

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, September 13, 2016

REGULAR MEETING

9:02 a.m.: Chairman Giacomini called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 4 - Supervisor Schappell
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Camile Woodstrom
Administrative Board Clerk - Candice Marlar

INVOCATION

Invocation was given by Pastor Larry Norman, Little Country Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Giacomini.

REGULAR CALENDAR

BOARD MATTERS

PROCLAMATION

AMERICAN LEGION DAY, SEPTEMBER 16, 2016

At the recommendation of Supervisor Kehoe, and by motion made, seconded (Kehoe/Baugh), and unanimously carried, the Board of Supervisors adopted a proclamation designating September 16, 2016 as American Legion Day in Shasta County. American Legion District 2 Commander David Thompson, District 2 First Vice-Commander L. David Cockrill, and District 2 Second Vice-Commander Richard Kern accepted the proclamation.

PROCLAMATION

CONSTITUTION WEEK, SEPTEMBER 16-22, 2016

At the recommendation of Supervisor Kehoe, and by motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors adopted a proclamation designating September 16-22, 2016 as Constitution Week in Shasta County. Area Regent Tegwyn Martin-Ayer accepted the proclamation.

SEPTEMBER 2016 EMPLOYEE OF THE MONTH
HEALTH AND HUMAN SERVICES AGENCY-ADULT SERVICES BRANCH
AGENCY STAFF SERVICES ANALYSTS II MELISSA FIELD
RESOLUTION NO. 2016-098

At the recommendation of Health and Human Services Agency-Adult Services Branch Director Dean True, and by motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors adopted Resolution No. 2016-098, which recognizes Health and Human Services Agency-Adult Services Branch Agency Staff Services Analyst II Melissa Field as Shasta County's Employee of the Month for September 2016.

(See Resolution Book No. 57)

PUBLIC COMMENT PERIOD - OPEN TIME

Marlene Batterton and Marna Fischel spoke regarding property violations in Oak Run, CA, the theft of propane tanks, generators, solar panels and safety concerns in this area.

Greg Hector spoke regarding the care of county residents with mental health and substance abuse issues.

CONSENT CALENDAR

By motion made, seconded (Moty/Schappell), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Took the following actions: Accepted the Shasta County Grazing Advisory Board's recommendation to approve funding for one range improvement project in an amount not to exceed \$2,500; adopted Resolution No. 2016-099, which finds the Grazing Advisory Board's recommended project of a pipeline extension on the Bureau of Land Management's Hogback allotment is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15304(f); and authorized the Shasta County Agricultural Commissioner to execute a Grant Agreement with Craig McArthur in an amount not to exceed \$2,500, for reimbursement of project materials, for the period from date of signing to December 31, 2016. (Agricultural Commissioner)

(See Resolution Book No. 57)

Approved and authorized the Chairman to sign the County claims list totaling \$25. (Auditor-Controller)

Approved the minutes of the meeting held on August 23, 2016, as submitted. (Clerk of the Board)

Approved the appointments in lieu of election for 29 board of directors candidates in 14 special districts as listed on the County Clerk's certificate. (County Clerk/Registrar of Voters)

Adopted Resolution No. 2016-100, which authorizes consolidation of the cities and districts that have submitted requests for consolidation of the local election, as provided by Elections Code sections 10400 et seq., and have offices and measures placed before the voters on November 8, 2016. (County Clerk/Registrar of Voters)

(See Resolution Book No. 57)

Took the following actions: Granted relief of accountability for 17 antique capital assets no longer present in the Department of Support Services, Purchasing Unit's inventory; and authorized the Auditor-Controller's office to delete these capital assets from the County's inventory upon receipt of the department's capital asset delete form. (Support Services-Purchasing)

Approved and authorized the Chairman to sign a renewal agreement with Rehab West, Inc. in an amount not to exceed \$100,000 for the entire term of the agreement, to provide Utilization Review services for the Workers' Compensation unit within Risk Management for the period October 1, 2016 through September 30, 2017, with two automatic one-year renewals. (Support Services-Risk Management)

Approved and authorized the Chairman to sign a renewal agreement with Definiti Inc., d.b.a. Definiti Comp Solutions in an amount not to exceed \$400,000 for the entire term of the agreement, to provide medical bill review services for the Workers' Compensation Unit within Risk Management at various rates listed in Attachment A to the agreement, for the period October 1, 2016 through September 30, 2019, with two automatic one-year renewals. (Support Services-Risk Management)

Took the following actions: Signed the Order Form agreement with Survey Monkey, Inc. for the Health and Human Services Agency (HHSA) with annual advance payments starting at \$8,112 to purchase evergreen enterprise level licensing in order to perform online surveys effective September 15, 2016 with maximum compensation not to exceed \$10,000 per fiscal year; authorized the HHSA department head, as defined in Administrative Policy 6-101, *Shasta County Contracts Manual* to sign or electronically sign the amendments to the Master Services Agreement, additional or amended terms and conditions, including a Business Associate Agreement, and subsequent annual Order Forms for substantially similar services provided County Counsel has reviewed and approved as to form any such amendments and maximum compensation does not exceed \$10,000 per fiscal year; authorized the County Executive Officer to approve the Survey Monkey Terms and Conditions (T&C) for other County departments for substantially similar services providing that County Counsel has reviewed and approved as to form any amended T&Cs and maximum compensation does not exceed \$3,000 per fiscal year per department; and authorized the other department heads, as defined in Administrative Policy 6-101, *Shasta County Contracts Manual* to sign or electronically sign the amendments to the Master Services Agreement, additional or amended terms and conditions, including a Business Associate Agreement, and subsequent annual Order Forms for substantially similar services provided County Counsel has reviewed and approved as to form any such amendments and maximum compensation does not exceed \$3,000 per fiscal year. (Health and Human Services Agency)

Approved and authorized the Chairman to sign an agreement with Telecare Corporation in an amount not to exceed \$500,000 during the entire term of the agreement, to provide residential mental health rehabilitation services for the period from date of signing through June 30, 2017, with two automatic one-year renewals. (Health and Human Services Agency-Adult Services)

Approved and authorized the Chairman to sign an amendment to the agreement with California Locums P.C. effective the date of signing to expand the scope of resources available to include nurse practitioners, and corresponding service rates, retaining both the maximum compensation of \$876,000 and term from February 23, 2016 through February 22, 2018. (Health and Human Services Agency-Adult Services)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Multicard Systems Corp. in an amount not to exceed \$28,500 to provide an asset tracking system hosted server and software and preventative maintenance services for the period July 1, 2016 through June 30, 2019. (Health and Human Services Agency-Business and Support Services/Public Health)

Approved and authorized the Chairman to sign a retroactive renewal revenue agreement with Plant Pro-Tec, LLC in the amount of \$150,000 for the Opportunity Center to provide assembly and packaging services for the period July 1, 2016 through June 30, 2019. (Health and Human Services Agency-Regional Services)

Took the following actions: Approved and authorized the Chairman to sign a retroactive amendment, effective July 1, 2015, to agreement No. PST-1594 with the Far Northern Regional Center (FNRC) increasing the number of maximum reimbursable miles by 13,900 for Fiscal Year 2015-16 (for a new total compensation not to exceed \$430,000), and increasing the maximum compensation by \$22,379 (for a new compensation total not to exceed \$692,300) for the period July 1, 2015 through March 31, 2016; and approved and authorized the Chairman to sign a retroactive renewal revenue agreement with the FNRC in an amount not to exceed \$909,000 for the provision of transportation services for Opportunity Center clients for the period April 1, 2016 through March 31, 2019; and approved and authorized the Health and Human Services Agency (HHS) Director, or any HHS Branch Director designated by the HHS Director, to sign amendments to this agreement, both prospective and retroactive, to add or delete vehicles, and change compensation not to exceed \$50,000 per year (April 1 – March 31), that do not result in a substantial or functional change to the original intent of the agreement, and that otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Health and Human Services Agency-Regional Services)

Adopted Resolution No. 2016-101, which approves and authorizes: The Chairman to sign the retroactive renewal revenue agreement with the State of California, Department of Rehabilitation, Agreement No. 29969 in an amount not to exceed \$220,000 per fiscal year, for the provision of vocational rehabilitation services for the period July 1, 2016 through June 30, 2019; the Chairman to sign the Contractor Certification Clause form (CCC-307); the Chairman to sign the Grant/Contract Signature Authorization form (DR-325); and the Branch Director, Deputy Branch Director, or Fiscal Program Manager of the Health and Human Services Agency Business and Support Services Branch, to make invoice adjustments in accordance with Section 1(D) of Exhibit B of the agreement. (Health and Human Services Agency-Regional Services/Adult Services)

(See Resolution Book No. 57)

Approved and authorized the Chairman to sign the Fiscal Year 2016-17 California Department of Veterans Affairs Certificates of Compliance to allow the Veterans Service Officer to participate in the County Subvention Program and the Medi-Cal Cost Avoidance Program. (Veterans Services)

Approved and authorized the Chairman to sign a retroactive amendment to the agreement with Quick PC Support, LLC d.b.a. QPCS, LLC, increasing compensation by \$22,650 for a new total amount not to exceed \$174,164.17 during the entire term of the agreement, to provide broadband mobile data computer solutions for law enforcement and retaining the term April 8, 2014 through October 8, 2017. (Sheriff)

Took the following actions: Accepted a grant award from the California Department of Waterways in an amount not to exceed \$80,000 for the replacement cost of a new boat and trailer; approved and authorized the Chairman to sign a Law Enforcement Grant Program, Contract No. C16L0618, and related certifications, with the State of California Department of Boating and Waterways in an amount not to exceed \$80,000 to provide for the replacement of capital asset Boat No. 7 and trailer, for the period effective date fully executed through September 30, 2031; approved a budget amendment Fiscal Year 2016-17 increasing revenues and appropriations by \$80,000 in the Sheriff's Office Boating Safety budget and approve the purchase of two replacement capital assets, (Boat and Trailer); and authorized the Shasta County Purchasing Division to issue a Request for bid and/or other appropriate competitive procurement process for a new Boat and Trailer based on specifications provided by the Sheriff's Office, in accordance with the State of California procurement procedures and in compliance with *Shasta County Code*, Section 3.04.010 and return to the Board of Supervisors at a future date

with further recommendation and to seek award of the bid for the purchase of two capital assets (Boat and Trailer). (Sheriff-Boating Safety)

Introduced and waived the reading of an ordinance amending Section II of Ordinance No. 408, which prescribes speed limits for certain highways and streets and portions thereof as follows: 45 miles per hour (mph) on Balls Ferry Road (1H02E) from Deschutes Road (2H01B) to the Anderson city limit; 25 mph on Balls Ferry Road (1H02E) from Deschutes Road (2H10B) to Riverland Drive (2J060) a Residence District (CVC 515); 50 mph on Balls Ferry Road (1H02E) from Riverland Drive (2J060) to Ash Creek Road (2J01); 40 mph on Churn Creek Road (2H30A) from Alrose Lane (City limit) to west of Huntington Drive (City limit); 55 mph on Churn Creek Road (2H30A) from south of Rancho Road (City limit) to Knighton Road (3H11); 55 mph on Dersch Road (2H02) from Airport Road (2H04) to Deschutes Road (2H01B); 50 mph on Gas Point Road (1H01B) from Interstate 5 to Moonbeam Lane (Private); 45 mph on Happy Valley Road (2G02) from Highway 273 to Canyon Road (2G09); 55 mph on Knighton Road (3H11) from Churn Creek Road (2H30A) to Redding City limit; 55 mph on Old Oregon Trail (3H02) from Collyer Drive (4H07) to Old Alturas Road (4H04); 50 mph on Olinda Road (2G01) from Happy Valley Road (2G02) to the Anderson City limit; and 45 mph on Trinity Mountain Road (5E09) from Highland Ridge Road (5E008) to East Fork Road (6E01). (Public Works)

Took the following actions regarding the Mental Health Building Interior Finishes Project: Rejected the low bid by JPB Designs, Inc., in accordance with the provisions of Public Contract Code sections 5101 and 5103; awarded to the second low bidder, Euro Style Management, Inc., a responsive and responsible bidder, on a lump-sum basis, the contract for the Mental Health Building Interior Finishes Project, Contract No. 610882, in the amount of \$770,000; approved a budget amendment increasing appropriations by \$56,000 in the Mental Health budget and \$44,000 in the Mental Health Services Act budget, offset by use of fund balance; and approved a budget amendment increasing appropriations and revenue by \$100,000 in the Land, Building and Improvement budget. (Public Works/Health and Human Services Agency-Business and Support Services)

Took the following actions regarding the Public Defender Building HVAC Renovation Project, Contract No. 610450 respectively: Found the project categorically exempt in conformance with the California Environmental Quality Act Section 15301, Class I-Existing Facilities; approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized opening of bids on or after October 13, 2016, at 11:00 a.m. (Public Works)

Approved the following Fiscal Year 2016-17 budget amendments: Increased appropriations and revenue by \$28,000 in the Farm Advisor budget; transferred appropriations by \$28,000 within the Accumulated Capital Outlay budget; and decreased revenue by \$28,000 in the General Revenue budget to support costs for repairing the parking lot, painting the exterior trim on the building, and upgrading the reception counter. (Farm Advisor/County Administrative Office)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees had no legislative update.

Supervisor Moty recently attended a Sacramento River Forum, Northern Sacramento Valley Integrated Regional Water Management Governing Board, and California State Associations of Counties Joint Task Force meeting.

Supervisor Kehoe recently attended a Mental Health Alcohol and Drug Advisory Board meeting.

Supervisor Giacomini recently attended a Sierra Nevada Conservancy meeting.

Supervisor Schappell recently attended a Youth Violence Prevention Coordinating Council and Shasta Children and Families Commission (First 5) meeting.

Supervisor Baugh recently attended a Northern Rural Training and Employment Consortium Governing Board (NoRTEC) meeting.

Supervisors Baugh and Moty requested clarification regarding leadership in the Continuum of Care program.

CLOSED SESSION ANNOUNCEMENT

Chairman Giacomini announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

1. Confer with legal counsel to discuss existing litigation pursuant to Government Code section 54956.9, subdivision (d), paragraph (1): Mark Haslam v. County of Shasta.
2. Confer with legal counsel to discuss existing litigation pursuant to Government Code section 54956.9, subdivision (d), paragraph (1): Michael Jayne v. Tom Bosenko, et al.

10:01 a.m.: The Board of Supervisors recessed to Closed Session.

10:18 a.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse, Jr. present.

REPORT OF CLOSED SESSION ACTIONS

County Counsel Rubin E. Cruse, Jr. reported that the Board of Supervisors met in Closed Session to discuss existing litigation; however, no reportable action was taken.

10:20 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

September 13, 2016

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By _____
Deputy