

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, March 22, 2005

REGULAR MEETING

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Cibula
District No. 3 - Supervisor Hawes
District No. 4 - Supervisor Hartman
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
County Counsel - Karen Jahr
Chief Deputy Clerk of the Board - Glenda Tracy
Deputy Clerk of the Board - Tazina Otis

INVOCATION

Invocation was given by Pastor Dennis McGowan, Faith Community Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Clarke.

INTRODUCTIONS

Introductions of the Members of the Board, County staff, elected officials, and county department heads were made.

PUBLIC COMMENT PERIOD - OPEN TIME

Richard Paz stated that he is unsure that there are sufficient parking spaces available in the public parking of the Administrative Center.

ITEMS PULLED FROM CONSENT CALENDAR

Supervisor Kehoe advised that he will recuse from participating in the consent agenda item for Title II/III (timber receipt funds) projects, as he is employed by the U.S. Forest Service.

CONSENT CALENDAR

By motion made, seconded (Hawes/Hartman), and carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Authorized the issuance of warrants totaling \$17,669.07 requiring special board action. (Auditor-Controller)

Appointed Robert Mariette to the Mountain Gate Community Services District Board to fill an unexpired term to December 2005. (Clerk of the Board)

Appointed Mark Mazzone to the Shasta Community Service District Board to fill an unexpired term to December 2005. (Clerk of the Board)

Approved and authorized the Chairman to sign the Microsoft Select Enrollment Agreement - State and Local to purchase licensing for Microsoft Products at a discounted rate for three years from the date of signing. (Information Technology)

Adopted Resolution No. 2005-28, which approves and authorizes the Chairman to sign and submit a Shasta County Community Action Agency Community Services Block Grant (CSBG) agreement with the State of California Department of Community Services and Development in the amount of \$218,627, and any subsequent amendments, to provide services to persons living in poverty for the period January 1, 2005 through December 31, 2005; and authorized the Director of Housing and Community Action Programs to sign the CSBG certifications and program reports. (Housing and Community Action Programs)

(See Resolution Book No. 46)

Authorized the Director of Housing and Community Actions Programs to sign and submit an application for federal assistance, and any subsequent certifications or amendments, to the Corporation for National and Community Service in the amount of \$17,143 to augment existing funding of the Retired and Senior Volunteer Program for the period August 22, 2005 through August 21, 2006. (Housing and Community Action Programs)

Adopted Resolution No. 2005-29, which repeals Resolution No. 99-153; reestablishes the Veterans Cemetery Advisory Committee with a sunset date of November 11, 2005; determines the disposition of donated funds; and establishes a committee meeting schedule. (Veterans Service Office)

(See Resolution Book No. 46)

Approved and authorized the Chairman to sign an agreement with Wright Education Services, Thomas R. Wright, L.C.S.W. in an amount not to exceed \$2,160 to provide violence/anger management training/counseling for minors at the Crystal Creek Regional Boys' Camp from the date of signing through June 30, 2005. (Probation)

For Tract Map 1876, Four Star Estates, Unit 1 (west Cottonwood area), released the security in the amount of \$72,859 guaranteeing faithful performance; and released the security in the amount of \$36,430 guaranteeing payment. (Public Works)

For Wildcat Road at North Fork Battle Creek Bridge Replacement Project, approved plans and specifications; and directed the Director of Public Works to advertise for bids upon Caltrans' approval of funding. (Public Works)

Approved and authorized the Chairman to sign an agreement with Caltrans authorizing the exchange of \$672,168 in Federal Regional Surface Transportation Funds for an equal amount of State Highway Account funds in Fiscal Year 2004-05. (Public Works)

Adopted Resolution No. 2005-30, which summarily abandons a superceded alignment of Mountain View Road at its intersection with State Highway 299E in the town of Burney. (Public Works)

(See Resolution Book No. 46)

For Title II/III (timber receipt funds) projects, reserved 15 percent of the full payment for forest projects; approved requests received from County Fire and Western Shasta Resource Conservation District for Fiscal Year 05-06 Title III projects; and reserved the remainder of the 15 percent amount for Title II projects to be selected by the Resource Advisory Committee. (Public Works)

REGULAR CALENDAR

PRESENTATIONS

PRESENTATION: SHASTA AREA GANG ENFORCEMENT

Undersheriff Larry Schaller introduced Redding Police Chief Leonard Moty, who spoke of the Shasta Anti-Gang Enforcement (SAGE) program. Sergeant John Hawkins and Sergeant Scott Mayberry gave a presentation regarding the attempts being done by various law enforcement agencies to help with gang suppression.

URGENCY ITEM

FINDING OF URGENCY: HIGH DESERT PRISON

County Counsel Karen Jahr explained that the matter to be discussed came to the attention of staff after the posting of the Board of Supervisors' agenda, and immediate attention is needed.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors made a finding that an urgency situation exists with regard to the need to take action before the next regularly scheduled meeting.

Redding Police Chief Leonard Moty, Undersheriff Larry Schaller, Anderson Police Chief Neil Purcell, and District Attorney Jerry Benito addressed the information received that High Desert Prison plans to transport approximately 3,500 parolees through Redding where they may have to wait for a bus to go elsewhere. It was expressed that unsupervised parolees often find ways to obtain drugs and alcohol, have an opportunity to get in trouble, or inappropriately remain in Shasta County.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors agreed to send letters, faxes, phone calls, and e-mails to involved parties stating that this plan is not acceptable to the County of Shasta. CAO Doug Latimer advised that the letters should be sent to Lassen Ventures, Inc., the private agency that handles the transportation, the Board of Corrections, and High Desert Prison to express the County's opposition.

ENVIRONMENTAL CLEANUP PROJECT MATESON MINE SITE, KESWICK AREA

Public Works Director Patrick Minturn told of an environmental cleanup project at the Matheson Mine Site in the Keswick area to be done this summer. Road closures are proposed. CH2M Hill Engineer John Spitzley and Environmental Protection Agency representative

Cameron McDonald gave a presentation regarding the work to be done April 2005 through August 2005. The cleanup will eliminate the toxic levels of iron in the soils, making it safer to the public.

BOARD MATTERS

APPOINTMENT: SUPERVISOR HARTMAN VETERANS CEMETERY ADVISORY COMMITTEE

By motion made, seconded (Hawes/Clarke), and unanimously carried, Supervisor Hartman was appointed to the Veterans Cemetery Advisory Committee for a four-year term to expire January 2009.

PROCLAMATION: THE WEEK OF THE YOUNG CHILD

By motion made, seconded (Hawes/Hartman), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 3-9, 2005 as The Week of the Young Child in Shasta County.

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Administrative Officer (CAO) Doug Latimer advised that the Legislature is in Easter recess.

Supervisors reported on issues of countywide interest.

CLOSED SESSION ANNOUNCEMENT

Chairman Kehoe announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

1. Confer with its Labor Negotiators, County Administrative Officer Doug Latimer and Director of Support Services Joann Davis, to discuss the following employee organizations: Shasta County Employees Association, Shasta County Mid-management Association, Deputy Sheriffs Association, Sheriffs Administrative Association, Professional Peace Officers Association, Unrepresented Employees, United Public Employees of California, and Trades and Crafts, pursuant to Government Code Section 54957.6 to discuss the appointment of a public employee, the Inter-Mountain Director.
2. Confer with its real estate negotiators (City of Shasta Lake) to negotiate price and terms of payment to Buckeye Landfill, Assessors Parcel No. 006-610-011 pursuant to Government Code section 54954.2.

9:50 a.m.: The Board of Supervisors recessed to Closed Session.

10:12 a.m.: The Board of Supervisors recessed from Closed Session.

10:16 a.m.: The Board of Supervisors reconvened in Open Session with Supervisors Kehoe, Cibula, Hawes, Hartman, and Clarke, County Counsel Karen Jahr, and Chief Deputy Clerk of the Board Glenda Tracy were present.

REPORT OF CLOSED SESSION ACTIONS

Supervisor Kehoe reported that the Board of Supervisors met in Closed Session concerning a public employee appointment of Robert McFarlane, hired as the InterMountain Fair Manager, beginning at the "B" step of the salary range. No other reportable action was taken.

WORKSHOP

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE

FISCAL YEAR 05-06 PRELIMINARY BUDGET

Budget Officer Kim Pickering presented an update on financial matters pertaining to the Fiscal Year 05-06 Preliminary Budget. Ms. Pickering advised the Board of Supervisors regarding the matters outlined below:

- Acceptable reserve levels;
- Option of utilizing Tobacco Settlement Reserve funds to increase General Reserves;
- Option of utilizing Tobacco Settlement Reserve funds or General Fund fund balances for ongoing operation;
- Option of utilizing Tobacco Settlement Reserve funds to address Workers Compensation reserve deficiencies;
- Designating Unallocated Expenditures in anticipation of extraordinary Election Department costs and unanticipated State legislative budget cuts;
- Designating an additional \$250,000 within Contingency Reserve for Economic Uncertainty;
- Option of utilizing available reserves to address meeting with the American with Disabilities Act (ADA) Barrier Removal or other Capital Improvement projects; and
- Ratification of the A87 Central Service Cost Adjustment for the Administrative Center Building & Equipment Use charges.

Ms. Pickering presented the proposed Fiscal Year 05-06 adjustments for the Shasta County Administrative Building and Equipment Use charges in the amount of \$1,844,757.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors approved funding for Board of Supervisors, Clerk of the Board, Assessor, District Attorney, Child Support Services, Sheriff, Jail, Juvenile Hall, Probation, Planning, Opportunity Center, Housing, Community Action Agency, Information Technology, and Facilities Management as outlined below.

| <u>Department</u> | <u>Org Key</u> | <u>Amount</u> |
|-------------------------|----------------|---------------|
| Board of Supervisors | 10100 | 94,804 |
| Clerk of the Board | 10300 | 93,966 |
| Assessor | 11200 | 446,663 |
| District Attorney | 22700 | 33,394 |
| Child Support Services | 22800 | 65,513 |
| Sheriff | 23500 | 68,094 |
| Jail | 26000 | 32,272 |
| Juvenile Hall | 26200 | 10,953 |
| Probation | 26300 | 22,239 |
| Planning | 28600 | 10,798 |
| Opportunity Center | 53000 | 86,513 |
| Housing | 54300 | 99,704 |
| Community Action Agency | 59000 | 135,524 |
| Information Technology | 00203 | 621,803 |
| Facilities Management | 00204 | <u>22,517</u> |
| TOTALS | | 1,844,757 |

By motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors approved funding for the recommended utilization of \$5.5 million in available Fiscal Year 05-06 resources (pursuant to Attachment L-2) as outlined below.

| | |
|---|------------------|
| Contribution to General Reserves | 500,000 |
| Contribution to Workers Compensation Reserve | 500,000 |
| General Revenue - Unalloc Expenditures - Elections | 325,000 |
| General Revenue - Unalloc Expenditures - State Budget | 700,000 |
| ADA Barrier Removal/Capital Improvements Projects | 500,000 |
| Increase in Contingency for Economic Uncertainty | 250,000 |
| Reserve availed to CAO for department negotiations | <u>2,725,000</u> |
| | <u>5,500,000</u> |

11:40 a.m. Supervisor Hawes left the chambers.

There was discussion regarding funding opportunities that may occur in Shasta County.

Ms. Pickering provided information for consideration as to whether special districts who are not charged County fees may be included in the fee schedule. Discussion took place regarding the commencement of A-87 charges for independent districts. Supervisor Clarke stated that she is of the opinion that many of the small districts would bankrupt if required to pay the fees. After discussion it was determined that the County would not pursue this course of action at this time.

Ms. Pickering brought up for discussion the possibility of charging transient occupancy taxes on commercial houseboats as a source of general fund revenue. Supervisor Hartman stated that she is not willing to support the transient occupancy taxes on houseboats. Supervisor Clarke stated she is in support of this, as individuals pay taxes at local motels, and it is appropriate to do so as well when renting a houseboat in Shasta County.

By motion made, seconded (Clarke/Cibula), that County staff research moving forward with the transient occupancy taxes on houseboats. Chairman Kehoe requested a roll call vote:

- District No. 1 - Supervisor Kehoe - No
- District No. 2 - Supervisor Cibula - Aye
- District No. 3 - Supervisor Hawes - Absent
- District No. 4 - Supervisor Hartman - No
- District No. 5 - Supervisor Clarke - Aye

Due to a split vote, the motion failed.

CAO Latimer described the possibility of increasing certain impact fees for development within the unincorporated area may be increased. By consensus of the Board of Supervisors, CAO Latimer was directed to obtain a consultant to do an analysis for options that may be considered.

11:57 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

H. DOUGLAS LATIMER
Clerk of the Board of Supervisors

By _____
Deputy