

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, October 24, 2017

**REGULAR MEETING**

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Moty  
District No. 3 - Supervisor Rickert  
District No. 4 - Supervisor Morgan  
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees  
County Counsel - Rubin E. Cruse, Jr.  
Administrative Board Clerk - Courtney Mathews  
Administrative Board Clerk - Candice Marlar

**INVOCATION**

Invocation was given by Chaplain Jeff Jones.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Kehoe.

**PUBLIC COMMENT PERIOD - OPEN TIME**

Tom Hildebrandt spoke on concerns regarding Shasta County Employee raises, Sanctuary State/Counties and civic participation.

Jimmy Lee Branstetter requested option to pay property taxes with automatic payments.

In response to Mr. Branstetter's request, Supervisor Moty advised that the California State Association of Counties (CSAC) is working on developing options for automatic payments.

In response to Mr. Branstetter's request, Supervisor Kehoe directed staff to research automatic payment options.

**ITEMS PULLED FROM CONSENT CALENDAR**

Chairman Kehoe noted that the item regarding Salary Resolution No. 1516 had been pulled for discussion.

### CONSENT CALENDAR

By motion made, seconded (Morgan/Rickert), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Approved the minutes of the meetings held on October 3, October 10, and October 17, 2017, as submitted. (Clerk of the Board)

Appointed David Thompson to the Shasta Lake Fire Protection District Board of Directors for a term to expire December 2018. (Clerk of the Board)

Regarding the California Department of Public Health's California Tobacco Control Program (CTCP) for the purpose of implementing Tobacco Education Program activities in Shasta County approved and authorized the Health and Human Services Agency (HHSA) Director or the HHSA Public Health Branch Director to sign: the Acceptance of Allocation Agreement in the amount of \$408,374 for the period July 1, 2017 through June 30, 2018, and each subsequent Acceptance of Allocation Agreement through June 30 2021; all prospective and retroactive Prospective Payment Invoices in the amount of \$408,374 for Fiscal Year (FY) 2017-18, \$348,428 for FY 2018-19, \$340,504 for FY 2019-20, and \$332,880 for FY 2020-21; and any amendments that do not result in a substantial or functional change to the original intent of the agreement or other documents necessary to secure the funding, including amendments that change revenue by no more than ten percent in any one fiscal year. (Health and Human Services Agency-Public Health)

Approved and authorize the Chairman to sign the California Department of Public Health Application for Initial Clinical Laboratory License to notify and receive state approval for the new Shasta County Public Health Lab Director. (Health and Human Services Agency-Public Health)

Approved and authorized the Chairman to sign a retroactive renewal agreement with PerkinElmer Health Sciences, Inc. with annual advance payments in an amount not to exceed \$29,487.84 for lab equipment preventative maintenance for the period March 25, 2017 through March 24, 2020. (Health and Human Services Agency-Public Health)

Took the following actions regarding the no compensation Memorandum of Agreement (MOA) with the County of Sacramento to participate in the Cash Assistance Program for Immigrants Consortium: Approved and authorized the Chairman to ratify the Health and Human Services Agency (HHSA) Director's signature on an amendment which made minor changes to Shasta County's responsibilities, retaining the term July 1, 2015 through June 30, 2020; and approved and authorized the HHSA Director to sign minor amendments, including retroactive, that do not result in a substantial or functional change to the original intent of the MOA as long as they comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Health and Human Services Agency-Regional Services)

Approved and authorized the Chairman to sign an amendment to the agreement with Pacheco Union Elementary School District to extend the term of the agreement through May 31, 2018 to provide additional time to construct a fence in front of Pacheco School. (Public Works)

Adopted Resolution No. 443 of Ordinance No. 413-1 for placement of "STOP" signs on Lone Tree Road (2J002) at Webb Road (2J003). (Public Works)  
(Resolutions of Ordinance 413-1 Traffic Resolutions Book)

Approved and authorized the Chairman to sign a utility agreement with Pacific Gas and Electric (PG&E) in an amount not to exceed \$68,189 for the "Old 44 Drive at Oak Run Creek Bridge Replacement Project," Contract No. 705927, to provide relocation of utilities. (Public Works)

On behalf of County Service Area (CSA) No. 2-Sugarloaf Water, approved a budget amendment increasing appropriations by \$80,000 and revenue by \$176,000 in the CSA No. 2-Sugarloaf Water Admin budget for the Wellhead Improvements Project. (Public Works)

Adopted Resolution 2017-097 which approves and authorizes the Chairman to sign an agreement with the California Department of Forestry and Fire Protection in an amount not to exceed \$19,721.56 (including dollar for dollar County matching funds for a total of \$39,444) to purchase wildland fire personal protective equipment for the period effective date of signing through June 30, 2018. (County Service Area No. 1-County Fire)

(See Resolution Book No. 59)

### **ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

#### **SALARY RESOLUTION NO. 1516**

#### **COUNTY CLASS SPECIFICATIONS AND SALARY SCHEDULE**

Director of Support Services Angela Davis requested changes to the proposed Salary Resolution:

Page 2: The “To” footnote added to the County Chief Financial Officer is 74 (instead of 75); and

Page 6: The Workers’ Comp Analyst I/II/III deletion is an unclassified position (instead of classified).

In response to questions by Supervisor Moty, Ms. Davis confirmed the proposed changes were in position classification and footnotes and did not increase wages.

By motion made, seconded (Baugh/Morgan), and unanimously carried, the Board of Supervisors adopted Salary Resolution No. 1516, as amended, effective October 29, 2017, which: Amends the County Class Specifications and Salary Schedule as follows: add Senior Workers’ Compensation Adjuster-Confidential; add Deputy Resource Management Director–Administration; add footnote 72: An employee in the classification of Agency Staff Services Analyst I/II-Confidential, who is assigned by the Director of Support Services the responsibility of supervision of the Department of Support Services, Personnel Unit, will receive an additional five percent of base salary; add footnote 73: An employee in the classification of Workers’ Compensation Analyst I/II/III, who is assigned by the Director of Support Services the responsibility of management and supervision oversight of the Department of Support Services, Workers’ Compensation Unit, will receive an additional five percent of base salary; and add footnote 74: An employee in the classification of County Chief Financial Officer, who is assigned by the County Executive Officer the responsibility for the management oversight of the Administrative Analyst staff (includes Agency Staff Services Analyst I/II Confidential, Administrative Analyst I/II, Senior Administrative Analyst, and Principal Administrative Analyst) and/or the Clerk of the Board Division, will receive an additional five percent of base salary; amends the County Position Allocation list as follows: add 1.0 Full-Time Equivalent (FTE) Accountant Auditor I/II in the Auditor Controller budget; delete 1.0 FTE Support Services Technician-Confidential and add 1.0 Administrative Secretary I/II- Confidential in the County Administrative Office-Purchasing budget add 1.0 FTE Agency Staff Services Analyst I/II in the Election Admin & Registration budget; delete 2.0 FTE Child Support Assistant I/II and add 2.0 FTE Child Support Specialist I/II and delete 1.0 FTE Legal Secretary and add 1.0 FTE Child Support Specialist III in the Department of Child Support Services budget; from 1.0 FTE Waste Management Specialist to 1.0 FTE Senior Environmental Health Specialist; and from 1.0 FTE Administration/Community Education Division Manager to 1.0 FTE Deputy Resource Management Director-Administration in the Resource Management-Environmental Health budget; delete 1.0 FTE Psychiatric Technician and add 1.0 FTE Licensed Vocational Nurse in the Health Services-Mental Health Services Act budget; delete 1.0 FTE Community Mental Health Worker and add 1.0 FTE Licensed Vocational Nurse in the Mental Health budget; delete 1.0 FTE Medical Services Clerk and add 1.0 FTE Office Assistant I/II; and add 1.0 FTE

Community Education Specialist I/II (sunset date 09/30/2018) in the Public Health budget; delete 2.0 FTE Social Worker Supervisor II and add 2.0 FTE Assistant Social Worker or Social Worker or Senior Social Worker to the Social Services and Benefit Administration budget; from 1.0 FTE Senior Staff Services Analyst to 1.0 FTE Supervising Accountant in the Health Services-HHSA budget; and add 1.0 FTE Senior Workers' Compensation Adjuster-Confidential to the County Administrative Office-Risk Management budget; and amends the Position Allocation List effective March 4, 2018, with the following modifications: delete 1.0 FTE Workers' Compensation Analyst I/II/III from the County Administrative Office-Risk Management budget. (Support Services-Personnel)

(See Salary Resolution Book)

9:12 a.m.: The Shasta County Board of Supervisors recessed and reconvened as the In-Home Support Services (IHSS) Public Authority Governing Board.

### **SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR**

#### **SHASTA COUNTY IHSS PUBLIC AUTHORITY GOVERNING BOARD**

By motion made, seconded (Baugh/Morgan), and unanimously carried, the IHSS Public Authority Governing Board approved and authorized the Chairman to sign the In-Home Supportive Services Public Authority Rate Modification Application and Cover Letter for submission to the California Department of Social Services to increase the In-Home Supportive Services provider hourly rate to \$12.99 (comprised of hourly minimum wage \$11.00, locally negotiated wage supplement \$0.50, administrative cost \$0.14, and employer paid payroll taxes \$1.35) effective January 1, 2018. (Health and Human Services Agency-Business and Support Services)

9:13 a.m.: The Shasta County IHSS Public Authority Governing Board adjourned and reconvened as the Shasta County Board of Supervisors.

### **REGULAR CALENDAR, CONTINUED**

#### **GENERAL GOVERNMENT**

#### **ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

#### **LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Executive Officer (CEO) Larry Lees had no legislative update.

In response to questions Supervisor Baugh, CEO Larry Lees reported the Senate Bill (SB) 54 regarding law for Sanctuary State, and its impact on law enforcement in Shasta County has been referred to County Counsel.

In response to questions by Supervisor Baugh, County Counsel Rubin E. Cruse Jr. advised that a legal analysis of SB54 would be provided to the Board in the upcoming week.

Supervisor Moty recently attended a California State Association of Counties (CSAC) meeting.

Supervisor Morgan recently attended a Shasta county Children and Families Commission (First 5) meeting.

Supervisors reported on issues of countywide interest.

INTRODUCTION OF AN ORDINANCE  
AMENDING ORDINANCE NO. 408 OF SHASTA COUNTY

California Highway Patrol Lieutenant Scott Fredrick reported the ordinance would make speed limits enforceable and recommended approval.

At the recommendation of Public Works Director Pat Minturn and by motion made, seconded (Moty/Rickert) and unanimously carried, the Board of Supervisors introduced and waived the reading of an Ordinance of the Board of Supervisors of the County of Shasta Amending Ordinance No. 408 of Shasta County Entitled “An Ordinance Placing Speed Restriction on Motor Vehicle Travel over Certain Streets and Portions Thereof,” by amending Section II establishing the following speed restrictions: (1) A 55 miles per hour (mph) on Airport Road (2H04) from north end of the Sacramento River Bridge to 170’ north of Dersch Road (2H02); (2) a 45 mph on Airport Road (2H04) from 170’ north of Dersch Road (2H02) to Redding city limits; (3) a 50 mph on Bear Mountain Road (5H04) from Old Oregon Trail to Dry Creek Road (4J02); (4) a 40 mph on Bear Mountain Road (5H04) from Dry Creek Road (4J02) to Silverthorn Road (5J050); (5) a 55 mph on Canyon Road (2G09) from Happy Valley Road (2G02) to Redding city limits; (6) a 55 mph on Cloverdale Road (2G05) from Oak Street (2G08) to Clover Lane (2F020); (7) a 45 mph on Cloverdale Road (2G05) from Clover Lane (2F020) to Clear Creek Road (1C01B); (8) a 45 mph on Cloverdale Road (2G05) from Clear Creek Road (1C01B) to Placer Road (3F01); (9) a 45 mph on Dry Creek Road (4J02) from SH299 to 1 mile north; a 45 mph on First Street (1H05) from Charles Street (1H06) to Main Street (1H03); (10) a 40 mph on Fourth Street (1H01A) from Main Street (1H03) to Balls Ferry Road (1H02E); (11) a 50 mph on Happy Valley Road (2G02) from Canyon Road (2G09) to Newcastle Drive; (12) a 40 mph on Happy Valley Road (2G02) from Newcastle Drive to Olinda Road (2G01); (13) a 55 mph on Happy Valley Road (2G02) from Olinda Road (2G01) to Coyote Lane (2G012); (14) a 50 mph on Main Street (1H03) from Interstate 5 to 800 feet north of Fourth Street (1H01A); (15) a 30 mph on Main Street (1H03) from 800 feet north of Fourth Street (1H01) to Fourth Street (1H01); (16) a 30 mph on Main Street (1H03) from Fourth Street (1H01) to 800 feet south of Front Street 1H02A); (17) a 40 mph on Main Street (1H03) from Shasta/Tehama county line to 800 feet south of Front Street (1H02A); (18) a 50 mph on Old Oregon Trail (3H02) from Redding city limit to Old Alturas Road (4H04); (19) a 55 mph on Old Oregon Trail (3H02) from Shasta College Drive to Oasis Road (4F03A); (20) a 55 mph on Placer Road (3F01) from Redding city limit to Simmons Road (3G008); (21) a 55 mph on Rhonda Road (1H08) from Anderson city limit to 0.6 miles south of Anderson city limit; and (22) a 45 mph on Rhonda Road (1H08) from 0.6 miles south of Anderson city limits to Castlewood Drive. (Public Works)

9:33 a.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

LAWRENCE G. LEES  
 Clerk of the Board of Supervisors

By \_\_\_\_\_  
 Deputy