

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, March 26, 2019

**REGULAR MEETING**

9:00 a.m.: Chairman Moty called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Chimenti  
District No. 2 - Supervisor Moty  
District No. 3 - Supervisor Rickert  
District No. 4 - Supervisor Morgan  
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees  
County Counsel - Rubin E. Cruse, Jr.  
Administrative Board Clerk - Trisha Boss  
Administrative Board Clerk - Kristin Gulling-Smith

**INVOCATION**

Invocation was given by Spiritual Leader Caroline Warnemuede, Unity In Redding.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Morgan.

**REGULAR CALENDAR**

**BOARD MATTERS**

**PROCLAMATION: CHILD ABUSE PREVENTION MONTH  
APRIL 2019**

At the recommendation of Supervisor Rickert, and by motion made, seconded (Rickert/Baugh), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 2019 as "Child Abuse Prevention Month" in Shasta County. Child Abuse Prevention Coordinating Council Board Member Kathy Barry was present to accept the proclamation.

William Gilbert spoke regarding his experiences with Shasta County child protective services.

**PROCLAMATION: COUNTDOWN TO CENSUS DAY 2020  
APRIL 1-6, 2019**

At the recommendation of Supervisor Morgan, and by motion made, seconded (Morgan/Rickert), and unanimously carried, the Board of Supervisors adopted a proclamation which designates the week of April 1-6, 2019, as the beginning of the one-year countdown to

Census Day 2020 in Shasta County. Housing and Community Action Programs Community Organizer Denise Keokhamdy was present to accept the proclamation.

PRESENTATION: PUBLIC HEALTH ADVISORY BOARD  
ANNUAL REPORT

By motion made, seconded (Chimenti/Rickert), and unanimously carried, the Board of Supervisors took the following actions for the Public Health Advisory Board (PHAB): Reappointed John Coe, Toni Donovan, and Kristen Lyons (general members) to terms to expire on March 31, 2022; received a presentation from Public Health Branch Director Terri Fields Hosler; and received an annual year-end report on PHAB activities from Kristie Stephens, PHAB Chair.

Shasta County Health Officer Karen Ramstrom gave an update on the measles case reported in Shasta County.

In response to questions by Supervisor Moty, Dr. Ramstrom recommended that individuals contact their doctor with any concerns, as their doctor can verify documented vaccines. Dr. Ramstrom stated there is no harm in getting an additional vaccination.

In response to questions by Supervisor Baugh, Dr. Ramstrom stated that the benefits of the vaccine outweigh the risks.

In response to questions by Supervisor Rickert, Dr. Ramstrom stated that measles is highly communicable; if someone is exposed or thinks they have been exposed, they should monitor for symptoms, avoid public gatherings, and notify Public Health right away if they experience any symptoms.

PRESENTATION: AMERICAN FOREST FOUNDATION

California Conservation Manager Chantz Joyce of the American Forest Foundation gave a presentation regarding fuel reduction projects in Shasta County.

In response to questions by Supervisor Moty, Mr. Joyce explained that while American Forest Foundation does work with the Forest Service, their focus is on communities.

In response to questions by Supervisor Rickert, Mr. Joyce stated they can work in any environment, and they are geared toward delivering biomass to facilities. Their program is not a good fit for defensible space.

In response to questions by Supervisor Baugh, Mr. Joyce explained the funding received from Cal Fire and grants.

In response to questions by Supervisor Morgan, Mr. Joyce explained current projects.

PRESENTATION: WHISKEYTOWN NATIONAL RECREATION AREA

Whiskeytown National Park Superintendent Josh Hoines introduced himself to the Board and gave a presentation regarding the work being done at Whiskeytown National Recreation Area.

In response to questions by Supervisor Moty, Mr. Hoines explained the opportunities that brought him and his family to this area.

In response to questions by Supervisor Rickert, Mr. Hoines described damage sustained due to the Carr Fire and stated that the Whiskeytown National Recreation Area website lists trails that are currently open.

**PUBLIC COMMENT PERIOD - OPEN TIME**

William Gilbert expressed his support of fuel reduction and discussed his experiences with Shasta County.

Monique Welin spoke regarding her efforts to make a difference in Shasta County.

**CONSENT CALENDAR**

By motion made, seconded (Baugh/Chimenti), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Approved the minutes of the meeting held on March 12, 2019, as submitted. (Clerk of the Board)

As introduced on February 26, 2019, enacted Ordinance No. SCC 2019-01 of the Board of Supervisors amending Section 8.52.040 of the Shasta County Code concerning temporary housing, squatting, and unlawful camping. (Clerk of the Board)

(See County Code Ordinance Book)

As introduced on February 26, 2019, enacted Ordinance No. SCC 2019-02 of the Board of Supervisors amending Section 2.65.030 of the Shasta County Code concerning membership of the Shasta Children and Families Commission. (Clerk of the Board)

(See County Code Ordinance Book)

Reappointed David Peery and Douglas Hillman to the Anderson Cemetery District Board of Directors for four-year terms to expire January 2023. (Clerk of the Board)

Took the following actions regarding the Fall River Resource Conservation District Board of Directors: Determined that Bill Buckman, Pat Oilar, Jeff Oldson, and Chuck McFarlane have a demonstrated interest in soil and water conservation; reappointed Bill Buckman, Pat Oilar, and Jeff Oldson for four-year terms to expire November 2022; and appointed Chuck McFarlane for a four-year term to expire November 2022. (Clerk of the Board)

Adopted Salary Resolution No.1550, effective March 31, 2019, which amends the Shasta County Position Allocation List to delete 1.0 Full Time Equivalent (FTE) Typist Clerk III and add 1.0 FTE Office Assistant III in the Health and Human Services Agency - Health Services budget. (Support Services-Personnel)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign a renewal agreement with Fiscal Experts, Inc. dba Time Study Buddy, in an amount not to exceed \$156,000 to provide web-based time study services for the period April 1, 2019 through March 31, 2022. (Health and Human Services Agency-Business and Support Services)

Authorized the Health and Human Services Agency Director to request a one-year extension of the Mental Health Services Act "Innovation Plan: CARE Center for Shasta County" from the state Mental Health Services Oversight and Accountability Commission. (Health and Human Services-Business and Support Services)

Approved and authorized the: Chairman to sign: An evergreen agreement with SacValley MedShare in approximate amounts, paid in advance, not to exceed \$30,000 for a one-time participation fee (including first year participation quarter fee) and \$3,375 per calendar quarter participation fees, with recurring annual increases not to exceed three percent per year based on the Consumer Price Index, for the operation of health information exchange and sharing of electronic protected health information effective date of signing; Exhibit A: the Health Insurance Portability and Accountability Act (HIPAA) Business Associate Agreement; Exhibit B:

Participant Agreement/Pricing; and Qualified Service Organization Agreement (QSOA) in order to comply with Federal Confidentiality of Alcohol and Drug Abuse Patient Records laws and regulations; and the Health and Human Services Agency (HHS) Director, or any HHS Branch Director designated by the HHS Director, to sign amendments and other subsequent documents, including SacValley policy changes and QSOA changes, including retroactive, that do not result in an increase in compensation limitations as set forth in above, or a functional or substantial change, and that otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Health and Human Services Agency-Office of the Director)

Approved and authorized the Chairman to sign a retroactive amendment, effective March 1, 2018, to the license agreement with Educational Media Foundation with a current monthly rent of \$238.81 increasing three percent annually each April to extend the term of the license for repeater vault space at Inskip Hill on a year-to-year basis, unless either party provides written notice as stipulated in the amendment. (Sheriff)

Approved and authorized the Chairman to sign an amendment, effective date of signing, to the agreement with Area West Environmental, Inc. to provide environmental services for the 2017 Storm Damage Projects to increase compensation by \$50,000, for a new total not to exceed \$250,000, and retain the term October 1, 2017 through December 31, 2021. (Public Works)

On behalf of County Service Area (CSA) No. 6-Jones Valley Water, approved a budget amendment increasing appropriations and revenue by \$150,000 in the CSA No. 6-Jones Valley Water Admin budget. (Public Works, County Service Area No. 6-Jones Valley Water)

Approved and authorized the Chairman to sign the following triennial lease agreements at the Fall River Mills Airport for the term April 1, 2019 through March 31, 2022: Fixed hangar lease agreements with Dan Carlton, Rex Horney, Robert King, Dan Klatt, George McArthur, and Mark Vestal at \$250 per month; and portable hangar space lease agreements with Chris Lowery and Daniel Smith at \$300 per year. (Public Works)

Took the following actions regarding the “Fall River Mills Airport O89, Airfield and Airport Way Pavement Rehabilitation Project,” Contract No. 610514: Found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA) Section 15301, Class 1 – Existing Facilities; pending Federal Aviation Administration (FAA) final approval, designate the Public Works Director as the County’s agent to sign and approve plans and specifications, provided the plans and specifications are substantially similar to the draft Contract Book for the “Fall River Mills Airport O89, Airfield and Airport Way Pavement Rehabilitation Project”; directed the Public Works Director to advertise for bids; and authorized opening of bids on or after 11 a.m. on May 2, 2019. (Public Works)

## **REGULAR CALENDAR, CONTINUED**

### **GENERAL GOVERNMENT**

#### **ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

#### **LEGISLATIVE UPDATE/SUPERVISORS’ REPORTS**

County Executive Officer (CEO) Larry Lees had no legislative update.

Supervisor Baugh recently attended Rural County Representatives of California and Planning and Service Area (PSA) 2 Area Agency on Aging Executive Board meetings.

Supervisor Morgan recently attended a PSA 2 Area Agency on Aging Executive Board meeting.

Supervisor Moty recently attended a Northern Sacramento Valley Integrated Regional Water Management Governing Board meeting.

Supervisor Moty recognized County Counsel Rubin E. Cruse, Jr. for his 20 years of service with Shasta County.

Supervisors reported on issues of countywide interest.

### NAVIGATION CENTER

CEO Larry Lees presented the staff report.

Don Yost, Pam Crowe, Lee Macey, and Monique Welin spoke in favor of the proposed Navigation Center.

Health and Human Services Agency Director Donnell Ewert gave an update on conversations with community partners regarding the Navigation Center.

By motion made, seconded (Chimenti/Baugh), and unanimously carried, the Board of Supervisors took the following actions: Established a temporary ad hoc committee composed solely of two members of the Board of Supervisors for the purpose of advising the Board of Supervisors concerning a proposed Navigation Center; appointed Supervisors Chimenti and Rickert to this committee; supported, in concept, the idea of a Navigation Center to serve hard-to-reach unsheltered adults; and gave direction to staff to invite Anderson Police Chief Mike Johnson and other members of the community to give presentations at the Board of Supervisors meeting on April 23, 2019.

## **COUNTY SERVICE AREA NO. 1-COUNTY FIRE**

### PROPOSAL FOR SOUTH COUNTY FIRE STATION

Shasta County Fire Warden Bret Gouvea presented the staff report and recommended approval. Warden Gouvea presented a proposal for construction of a new Shasta County Fire Department South County fire station.

In response to questions by Supervisor Morgan, Warden Gouvea explained that the phrase “ISO” is a term used for insurance rating that sets insurance cost. Insurance companies base this off a five-mile radius of fire protection.

By motion made, seconded (Rickert/Morgan), and unanimously carried, the Board of Supervisors approved County support for exploration of design, cost, and funding sources for a new south County fire station.

### **SCHEDULED HEARINGS**

#### **GENERAL GOVERNMENT**

#### **HEALTH AND HUMAN SERVICES**

### **COMMUNITY ACTION BLOCK GRANT PROGRAM INCOME REUSE PLAN**

This was the time set to conduct a public hearing to consider comments from local citizens regarding the Community Action Block Grant Program Income Reuse Plan. Housing and Community Action Programs Director Laura Burch presented the staff report. The Notice of Public Hearing and the Notice of Publication are on file with the Clerk of the Board.

The public hearing was opened; no one spoke for or against the matter, and the public hearing was closed.

**PUBLIC WORKS****COUNTY SERVICE AREA NO. 6-JONES VALLEY WATER****WATER RATE INCREASE IN JONES VALLEY**

This was the time set to conduct a public hearing to consider a water rate increase in CSA No. 6-Jones Valley. Public Works Director Pat Minturn presented the staff report and recommended approval. The Notice of Public Hearing and the Notice of Publication are on file with the Clerk of the Board.

In response to questions by Supervisor Morgan, Mr. Minturn explained that the Rural Community Assistance Corporation (RCAC) wrote the report for the rate increase.

In response to questions by Supervisor Rickert, Mr. Minturn stated that the RCAC water rate study and the last study done by the County are comparable.

In response to questions by Supervisor Rickert, Mr. Minturn gave an inventory of CSA No. 6 equipment.

Shasta County Auditor-Controller Brian Muir explained that his office reviews all invoices submitted for CSA No. 6. Mr. Muir stated the rate payers have expressed concerns regarding the use of funds and explained that if CSA funds were inadvertently used for unintended purposes the funds would be returned to the CSA.

In response to questions by Supervisor Morgan, John Van den Bergh explained that he has worked with Shasta County staff and the Community Action Board (CAB) members on the proposal. The CAB members voted unanimously in favor of the rate increase and believe it to be financially sustainable for the community. The rate increase will allow the CSA to establish a capital reserve of \$150,000 a year.

In response to questions by Supervisor Rickert, Mr. Van den Bergh explained the legal basis for the proposed rates. He described his education and experience in managing rate studies.

The public hearing was opened.

Steve Boyd and Roy Vincent spoke regarding past and ongoing issues with the County regarding management of CSA No. 6.

The public hearing was closed.

Trisha Boss, Deputy Clerk of the Board, announced that one protest letter was received, accounting for five parcels, which did not constitute a majority protest.

In response to questions by Supervisor Morgan, Mr. Minturn explained an issue regarding back flushing the pumps and slow meters, which results an inaccurate reading.

By motion made, seconded (Rickert/Morgan), and unanimously carried, the Board of Supervisors took the following actions on behalf of County Service Area (CSA) No. 6-Jones Valley Water: Conducted a public hearing to consider increasing the bi-monthly water rates; closed the public hearing; directed the Clerk of the Board to tabulate written protests from property owners and tenants within CSA No. 6- Jones Valley Water and report back to the Board with the results; in the absence of a majority protest, introduced, waived the reading of, and enacted Ordinance No. 749 of the Board of Supervisors of the County of Shasta, County Service Area No. 6-Jones Valley Water, Repealing Ordinance No. 732 and Setting Forth the Charges, Rates, and Fees for Water and Related Services; established two Retained Earnings Designations titled Operating Reserve and Emergency Reserve within the CSA No. 6-Jones Valley Water Admin fund; and provided the following direction to staff: at the end of each fiscal year, a quarter of available cash will be deposited into the Operating Reserve Designation up to a maximum

balance of \$40,000; at the end of each fiscal year, a quarter of available cash will be deposited into the Emergency Reserve Designation up to a maximum balance of \$75,000; at the end of each fiscal year, half of available cash will be deposited into the Capital Improvement Administration fund; and for purposes of funding the reserve designations and Capital Improvement Fund, available cash shall be cash in excess of 60 days working capital.

**CLOSED SESSION ANNOUNCEMENT**

Chairman Moty announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

Confer with its Labor Negotiators, County Executive Officer Larry Lees, and Personnel Director Angela Davis, to discuss the following employee organizations: Deputy Sheriffs Association, Deputy Sheriffs Association-Correctional Officers, Management Council Mid-Management, Professional Peace Officers Association, Sheriffs Administrative Association, Teamsters, United Public Employees of California Local 792 - General Unit, United Public Employees of California Local 792 - Professional Unit, Unrepresented Employees – Management, and Unrepresented Employees - Confidential, pursuant to Government Code section 54957.6; and

Confer with legal counsel to discuss one case of anticipated litigation, pursuant to Government Code section 54956.9(d)(4)), Initiation of Litigation.

11:36 a.m.: The Board of Supervisors recessed to Closed Session.

12:38 p.m.: The Board of Supervisors returned from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse, Jr. present.

**REPORT OF CLOSED SESSION ACTIONS**

County Counsel Rubin E. Cruse, Jr. reported that the Board of Supervisors met in Closed Session to discuss anticipated litigation and labor negotiations; however, no reportable action was taken.

12:39 p.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy