

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, July 26, 2005

**REGULAR MEETING**

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
 District No. 2 - Supervisor Cibula  
 District No. 3 - Supervisor Hawes  
 District No. 4 - Supervisor Hartman  
 District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer  
 County Counsel - Karen Jahr  
 Chief Deputy Clerk of the Board - Glenda Tracy  
 Deputy Clerk of the Board - Elaine Grossman

**INVOCATION**

Invocation was given by Pastor Craig Johnson, Cow Creek Community Church.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Hartman.

**INTRODUCTIONS**

Introductions of the Members of the Board, County staff, elected officials, and County department heads were made.

**CONSENT CALENDAR**

By motion made, seconded (Hawes/Hartman), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Adopted Resolution No. 2005-91, which approves a short-term loan in the amount of \$2,000 to the Fall River Mills Cemetery District from the County General Reserve which will be repaid from the District's tax apportionment. (Administrative Office)

(See Resolution Book No. 46)

Authorized the issuance of warrants totaling \$9,115.00 requiring special board action. (Auditor-Controller)

Approved the minutes of the meeting held on July 19, 2005, as submitted. (Clerk of the Board)

Adopted Policy Resolution No. 2005-4, which amends Administrative Policy 2-201, *Authorizing the County Auditor to Approve Certain Claims*. (Clerk of the Board)  
(See Policy Resolution Book)

Authorized the Director of Housing and Community Action Programs to sign and submit a grant application and any subsequent amendments to the California Story Fund grant program in the amount of \$5,000 to provide funding for the Retired and Senior Volunteer Program (RSVP) Veterans' History Project. (Housing and Community Action Programs)

Approved and authorized the Chairman to sign an agreement with Northern California Youth and Family Programs, Inc. in the amount of \$175,965 to administer the Independent Living Program and the Emancipated Youth Program for the period July 1, 2005 through June 30, 2006. (Social Services)

Approved and authorized the Chairman to sign an agreement with Pediatrix Screening, Inc. in an amount not to exceed \$2,500 annually to provide post-mortem screening on infant deaths from the date of signing through February 28, 2007, with two optional one-year renewals. (Sheriff)

Awarded to the low bidder, Valley Slurry Seal Company, on a unit-cost basis, the contract for construction on the 2005 Slurry Seal on Various County Roads project in the amount of \$268,172. (Public Works)

Took the following actions regarding the Cove Road at Hatchet Creek Bridge Replacement Project: Approved and authorized the Chairman to sign right-of-way contracts with Steven J. Johnson (0.32 acres for \$3,000) and Daniel M. and Wendy L. Bryan (0.74 acres for \$6,000); and accepted two easement deeds from Steven J. Johnson and Daniel M. and Wendy L. Bryan conveying parcels of project right of way. (Public Works)

Took the following actions regarding the Bear Mountain Road Curve Correction Project: Approved and authorized the Chairman to sign right-of-way contracts with Phillip J. Padilla (0.10 acres for \$2,500), Hardsand Family Trust (0.22 acres for \$5,500); Michael F. and Lucille M. Gates (0.03 acres for \$900), and Brian L. Walsh (0.04 acres for \$1,200); and accepted four easement deeds from Phillip J. Padilla, Hardsand Family Trust, Michael F. and Lucille M. Gates, and Brian L. Walsh conveying parcels of project right of way. (Public Works)

## **REGULAR CALENDAR**

### **PRESENTATIONS**

#### **WHISKEYTOWN FALLS**

Received a presentation from Whiskeytown National Recreation Area Park Superintendent Jim Milestone regarding an update on park activities. July 29, 2005 will be the closing date on the public comment period for the new Shasta-Trinity Environment Assessment, which will link Redding with the Trinity Alps. Superintendent Milestone reported a discovery of a waterfall that had not been known, which they propose to name Whiskeytown Falls. There are plans to construct a new, safe trail of 1.7 miles to access the 300-foot waterfall. A groundbreaking ceremony will take place on August 8, 2005, at 10:30 a.m. By consensus, the Board of Supervisors approved and authorized the Chairman to sign a letter of support to the U. S. Geologic Survey, naming the newly discovered falls Whiskeytown Falls. County Administrative Officer Doug Latimer advised that the letter will be agendaized for the August 2, 2005 meeting.

**BOARD MATTERS****PLANNING COMMISSION REAPPOINTMENTS**

By motion made and seconded (Clarke/Hartman), and unanimously carried, the Board of Supervisors reappointed Jerry Smith, as nominated by Supervisor Cibula (District 2); John Cornelius, as nominated by Supervisor Hawes (District 3); and Roy Ramsey, as nominated by Supervisor Hartman (District 4) to the Planning Commission for four-year terms to expire January 2009.

**GENERAL GOVERNMENT****ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS****LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Doug Latimer advised that he has received a letter of resignation from County Fire Warden Ken McLean as he has accepted a position with California Department of Forestry as a regional fire warden, effective August 1, 2005. By consensus, the Board of Supervisors approved and authorized the Chairman to sign a letter of appreciation to Fire Warden McLean.

Supervisors reported on issues of countywide interest.

**ADMINISTRATIVE OFFICE****SACRAMENTO RIVER NATIONAL RECREATION AREA  
RESOLUTION NO. 2005-92**

County Administrative Office Senior Administrative Analyst Julie Hope introduced Shasta Cascade Wonderland Association General Manager Bob Warren discussed the possibility of a federal designation of a portion of the Sacramento River as a National Recreation Area. Mr. Warren stated that federal funding is designated to federal lands before being awarded to other projects. Mr. Warren requested the support of Shasta County Board of Supervisors in the form of a resolution.

In response to questions by Supervisor Clarke, Mr. Warren confirmed that the project applies to public lands in the area, not private lands and that the recreational area will provide public access. The private landowners in the area have been contacted, were invited to a meeting, and only three chose to attend.

Bureau of Land Management (BLM) Field Manager Steve Anderson and BLM Natural Resource Specialist Kelly Williams displayed a map of the area, pointing out that private property owners may continue to purchase property and some may decide to donate or sell to the federal government. Mr. Anderson stated that if the federal funding is granted, the additional funding would allow the management of usage and provide better use of the land and facilities.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2005-92, which supports federal legislation establishing the Sacramento River National Recreation Area.

(See Resolution Book No. 46)

**ADMINISTRATIVE OFFICE/RESOURCE MANAGEMENT**

**GLOBAL TAX-SHARING AGREEMENT**  
**CITY OF REDDING**

County Administrative Officer Doug Latimer and Resource Management Director Russ Mull spoke regarding the most recent proposal from the City of Redding (City) regarding a global tax-sharing agreement. Correspondence from the City dated July 6, 2005, contained an attached draft agreement and discussed tax-sharing, impact fee sharing, and land use programs. CAO Latimer stated that the City's agreement did not comply with the items the County had addressed, requested that the Board of Supervisors direct Resource Management Director Russ Mull and Budget Officer Kim Pickering to continue to meet with the City staff regarding the three issues and return to the two entities with a proposed agreement.

City of Shasta Lake Mayor Dean Goekler noted the Cities of Anderson, Redding, and Shasta Lake, are all connected due to their proximity to Highway Interstate 5. He is interested in the Board of Supervisors ensuring that all segments work together. However, Supervisor Clarke stated that the issue in discussion is working with the City of Redding to institute a tax-sharing agreement.

Gracious Palmer stated that responsible and integrated planning includes tax-sharing and land use. She stated that the Cities of Shasta Lake and Anderson should be included in the plan of tax-sharing. Supervisor Clarke advised that both the City of Shasta Lake and the City of Anderson were invited to attend the discussions that the County and the City of Redding are undergoing regarding tax-sharing. Supervisor Hartman encouraged the Cities of Shasta Lake and Anderson to be involved in discussions regarding the global tax-sharing discussions.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors directed Resource Management Director Russ Mull and Budget Officer Kim Pickering to work with the City of Redding staff to further clarify and define areas of agreement.

**COUNTY COUNSEL**

**PUBLIC WORKS PROJECT AUTHORITY**  
**RESOLUTION NO. 2005-93**

At the recommendation of Public Works Director Pat Minturn and by motion made, seconded (Hawes/Clarke), and carried, the Board of Supervisors adopted Resolution No. 2005-93, which repeals Resolution No. 94-133 and increases the maximum cost from \$25,000 to \$30,000 for public works projects to be performed in-house by the Department of Public Works or its Facilities Management Division by force account or negotiated contract. Supervisor Kehoe voted no because he stated that open competition for bidding is important.

(See Resolution Book No. 46)

**ADMINISTRATIVE POLICY NO. 8-101**  
**ROLE AND AUTHORITY OF FACILITIES MANAGEMENT**  
**DIVISION OF THE DEPARTMENT OF PUBLIC WORKS**  
**POLICY RESOLUTION NO. 2005-5**

At the recommendation of County Counsel Karen Jahr and by motion made, seconded (Clarke/Hawes), and carried, the Board of Supervisors adopted Policy Resolution No. 2005-5, which amends Administrative Policy 8-101, *Role and Authority of Facilities Management Division of the Department of Public Works*, to increase the monetary limit for in-house public works projects from \$25,000 to \$30,000. Supervisor Kehoe voted no because he stated that open competition for bidding is important.

(See Policy Resolution Book)

ADMINISTRATIVE POLICY 6-101  
SHASTA COUNTY CONTRACTS MANUAL

County Counsel Karen Jahr presented the staff report and discussed the proposed amendments to Administrative Policy 6-101, *Shasta County Contracts Manual*.

In response to a question by Supervisor Clarke, Ms. Jahr advised that training is scheduled on August 11, 2005 to train County staff of any changes and to assure that errors do not occur that would result in items for payment being placed on the Auditor's Claims List.

Supervisor Cibula stated that he would like the language in Item 5.3, preference for competitive procurement to be changed from "strongly encouraged" (to use competitive procurement procedures) to "shall" use competitive procurement procedures.

Supervisors Clarke and Hartman both stated the increase in the CAO's authority to sign contracts results in less information being brought before the public. Supervisor Clarke also stated Tuesdays are Board days and longer agendas are not a concern.

Supervisor Hawes moved acceptance of staff recommendation; however, the motion died for lack of a second.

Supervisors Kehoe and Cibula both stated that they would like to see a dollar amount listed in Item 5.3.1.

CAO Latimer suggested that a quarterly listing in the agenda of personal agreements could be posted in the agenda; however, Supervisor Clarke stated that method would provide the information after the matter has been handled.

By motion made, seconded (Hawes/Hartman), and carried, the Board of Supervisors adopted a policy resolution which amends Administrative Policy 6-101, *Shasta County Contract Manual*. Supervisors Kehoe and Cibula voted no due to concerns stated.

Following discussion, and by motion made, seconded (Clarke/Hartman), and carried, the Board of Supervisors voted the previous motion be rescinded for reconsideration. Supervisor Hawes voted no, as he is in favor of the staff's recommendation.

Supervisor Clarke stated that she would like the matter brought back August 2, 2005 for further discussion, with the impact of a lower amount being analyzed for openness and transparency to County government. There was a consensus of the Board of Supervisors.

Supervisor Cibula stated that the board report returning before the Board of Supervisors at the August 2, 2005 meeting should include a fixed dollar amount of the maximum authority level; a mechanism to be used to provide the public with timely information if the amount is not changed; and a change to Item 5.3, changing the word "encourages" to "shall." However, there was no consensus.

**TREASURER-TAX COLLECTOR - PUBLIC ADMINISTRATOR**

INVESTMENT POLICY STATEMENT

At the recommendation of Treasurer-Tax Collector-Public Administrator Lori Scott and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors accepted the revised Investment Policy Statement of the Shasta County Treasurer.

QUARTERLY REPORT OF INVESTMENTS

At the recommendation of Treasurer-Tax Collector-Public Administrator Lori Scott and by motion made, seconded (Hawes/Hartman), and unanimously carried, the Board of Supervisors accepted the Quarterly Report of Investments for the quarter ending June 30, 2005.

**PUBLIC WORKS**

EQUIPPING OF REPLACEMENT VEHICLES  
AND PAYMENT OF CAPITAL PROJECTS EXPENDITURES  
RESOLUTION NO. 2005-94

At the recommendation of Public Works Director Pat Minturn and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors adopted Resolution No. 2005-94, which allows the Department of Public Works to complete equipping replacement vehicles, as approved during Fiscal Year 2004-05, and pay expenditures on Capital Projects prior to the adoption of the Fiscal Year 2005-06 Final Budget.

(See Resolution Book No. 46)

11:30 a.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

H. DOUGLAS LATIMER  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy