 165**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget unit accounts for expenditures for participation in business attraction and retention programs, advertising, tourism, trade enhancement, and other economic development activities, pursuant to policy direction of the Board of Supervisors.

BUDGET REQUESTS

The total General Fund appropriation requested for this budget unit for FY 2002-2003 is \$94,300, which is \$18,200 less than the adjusted budget. The requested budget is allocated as follows:

\$10,000 to the Superior California Economic Development District (SCEDD) as the County's proportionate contribution to the local match funding of the Federal Economic Development Administration Annual Economic Development Planning Grant;

\$23,500 to the Economic Development Corporation of Shasta County (EDC) for Enterprise Zone Administration services;

\$37,000 to EDC for General Marketing services; and

\$23,800 Shasta-Cascade Wonderland Association for tourism promotion and continued support of the Welcome Center.

SUMMARY OF RECOMMENDATIONS

The recommended budget is \$18,200 less than the requested budget due to the decreased funding (\$22,000) for the Targeted Bay Area Program (TBAP) for EDC, even though the Shasta-Cascade Wonderland Association was appropriated an additional \$3,800 in revenue over FY 01/02 in order to re-print 20,000 Shasta County brochures. The TBAP was not successful in FY 01/02 due to numerous economic factors and thus not funded in FY 02/03. The TBAP was piloted in an effort to attract San Francisco Bay area firms to Shasta County.

PENDING ISSUES AND POLICY CONSIDERATIONS

With respect to allocations to EDC, the Joint Powers Agreement (JPA) for the Enterprise Zone commits the County to a cost-sharing formula for Enterprise Zone administration services; however, the County is not bound by a JPA for General Marketing services. The Board has directed the CAO Analyst assigned to this BU to evaluate the benefit derived by

the County relative to its costs for General Marketing services for FY 02/03 and to bring a summary analysis report back to the Board before future allocations for a continuation of such services are considered for FY 03/04.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The County Administrative Officer is the department head for this budget unit.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 165 ECONOMIC DEVELOPMENT						
FUNCTION: GENERAL						
ACTIVITY: PROMOTION						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	95723	112500	90,493	90,500	94,300	94,300
TOTAL EXPENDITURES*****	\$95723	\$112500	\$90,493	\$90,500	\$94,300	\$94,300
ECONOMIC DEVELOPMENT EXP OVER (UNDER) REV	\$95723	\$112500	\$90,493	\$90,500	\$94,300	\$94,300
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**PUBLIC WORKS
LAND, BUILDINGS AND IMPROVEMENTS
Budget Unit 166**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

The purpose of this budget unit is to comply with State law that requires that all major construction and improvement projects be compiled in one location within the overall County budget document. Generally, projects that are requested and funded by departments are included in both this budget as well as in the respective sponsoring departmental budget. Project costs are reflected in this unit and are charged back to the sponsoring department by way of the cost applied line.

BUDGET REQUESTS

The following table illustrates the requested projects included in the Land, Buildings, and Improvements budget unit.

Project Name	Estimated Cost	Funding Source
PH Laboratory	\$2,500,000	Public Health
Shingletown Runway	450,000	Shingletown Airport
Vets' Cemetery – Water/Power	285,000	General Fund
Renovate Juvenile Hall	871,216	BOC Grant/Match
Library Building	1,000,000	Various
Administration Center	2,500,000	General Fund
Juvenile Hall Parking Lot	50,000	Public Safety
Total	\$7,656,216	

In addition to those projects listed above is a remodel for the Substance Abuse program facility in the amount of \$150,000 and appears in the Services area of this unit.

This budget unit also funds the costs of professional services provided by Public Works personnel that are not attributable directly to a listed project. Those costs are estimated at \$50,000 for FY 2002-2003. Also, included is the cost associated with the administration of real property owned by the county, estimated to be \$27,000 for the year.

The Cost Applied amount of \$7,521,216 is the sum of the requested projects budgeted in the originating departments. Appropriations in this unit allow the Public Works department to accumulate all projects in one place for tracking purposes.

SUMMARY OF RECOMMENDATIONS

The recommended budget includes funding for three projects totaling \$3,235,000. These projects include the Public Health Laboratory Renovation, the Shingletown Airport Runway, and the Veterans' Cemetery Water/Power. All other capital projects have been deleted during discussions with the originating departments. In addition, a transfer-out to Facilities Management in the amount of \$96,019 will utilize the remaining money associated with an energy retrofit project that has been completed. The funds will be used by Facilities Management to help offset the cost of a new shop and office facility to be located on county owned land in the Breslauer Way area.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 166 LAND BUILDINGS & IMPROVEMENTS						
FUNCTION: GENERAL - CAPITAL PROJECTS						
ACTIVITY: PLANT ACQUISITION						
FUND:0062 GENERAL - CAPITAL PROJECTS						
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SERVICES AND SUPPLIES	398690	456131	156,331	227,000	227,000	227,000
OTHER CHARGES	12521	9717	9,599	-6,115	-6,115	-6,115
FIXED ASSETS	1133764	3166501	334,265	7,656,216	3,235,000	3,235,000
INTRAFUND TRANSFERS	-0	-344799	-44,328	-7,521,216	-3,100,000	-3,100,000
OTHER FINANCING USES	100000	0	0	0	96,019	96,019
TOTAL EXPENDITURES*****	\$1644976	\$3287550	\$455,866	\$355,885	\$451,904	\$451,904
REVENUE FROM MONEY & PROPERTY	6312	5000	2,010	0	0	0
MISCELLANEOUS REVENUES	3987	0	0	0	0	0
OTHR FINANCING SOURCES TRAN IN	435070	3031259	368,703	355,885	355,885	355,885
TOTAL REVENUES*****	\$445369	\$3036259	\$370,714	\$355,885	\$355,885	\$355,885
LAND BUILDINGS & IMPROVEMENTS EXP OVER (UNDER) REV	\$1199606	\$251291	\$85,152	\$0	\$96,019	\$96,019
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LIBRARY BUILDING CONSTRUCTION
Budget Unit 167

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget is established for the purpose of performing the initial work necessary to build a new Shasta County Main Library. The County joined with the City of Redding and a citizens group called "New Library Now!" to apply to the State for bond money available for new library construction.

BUDGET REQUEST

This unit was established subsequent to initial budget requests; therefore, the discussion occurs in the "Recommendations" section.

SUMMARY OF RECOMMENDATIONS

The preliminary work necessary for submission of a grant proposal was completed prior to the June 2002 grant application deadline. This budget allows for the continued payment of bills associated with the preliminary process. In addition, it indicates the County's intent to transfer \$1.5 million of state park bond funds to the City of Redding in exchange for a like contribution to the Library project.

The \$1.1 million of fund balance available includes the FY 2001-2002 State contribution of \$1 million to the Shasta County Library. This money has been dedicated to the new Library project, subject to grant approval.

PENDING ISSUES AND POLICY CONSIDERATIONS

Notification of the "first round" allocations of State Library Bond Act funds is currently scheduled for December 2, 2002.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 167 LIBRARY BUILDING CONSTRUCTION						
FUNCTION: GENERAL - CAPITAL PROJECTS						
ACTIVITY: PLANT ACQUISITION						
FUND:0043 CAPITAL PROJ LIBRARY BUILDING						
FIXED ASSETS	0	1761381	196,758	0	4,000,436	4,000,436
TOTAL EXPENDITURES*****	\$0	\$1761381	\$196,758	\$0	\$4,000,436	\$4,000,436
REVENUE FROM MONEY & PROPERTY	0	0	90	0	0	0
INTERGOVERNMENTAL REVENUES	0	266567	1,070,757	0	3,000,000	3,000,000
MISCELLANEOUS REVENUES	0	200000	0	0	0	0
OTHR FINANCING SOURCES TRAN IN	0	294814	198,753	0	0	0
TOTAL REVENUES*****	\$0	\$761381	\$1,269,599	\$0	\$3,000,000	\$3,000,000
LIBRARY BUILDING CONSTRUCTION EXP OVER (UNDER) REV	\$0	\$1000000	\$-1,072,842	\$0	\$1,000,436	\$1,000,436
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ADMINISTRATION CENTER CONSTRUCTION
Budget Unit 169

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget is established for the purpose of performing the initial work necessary to build a new Shasta County Administration Center. The complex will house all of the administrative offices including: Assessor-Recorder, Treasurer-Tax Collector, Auditor-Controller, Support Services, County Counsel, Board of Supervisors, Administrative Office, Information Systems, and Housing.

This will allow the Assessor-Recorder, Treasurer-Tax Collector, and Auditor-Controller to move out of the Courthouse to make room for Court expansion. All of the remaining offices moving to the new complex are currently in leased space in various locations.

BUDGET REQUEST

This unit was established subsequent to initial budget requests; therefore, the discussion occurs in the "Recommendations" section.

SUMMARY OF RECOMMENDATIONS

The FY 2002-2003 budget includes an appropriation in the amount of \$35 million. This is a preliminary estimate for planning purposes and prior to actual preparation of the architectural plans and engineering work.

The project is proceeding according to Board instructions and has been open to public input. Financing for this project will be through the use of "Certificates of Participation" (COPs). Future debt service on the facility will be from a combination of Tobacco Settlement receipts (approximately 75% of receipts), savings on current rent payments, and the General Fund should there be a shortfall in the prior two sources.

PENDING ISSUES AND POLICY CONSIDERATIONS

The project is currently on schedule with ground breaking to take place in the spring of 2003.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
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UNIT TITLE: 169 ADMINISTRATION BLDG CONSTRUCT						
FUNCTION: GENERAL - CAPITAL PROJECTS						
ACTIVITY: PLANT ACQUISITION						
FUND:0044 CAPITAL PROJ ADMIN BUILDING						
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FIXED ASSETS	0	3622032	65,452	0	34,946,954	34,946,954
TOTAL EXPENDITURES*****	\$0	\$3622032	\$65,452	\$0	\$34,946,954	\$34,946,954
INTERGOVERNMENTAL REVENUES	0	1000000	0	0	0	0
OTHR FINANCING SOURCES TRAN IN	0	3622032	61,315	0	0	0
OTH FINANCE SRCS L/T DEBT PRCD	0	0	0	0	34,961,315	34,961,315
TOTAL REVENUES*****	\$0	\$4622032	\$61,315	\$0	\$34,961,315	\$34,961,315
ADMINISTRATION BLDG CONSTRUCT EXP OVER (UNDER) REV	\$0	\$-1000000	\$4,137	\$0	\$-14,361	\$-14,361
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**PUBLIC WORKS
SURVEYOR
Budget Unit 172**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

The office of the County Surveyor checks records of survey, parcel and subdivision maps, and levies fees for those services. It also provides map service for County departments; i.e., the County Clerk. The Road Fund finances the labor necessary to perform these services. The fees charged for these services are used to offset costs.

BUDGET REQUESTS

The FY 2002-2003 requested budget reflects status quo program operations.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget is the same as the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
UNIT TITLE: 172 SURVEYOR FUNCTION: GENERAL ACTIVITY: OTHER GENERAL FUND:0060 GENERAL						
SERVICES AND SUPPLIES	16000	17500	17,493	17,000	17,000	17,000
OTHER CHARGES	60	48	48	34	34	34
TOTAL EXPENDITURES*****	\$16060	\$17548	\$17,541	\$17,034	\$17,034	\$17,034
CHARGES FOR SERVICES	12946	12500	11,245	12,000	12,000	12,000
TOTAL REVENUES*****	\$12946	\$12500	\$11,245	\$12,000	\$12,000	\$12,000
SURVEYOR EXP OVER (UNDER) REV	\$3114	\$5048	\$6,296	\$5,034	\$5,034	\$5,034

**MISCELLANEOUS GENERAL
Budget Unit 173**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget unit finances miscellaneous expenditures, which are not routinely allocable to departments. Ultimately, nearly all costs are charged back to applicable departments under the central service (A-87) Cost Plan.

BUDGET REQUEST

The FY 2002-2003 budget request reflects a net cost of \$646,614 a decrease of \$151,684 from the FY 2001-2002 adjusted budget. The decrease is reflected in the reduction of "unallocated salary savings" from \$250,000 to \$100,000. These allocations were placed to reserve General Fund money that may be necessary for higher health insurance premiums throughout the organization.

The Services and Supplies area of this budget funds expenses of the annual county financial audit, expenses associated with the assessment appeals board and code enforcement officer, as well as some minor miscellaneous items.

Under "Other Charges" is an annual county contribution to the Women's Refuge, and an allocation for the court ordered tax back-fill to the City of Shasta Lake.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested with a couple of changes. The first change increases the allocation for Code Enforcement Services from \$92,000 to \$132,000 to meet the requirements set forth by the Board. The second change increases the allocation for the Shasta Lake property tax payment from \$310,000 to \$340,000. This change is an indication of the accelerated assessed valuation growth within the City of Shasta Lake.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
=====	=====	=====	=====	=====	=====	=====
UNIT TITLE: 173 MISCELLANEOUS GENERAL 1						
FUNCTION: GENERAL						
ACTIVITY: OTHER GENERAL						
FUND:0060 GENERAL						
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.						
SALARIES AND BENEFITS	0	250000	0	100,000	0	0
SERVICES AND SUPPLIES	116789	231130	85,501	240,630	280,630	280,630
OTHER CHARGES	344340	366098	366,098	340,000	370,000	370,000
INTRAFUND TRANSFERS	1923	-49193	-49,608	-33,113	-33,113	-33,113
OTHER FINANCING USES	0	9500	0	0	0	0
TOTAL EXPENDITURES*****	\$463053	\$807535	\$401,991	\$647,517	\$617,517	\$617,517
.						
INTERGOVERNMENTAL REVENUES	17926	0	0	0	0	0
CHARGES FOR SERVICES	186	0	859	0	0	0
MISCELLANEOUS REVENUES	1431	9237	9,236	903	903	903
TOTAL REVENUES*****	\$19543	\$9237	\$10,095	\$903	\$903	\$903
MISCELLANEOUS GENERAL 1 EXP OVER (UNDER) REV	\$443510	\$798298	\$391,895	\$646,614	\$616,614	\$616,614
=====	=====	=====	=====	=====	=====	=====

**TOBACCO SETTLEMENT GRANTS
Budget Unit 174**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget unit is established to provide a mechanism for disbursement of tobacco litigation settlement funds.

BUDGET REQUEST

The FY 2002-2003 budget request reflects a net cost of \$160,000. In FY 2000-2001 the Board of Supervisors stated its intent to provide ten percent of the annual receipts of the tobacco litigation settlement receipts to the Shasta Community Health Center. The requested \$160,000 will provide the allocation for this purpose.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Board of Supervisors considered use of the tobacco litigation receipts in FY 2000-2001 and gave direction regarding a ten percent allocation to Shasta Community Health Center. The Board may further consider alternatives or additional uses of these moneys in FY 2002-2003.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
=====						
UNIT TITLE: 174 TOBACCO SETTLEMENT GRANTS						
FUNCTION: GENERAL						
ACTIVITY: OTHER GENERAL						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	5186	213494	213,494	0	0	0
OTHER CHARGES	0	211211	211,211	160,000	160,000	160,000
OTHER FINANCING USES	0	3916846	260,068	0	0	0
TOTAL EXPENDITURES*****	\$5186	\$4341551	\$684,773	\$160,000	\$160,000	\$160,000
TOBACCO SETTLEMENT GRANTS EXP OVER (UNDER) REV	\$5186	\$4341551	\$684,773	\$160,000	\$160,000	\$160,000
=====						

**PUBLIC WORKS
CSA ADMINISTRATION
Budget Unit 175**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget reflects the fiscal activity of the "umbrella" organization, which provides operational and administrative support to fourteen active County Service Areas (CSA). (To a much lesser degree, this unit is also used for the administration of four special street lighting districts, and twenty subsidiary Permanent Road Divisions.) More than 3,500 County residents currently benefit from the services provided by CSAs. Responsibility for management of this unit, and provision of CSA services, is within the Department of Public Works. Personnel directly assigned to CSA Administration include one clerical position, four field technicians, and seven extra-help technicians.

BUDGET REQUESTS

The budget submitted is fully supported by a combination of administrative fees levied in the benefiting CSAs. There is no General Fund support for this budget. Projected revenue indicates a slight increase of \$68,310, for a total of \$439,087 for the 2002-2003 budget.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget included a slight increase in healthcare costs.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
=====	=====	=====	=====	=====	=====	=====
UNIT TITLE: 175 CSA ADMINISTRATION						
FUNCTION: GENERAL						
ACTIVITY: OTHER GENERAL						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	281647	324270	303,323	351,140	353,488	353,488
SERVICES AND SUPPLIES	69519	55963	55,963	63,700	63,700	63,700
OTHER CHARGES	1947	11879	11,491	21,899	21,899	21,899
TOTAL EXPENDITURES*****	\$353114	\$392112	\$370,777	\$436,739	\$439,087	\$439,087
.						
CHARGES FOR SERVICES	331178	392112	382,994	436,739	439,087	439,087
TOTAL REVENUES*****	\$331178	\$392112	\$382,994	\$436,739	\$439,087	\$439,087
CSA ADMINISTRATION EXP OVER (UNDER) REV	\$21936	\$0	\$-12,217	\$0	\$0	\$0
=====	=====	=====	=====	=====	=====	=====

**PRODUCTIVITY IMPROVEMENT PROGRAM
Budget Unit 177**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

This budget unit was established to provide for the financial transactions associated with the Productivity Improvement Program of Shasta County. The program provides a revolving loan fund for the financing of one-time costs that will result in enhanced service and on-going savings to the County or a program.

BUDGET REQUESTS

An allocation of \$50,000 is reflected in the requested budget; however, no specific loan request has been received.

Estimated revenue for FY 2002-2003 totals \$10,000 that accrues from interest earnings for funds on deposit in the treasury.

SUMMARY OF RECOMMENDATIONS

The amount recommended as available for loan is increased to \$150,000. Requested allocation of funds requires additional Board action; therefore, specific requests will be submitted to the Board for consideration.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
=====						
UNIT TITLE: 177 PRODUCTIVITY IMPROVEMENT PROG						
FUNCTION: GENERAL - PRODUCTIVITY IMPROVE						
ACTIVITY: OTHER GENERAL						
FUND:0063 GENERAL - PRODUCTIVITY IMPROVE						
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.						
OTHER FINANCING USES	0	50000	0	50,000	150,000	150,000
TOTAL EXPENDITURES*****	\$0	\$50000	\$0	\$50,000	\$150,000	\$150,000
REVENUE FROM MONEY & PROPERTY	7142	10000	8,749	10,000	10,000	10,000
OTHR FINANCING SOURCES TRAN IN	99159	0	0	0	0	0
TOTAL REVENUES*****	\$106301	\$10000	\$8,749	\$10,000	\$10,000	\$10,000
PRODUCTIVITY IMPROVEMENT PROG EXP OVER (UNDER) REV	\$-106301	\$40000	\$-8,749	\$40,000	\$140,000	\$140,000
=====						

**CENTRAL SERVICE COSTS (A-87)
Budget Unit 199**

Rick Graham

Auditor - Controller

PROGRAM DESCRIPTION

This budget unit is considered a "contra" budget unit, which means it is used to offset operating expenses of general County operations. The main purpose is to charge for services, equipment, and building occupancy by departments and agencies. This is allowable in the County-wide cost allocation plan regulations.

BUDGET REQUESTS

This budget unit reflects expense offsets and revenue from that portion of the county-wide cost allocation plan (A-87) charged to departments and agencies outside the County's general operating funds. The cost offsets reflected in this budget unit total \$705,526 for FY 2002-2003 as calculated by the Auditor-Controller's office.

SUMMARY OF RECOMMENDATIONS

The recommended budget includes an Auditor adjustment that lowers the net reimbursement to \$470,568.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The County Administrative Officer and the County Auditor-Controller concur with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2002 - 2003

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2000-2001	ACTUAL BUDGET 2001-2002	ACTUAL EXP/REV 2001-2002	BUDGET REQUESTS 2002-2003	CAO RECOMMENDS 2002-2003	ADOPTED BY TH B O S 2002-2003
=====	=====	=====	=====	=====	=====	=====
UNIT TITLE: 199 CENTRAL SERVICE COST A-87						
FUNCTION: GENERAL						
ACTIVITY: OTHER GENERAL						
FUND:0060 GENERAL						
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INTRAFUND TRANSFERS	-570314	-629508	-629,879	-470,568	-470,568	-470,568
TOTAL EXPENDITURES*****	\$-570314	\$-629508	\$-629,879	\$-470,568	\$-470,568	\$-470,568
MISCELLANEOUS REVENUES	10308	75644	75,647	8,069	8,069	8,069
TOTAL REVENUES*****	\$10308	\$75644	\$75,647	\$8,069	\$8,069	\$8,069
CENTRAL SERVICE COST A-87 EXP OVER (UNDER) REV	\$-580622	\$-705152	\$-705,526	\$-478,637	\$-478,637	\$-478,637
=====	=====	=====	=====	=====	=====	=====