

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, January 3, 2012

**REGULAR MEETING**

9:00 a.m.: Chairman Baugh called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Moty  
District No. 4 - Supervisor Hartman  
District No. 5 - Supervisor Baugh

District No. 3 - Supervisor Hawes - Absent

County Administrative Officer - Larry Lees  
County Counsel - Rubin E. Cruse, Jr.  
Chief Deputy Clerk of the Board - Glenda Tracy  
Administrative Board Clerk - Linda Mekelburg

**INVOCATION**

Invocation was given by Pastor Tom Lucatorta, Heritage Baptist Church.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Baugh.

**ELECTION OF 2012 CHAIRMAN**

By motion made, seconded (Kehoe/Hartman), and unanimously carried, the Board of Supervisors elected Supervisor Moty to the position of 2012 Chairman.

**ELECTION OF 2012 VICE CHAIRMAN**

By motion made, seconded (Kehoe/Hartman), and unanimously carried, the Board of Supervisors elected Supervisor Hartman to the position of 2012 Vice Chairman.

9:04 a.m.: The Board of Supervisors recessed.

9:06 a.m.: The Board of Supervisors reconvened. Chairman Moty presided.

**REGULAR CALENDAR**

**BOARD MATTERS**

**2011 EMPLOYEE OF THE YEAR**  
**PERSONNEL ANALYST III LISA HEFFLEY**  
**RESOLUTION NO. 2012-001**

At the recommendation of Director of Support Services Michelle Schafer and by motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board of Supervisors adopted Resolution No. 2012-001, which recognizes Personnel Analyst III Lisa Heffley as Shasta County's 2011 Employee of the Year.

(See Resolution Book No. 53)

**ITEMS PULLED FROM CONSENT CALENDAR**

Chairman Moty advised that the matters regarding the County claims list, an agreement with Golden Umbrella, an agreement with Hiber Yamauchi Architects, Inc., and the report of the status of the Shasta County Facility Impact Fees have been pulled for discussion.

**CONSENT CALENDAR**

By motion made, seconded (Hartman/Kehoe), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Approved and authorized the Chairman or his/her designee to sign the County Claims list when Board of Supervisors meetings are canceled during the year 2012. (Board Matters)

Gave the annual authorization to the Registrar of Voters to conduct election duties during the year 2012. (Board Matters)

Adopted Resolution No. 2012-002, which authorizes the Shasta County Arts Council to apply for and accept the Fiscal Year 2012-13 California Arts Council Grant State/Local Partnership Programs. (Board Matters)

(See Resolution Book No. 53)

Adopted Resolution No. 2012-003, which approves a short-term loan in the amount of \$15,000 to the Castella Fire Protection District from the County General Reserve which will be repaid from the District's tax apportionment. (Board Matters)

(See Resolution Book No. 53)

Approved the minutes of the meeting held on December 6, 2011, as submitted. (Clerk of the Board)

Reappointed Ken Gifford, Ken Burns, Roger Lawson, and Patrick Wallner to the Economic Development Corporation Board of Directors for two-year terms to expire January 2014. (Clerk of the Board)

Reappointed William Meek and Jeffrey Gorder to the Shasta County Public Law Library Board of Trustees for one-year terms to expire January 2013. (Clerk of the Board)

Adopted Resolution No. 2012-004, which authorizes Shasta County to participate in the California Mental Health Services Authority (CalMHSA) effective the date of Shasta County's admission to CalMHSA; approves and authorizes the Chairman to sign a Joint Exercise of

Powers Agreement (as amended June 2010) to jointly develop and fund mental health services and education programs as determined on a regional, statewide, or other basis; approves and authorizes the Health and Human Services Agency (HHS) Director or his/her designee to sign related membership documents and subsequent amendments to the agreement that do not increase costs; designates the HHS Director or his/her designee to represent Shasta County on the CalMHSA Board of Directors; and authorizes the HHS Director to designate an alternate to the CalMHSA Board of Directors; and authorizes the Auditor-Controller to pay the application fee in an amount not to exceed \$500 to participate in CalMHSA. (HHS-Adult Services)

(See Resolution Book No. 53)

Approved and authorized the Chairman to sign a retroactive grant agreement (#11-204-772) and related certifications with the California Department of Boating and Waterways in an amount not to exceed \$80,000 for the period October 1, 2011 through September 30, 2026 to purchase a replacement patrol boat and trailer; approved a budget amendment increasing revenues and appropriations by \$80,000 in the Boating Safety budget; approved the purchase of a capital asset patrol boat and trailer; authorized the Shasta County Purchasing Division to collect quotes, issue bids, and make purchases in accordance with Administrative Policy 6-101 and State of California procurement procedures; and authorized the Auditor-Controller to pay claims and expenses incurred under the grant, such authorization extending through subsequent fiscal years in which funds have been reappropriated and encumbered. (Sheriff)

Appointed the following property owners to two-year terms on their Community Advisory Boards within their respective County Service Areas:

CSA #2 - Sugarloaf

Diane Monthei  
Les Monthei

CSA #6 - Jones Valley

Mel Fisher  
Marti Palmer  
Peter Scales  
Nancy Wallen

CSA #11 - French Gulch

Stanley Leach  
Michael Morton

CSA #25 - Keswick

Ralph Bentrin  
Walt Tausch

(County Service Areas (Various))

For the Shasta County Adult Detention Facility Camera System Upgrade, found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized opening of bids on or after February 23, 2012 at 11:00 a.m. (Public Works)

For the Swede Creek Road at Little Cow Creek Bridge Replacement Project (Palo Cedro area), adopted Resolution No. 2012-005, which makes a California Environmental Quality Act (CEQA) determination of a mitigated negative declaration, subject to certain findings; approved and authorize the Chairman to sign a right-of-way contract with the Richard E. and Chrisida C. Regnart Revocable Trust 2000 (0.16 acres at \$10,500); accepted one easement deed

conveying one parcel of project right of way; and approved and authorized the Chairman to sign a contract with the Larson Family Trust granting a temporary construction easement (0.35 acres at \$2,300 for 12 months plus \$200.00 for each additional 30 days). (Public Works)

### **ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

#### **COUNTY CLAIMS LIST**

In response to questions by Supervisor Kehoe, County Administrative Officer (CAO) Larry Lees clarified that the expenditure appeared on the Claims List because the proper documentation was not available supporting the amount of \$718.00 to be paid to the Burney Lions Club for "Derby Comp tickets." Intermountain Fair Director Bob Macfarlane explained that, due to budget cuts, volunteers providing assistance at the Intermountain Fair were compensated by complimentary tickets to attend events. New staff members in the Intermountain Fair office were unaware of the correct manner to maintain the proper documentation. County Counsel Rubin Cruse confirmed that this is a legitimate expenditure to provide compensation for services.

By motion made, seconded (Kehoe/Baugh), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign the County Claims List totaling \$718.00 requiring special board action. (Auditor-Controller)

#### **AGREEMENT: GOLDEN UMBRELLA POWER TO SENIORS PROGRAM**

In response to questions by Supervisor Baugh, Health and Human Services Agency Director of Adult Services Dr. Mark Montgomery stated the Power to Seniors Program, through Golden Umbrella, provides a support mechanism to assist senior citizens with their utility bills.

By motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a retroactive renewal agreement with Golden Umbrella in the amount of \$374 per month (for a total not to exceed \$12,716) to administer the Power to Seniors Program for the period September 1, 2011 through June 30, 2014. (Health and Human Services Agency (HHS)-Adult Services)

#### **AGREEMENT: HIBSER YAMAUCHI ARCHITECTS, INC. MENTAL HEALTH FACILITY RENOVATION PROJECT**

In response to questions by Supervisor Baugh, Public Works Director Pat Minturn explained the work to be done in the Mental Health Facility Renovation project is funded through the Mental Health Services Act (MHSA) and will remodel the intake area as well as improvement in other areas with painting, lighting, flooring, and signage.

By motion made, seconded (Baugh/Hartman), and unanimously carried, the Board of Supervisors, for the Shasta County Mental Health Facility Renovation project, approved and authorized the Chairman to sign an agreement with Hibser Yamauchi Architects, Inc. in an amount not to exceed \$112,866 to provide architectural design and construction review services from the date of signing to 30 days after filing a Notice of Completion but not later than December 31, 2013; and approved and authorized the Public Works Director to sign amendments to the agreement in a total amount not to exceed \$11,287. (Public Works)

#### **FACILITY IMPACT FEES ANNUAL REPORT**

In response to questions by Supervisor Kehoe, CAO Larry Lees explained that when it was determined that it was appropriate to have joint impact fees for services to incorporated and unincorporated areas, an annual detailed report is required. Approximately 70 percent of the

citizens booked into the jail are arrested within the incorporated areas of the County. The cities in Shasta County have chosen not to collect fees for joint-use services; therefore, there has been no revenue collected in that section of the joint impact fees.

By motion made, seconded (Kehoe/Baugh), and unanimously carried, the Board of Supervisors received a written report regarding the status of the Shasta County Facility Impact Fees implemented July 1, 2008. (Resource Management)

**REGULAR CALENDAR, CONTINUED**

**GENERAL GOVERNMENT**

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

**LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Larry Lees had no legislative report.

Supervisor Moty attended a Regional Transportation Planning Agency (RTPA) meeting.

Supervisors reported on issues of countywide interest.

**LAW AND JUSTICE**

**SHERIFF**

**MEDIUM-SECURITY JAIL FACILITY**  
**SUBMITTAL OF FINANCING APPLICATION**  
**RESOLUTION NO. 2012-006**

Sheriff Tom Bosenko presented the report and recommended approval of the request. Shasta County is eligible for up to \$33 million in State funding which could be used to construct a medium-security jail facility. The projected location is the northwest corner of Court and Placer Streets in Redding, California. The need for more jail bed space has been made critical due to the enactment of Assembly Bill 109 (Realignment Plan), which will return inmates serving multi-year commitments for low level crimes to county jail facilities to serve the remainder of their sentences.

In response to questions by Supervisor Baugh, Sheriff Bosenko explained that if Shasta County receives conditional granting of the award, the Board of Supervisors may choose not to go forward with the financing at that time. County Administrative Officer (CAO) Larry Lees confirmed that the matter must return to the Board of Supervisors for the acceptance or rejection of the grant and he is supportive of the application as Shasta County's match to receive \$31 million is \$2 million.

John Dixon requested that a citizens advisory committee be appointed to review the proposal from the State.

Charles Alexander agreed with the proposed location of the facility at Court and Placer Streets.

By motion made, seconded (Hartman/Baugh), and unanimously carried, the Board of Supervisors adopted Resolution No. 2012-006, which authorizes submission of a financing application in the amount of \$33 million, in accordance with terms established by

Assembly Bill 900 Phase II (Public Safety and Offender Rehabilitation Service Act of 2007), to construct a new 232-bed medium-security Jail Facility at the northwest corner of Court and Placer Streets, Redding; approves and authorizes the County Administrative Officer to sign the financing application and any related documents necessary for the submission of the application; and provides certain assurances related to the financing application.

(See Resolution Book No. 53)

10:40 a.m.: The Board of Supervisors adjourned and convened as the In-Home Supportive Services Public Authority Governing Board.

**SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR**

**IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY GOVERNING BOARD**

**CONSENT CALENDAR**

At the recommendation of HHS Branch Director Leanne Link and by motion made, seconded (Baugh/Hartman), and unanimously carried, the In-Home Supportive Services Public Authority Governing Board adopt IHSS Resolution No. 2012-01, which approves and authorizes the Chairman to sign a comprehensive memorandum of understanding with the California United Homecare Workers Union to define wages, benefits, and other terms and conditions of employment for In-Home Supportive Services providers from the date of signing through December 31, 2013.

(See IHSS Resolution Book)

**SPECIAL DISTRICTS/OTHER AGENCIES REGULAR CALENDAR**

**CLOSED SESSION ANNOUNCEMENT**

Chairman Moty announced that the In-Home Supportive Services (IHSS) Public Authority Governing Board Closed Session has been pulled.

10:44 a.m.: The In-Home Supportive Services Public Authority Governing Board adjourned.

\_\_\_\_\_  
Chairman

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy