SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, January 23, 2018

REGULAR MEETING

9:01 a.m.: Chairman Baugh called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Rickert
District No. 4 - Supervisor Morgan
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Courtney Mathews
Administrative Board Clerk - Trisha Boss
Chief Deputy Clerk of the Board – Mary Williams

INVOCATION

Invocation was given by Pastor Dennis Tucker, Word of Life.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Moty.

REGULAR CALENDAR

BOARD MATTERS

JANUARY 2018 EMPLOYEE OF THE MONTH
PUBLIC WORKS ACCOUNTING TECHNICIAN TINA CARLIN
RESOLUTION NO. 2018-003

At the recommendation of Public Works Director Pat Minturn, and by motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors adopted Resolution No. 2018-003 which recognizes Shasta County Public Works Accounting Technician Tina Carlin as Shasta County's Employee of the Month for January 2018.

(See Resolution Book No. 60)

PROCLAMATION: SCHOOL CHOICE WEEK
JANUARY 21-27, 2018

At the recommendation of Supervisor Kehoe, and by motion made, seconded (Kehoe/Morgan), and unanimously carried, the Board of Supervisors adopted a proclamation which designates January 21-27, 2018 as "School Choice Week" in Shasta County.

PUBLIC COMMENT PERIOD - OPEN TIME

Monique Welin spoke regarding mental health, incarceration, and homelessness concerns.

William Gilbert spoke regarding concerns with Shasta County and road conditions on Big Bend Road.

Roy Vincent spoke regarding County Service Area No. 6-Jones Valley Water.

In response to questions by Supervisor Rickert, Mr. Vincent said regular meetings have yet to be established.

CONSENT CALENDAR

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Adopted Resolution No. 2018-004 which: repeals Resolution No. 2008-139; and authorizes the County Executive Officer and the County Auditor-Controller to close the CalPERS California Employers Retiree Benefit Trust and transfer the assets to the PARS Public Agencies Post-Retirement Health Care Plan. (Auditor-Controller)

(See Resolution Book No. 60)

Approved the minutes of the meeting held on January 9, 2018 as submitted. (Clerk of the Board)

Adopted Resolution No. 2018-005 which: accepts a state of California grant for the Help America Vote Act of 2002 (HAVA) Polling Place Accessibility Training Program in an amount not to exceed $20,000 to provide polling place accessibility activities for the period December 1, 2017 through June 30, 2019; and authorizes the County Executive Officer to sign the grant agreement, amendments to the agreement in an amount not to exceed $20,000, including retroactive, the Contractor's Certification Clauses (CCC 04/2017) form, and any documents required by the state and/or federal government to comply with the grant agreement requirements, so long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (County Clerk/Registrar of Voters)

(See Resolution Book No. 60)

Took the following actions effective January 23, 2018: adopted Policy Resolution No. 2018-01 establishing Shasta County Administrative Policy No. 8-520, *Shasta County Background Investigation Policy Under Internal Revenue Service Publication 1075*; and adopted Resolution No. 2018-006 which amends Chapter 6, *Recruitments and Appointments*, of the Shasta County Personnel Rules, to implement Assembly Bill 1008, a new law relating to obtaining criminal history information on employment applicants. (Support Services-Personnel)

(See Policy Resolution Book)
(See Resolution Book No. 60)

Adopted Salary Resolution No. 1522, effective February 4, 2018, which amends Shasta County's Position Allocation List to add 1.0 Full-Time Equivalent Staff Services Analyst I/II position in the Social Services and Benefit Administration budget. (Health and Human Services Agency-Business and Support Services)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign a retroactive amendment, effective October 1, 2017, to the agreement with Northern Valley Catholic Social Service, Inc., to provide youth specialty mental health services, to increase the maximum compensation by $799,598 for a new total in an amount not to exceed $3,193,079 during the term of the agreement, and to extend the term from October 1, 2017 through June 30, 2018. (Health and Human Services Agency-Children's Services)

Approved and authorized the Chairman to sign an agreement with Lilliput Children's Services in an amount not to exceed $683,118 to provide foster youth family finding and post adoption support services for the period date of signing through December 31, 2019. (Health and Human Services Agency-Children's Services)

Approved and authorized the Chairman to sign an amendment to the agreement with Kaleidoscope Coffee Company, Inc., to increase compensation by $150,000, for a new total not to exceed $200,000 over the term of the agreement, to provide additional employment subsidy reimbursement, as the employer of record for additional eligible CalWORKs recipients, and extend the end date from March 31, 2018 to March 31, 2019. (Health and Human Services Agency-Regional Services)

Took the following actions for the District Attorney's (DA) community prosecution program: adopted Salary Resolution No. 1523 , effective February 4, 2018, which amends Shasta County's Position Allocation List for the DA to add 1.0 Full-Time Equivalent (FTE) Deputy District Attorney I/II/III and 1.0 FTE Legal Process Clerk I/II position in the DA budget; and approved a budget amendment in the DA's budget to increase appropriations by $56,250 and revenues by $225,000 to support costs of the program. (District Attorney)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign an evergreen agreement effective February 1, 2018, for no maximum compensation with Relias Learning, LLC in a minimum amount of $10,118.25 annually (paid in advance semi-annually at half the total annual fee), with a one-time advance payment set-up fee of $2,500 to provide a subscription service for online jail staff training that will meet state of California requirements. (Sheriff-Jail)

On behalf of County Service Area (CSA) No. 6-Jones Valley Water, adopted Resolution No.2018-007 which: Repeals Resolution No. 2017-067 Suspending Operations of the CSA No. 6-Jones Valley Water Community Advisory Board (CAB); and re-establishes the CSA No. 6-Jones Valley Water CAB. (Public Works-County Service Area No. 6-Jones Valley Water)

(See Resolution Book No. 60)

Appointed property owners to two-year terms on their respective Community Advisory Boards for the various County Service Areas. (Public Works-County Service Areas)

Took the following actions regarding the "Olinda Road Widening Cycle 5 Project," Contract No. 702977: approved and authorized the Chairman to sign right-of-way contracts with: PAC NF, LP for right-of-way (9.28 acres at $14,000); and Fahm Chow Saechao and Nai Pou Saechao for right-of-way (0.32 acres at $3,500) plus a Federal Highway Administration signing incentive of $1,000; accepted two Easement Deeds conveying the right-of-way parcels; and approved and authorized the Chairman to sign a utility agreement with PG&E in an amount not to exceed $21,108.75 to provide relocation of utilities. (Public Works)

Took the following actions regarding the "Gas Point Road Widening Project," Contract No. 702976: found the project categorically exempt in conformance with the California

Environmental Quality Act (CEQA) Guidelines Section 15301, Class 1-Existing Facilities; approved and authorized the Chairman to sign right-of-way contracts with: Dennis Huhtala and Arline Huhtala for right-of-way (0.09 acres at $6,145) plus a Federal Highway Administration (FHWA) signing incentive of $1,000; Gretchen J. Lasater for right-of-way (0.26 acres at $2,400) plus a FHWA signing incentive of $1,000; Suzanne Sargent for right-of-way (0.27 acres at $9,900) plus a FHWA signing incentive of $1,000; Thomas Richards and Lisa Richards for right-of-way (0.02 acres at $2,050) plus a FHWA signing incentive of $1,000; and Nancy Garber for right-of-way (0.66 acres at $4,400) plus a FHWA signing incentive of $1,000; and accepted five Easement Deeds conveying the right-of-way parcels. (Public Works)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees presented an update on specific legislation of importance to Shasta County, including the Governor's Budget. CEO Lees described the funds and efforts Shasta County directs toward mental health services and public safety.

In response to questions by Supervisor Moty, Mr. Lees clarified only 1% of the County's discretionary mental health funds are provided by the County's General Fund.

In response to questions by Supervisor Rickert, Mr. Lees confirmed that Mental Health Services Act funding is to be used for new programs rather than ongoing costs for current programs.

Supervisor Rickert recently attended a meeting of the Northern California Water Association Governing Board.

Supervisor Moty recently attended meetings of the Sierra-Sacramento Valley Emergency Medical System Board and the California State Association of Counties Executive Committee.

Supervisor Morgan recently attended meetings of the Public Health Advisory Board and Rural County Representatives of California.

Supervisor Baugh recently attended a meeting of Rural County Representatives of California.

Supervisors reported on issues of countywide interest.

Supervisor Baugh announced a special meeting of the Board of Supervisors on February 7, 2018, at 6:00 p.m. The purpose of the special meeting is to conduct a workshop relating to public safety in Shasta County.

SUPPORT SERVICES-PERSONNEL

RESOLUTION NO. 2018-008
INTRODUCTION OF AN ORDINANCE
ELECTED OFFICIALS CONTRIBUTION TO MEDICAL PREMIUMS

At the recommendation of Support Services Director Angela Davis, and by motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors took the following actions: adopted Resolution No. 2018-008 amending Chapter 39, Elected Department Head and Board of Supervisor Benefits, Section 39.4, Health Insurance Premiums reducing the County contribution to health care premiums for the Board of Supervisors during their terms of service commencing on January 7, 2019; and introduced and waived the reading of An Ordinance of the Board of Supervisors of the County of Shasta Establishing Compensation for Members of the Board of Supervisors that establishes the employment benefits for the Board of Supervisors as those identified in the revised Chapter 39 of the Shasta County Personnel Rules that pertain to the Board of Supervisors as proposed.

(See Resolution Book No. 60)

SCHEDULED HEARINGS

GENERAL GOVERNMENT

This was the time set to conduct public hearings to consider appeals of water bill penalties for County Service Area No. 3-Castella Water. The Notices of Hearings are on file with the Clerk of the Board.

Chairman Baugh advised that correspondence related to hearings has been received and entered into the record.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 014-510-048 (CASERTA)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 014-510-048 (Caserta).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Caserta presented information related to imposing a water bill penalty for Assessor's Parcel Number 014-510-048.

Mr. Minturn reminded the Board of Supervisors that water restrictions have been lifted and are no longer in effect.

In response to questions by Supervisor Morgan, Mr. Minturn explained that the water meters measure in cubic feet and residents are provided with information to interpret their water usage accordingly.

In response to questions by Supervisor Kehoe, Mr. Minturn reported that the penalty amounts were established to promote water conservation without being an onerous burden.

The public hearing was closed.

In response to questions by Supervisor Moty, County Counsel Rubin Cruse clarified dollar amount thresholds for penalties.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the civil penalty concerning the water bill penalty for Assessor's Parcel Number 014-510-048 (Caserta).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 014-610-005 (FAIRHURST/MITCHELL)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 014-610-005 (Fairhurst/Mitchell).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Fairhurst presented information related to imposing a water bill penalty for Assessor's Parcel Number 014-610-005.

Erin Johnson spoke in favor of imposing fines to curtail water use.

In response to questions by Supervisor Kehoe, Ms. Johnson suggested hosting a workshop with local residents to clarify water monitoring and the associated fees and penalties.

Peter Scales spoke regarding the Public Works Department and County Service Area No. 6-Jones Valley Water.

Thomas Hildebrandt discussed the potential of County employees looking into and notifying residents of leaks.

The public hearing was closed.

By motion made, seconded (Morgan/Kehoe), and unanimously carried, the Board of Supervisors did not impose the civil penalty concerning the water bill penalty for Assessor's Parcel Number 014-610-005 (Fairhurst/Mitchell).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 014-540-019 (KOTAB)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 014-540-019 (Kotab).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions by Supervisor Morgan, Mr. Minturn reported usage in the related time period was 50% more than any other billing cycle, indicating that there may have been a leak. Water use has subsequently dropped.

In response to questions by Supervisor Rickert, Mr. Minturn addressed how the department addresses irregular use reported by meters.

In response to questions by Supervisor Morgan, Mr. Minturn clarified the process of reading meters and notifying customers of possible leaks.

The property owner was not present; no one spoke for or against the item. The public hearing was closed.

By motion made, seconded (Kehoe/Rickert) and unanimously carried, the Board of Supervisors did not impose the civil penalty concerning the water bill penalty for Assessor's Parcel Number 014-540-019 (Kotab).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 014-510-043 (MARTIN)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 014-510-043 (Martin).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner was not present; no one else spoke for or against the matter.

In response to questions by Supervisors Moty and Morgan, Mr. Minturn explained the time frame associated with taking meter readings.

The public hearing was closed.

By motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors did not impose the civil penalty concerning the water bill penalty for Assessor's Parcel Number (014-510-043) Martin.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 014-510-039 (RAMIREZ)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 014-510-039 (Ramirez).

Supervisor Baugh noted that the Board had previously received correspondence from the property owner stating they would not be present at the meeting.

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions from Supervisor Moty, Mr. Minturn confirmed that usage in the time period in question was not unusual compared to past water use.

The property owner was not present; no one else spoke for or against the matter; and the public hearing was closed.

By motion made, seconded (Kehoe/Morgan), and carried, the Board of Supervisors found that the facts presented support the imposition of the penalty and imposed the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 014-510-039 (Ramirez). (Supervisor Rickert opposed.)

SCHEDULED HEARINGS

GENERAL GOVERNMENT

This was the time set to conduct public hearings to consider appeals of water bill penalties for County Service Area No. 6-Jones Valley Water. The Notices of Hearings are on file with the Clerk of the Board.

Chairman Baugh advised that correspondence related to hearings has been received and entered into the record.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-140-031 (BELLINGER)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-140-031 (Bellinger).

Chairman Baugh confirmed that documents were received from the property owner and distributed to each member of the Board of Supervisors.

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Bellinger presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-140-031.

In response to questions by Supervisor Rickert, Ms. Bellinger stated that her home is cooled with a central air conditioning system.

In response to questions by Supervisor Kehoe, Ms. Bellinger confirmed that she is requesting the fee to be waived due to her status as a senior without means to make the payment.

In response to questions from Supervisor Baugh, Mr. Minturn explained that the CSA in question, CSA 6-Jones Valley Water, needs funds for ongoing operation which is appropriate for increased water rates and not a bond. The residents of the CSA were notified regarding a public forum where this was discussed.

In response to questions from Supervisor Moty, Mr. Minturn described a $2 million project completed in CSA 6-Jones Valley Water which involved major system improvements.

In response to questions from Supervisor Kehoe, Supervisor Rickert stated that she was not contacted by the property owner regarding a meeting.

Supervisor Moty clarified that the daily water restriction amounts were decided based on a three-person household and that requests could be placed for an increased amount in cases of large families.

In response to questions from Supervisor Moty, Mr. Minturn confirmed that the property owner's prior penalty was paid, but the water bill balance was not paid at that time, resulting in an unpaid bill and late fee. The first penalty was not appealed to the Board of Supervisors.

In response to questions from Ms. Bellinger, Supervisor Moty explained that water use limits have now been rescinded for CSA 6; late fees are still applicable.

In response to questions from Supervisors Baugh and Moty, Mr. Minturn defined the difference between water use penalties and water bill late fees.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $500 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-140-031 (Bellinger).

11:16 a.m.: The Board of Supervisors recessed

11:27 a.m.: The Board of Supervisors reconvened.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-150-010 (CARRICO)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-150-010 (Carrico).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Mr. Carrico presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-150-010 (Carrico).

In response to questions from Supervisor Rickert, Mr. Carrico stated that his household did not apply for a variance in daily water allowance despite having more than three people at the residence.

Mr. Minturn confirmed that it is possible the property owner was fined in two billing cycles due to delay in the system.

In response to questions from Supervisor Morgan, Mr. Minturn said that the household's water usage did return to an allowable amount following the billing cycles in question.

In response to questions from Supervisor Rickert, Mr. Minturn confirmed that the property owner did pay the initial $100 fine. The request related to this public hearing concerns waiving the second penalty.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-150-010 (Carrico).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-090-027 (PENLAND)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-090-027 (Penland).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Penland presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-090-027.

Mr. Minturn highlighted the portion of Ordinance No. 719 containing information regarding applying for a variance due to number of members of household. Mr. Minturn confirmed that the Penland household has decreased water use since the imposition of the water restrictions.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-090-027 (Penland).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 305-080-010 (CARTER)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 305-080-010 (Carter).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions from Supervisor Morgan, Mr. Minturn confirmed that the property owner was granted a variance.

Supervisor Baugh acknowledged receipt of a letter from the property owner stating inability to attend.

No one spoke for or again the item, and the public hearing was closed.

By motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors did not impose the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 305-080-010 (Carter).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-130-007 (DANIEL)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-130-007 (Daniel).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions from Supervisor Morgan, Mr. Minturn confirmed that the property owner applied for a variance but was denied because the application did not meet established criteria.

The property owner was not present; no one spoke for or against the item, and the public hearing was closed.

In response to questions from Supervisor Kehoe, Mr. Minturn described the variance application process and variance denial appeal process.

By motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors the Board of Supervisors found that the facts presented support the imposition of the penalty and imposed the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-130-007 (Daniel).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-240-007 (EILTS)

This was the time set to conduct a public hearing to consider an appeal of a $1,000 water bill penalty for Assessor's Parcel Number 304-240-007 (Eilts).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions from Supervisor Kehoe, Mr. Minturn explained the property owner's water use history.

In response to questions from Supervisor Rickert, Mr. Minturn described the pattern in the property owner's water use.

The property owner was not present; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors the Board of Supervisors found that the facts presented support the imposition of the penalty and imposed the $1,000 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-240-007 (Eilts).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-260-003 (GARCIA)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-260-003 (Garcia).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner was not present; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors the facts presented support the imposition of the penalty and imposed the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-260-003 (Garcia).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-060-021 (GARDNER)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-060-021 (Gardner).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions by Supervisor Moty, Ms. Gardner described the size and landscaping of the property she rents.

In response to questions by Supervisor Morgan, Ms. Gardner confirmed that she rents the property and described her landlord's involvement.

In response to questions by Supervisor Moty, Ms. Gardner described the size of the yard, and advised she believes it is a drip system that watered her shrubs.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-060-021 (Gardner).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-130-012 (HALE)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-130-012 (Hale).

The public hearing was opened.

12:10: Chairman Baugh handed the gavel to Vice-Chairman Moty, who presided.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Mr. Hale presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-060-021 (Hale).

The public hearing was closed.

By motion made, seconded (Rickert/Morgan), and carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-130-012. (Supervisor Baugh was absent.)

12:14: Vice-Chairman Moty handed the gavel to Chairman Baugh, who presided.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-110-030 (HIGHTOWER)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-110-030 (Hightower).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner was not present. Jan Snodgrass presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-110-030 (Hightower).

In response to questions by Supervisor Rickert, Ms. Snodgrass advised the lot is two parcels that are irrigated.

In response to questions by Supervisor Moty, Ms. Snodgrass said she could provide information to the property owner's son to take care of adjusting the sprinkling system.

The public hearing was closed.

By motion made, seconded (Kehoe/Morgan), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-110-030 (Hightower).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-100-039 (JONES)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-100-039 (Jones).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Jones, tenant, presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-100-039 (Jones).

In response to questions by Supervisor Kehoe, Mr. Minturn advised correspondence was sent by standard mail.

In response to questions by Supervisor Moty, Ms. Jones replied she has a minimal yard and landscaping.

In response to questions by Supervisor Kehoe, Ms. Jones confirmed that the rationale for appeal is not receiving correspondence.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-100-039 (Jones).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-070-007 (MARX)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 304-070-007 (Marx). Mr. Minturn explained that this item was rescheduled from November 14, 2017.

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner was not present. Jan Snodgrass presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-070-007 (Marx).

In response to questions by Supervisor Kehoe, Mr. Minturn reviewed water July/August use was in line with previous years.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors found that the facts presented support the imposition of the penalty and imposed the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-070-007 (Marx).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-100-035 (SNODGRASS)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-100-035 (Snodgrass).

The public hearing was opened

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Jan Snodgrass presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-100-035 (Snodgrass).

In response to questions by Supervisor Moty, Ms. Snodgrass advised the toilets and faucets have been replaced for water conservation measure.

In response to questions by Supervisor Rickert, Ms. Snodgrass advised her disabled husband has additional shower needs.

In response to questions by Supervisor Moty, Mr. Minturn reviewed previous water use.

The public hearing was closed.

By motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-100-035 (Snodgrass).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 305-040-016 (TRYAN)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 305-040-016 (Tryan).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Mr. Tryan presented information related to imposing a water bill penalty for Assessor's Parcel Number 305-040-016 (Tryan).

The public hearing was closed.

By motion made, seconded (Kehoe/Morgan), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 305-040-016 (Tryan).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-100-028 (MERRYMAN)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-100-028 (Merryman).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Mr. Merryman presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-100-028 (Merryman).

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-100-028 (Merryman).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 305-050-006 (MICHELLE/WILSON)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 305-050-006 (Michelle/Wilson).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Ms. Wilson presented information related to imposing a water bill penalty for Assessor's Parcel Number 305-050-006 (Michelle/Wilson).

In response to questions by Supervisor Rickert, Ms. Wilson confirmed she had a leak that was fixed.

The public hearing was closed.

By motion made, seconded (Kehoe/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 305-050-006 (Michelle/Wilson).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-080-039 (MORRISON)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 304-080-039 (Morrison).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Mr. Morrison presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-080-039 (Morrison).

In response to questions by Supervisor Kehoe, Mr. Minturn confirmed usage suggests irrigation.

In response to questions by Supervisor Rickert, Mr. Morrison advised he has a mobile home with a swamp cooler.

The public hearing was closed.

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors did not impose the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-080-039 (Morrison).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-120-003 (WEIGHT)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-120-003 (Weight).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions by Supervisor Rickert, Mr. Minturn advised a request for a variance was not submitted.

Ms. Weight presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-120-003 (Weight).

The public hearing was closed.

By motion made, seconded (Rickert/Morgan), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-120-003 (Weight).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-120-042 (WILSON)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-120-042 (Wilson).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

Andrea Wilson presented information related to imposing a water bill penalty for Assessor's Parcel Number 304-120-042 (Wilson).

In response to questions by Supervisor Moty, Ms. Wilson advised she is planning to move from the rental property.

In response to questions by Supervisor Kehoe, Ms. Wilson confirmed her request to waive the penalty is due to financial hardship as well as the obligation of her landlord to fix pipe issues.

In response to questions by Supervisor Baugh, Public Works Deputy Director Ken Cristobal advised unpaid water bills are the responsibility of the property owner—rather than the renter—and unpaid bills would be added as a lien on property taxes.

In response to questions by Supervisor Moty, Mr. Cristobal clarified that non-payment of a water bill would still be reflected on the tenant.

In response to questions by Supervisor Kehoe, Mr. Minturn advised the water use appears to be consistent with leaks, but cannot determine the proportion.

The public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-120-042 (Wilson).

1:45 p.m.: The Board of Supervisors recessed.

2:06 p.m.: The Board of Supervisors reconvened.

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-090-008 (MCARDLE)

This was the time set to conduct a public hearing to consider an appeal of a $100 water bill penalty for Assessor's Parcel Number 304-090-008 (McArdle).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions by Supervisor Rickert, Mr. Cristobal advised a new tenant would not have received a copy of the ordinance.

The property owner was not present; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Moty/Rickert), and unanimously carried, the Board of Supervisors did not impose the $100 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-090-008 (McArdle).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-120-002 (MODICA)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-120-002 (Modica).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner did not attend; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Kehoe/Morgan), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-120-002 (Modica).

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 304-060-033 (MORAN)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 304-060-033 (Moran).

CEO Lees stated that the property owner had submitted correspondence requesting to postpone the hearing until February 27, 2018, due to personal circumstances.

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

The property owner was not present; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Moty/Rickert), and carried, the Board of Supervisors did not continue the item to a later date as requested. The Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 304-060-033 (Moran). (Supervisor Kehoe opposed.)

WATER BILL PENALTY
ASSESSOR'S PARCEL NUMBER 305-030-003 (STEWART)

This was the time set to conduct a public hearing to consider an appeal of a $150 water bill penalty for Assessor's Parcel Number 305-030-003 (Stewart).

The public hearing was opened.

Public Works Director Pat Minturn presented the staff report and recommended imposing a water bill penalty.

In response to questions by Supervisor Moty, Mr. Minturn addressed concerns about the water meter and confirmed that staff will verify the matter.

The property owner did not attend; no one spoke for or against the item, and the public hearing was closed.

By motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors did not impose the $150 civil penalty concerning the water bill penalty for Assessor's Parcel Number 305-030-003 (Stewart).

2:22 p.m.: The Board of Supervisors adjourned.

_____
Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By_____
Deputy