

REQUEST TO SPEAK BEFORE THE SHASTA COUNTY BOARD OF SUPERVISORS (OR OTHER BOARD)

An opportunity is provided at each regular meeting for persons to present comments to the Board:

- For matters not on the agenda: During the Public Comment/Open Time Period.
- For agendized items on the Consent Calendar: During the Public Comment/Open Time Period and when the Consent Calendar is being considered by the Board.
- For agendized items on the Regular Calendar or Scheduled Hearings: During the Public Comment/Open Time Period and when the item is being considered by the Board.

NOTE: Pursuant to State Law and Board policy, no Board discussion shall be held and no action shall be taken on non-agendized matters, but the Board may briefly respond to statements or questions, and, if deemed necessary by the Board, refer the subject matter to the appropriate department for follow-up or schedule the matter for a subsequent Board agenda.

Persons wishing to present comments are requested to comply with the following rules:

- Complete this form and return it to the Clerk of the Board staff, at the front dais in the Board of Supervisors Chambers, **at least 10 minutes prior to the beginning of the Board meeting** on the day of the meeting.
- **The comment may not exceed three (3) minutes** (without prior approval from the Chair).
- The comment should be directed to matters within the subject matter jurisdiction of the Board.

The Board wishes to ensure that business is conducted in an orderly fashion and that all have an equal opportunity to observe and participate in the proceedings. Each person who addresses the Board of Supervisors shall not use loud, threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any such language or any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

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